# **Extended Foster Care (EFC)**



Spring IL Training 2019



# Statute, Rules, and Procedures

Statute	Rules	Procedures
Chapter 39.6251 F.S., Continuing care for young adults	DRAFT 65C-28.009 Transition to Adulthood	DRAFT CFOP 170-17: Chapter 1, Life Skills and Independent Living Needs Assessments
	65C-41 Extended Foster Care	CFOP 170-17: Chapter 2, Transition Planning for Youth
		CFOP 170-17: Chapter 3, Extended Foster Care

#### Title IV-E Extended Foster Care

Youth		With Disability				
13 to 17	18	19	20	21	22	

#### Transition Planning

### Youth Transitioning to Young Adult: 90 Days prior to 18<sup>th</sup> Birthday

#### Opt-Out of EFC

- PESS
- Aftercare
- No Program

#### Enter EFC

- Obtain EFC Agreement
- Assess Living Arrangement
- Establish Shared Living Plan
- Evaluate Program Eligibility

#### Youth Turns 18

- Young Adult's Information Separates from Family
- Begin Supervised Living Arrangement
- Existing IV-E Eligibility Status Applies

#### **Continued Participation in EFC**

#### Monthly Home Visits

- Review Transition Planning
- Discuss Shared Living Plan

- Observe the Home Environment
- Review Qualifying Activity

#### Annual Program Eligibility Redetermination

Biannual Case Planning, Judicial Reviews, and IV-E Eligibility

#### Termination of EFC

- Requires Approval of the Department
- Some Termination Reasons are Appealable

#### **Reentry to Foster Care**

- Anytime Before 21 Years of Age
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CBC Manages CIC Medicaid

# Preparing Youth Who Are Turning 18 in Department Custody

- The following activities must occur:
  - Update the My Pathway to Success Plan (Transition Plan);
  - Agreement to EFC program requirements;
  - Assessment of a supervised living arrangement and completion of a shared living plan.

The update to the Transition Plan includes a discussion about which program the youth plans to enter:

- EFC
- Postsecondary Education Services and Support (PESS)
- Aftercare
- No Program



### Transition into EFC

- Unless they opt out
- To remain in EFC, the young adult must:
  - Engage in one or more of the qualifying activities.
    - Reside in an approved supervised living arrangement.

### Youth Opts Out

 My Decision to Leave Extended Foster Care form (CF-FSP 5375)



#### My Decision to Leave Extended Foster Care

Name (please print): Date of Birth:/
Note to young adult: Please consider discussing this decision with your guardian ad litem and/or attorney prior to completing this form.
Please check all that apply:
I am leaving Extended Foster Care.
I understand that leaving Extended Foster Care does not disqualify me from enrollment in Postsecondary Education Services and Support (PESS) or Aftercare Services.
I want to apply for PESS.
I want to apply for Aftercare Services.
I understand that I can seek readmission into Extended Foster Care by completing the Application for Readmission into Extended Foster Care.
My last day in foster care will be:/
Reasons for leaving Extended Foster Care (optional):
Signed:
Young AdultDate
Case Manager (printed)  Case Manager (signed)  Date

### Disability or Medical Condition?

- If youth are incapable of doing any of the qualifying activities due to a medical condition and/or disability, there must be documentation of the barrier to participation.
- Child Welfare Professionals must assist the young adult in securing supporting documentation of the condition
  - If the supporting documentation is not already in the child's case file or school or medical records

# Supervised Living Arrangement Assessment (SLAA)

- EFC Living Arrangement/Placement Type
  - Evaluating a specific home environment
- Readiness
  - Focuses on conditions of home and young person's ability to safely reside independently
  - Considers functioning and demonstration of life skills
- Supervision
  - Face to face contact in the home monthly is the minimum
- Services and Supports
  - Addresses life skill instruction, counseling, and other needs
- Assessment Decision
  - Approved/Not Approved and justification

# SLAA Consideration/Notation

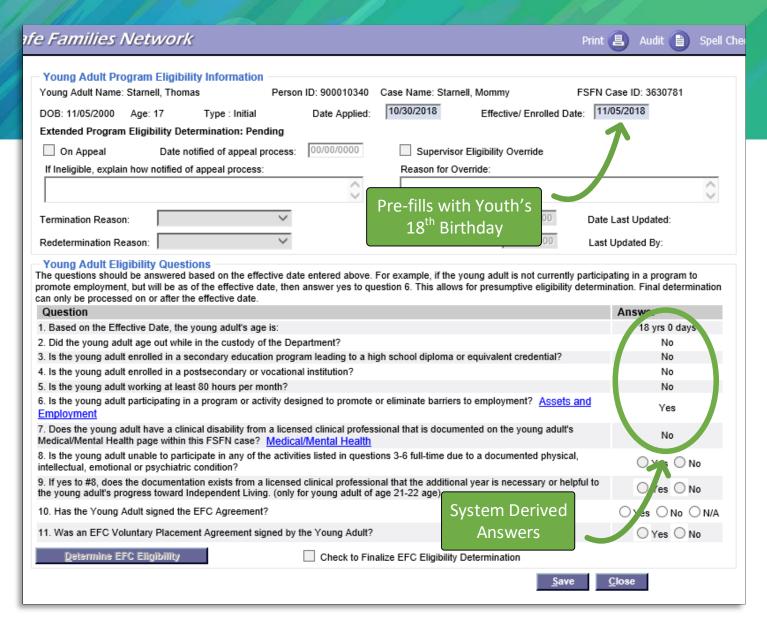
- Young adults may live in another state.
- The young adult may share housing with others.
- Approving household members may include criminal background checks.
- Prison, jail, detention centers, and other involuntary commitment type programs are not considered supervised independent living settings for Title IV-E reimbursement.

# Shared Living Plan

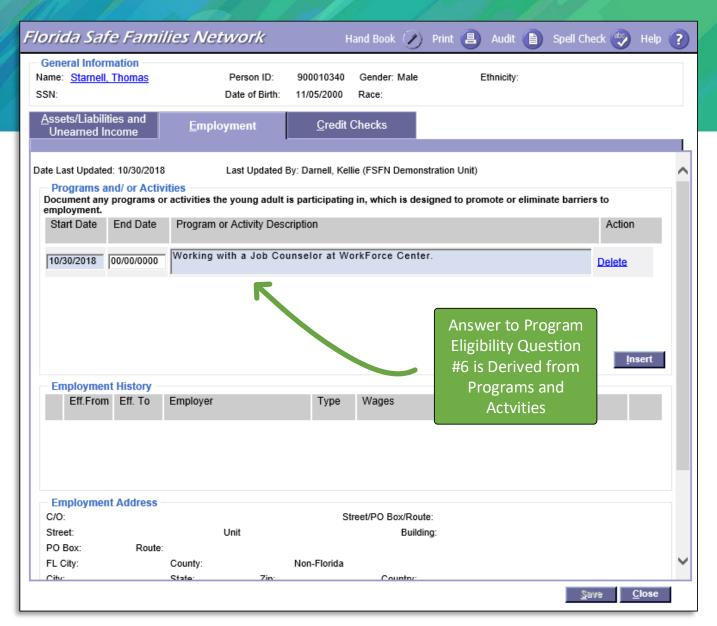
- Household Chores and Daily Living Activities
  - Lists assistance with food preparation, cleaning, shopping, etc.
- Physical and Behavioral Health
  - Lists assistance with scheduling appts, taking medication, selfcare, etc.
- Check-In/Curfew and 24-hour Crisis Intervention and Support
  - Addresses household customs and plan for safety and security to include acceptable absences.
  - Lists important and emergency contacts.
- Financial Resources
  - Outline costs associated with living arrangement.
  - Considers financial needs assessments or budget tools used.

# Sequence of Events

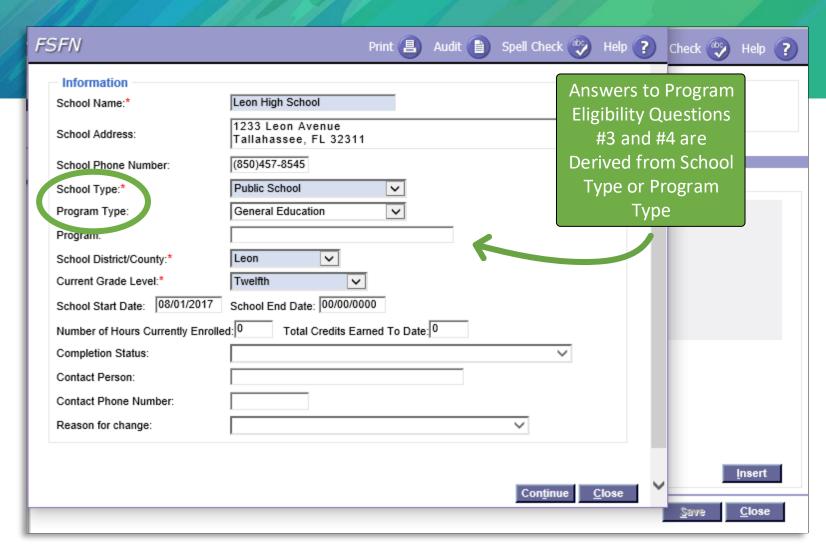
- When a youth continues into EFC, the Child Welfare Professional will:
  - Complete the Extended Foster Care Agreement form (CS-FSP 5432) with the youth to review and confirm program eligibility.
  - Assess the living arrangement using the *Supervised Living Arrangement Assessment (CF-FSP 5431)*.
  - Complete the *Shared Living Plan (CF-FSP 5430)* for the approved supervised living arrangement.
  - Evaluate program eligibility
- This process should begin 90 days before the youth's 18<sup>th</sup> birthday.



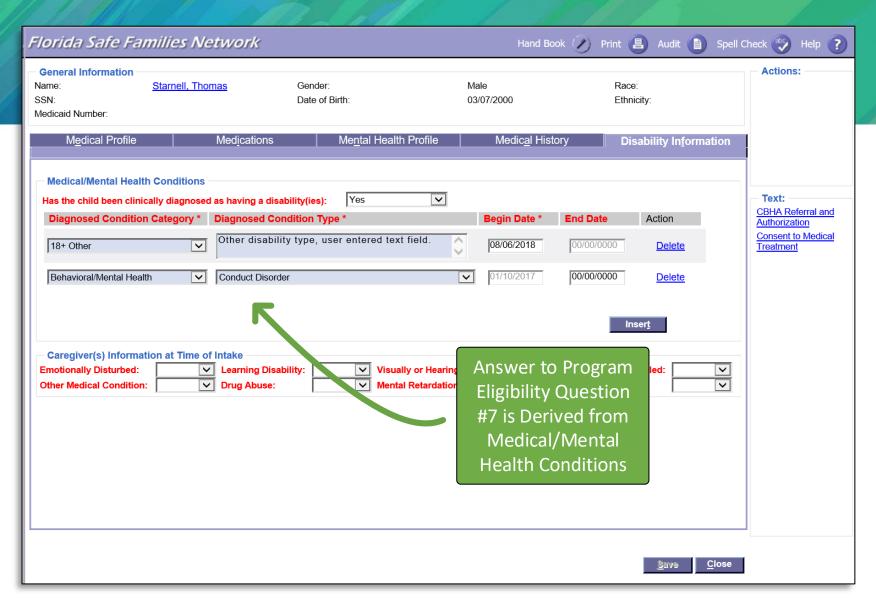
Young Adult Program Eligibility Page



<u>Assets and Employment Page</u>



**Education** 



Medical/Mental Health Page

#### Title IV-E Extended Foster Care

	Youth	Young Adult				With Disability	
$\Box$	13 to 17	18	19	20	21	22	

#### Transition Planning

Youth Transitioning to Young Adult: 90 Days prior to 18<sup>th</sup> Birthday

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#### **Youth Turns 18**

- Young Adult's Information Separates from Family
- Begin Supervised Living Arrangement
- Existing IV-E Eligibility Status
   Applies

#### **Continued Participation in EFC**

#### Monthly Home Visits

- Review Transition Planning
- Discuss Shared Living Plan

- Observe the Home Environment
- Review Qualifying Activity

#### Annual Program Eligibility Redetermination

Biannual Case Planning, Judicial Reviews, and IV-E Eligibility

#### Termination of EFC

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CBC Manages CIC Medicaid

### Creating a New Young Adult Case



 A Young Adult Case is created for ALL youth who turn 18 while in the legal status of Department Custody.

### Moving from Family Case to Young Adult Case

### Youth Opts-out of EFC

Family

#### Youth Opts-out of EFC:

- No Young Adult Program Eligibility
- Upload Opt-out Form
- Initiate PESS Eligibility, if applicable
- <u>Do Not</u> Discharge Out of Home Placement

Family

#### Youth Entering EFC:

- Initiate Young Adult Program Eligibility
- Upload EFC Forms
- Document Qualifying Activities

#### **Create Young Adult Case Moves the Following:**

- Medicaid Eligibility page
- Alerts
- Current Removal Episode
  - **Placements**
  - **Associated Payments**
  - Non-Placement Services and associated Payments
  - **IV-E Foster Care Eligibility**
  - TANF Eligibility
  - **IV-E** Adoption Eligibility
  - Adoption Subsidy Agreement
  - Foster Care Rate Setting
- File Cabinet Records related only to the Young Adult's Person ID
- A copy of the Medical Mental Health record for the Young Adult.
- Independent Living
- Meetings specific to the Young Adult's Person ID

Young Adult Opted-out of EFC:

Discharge Out of Home Placement at 18

#### Young Adult Enters PESS or Aftercare:

- Finalize PESS program eligibility or Aftercare documentation
- Create Living Arrangement page
- Create Service to generate payments

Young Adult

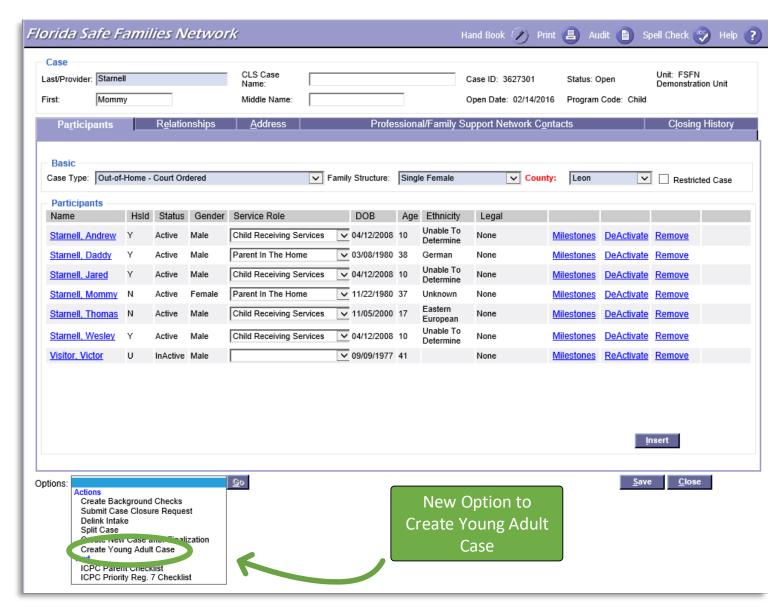
Young Adult

#### Young Adult Enters EFC:

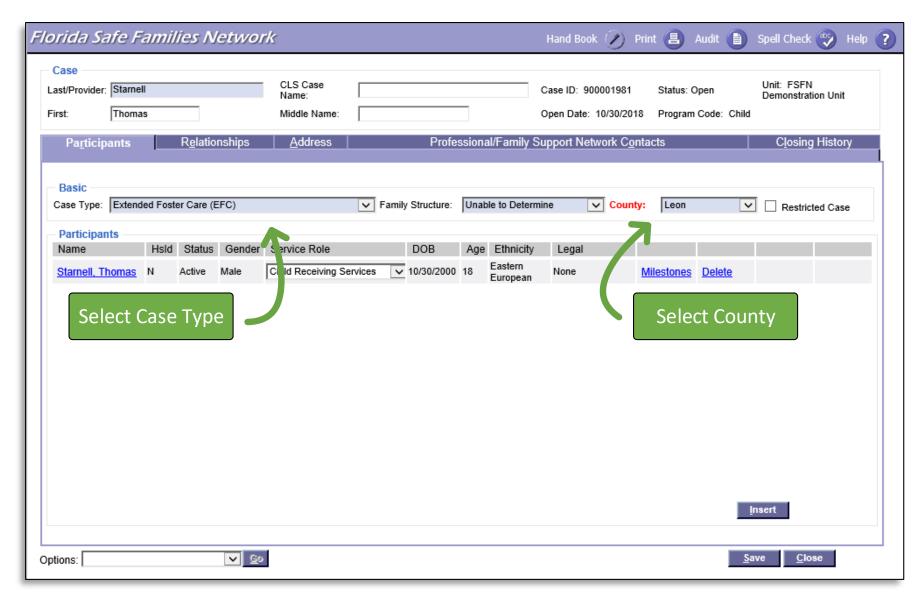
- Finalize Young Adult Program Eligibility
- End Date Out of Home Placement at 18
- Start new Out of Home Placement for Supervised Independent Living Arrangement
- If Provider is a Person Provider, add Young Adult to provider record as Household member.



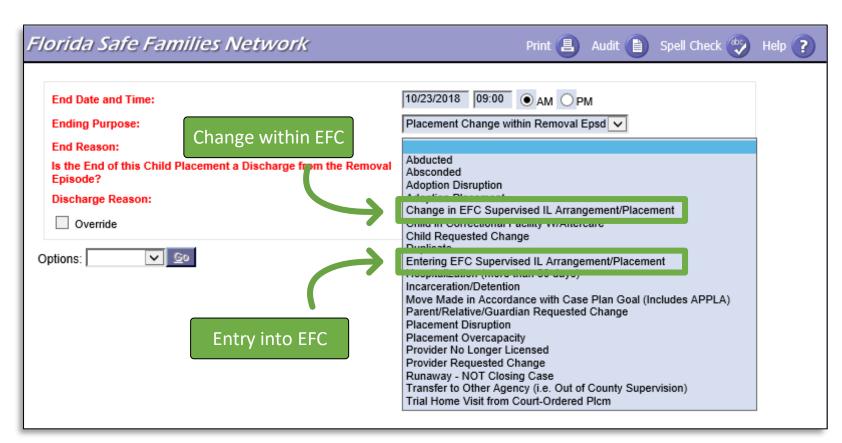
Youth Entering EFC



Maintain Case Page - Create Young Adult Case



Maintain Case Page – Young Adult Case



Placement End Reasons

#### Title IV-E Extended Foster Care

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7/	13 to 17	18	19	20	21	22	

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#### Annual Program Eligibility Redetermination

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#### Biannual Case Planning, Judicial Reviews, and IV-E Eligibility

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#### **Termination of EFC**

- Requires Approval of the Department
- Some Termination Reasons are Appealable

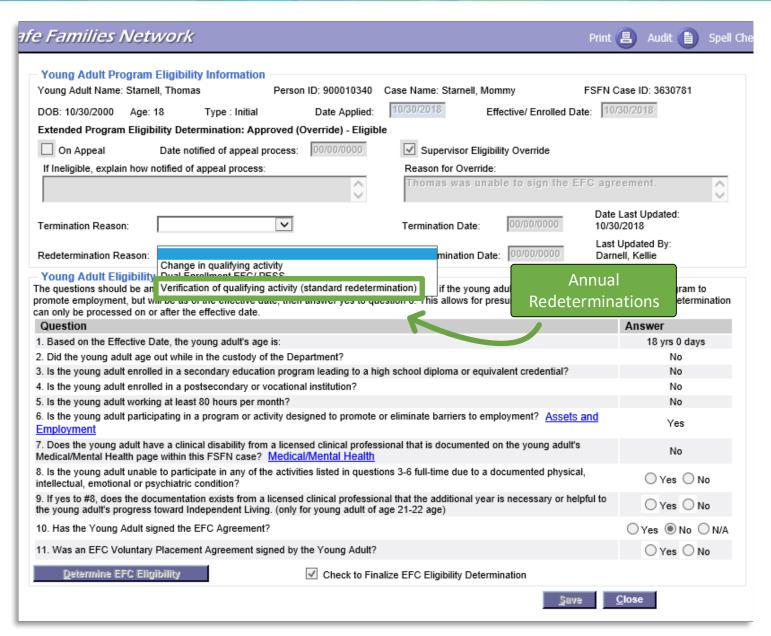
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CBC Manages CIC Medicaid

# Remaining in EFC until 22

- The EFC Program ends when young adults turn 21 unless they have a documented disability. If so, they must be actively participating on their 21<sup>st</sup> birthday.
- The Child Welfare Professional must discuss with the young adult and any designated decision-making authority within 180 days of the young adult's 20<sup>th</sup> birthday to see if he/she wants to remain in EFC after turning 21. This is part of transition planning.
- The Child Welfare Professional gives the form My Decision to Leave Extended Foster Care (CF-FSP 5375) to the young adult if he/she requests to be discharged or opt out.



Young Adult Program Eligibility – Redetermination Reasons

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### Program Termination Reasons

- Termination with Appeal Process:
  - Achieved permanency
  - Aged out
  - Not participating in a qualifying activity
  - Not residing in an approved, supervised living arrangement
- Termination without Appeal Process:
  - Voluntary opt-out
  - Deceased

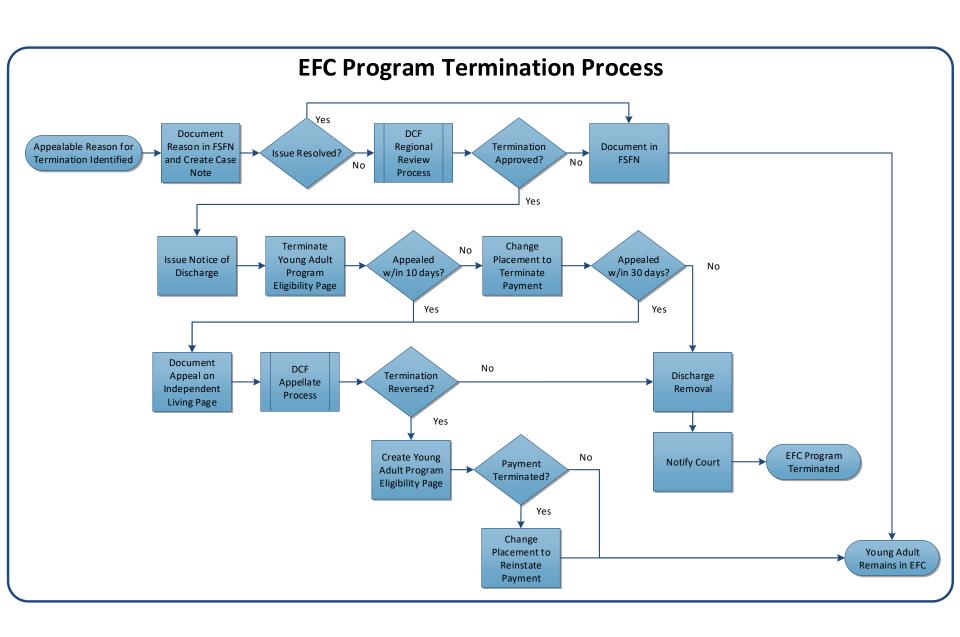


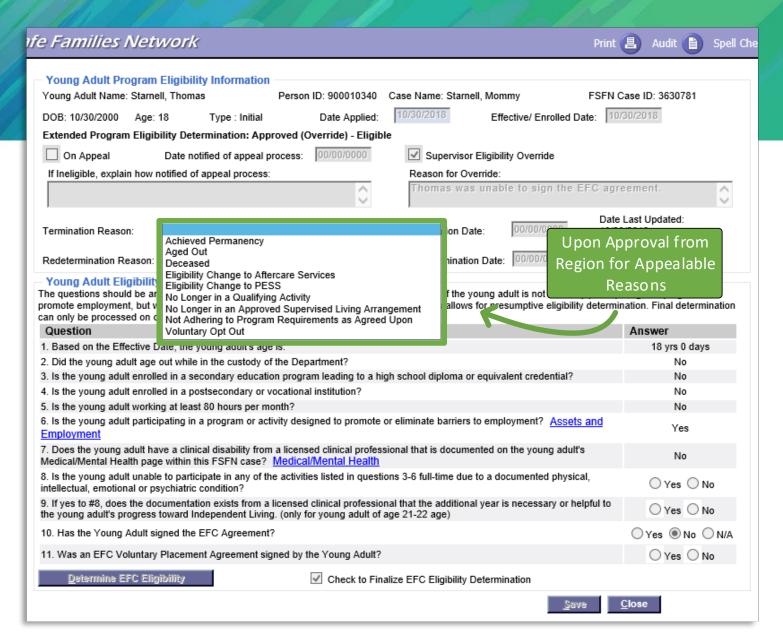
# Recommending Discharge

- If the Child Welfare Professional determines the young adult should be discharged from the program for an appealable termination reason, he/she makes a recommendation to the Department's regional operations representative for review and agreement.
- Upon agreement of denial, the Child Welfare
   Professional provides the Notice of Discharge from Extended Foster Care (CF-FSP 5376).

### Notices of Discharge

- Includes:
  - Notice
  - Information on Services
    - EFC
    - PESS
    - Aftercare (an application if eligible)
  - Due Process Rights
  - Request for Fair Hearing

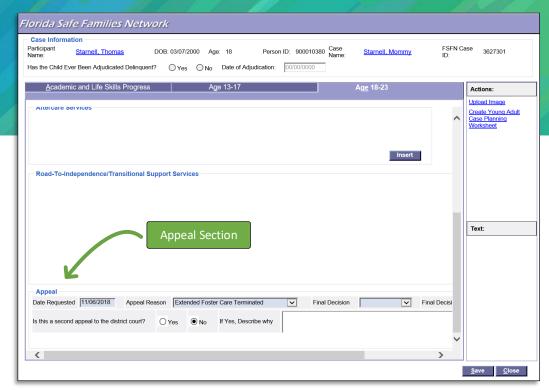




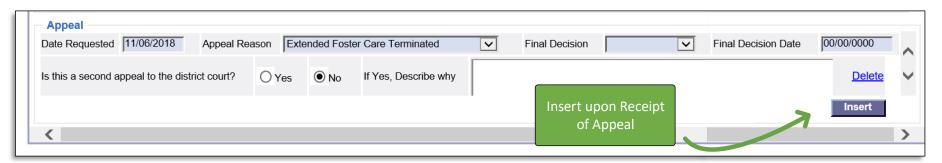
Young Adult Program Eligibility – Termination Reasons

### Appeals

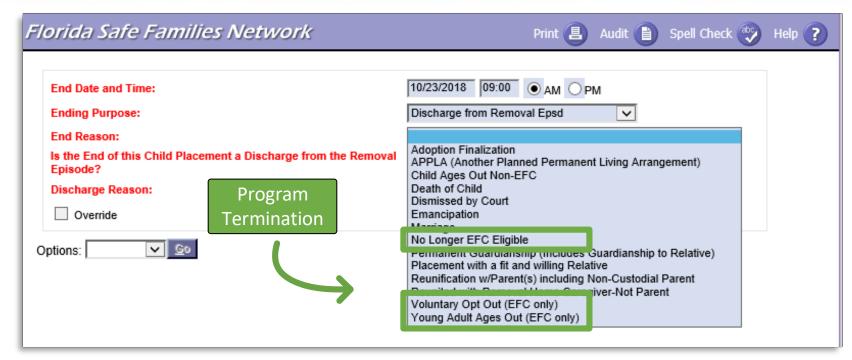
- The request for a hearing may be made orally or in writing.
  - An oral request is made on the date the young adult speaks with the Child Welfare Professional, CBC agency, or DCF.
  - Written requests are made on the date that the young adult sends it by U.S. Mail, email, or hand-delivery.
  - The appropriate forms must be completed and sent to DCF Office of Appeal Hearings, Young Adult, Young Adult's Authorized Representative, DCF Regional Legal Counsel, and DCF Legal Representative.



**Independent Living Page** 



Independent Living Page - Appeal



<u>Placement Discharge Reasons</u>

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CBC Manages CIC Medicaid

### Re-Entry Process

- Young adults may re-enter EFC any time before their 21st birthday.
- The young adult must complete the Extended Foster Care Voluntary Placement Agreement (CF-FSP 5377).
- The EFCVPA initiates the young adult's new foster care episode based on the last signature date on the agreement.

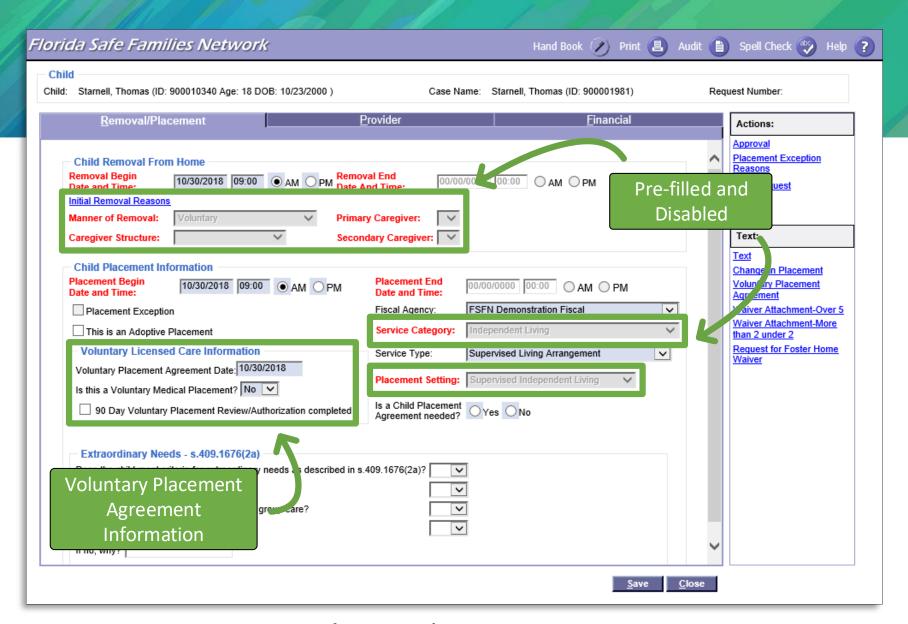


### Approval of EFC

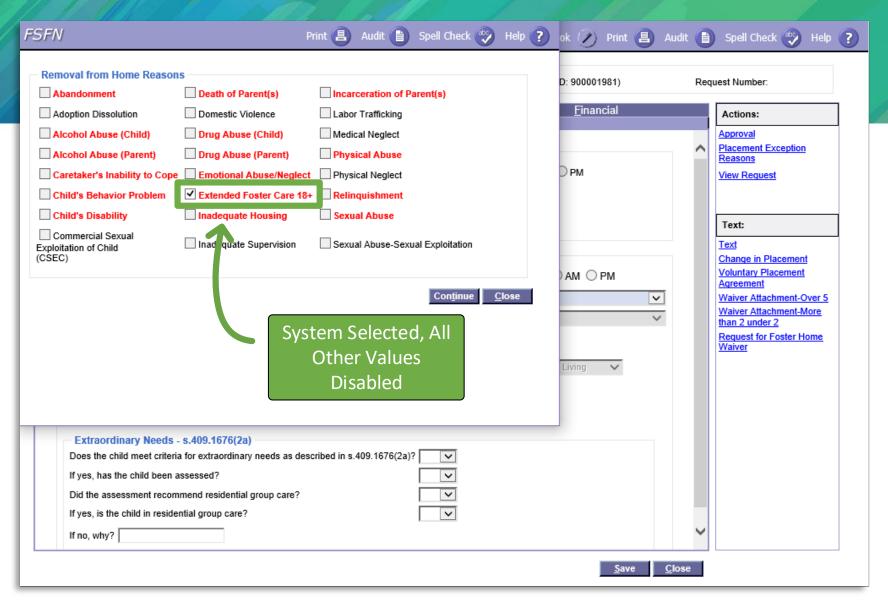
- Before the CBC representative signs the EFCVPA approving re-entry into foster care, the Child Welfare Professional must ensure the young adult meets all eligibility requirements by:
  - Verifying qualifying activity
  - Assessing and approving the supervised living arrangement (includes completion of the Shared Living Plan)



 The young adult is notified of approval or denial within ten business days of submitting the agreement.



Out of Home Placement - Over 18



Removal from Home Reasons

### Court Involvement

- If re-entry into EFC is approved, CLS or the Department's legal representative must be contacted within three days.
- Reinstatement of jurisdiction occurs within 90 days from the time the EFCVPA is signed by all parties.

### Denial of EFC

- If a CBC agency recommends denial because the young adult does not meet eligibility requirements, they send it to the Department's regional operations representative for review.
- Upon agreement of denial, the Child Welfare
   Professional provides the Notice of Denial for
   Readmission into Extended Foster Care (CF-FSP 5410).

### **EFC Forms**

### **New Forms:**

- Extended Foster Care Agreement (CF-FSP 5432)
- Supervised Living Arrangement Assessment for Extended Foster Care (CF-FSP 5431)
- Shared Living Plan for Extended Foster Care (CF-FSP 5430)
- Extended Foster Care Voluntary Placement Agreement (CF-FSP 5377)

### **Updated Forms:**

 Notice of Denial for Readmission into Extended Foster Care (CF-FSP 5410)

### EFC Forms, cont.

 Notice of Discharge from Extended Foster Care (CF-FSP 5376)

### **Existing Forms:**

- My Pathway to Success Plan form (CF-FSP 5425)
- My Decision to Leave Extended Foster Care (CF-FSP 5375)
- Oral Request for Fair Hearing (CF-FSP 5381)
- Due Process Rights Brochure (CF/PI 175-74)
- Request for Fair Hearing (CF-FSP 5830)