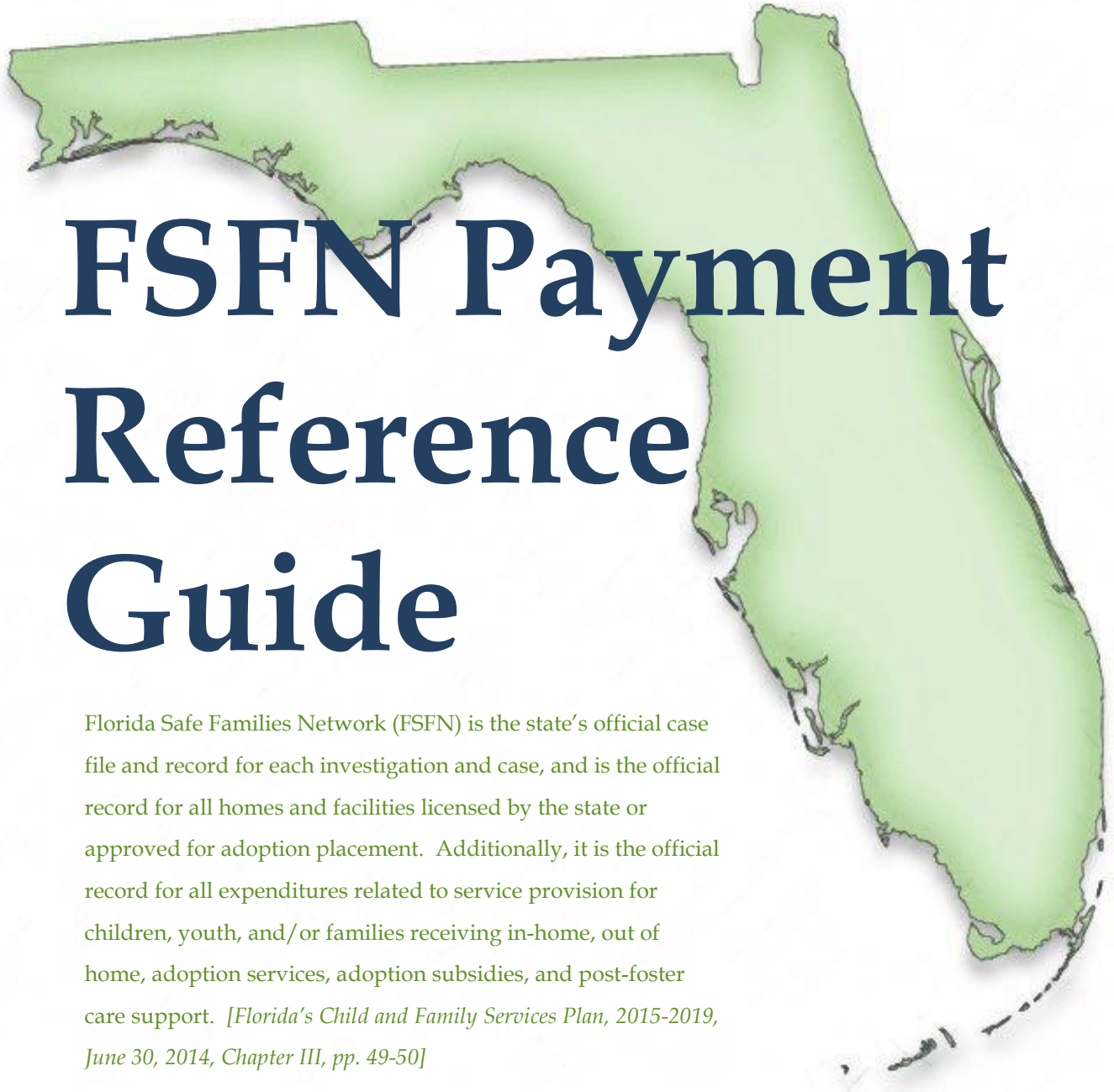




FLORIDA DEPARTMENT  
OF CHILDREN AND FAMILIES  
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# FSFN Payment Reference Guide

Florida Safe Families Network (FSFN) is the state's official case file and record for each investigation and case, and is the official record for all homes and facilities licensed by the state or approved for adoption placement. Additionally, it is the official record for all expenditures related to service provision for children, youth, and/or families receiving in-home, out of home, adoption services, adoption subsidies, and post-foster care support. *[Florida's Child and Family Services Plan, 2015-2019, June 30, 2014, Chapter III, pp. 49-50]*

# Florida Safe Families Network (FSFN)

## PAYMENT REFERENCE GUIDE

*Updated January 20, 2023*

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### **INTRODUCTION**

This reference guide will provide the FSFN user a better understanding of the first steps needed in the initial setup for the payment process and how in doing so, will be step one in ensuring payments are successfully processed through FSFN. In addition, this initial setup of payments, if consistent throughout the State, will provide valuable expenditure information to interested parties.

This reference guide will be continually updated as valuable information pertaining to processing payments are identified. Please always be aware of the “Updated Date” above as new versions will be added to a centralized location (to be determined) when new information and/or guidance is added. Such updates will be summarized in the last section within this reference guide.

As always, feedback and suggestions from anyone benefitting from this reference guide is greatly appreciated; therefore, please provide feedback and suggestions, referencing this document, via email at:

[HQW.CFO.Fiscal.Accountability@myflfamilies.com](mailto:HQW.CFO.Fiscal.Accountability@myflfamilies.com)



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## SECTION 1 - ANNOUNCEMENTS

### **\*\* JANUARY 2023 \*\***

#### **Implementation of Chapter 2022-68, Laws of Florida (Senate Bill 7034)**

Chapter 2022-68, Laws of Florida (Senate Bill 7034) amended sections 39.5085 and 409.145, Florida Statutes (F.S.). and this memorandum provides information regarding the below changes:

- Revised room and board rates for Level I licensed foster home caregivers.
- Revised out-of-home of caregiver population eligible for the annual cost of living increase each January and the 10 percent life skills supplemental payment.
- Revised relative and non-relative caregiver rates for families in an open dependency case.
- Established a \$200 child care subsidy payment to non-licensed and licensed foster home caregivers who have a child placed in out-of-home care between the age of birth through 5 years old.

Specific to the required FSFN processed payments, effective July 1, 2022, the monthly room and board rate of a Level I Child-Specific licensed foster home has been increased to the following: \$517.94 (for ages 0-5), \$531.21 (for ages 6-12), and \$621.77 (for ages 13 to 17); licensed Level I foster parents are now eligible to receive a 10 percent life skills supplemental payment to the monthly board rate for children ages 13-17 years old, in the amount of \$62.18; and licensed foster parents and relative/non-relative caregivers who have a child age 0-5 in out-of-home care, will receive a monthly \$200 subsidy to pay toward the cost of an early learning or child care program.

Standardized Service Types for the Child Care Subsidy payments were established and are identified on [pages 12 – 14](#).

#### **Aftercare Emergency Assistance for Postsecondary Education Services and Supports (PESS) Young Adults**

In April 2022, funding now available for emergency financial assistance to young adults currently participating in the PESS Program, pursuant to s. 409.1451(2), Florida Statutes, was allocated to the Community Based Care (CBC) Lead Agencies.



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Disbursement of these funds must be processed through FSFN using the new standardized Service Type identified on [page 75](#). However, these payments cannot be processed in FSFN for Payment Service Dates prior to February 1, 2022, since this is when these funds were approved and provided to the Department.

### Families First Transition Act (FFTA)

In March 2022, funding was approved through the 5-year FFTA (Families First Transition Act) grant, for supplementation of foster care maintenance payments for Title IV-E Eligible and Reimbursable children placed in FFPSA Non-Specified Settings greater than 14 days.

Until further notice, identification of the children which are appropriate for the utilization of the newly created standardized Service Types, [page 20](#) and [page 46](#), will be provided by the Office of Child and Family Well-Being Revenue Maximization Manager to Community Based Care (CBC) Placement and Eligibility Points of Contact. The CBC has the opportunity to update the identified child's out-of-home placement to this Service Type to utilize FFTA funding for foster care maintenance payments that are no longer IV-E reimbursable, due to 14-day limit. Once all of the FFTA funds, associated with this Service Type, i.e. OCA FFPSM, allocated to the CBC have been exhausted, the CBC should no longer make these Out-of-Home Placement updates in FSFN.

{The FFTA grant provides one-time, flexible funding for states and tribes to help implement the Families First Prevention Services Act (FFPSA). Funds may be used for any purpose specific under Title IV-B (including subpart 1 and 2) and for activities directly associated with implementation of FFPSA.}

**\*\*OCTOBER 2021\*\***

### Families First Prevention Services Act (FFPSA)

With the implementation of FFPSA and the ongoing need to ensure accurate claiming and maximize federal dollars in a post-waiver environment, new reporting categories and additional Service Type standardization is being provided.



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**\*\*MAY 2021\*\***

### Post-Waiver Standardization

With the end of Florida's Title IV-E Waiver Demonstration Project, it became clear the need to expand Service Type standardization would benefit the state to ensure accurate claiming and maximize federal dollars.

Section 2 – Setting Up a FSFN Service Type was released.

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## SECTION 2 - SETTING UP A FSFN SERVICE TYPE

### 2.1 - Overview

① See [Page 170](#) for [Service Category](#) descriptions. It is extremely important that only the Service Category options specific to ‘Placements’ or ‘Services’ is chosen.

**Please Note:** The Service Category is how many statewide reports are built to categorize documented Placements or Services, such as the Statewide Eligibility Statistics Report is first categorized by the type of Placement for a defined time period before then listing what the child’s Title IV-E or TANF eligibility is. See Page TBD for Service Categories available to use for Placements and Services.

② A Service Type’s “Medium” description is the one used throughout FSFN when a dropdown option is available for the user to choose a Service Type in FSFN. **Helpful Hint** – *When creating a Service Type, make sure the description is unique enough not to be confused with other similar named Service Types.*



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③ Is the Service Type needed to identify the placement of the child or is it just a 'Service' Service Type? **Helpful Hint** – FSFN will only allow one 'Placement' Service Type to be assigned to a child at a time.

④ Does the funding of the payment for the service or placement depend on the child's "Eligibility Status" in FSFN? **Choices are:** 'Applicable', 'Not Applicable', '50/50 Admin', or 'Exclude from Claiming'.  
**Helpful Hint** – Please see 'Eligibility' within each Reporting Category's description to see which option should be chosen when setting up a Service Type.

⑤ See Page 185 for [License Type Required](#) descriptions. To ensure proper federal funding claiming, if a 'Placement' Service Type using Reporting Category "Foster Home", "Group Home", "Safe Foster Home", or "Safe House", that the appropriate License Type is being chosen **AND** the Service Type is added to the Provider's License (FSFN License page) using the 'Edit License Services' hyperlink.  
**Helpful Hint** – If the 'Placement' Service Type's license type chosen for the 'License Type Required' data field does not match the license type for the Provider, then the Service Type will never be an option for the FSFN user to select when creating the Placement for the child.

⑥ See Page 94 for the [Reporting Category](#) options.

⑦ See Page 175 for [Statewide Reporting Group descriptions](#). It is important that only the Statewide Reporting Group options specific to 'Placements' or 'Services' is chosen.

**Please Note:** As of the February 2019 FSFN NYTD Enhancement Release, this data field is now listed as **NCANDS Reporting**.

⑧ See Page 180 for [NYTD Reporting Group descriptions](#).

⑨ Rate by Child Allowed, when checked, allows the user to override any established 'Rate by Service' or 'Rate by Provider' when a Placement or Service is created for a child by entering in the child-specific rate within Financial Tab of the Services or Placement FSFN page being completed.

**Please Note:** Please read through the below **Helpful Hints** to learn more about which option is more appropriate for the Service Type being created; 'Rate by Service' or 'Rate by Provider'.










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### Helpful Hints

-  If a Service Type is ever needed to record a Placement or Service where the payment amount needs to be \$0.00, then make sure that the 'Rate by Service' radio button is selected and insert a row in the Service Rate section as \$0.00. In addition, make sure the 'Rate by Child Allowed' box is checked so that if the Service Type is needed for a paid Placement or Service, then the FSFN user can enter this amount in the Financial tab when creating the Placement or Service. **Please Note:** This will not work if the 'Rate by Provider' radio button is selected, unless it is a new Provider where they have not already been assigned to another open Placement or Service. Setting the Provider up with a \$0.00 amount in the Provider Management page will affect the current opened Placement or Services.
-  When the 'Payments Allowed' checkbox is not checked for a Service Type, the 'Reporting Category' data field is grayed out and disabled. Therefore, no Reporting Category can be selected for the newly created Service Type.
-  When the 'Ongoing Service/Placement' checkbox is not checked for a Service Type; the Service Type will not appear as being part of the dropdown option when a new Service or Placement is created for a child.
-  If the 'Multiple Allowed' checkbox is checked for the 'Reporting Category' data field and the 'Rate by Service' radio button is selected for the Service Type, then make sure the 'Multiple Rate Categories' section is completed.
-  When a Service Type has been set up with the Rate by Service selected and the Service Rates have been established within the Service Type itself, DO NOT update the rate for this Service Type through the Provider Management page. Payments for open Placements or Services, using a Service Type set up as 'Rate by Service', processed in FSFN where the Service Rate is updated through the Provider Management page will not calculate correctly. Even if FSFN allows for this increase of rate to occur through the Provider Management page, this as this will only cause further issues with the payments processed for the Provider, as well as other Providers where the Service Type is used. {See screenshots below.}



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The screenshot displays the 'Maintain Service Type and Rate' form in the Florida Safe Families Network application. The form is divided into several sections:

- Service Information:** Includes fields for Fiscal Agency, Service Category (Foster Home), Service Code (100395), Short Desc (FH Trad 0-5), Med Desc (Foster Home - Trad 0-5), Long Desc (Foster Home - Traditional 0-5), Effective Date (01/2000), Inactive Date, and Date Last Paid (12/19/2018).
- Service Type Specifics:** Contains checkboxes for 'Service' (unselected) and 'Placement' (selected). It also includes various payment and reporting options, with 'Rate by Service' and 'Rate by Child Allowed' circled in red. Other options include 'Payments Allowed', 'Ongoing Service/Placement', 'Amount Auto Calculated', 'Service Spans Multiple Days', 'Non-System-Disbursed Payment', 'Episode Driven', 'Unit Type', 'Fixed Price', 'Full Month', 'Advance', and 'Negative Payment Allowed'. Reporting categories are set to 'Foster Home' and 'Foster Care Services'.
- Service Rates:** A table with columns for Select, Effective Date, Last Updated, Rate Period, Rate, and Action. It lists four historical rates:

Select	Effective Date	Last Updated	Rate Period	Rate	Action
	01/2000	08/08/2009	Monthly	\$429.00	
	01/2015	01/02/2015	Monthly	\$439.30	
	01/2017	02/24/2017	Monthly	\$448.53	
	01/2018	01/22/2018	Monthly	\$457.95	

Buttons for 'Insert', 'Save', and 'Close' are visible at the bottom of the form.

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## 2.2 - Required Standardized FSFN Service Types

### 2.2.1 - Levels of Licensure {Effective April 12, 2019}

All new Service Types created after April 12, 2019, **must include the licensure level** at the beginning of the ‘Placement’ Service Type’s Short, Medium, and Long Descriptions.

The below Service Types shall be created within the Maintain Services page for Foster Care Maintenance Payments of children placed in a DCF licensed foster home.

**Note:** Fields marked with (\*) denote optional method to setting up Service Type. All other fields are required as indicated.

**Service Type Specifics**

Service
  Placement

**Level I Licensed Foster Home** – ‘Placement’ Service Type utilized for children placed in a foster home with a Level I, child-specific license.

**Note:** *Out-of-Home Placement Setting: Foster Family Home (Non-Relative) or Foster Family Home (Relative)*

<p>➤ <u>Service Category:</u></p> <p><u>Reporting Category:</u></p> <p>Long Description:</p> <p>Medium Description:</p> <p>Short Description:</p> <p>Effective Date:</p> <p>Service Type:</p> <p>Eligibility:</p> <p>License Type Required:</p> <p>NCANDS Reporting:</p> <p>NYTD Reporting:</p> <p>Payments Allowed:</p> <p>Ongoing Service/Placement:</p> <p>*Rate by Service:</p> <p>*Rate by Child Allowed:</p> <p>*Service Rate =</p>	<p><b>Foster Home</b></p> <p><b>Level I Licensed Foster Home</b></p> <p>Level I Licensed Foster Home</p> <p>Level I Lic Foster Home</p> <p>LVL I LIC FH</p> <p>07/2020</p> <p>Placement</p> <p>Applicable</p> <p>Level I – Child Specific</p> <p>Foster Home</p> <p>Not Applicable</p> <p>Checked ✓</p> <p>Checked ✓</p> <p>Checked ✓</p> <p>Checked ✓</p> <p>\$0.00/month</p>
---	--





**Level III Safe Foster Home** – ‘Placement’ Service Type utilized for children who are victims of Human Trafficking placed in a foster home with a Level III license.

**Note:** *Out-of-Home Placement Setting: Foster Family Home (Non-Relative) or Foster Family Home (Relative)*

➤ <u>Service Category:</u>	<b>Foster Home</b>
<u>Reporting Category:</u>	<b>Safe Foster Home</b>
Long Description:	Level III Safe Foster Home
Medium Description:	Level III Safe FH
Short Description:	LVL III Safe FH
Effective Date:	07/2020
Service Type:	Placement
Eligibility:	Applicable
License Type Required:	Level III - Safe Foster Home
NCANDS Reporting:	Foster Home
NYTD Reporting:	Not Applicable
Payments Allowed:	Checked ✓
Ongoing Service/Placement:	Checked ✓
*Rate by Service:	Checked ✓
*Rate by Child Allowed:	Checked ✓
*Service Rate =	\$0.00/month

**Service Type Specifics**

Service     
  Placement

**Level I Licensed Foster Home Clothing Allowance** – ‘Service’ Service Type utilized for children placed in a foster home with a Level I license to receive a clothing allowance.

➤ <u>Service Category:</u>	<b>Clothing</b>
<u>Reporting Category:</u>	<b>Level I Licensed Foster Home</b>
Long Description:	<i>{CBC determines, as service type may already exist for CBC}</i>
Medium Description:	<i>{CBC determines, as service type may already exist for CBC}</i>
Short Description:	<i>{CBC determines, as service type may already exist for CBC}</i>
Effective Date:	<i>{As already established} <b>or</b> 10/2022</i>
Service Type:	Service
Eligibility:	Applicable
License Type Required:	Level I – Child Specific
NCANDS Reporting:	Foster Home
NYTD Reporting:	Not Applicable
Payments Allowed:	Checked ✓





Ongoing Service/Placement: Checked    
 \*Rate by Service: Checked    
 \*Rate by Child Allowed: Checked    
 \*Service Rate = \$0.00/month

**Level II - Level V Licensed Foster Home Clothing Allowance** – ‘Service’ Service Type utilized for children placed in a foster home with a Level II - Level V license to receive a clothing allowance.

- **Service Category:** **Clothing**
- Reporting Category:** **Foster Home**
- Long Description: *{CBC determines, as service type may already exist for CBC}*
- Medium Description: *{CBC determines, as service type may already exist for CBC}*
- Short Description: *{CBC determines, as service type may already exist for CBC}*
- Effective Date: *{As already established} **or** 10/2019*
- Service Type: Service
- Eligibility: Applicable
- License Type Required: No Existing License Type
- NCANDS Reporting: Foster Home
- NYTD Reporting: Not Applicable
- Payments Allowed: Checked
- Ongoing Service/Placement: Checked
- \*Rate by Service: Checked
- \*Rate by Child Allowed: Checked
- \*Service Rate = \$0.00/month

**Level I Licensed Child Care Subsidy** – ‘Service’ Service Type utilized to issue the \$200 child care subsidy pursuant to s. 409.145(4), F.S., claimable as a foster care maintenance payment to a provider licensed as a Level I child-specific foster home for a child in an out-of-home placement, age 0-5 or until school entry, whichever occurs first. Documentation must support that child care is necessary due to the licensed foster parent’s employment and the child is enrolled in a registered, exempt, or licensed child care facility or home. The amount under this Service Type must not exceed the actual cost paid by the foster home provider for child care. If the actual amount is less than the \$200 subsidy requirement, then the ‘Licensed State Funded Child Care Subsidy’ Service Type must be used to pay the difference.

- **Service Category:** **Child Care**
- Reporting Category:** **Level I Licensed Foster Home**
- Long Description: Level I Child Care Subsidy
- Medium Description: LVL I Child Care Subsidy
- Short Description: LVL I CC SUBS
- Effective Date: 07/2022
- Service Type: Service





Eligibility:	Applicable
License Type Required:	Level I – Child Specific
NCANDS Reporting:	Daycare Services-Child
NYTD Reporting:	Not Applicable
Payments Allowed:	Checked ✓
Ongoing Service/Placement:	Checked ✓
Rate by Service:	Checked ✓
Rate by Child Allowed:	Checked ✓
Service Rate =	\$200.00/month

**Level II – Level V Licensed Child Care Subsidy** – ‘Service’ Service Type utilized to issue the \$200 child care subsidy pursuant to s. 409.145(4), F.S., claimable as a foster care maintenance payment to a provider licensed as a Level II-V foster home for a child in an out-of-home placement, age 0-5 or until school entry, whichever occurs first. Documentation must support that child care is necessary due to the licensed foster parent’s employment and the child is enrolled in a registered, exempt, or licensed child care facility or home. The amount under this Service Type must not exceed the actual cost paid by the foster home provider for child care. If the actual amount is less than \$200 subsidy requirement, then the ‘Licensed State Funded Child Care Subsidy’ Service Type must be used to pay the difference.

➤ <u>Service Category:</u>	<b>Child Care</b>
<u>Reporting Category:</u>	<b>Foster Home</b>
Long Description:	Level II-V Child Care Subsidy
Medium Description:	LVL II-V Child Care SUBS
Short Description:	LVL II-V CC SU
Effective Date:	07/2022
Service Type:	Service
Eligibility:	Applicable
License Type Required:	Level II – Non-Child Specific
NCANDS Reporting:	Daycare Services-Child
NYTD Reporting:	Not Applicable
Payments Allowed:	Checked ✓
Ongoing Service/Placement:	Checked ✓
Rate by Service:	Checked ✓
Rate by Child Allowed:	Checked ✓
Service Rate =	\$200.00/month

**Level I – Level V Licensed State Funded Child Care Subsidy**– ‘Service’ Service Type utilized to issue the \$200 child care subsidy pursuant to s. 409.145(4), F.S., as a state-funded subsidy to a provider licensed as a Level I – Level V foster home for a child in an out-of-home placement, age 0-5 or until school entry, whichever occurs first. This is used when the foster parent is not employed, the





child is not attending a registered, exempt, or licensed child care facility or home when the foster parent is employed, or the amount the foster parent pays for child care is less than \$200.

➤ <u>Service Category:</u>	<b>Child Care</b>
<u>Reporting Category:</u>	<b>Child Care Subsidy (State)</b>
Long Description:	Licensed State Funded Child Care Subsidy
Medium Description:	LIC SF Child Care Subsidy
Short Description:	LIC SF CC SUB
Effective Date:	07/2022
Service Type:	Service
Eligibility:	Not Applicable
License Type Required:	No Existing License Type
NCANDS Reporting:	Daycare Services-Child
NYTD Reporting:	Not Applicable
Payments Allowed:	Checked ✓
Ongoing Service/Placement:	Checked ✓
Rate by Service:	Checked ✓
Rate by Child Allowed:	Checked ✓
Service Rate =	\$200.00/month

**2.2.2 - Respite**

Respite is intended for licensed foster homes or licensed child caring agencies when it is necessary for a child to temporarily leave their licensed placement. If both the respite provider and placement provider will be issued a payment for the same days, the determination if a foster care maintenance payment or state-funded payment must be based on the rate being provided to the respite provider. If the rate is higher than the rate for the child’s placement provider, a foster care maintenance payment must be made to the respite provider. If the rate is lower than the rate being provided to the placement provider, a state-funded payment is provided to the respite provider.

The below Service Types shall be created within the Maintain Services page for Foster Care Maintenance Payments or State-Funded Payments of children placed in a licensed foster home for a respite timeframe.

**Note:** Fields marked with (\*) denote optional method to setting up Service Type. All other fields are required as indicated.

**Service Type Specifics**

Service
  Placement





**Foster Home Respite** – ‘Placement’ Service Type utilized to issue a state-funded payment to a placement foster home when the respite foster home is issued a foster care maintenance payment at a higher rate for the same timeframe.

**Note:** *Out-of-Home Placement Setting: Foster Family Home (Non-Relative) or Foster Family Home (Relative)*

➤ <u>Service Category:</u>	<b>Foster Home</b>
<u>Reporting Category:</u>	<b>Other Client Services – Out-of-Home</b>
Long Description:	Foster Home Respite
Medium Description:	Foster Home Respite
Short Description:	FH Respite
Effective Date:	03/2021
Service Type:	Placement
Eligibility:	Not Applicable
License Type Required:	Level II – Non-Child Specific
NCANDS Reporting:	Foster Home
NYTD Reporting:	Not Applicable
Payments Allowed:	Checked ✓
Ongoing Service/Placement:	Checked ✓
*Rate by Service:	Checked ✓
*Rate by Child Allowed:	Checked ✓
*Service Rate:	\$0.00/month

**Service Type Specifics**

Service     
  Placement

**Respite Foster Home FCMP** – ‘Service’ Service Type utilized to issue a foster care maintenance payment to a respite foster home when the placement foster home will not be issued a payment or at a lesser rate for the same timeframe.

➤ <u>Service Category:</u>	<b>Foster Home</b>
<u>Reporting Category:</u>	<b>Foster Home</b>
Long Description:	Respite Foster Home FCMP
Medium Description:	Respite Foster Home FCMP
Short Description:	Respite FH FCMP
Effective Date:	03/2021
Service Type:	Service
Eligibility:	Applicable
License Type Required:	Level II – Non-Child Specific
NCANDS Reporting:	Foster Home
NYTD Reporting:	Not Applicable







Payments Allowed:	Checked ✓
Ongoing Service/Placement:	Checked ✓
*Rate by Service:	Checked ✓
*Rate by Child Allowed:	Checked ✓
*Service Rate:	\$0.00/month

**Respite FH State Funds** – ‘Service’ Service Type Utilized to issue a state-funded payment to a respite foster home when the placement foster home is issued a foster care maintenance payment at a higher rate for the same timeframe.

➤ <u>Service Category:</u>	<b>Foster Home</b>
<u>Reporting Category:</u>	<b>Other Client Services – Out-of-Home</b>
Long Description:	Respite FH State Funds
Medium Description:	Respite FH State Funds
Short Description:	Respite FH SF
Effective Date:	03/2021
Service Type:	Service
Eligibility:	Not Applicable
License Type Required:	Level II – Non-Child Specific
NCANDS Reporting:	Respite Services
NYTD Reporting:	Not Applicable
Payments Allowed:	Checked ✓
Ongoing Service/Placement:	Checked ✓
*Rate by Service:	Checked ✓
*Rate by Child Allowed:	Checked ✓
*Service Rate:	\$0.00/month

**Respite Group Home FCMP** – ‘Service’ Service Type utilized to issue a foster care maintenance payment to a respite group home when the placement foster home will not be issued a payment or at a lesser rate for the same timeframe.

➤ <u>Service Category:</u>	<b>Residential</b>
<u>Reporting Category:</u>	<b>Group Home</b>
Long Description:	Respite Group Home FCMP
Medium Description:	Respite Group Home FCMP
Short Description:	Respite GH FCMP
Effective Date:	03/2021
Service Type:	Service
Eligibility:	Applicable
License Type Required:	Child Caring Agency (CCA)





NCANDS Reporting:	Residential Group Care
NYTD Reporting:	Not Applicable
Payments Allowed:	Checked ✓
Ongoing Service/Placement:	Checked ✓
*Rate by Service:	Checked ✓
*Rate by Child Allowed:	Checked ✓
*Service Rate:	\$0.00/month

**Respite GH State Funds** – ‘Service’ Service Type utilized to issue a state-funded payment to a respite group home when the placement foster home is issued a foster care maintenance payment at a higher rate for the same timeframe.

➤ <u>Service Category:</u>	<b>Residential</b>
<u>Reporting Category:</u>	<b>Other Client Services – Out-of-Home</b>
Long Description:	Respite GH State Funds
Medium Description:	Respite GH State Funds
Short Description:	Respite GH SF
Effective Date:	03/2021
Service Type:	Service
Eligibility:	Not Applicable
License Type Required:	Child Caring Agency (CCA)
NCANDS Reporting:	Respite Services
NYTD Reporting:	Not Applicable
Payments Allowed:	Checked ✓
Ongoing Service/Placement:	Checked ✓
*Rate by Service:	Checked ✓
*Rate by Child Allowed:	Checked ✓
*Service Rate:	\$0.00/month

### 2.2.3 – Child Caring Agency (CCA)

The below Service Types shall be created within the Maintain Services page for Foster Care Maintenance Payments of children placed in a group home/facility licensed by DCF in Florida.

**Note:** Fields marked with (\*) denote optional method to setting up Service Type. All other fields are required as indicated.

**Service Type Specifics**

Service     
  Placement





**Group Home** – ‘Placement’ Service Type utilized for children placed in a FFPSA Non-Specified Setting group home licensed by DCF with a Child Caring Agency (CCA) license.

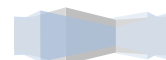
**Note:** *Out-of-Home Placement Setting: Group Home*

➤ <u>Service Category:</u>	<b>Residential</b>
<u>Reporting Category:</u>	<b>Group Home</b>
Long Description:	Group Home
Medium Description:	Group Home
Short Description:	Group Home
Effective Date:	<i>{As already established}</i> <b>or</b> 10/2019
Service Type:	Placement
Eligibility:	Applicable
License Type Required:	Child Caring Agency (CCA)
NCANDS Reporting:	Residential Group Care
NYTD Reporting:	Not Applicable
Payments Allowed:	Checked ✓
Ongoing Service/Placement:	Checked ✓
*Rate by Service:	Checked ✓
*Rate by Child Allowed:	Checked ✓
*Service Rate:	\$0.00/month

**Safe House** – ‘Placement’ Service Type utilized for children who are victims of Human Trafficking and are placed in a FFPSA Specified Setting Safe House licensed by DCF with a Child Caring Agency (CCA) license/Sub-Type Safe House.

**Note:** *Out-of-Home Placement Setting: Group Home*

➤ <u>Service Category:</u>	<b>Residential</b>
<u>Reporting Category:</u>	<b>Safe House</b>
Long Description:	Safe House
Medium Description:	Safe House
Short Description:	Safe House
Effective Date:	<i>{As already established}</i> <b>or</b> 10/2019
Service Type:	Placement
Eligibility:	Applicable
License Type Required:	Child Caring Agency (CCA)
NCANDS Reporting:	Residential Group Care
NYTD Reporting:	Not Applicable
Payments Allowed:	Checked ✓
Ongoing Service/Placement:	Checked ✓
*Rate by Service:	Checked ✓
*Rate by Child Allowed:	Checked ✓





\*Service Rate: \$0.00/month

**Public Institution 25+** – ‘Placement’ Service Type utilized for children placed in a public institution with a capacity of more than 25 beds licensed by DCF with a Child Caring Agency (CCA) license.

**Note:** *Out-of-Home Placement Setting: Institution*

➤ <u>Service Category:</u>	<b>Residential</b>
<u>Reporting Category:</u>	<b>Group Home</b>
Long Description:	Public Institution 25+
Medium Description:	Public Institution 25+
Short Description:	Public Inst 25+
Effective Date:	10/2019
Service Type:	Placement
Eligibility:	Not Applicable
License Type Required:	Child Caring Agency (CCA)
NCANDS Reporting:	Residential Group Care
NYTD Reporting:	Not Applicable
Payments Allowed:	Checked ✓
Ongoing Service/Placement:	Checked ✓
*Rate by Service:	Checked ✓
*Rate by Child Allowed:	Checked ✓
*Service Rate:	\$0.00/month

**At-Risk Home CCA** – ‘Placement’ Service Type utilized for children who are at-risk of becoming human trafficking victims and are placed in a FFPSA Specified Setting licensed by DCF with a Child Caring Agency (CCA) license/Sub-Type At-Risk Home.

**Note:** *Out-of-Home Placement Setting: Group Home*

➤ <u>Service Category:</u>	<b>Residential</b>
<u>Reporting Category:</u>	<b>Specified Setting Child Caring Agency</b>
Long Description:	At-Risk Home CCA
Medium Description:	At-Risk Home CCA
Short Description:	At-Risk Home
Effective Date:	10/2021
Service Type:	Placement
Eligibility:	Applicable
License Type Required:	Child Caring Agency (CCA)
NCANDS Reporting:	Residential Group Care
NYTD Reporting:	Not Applicable
Payments Allowed:	Checked ✓





Updated January 20, 2023

Ongoing Service/Placement: Checked ✓  
 \*Rate by Service: Checked ✓  
 \*Rate by Child Allowed: Checked ✓  
 \*Service Rate: \$0.00/month

**Maternity CCA** – ‘Placement’ Service Type utilized for children who are pregnant or parenting and are placed in a FFPSA Specified Setting licensed by DCF with a Child Caring Agency (CCA) license/Sub-Type Maternity.

**Note:** *Out-of-Home Placement Setting: Group Home*

➤ **Service Category:** Residential  
**Reporting Category:** Specified Setting Child Caring Agency  
 Long Description: Maternity CCA  
 Medium Description: Maternity CCA  
 Short Description: Maternity CCA  
 Effective Date: 10/2021  
 Service Type: Placement  
 Eligibility: Applicable  
 License Type Required: Child Caring Agency (CCA)  
 NCANDS Reporting: Residential Group Care  
 NYTD Reporting: Not Applicable  
 Payments Allowed: Checked ✓  
 Ongoing Service/Placement: Checked ✓  
 \*Rate by Service: Checked ✓  
 \*Rate by Child Allowed: Checked ✓  
 \*Service Rate: \$0.00/month

**FFTA Non-Specified Setting** – ‘Placement’ Service Type utilized for children placed in a FFPSA Non-Specified Setting group home licensed by DCF with a Child Caring Agency (CCA) license who are placed greater than 14 days and were 'Eligible and Reimbursable' prior to reaching the 15th day.

**Note:** *Out-of-Home Placement Setting: Group Home*

➤ **Service Category:** Residential  
**Reporting Category:** FFTA Non-Specified Setting  
 Long Description: FFTA Non-Specified Setting  
 Medium Description: FFTA NonSpecified Setting  
 Short Description: FFTA NonSpecSet  
 Effective Date: 02/2022  
 Service Type: Placement  
 Eligibility: Applicable





License Type Required:	Child Caring Agency (CCA)
NCANDS Reporting:	Residential Group Care
NYTD Reporting:	Not Applicable
Payments Allowed:	Checked ✓
Ongoing Service/Placement:	Checked ✓
*Rate by Service:	Checked ✓
*Rate by Child Allowed:	Checked ✓
*Service Rate:	\$0.00/month

**Service Type Specifics**

Service     
  Placement

**Group Home Clothing** – ‘Service’ Service Type utilized for children placed in a FFPSA Non-Specified Setting group home licensed by DCF with a Child Caring Agency (CCA) license or a Non-DCF licensed facility for a clothing allowance payment.

- **Service Category:** **Clothing**
- Reporting Category:** **Group Home**
- Long Description: *{CBC determines, as service type may already exist for CBC}*
- Medium Description: *{CBC determines, as service type may already exist for CBC}*
- Short Description: *{CBC determines, as service type may already exist for CBC}*
- Effective Date: *{As already established} **or** 10/2019*
- Service Type: Service
- Eligibility: Applicable
- License Type Required: Child Caring Agency (CCA)
- NCANDS Reporting: Residential Group Care
- NYTD Reporting: Not Applicable
- Payments Allowed: Checked ✓
- Ongoing Service/Placement: Checked ✓
- \*Rate by Service: Checked ✓
- \*Rate by Child Allowed: Checked ✓
- \*Service Rate: \$0.00/month

**Safe House Clothing** – ‘Service’ Service Type utilized for children who are victims of Human Trafficking and are placed in a FFPSA Specified Setting Safe House licensed by DCF with a Child Caring Agency (CCA) license/Sub-Type Safe House for a clothing allowance payment.

- **Service Category:** **Clothing**
- Reporting Category:** **Safe House**





Long Description:	Safe House Clothing
Medium Description:	Safe House Clothing
Short Description:	SH Clothing
Effective Date:	{As already established.} <b>or</b> 10/2019
Service Type:	Service
Eligibility:	Applicable
License Type Required:	Child Caring Agency (CCA)
NCANDS Reporting:	Residential Group Care
NYTD Reporting:	Not Applicable
Payments Allowed:	Checked ✓
Ongoing Service/Placement:	Checked ✓
*Rate by Service:	Checked ✓
*Rate by Child Allowed:	Checked ✓
*Service Rate:	\$0.00/month

**Public Institution 25+ Clothing** – ‘Service’ Service Type utilized for children placed in a public institution with a capacity of more than 25 beds licensed by DCF with a Child Caring Agency (CCA) license for a clothing allowance payment.

➤ <u>Service Category:</u>	<b>Clothing</b>
<u>Reporting Category:</u>	<b>Group Home</b>
Long Description:	Public Inst 25+ Clothing
Medium Description:	Public Inst 25+ Clothing
Short Description:	PI 25+ Clothing
Effective Date:	10/2019
Service Type:	Service
Eligibility:	Not Applicable
License Type Required:	Child Caring Agency (CCA)
NCANDS Reporting:	Residential Group Care
NYTD Reporting:	Not Applicable
Payments Allowed:	Checked ✓
Ongoing Service/Placement:	Checked ✓
*Rate by Service:	Checked ✓
*Rate by Child Allowed:	Checked ✓
*Service Rate:	\$0.00/month

**At-Risk Home CCA Clothing** – ‘Service’ Service Type utilized for children who are at-risk of becoming human trafficking victims and are placed in a FFPSA Specified Setting licensed by DCF with a Child Caring Agency (CCA) license/Sub-Type At-Risk Home to receive a clothing allowance.





➤ <b><u>Service Category:</u></b>	<b>Clothing</b>
<b><u>Reporting Category:</u></b>	<b>Specified Setting Child Caring Agency</b>
Long Description:	At-Risk Home CCA Clothing
Medium Description:	At-Risk Home CCA Clothing
Short Description:	ARH CLOTHING
Effective Date:	10/2021
Service Type:	Service
Eligibility:	Applicable
License Type Required:	Child Caring Agency (CCA)
NCANDS Reporting:	Residential Group Care
NYTD Reporting:	Not Applicable
Payments Allowed:	Checked ✓
Ongoing Service/Placement:	Checked ✓
*Rate by Service:	Checked ✓
*Rate by Child Allowed:	Checked ✓
*Service Rate:	\$0.00/month

**Maternity CCA Clothing** – ‘Service’ Service Type utilized for children who are pregnant or parenting and are placed in a FFPSA Specified Setting licensed by DCF with a Child Caring Agency (CCA) license/Sub-Type Maternity to receive a clothing allowance.

➤ <b><u>Service Category:</u></b>	<b>Clothing</b>
<b><u>Reporting Category:</u></b>	<b>Specified Setting Child Caring Agency</b>
Long Description:	Maternity CCA Clothing
Medium Description:	Maternity CCA Clothing
Short Description:	MAT CLOTHING
Effective Date:	10/2021
Service Type:	Service
Eligibility:	Applicable
License Type Required:	Child Caring Agency (CCA)
NCANDS Reporting:	Residential Group Care
NYTD Reporting:	Not Applicable
Payments Allowed:	Checked ✓
Ongoing Service/Placement:	Checked ✓
*Rate by Service:	Checked ✓
*Rate by Child Allowed:	Checked ✓
*Service Rate:	\$0.00/month







**2.2.4 - Extended Foster Care (EFC) {Effective January 4, 2019}**

Below are the Service Types that must be used when an EFC young adult is entered in an out-of-home placement in FSFN. These are the ‘Placement’ Service Types used to make the monthly payment to the provider in which the young adult has been placed with. The only exception is that one of the SLA ‘Placement’ Service Types listed needs to be established as a non-paid ‘Placement’ Service Type to allow for any temporary absence from an approved supervised living arrangement the young adult may be experiencing.

***Please Note: For information about setting up CBC specific non-standardized Service Types for the new Extended Foster Care Program, please go to the Reporting Category Description section, specifically to the descriptions for the new Reporting Categories for EFC, including the existing FSFN Reporting Category ‘EFC – Other Expenses’.***



**Please Note:** The following EFC ‘Placement’ Service Types all have the same Service Category, Effective Date, Statewide (NCANDS) Reporting, and NYTD Reporting, which are:

- **Service Category:**                      **Independent Living**
- Effective Date:                            01/2019
- NCANDS Reporting:                        Other
- NYTD Reporting:                          Supervised Independent Living

🔗 Please see the [Helpful Hints](#) under the “Setting Up A FSFN Service Type” section for more information on how to create a Service Type for when a possible \$0.00 daily/monthly amount is needed for Placements or Services.

**SLA Licensed Foster Home** – ‘Placement’ Service Type used when an EFC young adult resides in a Foster Home licensed by DCF. The basic services within this type of placement include, but are not limited to, housing, caregiving supervision, life skills, transportation, mental and physical health care coordination assistance.

- **Reporting Category:**                      **Extended Foster Care**
- Long Description:                          SLA Licensed Foster Home (EFC)
- Medium Description:                        SLA LIC FH (EFC)
- Short Description:                          SLA LIC FH





- |                              |  |
|------------------------------|--|
| Eligibility:                 | Applicable   |
| License Type RQD:            | No Existing License Type   |
| ➤ <u>Reporting Category:</u> | <b>EFC IV-E Eligible (Transition) <i>Inactive as of 12/31/2021</i></b>     |
| Long Description:            | SLA Licensed Foster Home (EF-T)  |
| Medium Description:          | SLA LIC FH (EF-T)  |
| Short Description:           | SLA LIC FH   |
| Eligibility:                 | Not Applicable   |
| License Type RQD:            | No Existing License Type   |
| ➤ <u>Reporting Category:</u> | <b>EFC Non IV-E Eligible (Transition) <i>Inactive as of 12/31/2021</i></b> |
| Long Description:            | SLA Licensed Foster Home (EF-NT)   |
| Medium Description:          | SLA LIC FH (EF-NT)   |
| Short Description:           | SLA LIC FH   |
| Eligibility:                 | Not Applicable   |
| License Type RQD:            | No Existing License Type   |

**SLA Licensed Group Home** – ‘Placement’ Service Type used when an EFC young adult resides in a Group Home licensed by DCF. The basic services within this type of placement include, but are not limited to, housing, caregiving supervision, life skills, transportation, mental and physical health care coordination assistance.

- |                              |  |
|------------------------------|--|
| ➤ <u>Reporting Category:</u> | <b>Extended Foster Care</b>  |
| Long Description:            | SLA Licensed Group Home (EFC)  |
| Medium Description:          | SLA LIC GH (EFC)   |
| Short Description:           | SLA LIC GH   |
| Eligibility:                 | Applicable   |
| License Type RQD:            | Child Caring Agency (CCA)  |
| ➤ <u>Reporting Category:</u> | <b>EFC IV-E Eligible (Transition) <i>Inactive as of 12/31/2021</i></b>     |
| Long Description:            | SLA Licensed Group Home (EF-T)   |
| Medium Description:          | SLA LIC GH (EF-T)  |
| Short Description:           | SLA LIC GH   |
| Eligibility:                 | Not Applicable   |
| License Type RQD:            | No Existing License Type   |
| ➤ <u>Reporting Category:</u> | <b>EFC Non IV-E Eligible (Transition) <i>Inactive as of 12/31/2021</i></b> |
| Long Description:            | SLA Licensed Group Home (EF-NT)  |
| Medium Description:          | SLA LIC GH (EF-NT)   |





Short Description:	SLA LIC GH
Eligibility:	Not Applicable
License Type RQD:	No Existing License Type

**SLA Transitional Living Program** – ‘Placement’ Service Type used when an EFC young adult resides in a Transitional Living Program (TLP), providing services and supports to help young people develop skills necessary to move to independence. The basic services within this type of placement include housing, counseling, money management, job attainment skills, mental and physical health care coordination assistance. A TLP may or may not be operating under a license.

- **Reporting Category:** **Extended Foster Care**
  - Long Description: SLA Transitional Living Program (EFC)
  - Medium Description: SLA TLP (EFC)
  - Short Description: SLA TLP
  - Eligibility: Applicable
  - License Type RQD: No Existing License Type
  
- **Reporting Category:** **EFC IV-E Eligible (Transition) *Inactive as of 12/31/2021***
  - Long Description: SLA Transitional Living Program (EF-T)
  - Medium Description: SLA TLP (EF-T)
  - Short Description: SLA TLP
  - Eligibility: Not Applicable
  - License Type RQD: No Existing License Type
  
- **Reporting Category:** **EFC Non IV-E Eligible (Transition) *Inactive as of 12/31/2021***
  - Long Description: SLA Transitional Living Program (EF-NT)
  - Medium Description: SLA TLP (EF-NT)
  - Short Description: SLA TLP
  - Eligibility: Not Applicable
  - License Type RQD: No Existing License Type

**SLA Assisted Living Facility** – ‘Placement’ Service Type used when an EFC young adult resides in an Assisted Living Facility (ALF), which provides full-time services and supports. The basic services within this type of placement include, but are not limited to, housing; nutritional meals; help with activities of daily living, such as bathing, eating, walking, and administration of medication; arrange for health care services; provide or arrange for transportation to health care services; and social activities. ALFs are licensed.





- **Reporting Category:** **Extended Foster Care**  
Long Description: SLA Assisted Living Facility (EFC)  
Medium Description: SLA ALF (EFC)  
Short Description: SLA ALF FH  
Eligibility: Applicable  
License Type RQD: No Existing License Type
  
- **Reporting Category:** **EFC IV-E Eligible (Transition) *Inactive as of 12/31/2021***  
Long Description: SLA Assisted Living Facility (EF-T)  
Medium Description: SLA ALF (EF-T)  
Short Description: SLA ALF FH  
Eligibility: Not Applicable  
License Type RQD: No Existing License Type
  
- **Reporting Category:** **EFC Non IV-E Eligible (Transition) *Inactive as of 12/31/2021***  
Long Description: SLA Assisted Living Facility (EF-NT)  
Medium Description: SLA ALF (EF-NT)  
Short Description: SLA ALF FH  
Eligibility: Not Applicable  
License Type RQD: No Existing License Type

**SLA Shared Housing** – ‘Placement’ Service Type used when an EFC young adult shares housing with another person or roommate and lives independently, requiring minimal assistance with life skills and other transitional type services.

- **Reporting Category:** **Extended Foster Care**  
Long Description: SLA Shared Housing (EFC)  
Medium Description: SLA Shared House (EFC)  
Short Description: SLA SH  
Eligibility: Applicable  
License Type RQD: No Existing License Type
  
- **Reporting Category:** **EFC IV-E Eligible (Transition) *Inactive as of 12/31/2021***  
Long Description: SLA Shared Housing (EF-T)  
Medium Description: SLA Shared House (EF-T)  
Short Description: SLA SH  
Eligibility: Not Applicable  
License Type RQD: No Existing License Type





- **Reporting Category:** **EFC Non IV-E Eligible (Transition) *Inactive as of 12/31/2021***
- Long Description: SLA Shared Housing (EF-NT)
- Medium Description: SLA Shared House (EF-NT)
- Short Description: SLA SH
- Eligibility: Not Applicable
- License Type RQD: No Existing License Type

**SLA Shared Housing-Host Home** – ‘Placement’ Service Type used when an EFC young adult shares housing with a host person or family. The basic services within this type of placement include, but are not limited to, housing, caregiving supervision, life skills, transportation, mental and physical health care coordination assistance.

- **Reporting Category:** **Extended Foster Care**
- Long Description: SLA Shared Housing-Host Home (EFC)
- Medium Description: SLA Shared HHH (EFC)
- Short Description: SLA SHHH
- Eligibility: Applicable
- License Type RQD: No Existing License Type
- **Reporting Category:** **EFC IV-E Eligible (Transition) *Inactive as of 12/31/2021***
- Long Description: SLA Shared Housing-Host Home (EF-T)
- Medium Description: SLA Shared HHH (EF-T)
- Short Description: SLA SHHH
- Eligibility: Not Applicable
- License Type RQD: No Existing License Type
- **Reporting Category:** **EFC Non IV-E Eligible (Transition) *Inactive as of 12/31/2021***
- Long Description: SLA Shared Housing-Host Home (EF-NT)
- Medium Description: SLA Shared HHH (EF-NT)
- Short Description: SLA SHHH
- Eligibility: Not Applicable
- License Type RQD: No Existing License Type

**SLA Individual Housing** – ‘Placement’ Service Type used when an EFC young adult lives independently by themselves, requiring minimal assistance with life skills and other transitional type services.

- **Reporting Category:** **Extended Foster Care**
- Long Description: SLA Individual Housing (EFC)
- Medium Description: SLA Individual H (EFC)





Short Description: SLA INDIV H  
 Eligibility: Applicable  
 License Type RQD: No Existing License Type

➤ Reporting Category: **EFC IV-E Eligible (Transition) *Inactive as of 12/31/2021***  
 Long Description: SLA Individual Housing (EF-T)  
 Medium Description: SLA Individual H (EF-T)  
 Short Description: SLA INDIV H  
 Eligibility: Not Applicable  
 License Type RQD: No Existing License Type

➤ Reporting Category: **EFC Non IV-E Eligible (Transition) *Inactive as of 12/31/2021***  
 Long Description: SLA Individual Housing (EF-NT)  
 Medium Description: SLA Individual H (EF-NT)  
 Short Description: SLA INDIV H  
 Eligibility: Not Applicable  
 License Type RQD: No Existing License Type

**SLA Non Paid Temporary Absence** – This is a non-paid ‘Placement’ Service Type used when an EFC young adult has a temporary absence from his/her approved supervised living arrangement whether it be planned or unplanned. When a young adult is in this type of placement, all placement and transition type services shall be provided by and/or coordinated by the supervising agency. Examples of when this placement should be used include, but are not limited to, the youth turning 18 years of age during a runaway episode, youth turning 18 years of age placed in an involuntary commitment program, young adults who are detained/arrested/incarcerated, or other extenuating circumstances that would cause a young adult to temporarily leave his/her approved supervised living arrangement.

**Remember:** Please set this ‘Placement’ Service Type up as non- paid. **When doing this, the ‘Reporting Category’ data field will be grayed out and disabled.**

➤ Reporting Category: **Extended Foster Care**  
 Long Description: SLA NP Temporary Absence (EFC)  
 Medium Description: SLA NP Temp Abs (EFC)  
 Short Description: SLA NP Temp Abs  
 Eligibility: ~~Applicable~~  
**UPDATE 12/2022:** Not Applicable  
*{Please make sure this update is made asap}*  
 License Type RQD: No Existing License Type

➤ Reporting Category: **EFC IV-E Eligible (Transition) *Inactive as of 12/31/2021***





Long Description: SLA NP Temporary Absence (EF-T)  
 Medium Description: SLA NP Temp Abs (EF-T)  
 Short Description: SLA NP Temp Abs  
 Eligibility: Not Applicable  
 License Type RQD: No Existing License Type

- **Reporting Category:** **EFC Non IV-E Eligible (Transition) *Inactive as of 12/31/2021***
- Long Description: SLA NP Temporary Absence (EF-NT)
- Medium Description: SLA NP Temp Abs (EF-NT)
- Short Description: SLA NP Temp Abs
- Eligibility: Not Applicable
- License Type RQD: No Existing License Type

**SLA Not Approved (EFC)** – ‘Placement’ Service Type utilized for a state-funded payment to be issued when the young adult is in a placement that was not properly approved as an SLA.

**Note:** *Out-of-Home Placement Setting: Supervised Independent Living*

- **Service Category:** **Independent Living**
- Reporting Category:** **Extended Foster Care**
- Long Description: SLA Not Approved (EFC)
- Medium Description: SLA Not Approved (EFC)
- Short Description: SLA NOT APRVD
- Effective Date: 1/2021
- Service Type: Placement
- Eligibility: Not Applicable
- License Type Required: No Existing License Type
- NCANDS Reporting: Other
- NYTD Reporting: Supervised Independent Living
- Payments Allowed: Checked ✓
- Ongoing Service/Placement: Checked ✓
- \*Rate by Service: Checked ✓
- \*Rate by Child Allowed: Checked ✓
- \*Service Rate = \$0.00/month

\*\*\*\*\*

Below are the Service Types that must be used when an EFC young adult has turned 21 and is eligible to remain in the EFC program until his/her 22<sup>nd</sup> birthday. These eligible EFC young adults have been discharged from the out-of-home placement and a Living Arrangement has now been entered in its place.





**Please Note:** For a list of valid 18+ Living Arrangement options, please see [Page 165](#).

In addition, below are the Service Types that must be used when any EFC young adult, ages 18 – 21, is receiving/benefitting from one of these non-SLA “room & board” type ‘Service’ Service Types, such as the monthly allowance payment for the young adult.

**Please Note:** For information about setting up CBC specific non-standardized Service Types for the new Extended Foster Care Program, please go to the Reporting Category Description section, specifically to the descriptions for the new Reporting Categories for EFC, including the existing FSFN Reporting Category ‘EFC – Other Expenses’.

**Service Type Specifics**

Service       Placement

**Please Note:** The following EFC ‘Service’ Service Types all have the same Service Category, Effective Date, Statewide (NCANDS) Reporting, and NYTD Reporting, which are:

<u>Service Category:</u>	<b>Independent Living</b>
Effective Date:	01/2019
NCNDS Reporting:	Other
NYTD Reporting:	Supervised Independent Living
License Type RQD:	No Existing License Type

Please see the [Helpful Hints](#) under the “Setting Up A FSFN Service Type” section for more information on how to create a Service Type for when a possible \$0.00 daily/monthly amount is needed for Placements or Services.

**SLA Licensed Foster Home** – ‘Service’ Type used when an EFC young adult, eligible to his/her 22<sup>nd</sup> birthday, resides in a Foster Home licensed by DCF. The basic services within this type of living arrangement include, but are not limited to, housing, caregiving supervision, life skills, transportation, mental and physical health care coordination assistance.

<b>➤ <u>Reporting Category:</u></b>	<b>Extended Foster Care – Age 21</b>
Long Description:	SLA Licensed Foster Home (EFC21)
Medium Description:	SLA LIC FH (EFC21)
Short Description:	SLA LIC FH
Eligibility:	Not Applicable







**SLA Licensed Group Home** – ‘Service’ Type used when an EFC young adult, eligible to his/her 22<sup>nd</sup> birthday, resides in a Group Home licensed by DCF. The basic services within this type of living arrangement include, but are not limited to, housing, caregiving supervision, life skills, transportation, mental and physical health care coordination assistance.

- **Reporting Category:** **Extended Foster Care – Age 21**
- Long Description: SLA Licensed Group Home (EFC21)
- Medium Description: SLA LIC GH (EFC21)
- Short Description: SLA LIC GH
- Eligibility: Not Applicable

**SLA Transitional Living Program** – ‘Service’ Type used when an EFC young adult, eligible to his/her 22<sup>nd</sup> birthday, resides in a Transitional Living Program (TLP), providing services and supports to help young people develop skills necessary to move to independence. The basic services within this type of living arrangement include housing, counseling, money management, job attainment skills, mental and physical health care coordination assistance. A TLP may or may not be operating under a license.

- **Reporting Category:** **Extended Foster Care – Age 21**
- Long Description: SLA Transitional Living Program (EFC21)
- Medium Description: SLA TLP (EFC21)
- Short Description: SLA TLP
- Eligibility: Not Applicable

**SLA Assisted Living Facility** – ‘Service’ Type used when an EFC young adult, eligible to his/her 22<sup>nd</sup> birthday, resides in an Assisted Living Facility (ALF), which provides full-time services and supports. The basic services within this type of living arrangement include, but are not limited to, housing; nutritional meals; help with activities of daily living, such as bathing, eating, walking, and administration of medication; arrange for health care services; provide or arrange for transportation to health care services; and social activities. ALFs are licensed.

- **Reporting Category:** **Extended Foster Care – Age 21**
- Long Description: SLA Assisted Living Facility (EFC21)
- Medium Description: SLA ALF (EFC21)
- Short Description: SLA ALF FH
- Eligibility: Not Applicable

**SLA Shared Housing** – ‘Service’ Type used when an EFC young adult, eligible to his/her 22<sup>nd</sup> birthday, shares housing with another person or roommate and lives independently, requiring minimal assistance with life skills and other transitional type services.





Updated January 20, 2023

- **Reporting Category:** **Extended Foster Care – Age 21**  
Long Description: SLA Shared Housing (EFC21)  
Medium Description: SLA Shared House (EFC21)  
Short Description: SLA SH  
Eligibility: Not Applicable

**SLA Shared Housing-Host Home** – ‘Service’ Type used when an EFC young adult, eligible to his/her 22<sup>nd</sup> birthday, shares housing with a host person or family. The basic services within this type of living arrangement include, but are not limited to, housing, caregiving supervision, life skills, transportation, mental and physical health care coordination assistance.

- **Reporting Category:** **Extended Foster Care – Age 21**  
Long Description: SLA Shared Housing-Host Home (EFC21)  
Medium Description: SLA Shared HHH (EFC21)  
Short Description: SLA SHHH  
Eligibility: Not Applicable

**SLA Individual Housing** – ‘Service’ Service Type used when an EFC young adult, eligible to his/her 22<sup>nd</sup> birthday, lives independently by themselves, requiring minimal assistance with life skills and other transitional type services.

- **Reporting Category:** **Extended Foster Care – Age 21**  
Long Description: SLA Individual Housing (EFC21)  
Medium Description: SLA Individual H (EFC21)  
Short Description: SLA INDIV H  
Eligibility: Not Applicable

**Please Note:** The following EFC ‘Service’ Service Types all have the same Service Category, Effective Date, License Type Required, Statewide (NCANDS) Reporting, and NYTD Reporting, which are:

<b>Service Category:</b>	<b>Independent Living</b>
<b>Effective Date:</b>	01/2019
<b>NCANDS Reporting:</b>	Independent Living and Transitional Living Services
<b>NYTD Reporting:</b>	Other Financial Assistance
<b>License Type RQD:</b>	No Existing License Type

**EFC Allowance** – A payment amount made directly to an EFC young adult to manage for discretionary expenses, such as savings, cell phone, cable television, entertainment, and leisure transportation. The amount of the allowance is based on a needs assessment.





- **Reporting Category:** **Extended Foster Care**  
 Long Description: EFC Allowance (EFC)  
 Medium Description: EFC Allowance (EFC)  
 Short Description: EFC Allow  
 Eligibility: Applicable
  
- **Reporting Category:** **Extended Foster Care – Age 21**  
 Long Description: EFC Allowance (EFC21)  
 Medium Description: EFC Allowance (EFC21)  
 Short Description: EFC Allow  
 Eligibility: Not Applicable
  
- **Reporting Category:** **EFC IV-E Eligible (Transition) *Inactive as of 12/31/2021***  
 Long Description: EFC Allowance (EF-T)  
 Medium Description: EFC Allowance (EF-T)  
 Short Description: EFC Allow  
 Eligibility: Not Applicable
  
- **Reporting Category:** **EFC Non IV-E Eligible (Transition) *Inactive as of 12/31/2021***  
 Long Description: EFC Allowance (EF-NT)  
 Medium Description: EFC Allowance (EF-NT)  
 Short Description: EFC Allow  
 Eligibility: Not Applicable

**SLA Not Approved Allowance (EFC)** – A state-funded payment amount made directly to an EFC young adult, when the young adult is in a placement that was not properly approved as an SLA, to manage for discretionary expenses, such as savings, cell phone, cable television, entertainment, and leisure transportation. The amount of the allowance is based on a needs assessment.

- **Service Category:** **Independent Living**  
**Reporting Category:** **Extended Foster Care**  
 Long Description: SLA No APPD EFC Allowance  
 Medium Description: SLA No APPD EFC Allowance  
 Short Description: SLA NO APPD ALL  
 Effective Date: 1/2021  
 Service Type: Service  
 Eligibility: Not Applicable  
 License Type Required: No Existing License Type  
 NCANDS Reporting: Other  
 NYTD Reporting: Supervised Independent Living  
 Payments Allowed: Checked ✓





Ongoing Service/Placement: Checked ✓  
 \*Rate by Service: Checked ✓  
 \*Rate by Child Allowed: Checked ✓  
 \*Service Rate = \$0.00/month

**EFC Childcare** – A payment made to a person or provider on behalf of an EFC young adult for the care of his/her child or children while the young adult is participating in his/her FSFN documented EFC qualifying activity.

- **Reporting Category:** **Extended Foster Care**  
 Long Description: EFC Childcare (EFC)  
 Medium Description: EFC Childcare (EFC)  
 Short Description: EFC Childcare  
 Eligibility: Applicable
  
- **Reporting Category:** **Extended Foster Care – Age 21**  
 Long Description: EFC Childcare (EFC21)  
 Medium Description: EFC Childcare (EFC21)  
 Short Description: EFC Childcare  
 Eligibility: Not Applicable
  
- **Reporting Category:** **EFC IV-E Eligible (Transition) *Inactive as of 12/31/2021***  
 Long Description: EFC Childcare (EF-T)  
 Medium Description: EFC Childcare (EF-T)  
 Short Description: EFC Childcare  
 Eligibility: Not Applicable
  
- **Reporting Category:** **EFC Non IV-E Eligible (Transition) *Inactive as of 12/31/2021***  
 Long Description: EFC Childcare (EF-NT)  
 Medium Description: EFC Childcare (EF-NT)  
 Short Description: EFC Childcare  
 Eligibility: Not Applicable

**Please Note:** The following EFC ‘Service’ Service Types all have the same Service Category, Effective Date, License Type Required, Statewide (NCANDS) Reporting, and NYTD Reporting, which are:

**Service Category:** **Independent Living**  
**Effective Date:** 01/2019  
**NCANDS Reporting:** Independent Living and Transitional Living Services





NYTD Reporting:	Supervised Independent Living
License Type RQD:	No Existing License Type

**SLA Rental Security Deposit** – A payment made to a person or provider on behalf of an EFC young adult to ensure that rent will be paid, and other responsibilities of the lease performed (e.g., paying for damage caused by the tenant).

- **Reporting Category:** **Extended Foster Care**  
 Long Description: SLA Rental Security Deposit (EFC)  
 Medium Description: SLA RENT Sec Dep (EFC)  
 Short Description: SLA Sec Deposit  
 Eligibility: Applicable
  
- **Reporting Category:** **Extended Foster Care – Age 21**  
 Long Description: SLA Rental Security Deposit (EFC21)  
 Medium Description: SLA RENT Sec Dep (EFC21)  
 Short Description: SLA Sec Deposit  
 Eligibility: Not Applicable
  
- **Reporting Category:** **EFC IV-E Eligible (Transition) *Inactive as of 12/31/2021***  
 Long Description: SLA Rental Security Deposit (EF-T)  
 Medium Description: SLA RENT Sec Dep (EF-T)  
 Short Description: SLA Sec Deposit  
 Eligibility: Not Applicable
  
- **Reporting Category:** **EFC Non IV-E Eligible (Transition) *Inactive as of 12/31/2021***  
 Long Description: SLA Rental Security Deposit (EF-NT)  
 Medium Description: SLA RENT Sec Dep (EF-NT)  
 Short Description: SLA Sec Deposit  
 Eligibility: Not Applicable

**SLA Required Rental Advanced Payment** – A payment made to a person or provider on behalf of an EFC young adult for the full or partial payment of rent for a future period of time.

- **Reporting Category:** **Extended Foster Care**  
 Long Description: SLA Required Rental Advance Pmt (EFC)  
 Medium Description: SLA RQD RENT ADV (EFC)  
 Short Description: SLA RENT ADV  
 Eligibility: Applicable





- **Reporting Category:** **Extended Foster Care – Age 21**  
 Long Description: SLA Required Rental Advance Pmt (EFC21)  
 Medium Description: SLA RQD RENT ADV (EFC21)  
 Short Description: SLA RENT ADV  
 Eligibility: Not Applicable
  
- **Reporting Category:** **EFC IV-E Eligible (Transition) *Inactive as of 12/31/2021***  
 Long Description: SLA Required Rental Advance Pmt (EF-T)  
 Medium Description: SLA RQD RENT ADV (EF-T)  
 Short Description: SLA RENT ADV  
 Eligibility: Not Applicable
  
- **Reporting Category:** **EFC Non IV-E Eligible (Transition) *Inactive as of 12/31/2021***  
 Long Description: SLA Required Rental Advance Pmt (EF-NT)  
 Medium Description: SLA RQD RENT ADV (EF-NT)  
 Short Description: SLA RENT ADV  
 Eligibility: Not Applicable

**2.2.5 – Extension of Maintenance Adoption Subsidy**

The below Service Types shall be created within the Maintain Services page for payment regarding the Extension of Maintenance Adoption Subsidy (EMAS) program.

**Note:** Fields marked with (\*) denote optional method to setting up Service Type. All other fields are required as indicated.

**Service Type Specifics**

Service       Placement

**Extended Adoption Subsidy** – ‘Service’ Service Type utilized for eligible adopted young adults actively participating in the Extension of Maintenance Adoption Subsidy program.

- **Service Category:** **Adoption**  
**Reporting Category:** **Extended Adoption**  
 Long Description: Extended Adoption Subsidy  
 Medium Description: Extended Adoption Subsidy  
 Short Description: EXT ADOPT SUB  
 Effective Date: 01/2019  
 Eligibility: Applicable





License Type Required:	No Existing License Type
NCANDS Reporting:	Adoption Services
NYTD Reporting:	Not Applicable
Payments Allowed:	Checked ✓
Ongoing Service/Placement:	Checked ✓
*Rate by Service:	Checked ✓
*Rate by Child Allowed:	Checked ✓
*Service Rate:	\$0.00/month

**2.2.6 – Guardianship Assistance Program and Extension of Guardianship Assistance Program**

The below Service Types shall be created within the Maintain Services page for payment regarding the Guardianship Assistance Program (GAP).

**Note:** Fields marked with (\*) denote optional method to setting up Service Type. All other fields are required as indicated.

**Service Type Specifics**

Service     
  Placement

**Guardianship Assistance** – ‘Service’ Service Type utilized for children enrolled in GAP and receiving a GAP payment.

➤ <u>Service Category:</u>	<b>Guardianship</b>
<u>Reporting Category:</u>	<b>Guardianship</b>
Long Description:	Guardianship Assistance
Medium Description:	Guardianship Assistance
Short Description:	GUARD ASSIST
Effective Date:	07/2019
Service Type:	Service
Eligibility:	Applicable
License Type Required:	No Existing License Type
NCANDS Reporting:	Other Services
NYTD Reporting:	Not Applicable
Payments Allowed:	Checked ✓
Ongoing Service/Placement:	Checked ✓
*Rate by Service:	Checked ✓
*Rate by Child Allowed:	Checked ✓
*Service Rate:	\$333.00/month





**Guardianship Assistance No Pay** – ‘Service’ Service Type used for eligible children enrolled in GAP and not receiving a GAP payment.

➤ <u>Service Category:</u>	<b>Guardianship</b>
<u>Reporting Category:</u>	<b>Null</b>
Long Description:	Guardianship Assistance NP
Medium Description:	Guardianship Assist NP
Short Description:	GUARD ASSIST NP
Effective Date:	07/2019
Service Type:	Service
Eligibility:	Applicable
License Type RQD:	No Existing License Type
NCANDS Reporting:	Other Services
NYTD Reporting:	Not Applicable
Payments Allowed:	Not Checked
Ongoing Service/Placement:	Checked ✓

**Extended Guardianship Assistance Payments** – ‘Service’ Service Type used for eligible children enrolled in EGAP and receiving an EGAP payment.

➤ <u>Service Category:</u>	<b>Guardianship</b>
<u>Reporting Category:</u>	<b>Extended Guardianship</b>
Long Description:	Extended Guardianship Assistance
Medium Description:	Ext Guardianship Assist
Short Description:	EXT GUARD ASST
Effective Date:	07/2019
Service Type:	Service
Eligibility:	Applicable
License Type RQD:	No Existing License Type
NCANDS Reporting:	Other Services
NYTD Reporting:	Not Applicable
Payments Allowed:	Checked ✓
Ongoing Service/Placement:	Checked ✓
*Rate by Service:	Checked ✓
*Rate by Child Allowed:	Checked ✓
*Service Rate:	\$333.00/month

**Extended Guardianship Assistance Payments No Pay** – ‘Service’ Service Type used for eligible children enrolled in EGAP and not receiving an EGAP payment.







➤ <b>Service Category:</b>	<b>Guardianship</b>
<b>Reporting Category:</b>	<b>Null</b>
Long Description:	Extended Guardianship Assistance NP
Medium Description:	Ext Guardianship Asst NP
Short Description:	EXT GUARD NP
Effective Date:	07/2019
Service Type:	Service
Eligibility:	Applicable
License Type RQD:	No Existing License Type
NCANDS Reporting:	Other Services
NYTD Reporting:	Not Applicable
Payments Allowed:	Not Checked
Ongoing Service/ Placement:	Checked ✓

## 2.2.7 – Non-DCF License

The below Service Types shall be created within the Maintain Services page for Foster Care Maintenance Payments of children placed in a placement licensed by an agency other than DCF.

**Note:** Fields marked with (\*) denote optional method to setting up Service Type. All other fields are required as indicated.

**Service Type Specifics**

Service
  Placement

**Non-DCF Foster Home** – ‘Placement’ Service Type utilized for children placed in a foster home with a Non-DCF License/Sub-Type ICPC issued by a state other than Florida.

**Note:** Out-of-Home Placement Setting: Foster Family Home (Non-Relative) or Foster Family Home (Relative)

➤ <b>Service Category:</b>	<b>Foster Home</b>
<b>Reporting Category:</b>	<b>Foster Home</b>
Long Description:	Non-DCF Foster Home
Medium Description:	Non-DCF Foster Home
Short Description:	Non-DCF FH
Effective Date:	10/2019
Service Type:	Placement
Eligibility:	Applicable
License Type Required:	Non-DCF License
NCANDS Reporting:	Foster Home
NYTD Reporting:	Not Applicable
Payments Allowed:	Checked ✓





Ongoing Service/Placement: Checked ✓  
 \*Rate by Service: Checked ✓  
 \*Rate by Child Allowed: Checked ✓  
 \*Service Rate = \$0.00/month

**Non-DCF Group Home** – ‘Placement’ Service Type utilized for children placed in a FFPSA Non-Specified Setting group home with a Non-DCF License, this includes providers with a license issued by a state other than Florida or another Florida state agency that is not a Residential Treatment Center.

**Note:** *Out-of-Home Placement Setting: Group Home*

- **Service Category:** **Residential**
- Reporting Category:** **Group Home**
- Long Description: Non-DCF Group Home
- Medium Description: Non-DCF Group Home
- Short Description: Non-DCF GH
- Effective Date: 10/2019
- Service Type: Placement
- Eligibility: Applicable
- License Type Required: Non-DCF License
- NCANDS Reporting: Residential Group Care
- NYTD Reporting: Not Applicable
- Payments Allowed: Checked ✓
- Ongoing Service/Placement: Checked ✓
- \*Rate by Service: Checked ✓
- \*Rate by Child Allowed: Checked ✓
- \*Service Rate = \$0.00/month

**Non-DCF APD Group Home** – ‘Placement’ Service Type utilized for children placed in a FFPSA Non-Specified Setting group home licensed by Agency for Persons with Disabilities (APD) with a Non-DCF License/Sub-Type APD or licensed by another state's equivalent with a Non-DCF License/Sub-Type ICPC.

**Note:** *Out-of-Home Placement Setting: Group Home*

- **Service Category:** **Residential**
- Reporting Category:** **Group Home**
- Long Description: Non-DCF APD Group Home
- Medium Description: Non-DCF APD Group Home
- Short Description: Non-DCF APD GH
- Effective Date: 10/2019
- Service Type: Placement
- Eligibility: Applicable





License Type Required:	Non-DCF License
NCANDS Reporting:	Residential Group Care
NYTD Reporting:	Not Applicable
Payments Allowed:	Checked ✓
Ongoing Service/Placement:	Checked ✓
*Rate by Service:	Checked ✓
*Rate by Child Allowed:	Checked ✓
*Service Rate =	\$0.00/month

## Non-DCF APD Foster Home – Inactive as of 3/2021

**Non-DCF RTC Group Home** – ‘Placement’ Service Type utilized for children placed in a FFPSA Non-Specified Setting Residential Treatment Center (RTC) facility licensed by the Agency for Health Care Administration (AHCA) with a Non-DCF License/Sub-Type AHCA or licensed by another state's equivalent with a Non-DCF License/Sub-Type ICPC.

**Note:** *Out-of-Home Placement Setting: Institution*

➤ <u>Service Category:</u>	<b>Residential Treatment Center</b>
<u>Reporting Category:</u>	<b>Group Home</b>
Long Description:	Non-DCF RTC Group Home
Medium Description:	Non-DCF RTC Group Home
Short Description:	Non-DCF RTC GH
Effective Date:	10/2019
Service Type:	Placement
Eligibility:	Applicable
License Type Required:	Non-DCF License
NCANDS Reporting:	Residential Group Care
NYTD Reporting:	Not Applicable
Payments Allowed:	Checked ✓
Ongoing Service/Placement:	Checked ✓
*Rate by Service:	Checked ✓
*Rate by Child Allowed:	Checked ✓
*Service Rate =	\$0.00/month

**Non-DCF RTC Medicaid** – ‘Placement’ Service Type utilized for children placed in a FFPSA Non-Specified Setting Residential Treatment Center (RTC) facility licensed by the Agency for Health Care Administration (AHCA) or licensed by another state's equivalent and placement is funded by Medicaid.





**Note:** *Out-of-Home Placement Setting: Institution*

➤ <u>Service Category:</u>	<b>Residential Treatment Center</b>
<u>Reporting Category:</u>	<b>Null</b>
Long Description:	Non-DCF RTC Medicaid
Medium Description:	Non-DCF RTC Medicaid
Short Description:	RTC Medicaid
Effective Date:	10/2019
Service Type:	Placement
Eligibility:	Applicable
License Type Required:	No Existing License Type
NCANDS Reporting:	Residential Group Care
NYTD Reporting:	Not Applicable
Payments Allowed:	Not Checked
Ongoing Service/Placement:	Checked ✓

**Non-DCF STGH Placement** – ‘Placement’ Service Type utilized for children placed in a FFPSA Non-Specified Setting Specialized Therapeutic Group Home (STGH) licensed by the Agency for Health Care Administration (AHCA) with a Non-DCF License/Sub-Type AHCA or licensed by another state's equivalent with a Non-DCF License/Sub-Type ICPC.

**Note:** *Out-of-Home Placement Setting: Institution*

➤ <u>Service Category:</u>	<b>Residential Treatment Center</b>
<u>Reporting Category:</u>	<b>Group Home</b>
Long Description:	Non-DCF STGH Placement
Medium Description:	Non-DCF STGH Placement
Short Description:	Non-DCF STGH
Effective Date:	10/2019
Service Type:	Placement
Eligibility:	Applicable
License Type Required:	Non-DCF License
NCANDS Reporting:	Residential Group Care
NYTD Reporting:	Not Applicable
Payments Allowed:	Checked ✓
Ongoing Service/Placement:	Checked ✓
*Rate by Service:	Checked ✓
*Rate by Child Allowed:	Checked ✓
*Service Rate =	\$0.00/month





**Non-DCF STGH Medicaid** – ‘Placement’ Service Type utilized for children placed in a FFPSA Non-Specified Setting Specialized Therapeutic Group Home (STGH) licensed by the Agency for Health Care Administration (AHCA) or licensed by another state's and placement is funded by Medicaid.

**Note:** *Out-of-Home Placement Setting: Institution*

➤ <u>Service Category:</u>	<b>Residential Treatment Center</b>
<u>Reporting Category:</u>	<b>Null</b>
Long Description:	Non-DCF STGH Medicaid
Medium Description:	Non-DCF STGH Medicaid
Short Description:	STGH Medicaid
Effective Date:	10/2019
Service Type:	Placement
Eligibility:	Applicable
License Type Required:	No Existing License Type
NCANDS Reporting:	Residential Group Care
NYTD Reporting:	Not Applicable
Payments Allowed:	Not Checked
Ongoing Service/Placement:	Checked ✓

**Non-DCF SIPP Medicaid** – ‘Placement’ Service Type utilized for children placed in a FFPSA Non-Specified Setting SIPP placement licensed by the Agency for Health Care Administration (AHCA) or licensed by another state's equivalent and placement is funded by Medicaid.

**Note:** *Out-of-Home Placement Setting: Institution*

➤ <u>Service Category:</u>	<b>Residential Treatment Center</b>
<u>Reporting Category:</u>	<b>Null</b>
Long Description:	Non-DCF SIPP Medicaid
Medium Description:	Non-DCF SIPP Medicaid
Short Description:	SIPP Medicaid
Effective Date:	10/2019
Service Type:	Placement
Eligibility:	Applicable
License Type Required:	No Existing License Type
NCANDS Reporting:	Residential Group Care
NYTD Reporting:	Not Applicable
Payments Allowed:	Not Checked
Ongoing Service/Placement:	Checked ✓





**Non-DCF SAMH Placement** – ‘Placement’ Service Type utilized for children placed in a FFPSA Non-Specified Setting facility licensed by DCF Substance Abuse Mental Health (SAMH) with a Non-DCF License/Sub-Type SAMH.

**Note:** *Out-of-Home Placement Setting: Institution*

➤ <u>Service Category:</u>	<b>Residential Treatment Center</b>
<u>Reporting Category:</u>	<b>Group Home</b>
Long Description:	Non-DCF SAMH Placement
Medium Description:	Non-DCF SAMH Placement
Short Description:	Non-DCF SAMH
Effective Date:	10/2019
Service Type:	Placement
Eligibility:	Applicable
License Type Required:	Non-DCF License
NCANDS Reporting:	Residential Group Care
NYTD Reporting:	Not Applicable
Payments Allowed:	Checked ✓
Ongoing Service/Placement:	Checked ✓
*Rate by Service:	Checked ✓
*Rate by Child Allowed:	Checked ✓
*Service Rate =	\$0.00/month

**Non-DCF SAMH Medicaid** – ‘Placement’ Service Type utilized for children placed in a FFPSA Non-Specified Setting facility licensed by DCF Substance Abuse Mental Health (SAMH) and placement is funded by Medicaid.

**Note:** *Out-of-Home Placement Setting: Institution*

➤ <u>Service Category:</u>	<b>Residential Treatment Center</b>
<u>Reporting Category:</u>	<b>Null</b>
Long Description:	Non-DCF SAMH Medicaid
Medium Description:	Non-DCF SAMH Medicaid
Short Description:	SAMH Medicaid
Effective Date:	10/2019
Service Type:	Placement
Eligibility:	Applicable
License Type Required:	No Existing License Type
NCANDS Reporting:	Residential Group Care
NYTD Reporting:	Not Applicable
Payments Allowed:	Not Checked
Ongoing Service/Placement:	Checked ✓





**Non-DCF QRTP Placement** – ‘Placement’ Service Type utilized for children placed in a FFPSA Specified Setting Qualified Residential Treatment Program (QRTP) licensed by the Agency for Health Care Administration (AHCA) with a Non-DCF License/Sub-Type AHCA and credentialed as a QRTP or licensed by another state's equivalent with a Non-DCF License/Sub-Type ICPC and credentialed as a QRTP.

**Note:** *Out-of-Home Placement Setting: Institution*

➤ <u>Service Category:</u>	<b>Residential Treatment Center</b>
<u>Reporting Category:</u>	<b>Specified Setting Child Caring Agency</b>
Long Description:	Non-DCF QRTP Placement
Medium Description:	Non-DCF QRTP Placement
Short Description:	Non-DCF QRTP
Effective Date:	10/2021
Service Type:	Placement
Eligibility:	Applicable
License Type Required:	Non-DCF License
NCANDS Reporting:	Residential Group Care
NYTD Reporting:	Not Applicable
Payments Allowed:	Checked ✓
Ongoing Service/Placement:	Checked ✓
*Rate by Service:	Checked ✓
*Rate by Child Allowed:	Checked ✓
*Service Rate =	\$0.00/month

**FFTA Non-Specified Setting Non-DCF** – ‘Placement’ Service Type utilized for children placed in a FFPSA Non-Specified Setting group home licensed with a Non-DCF License (APD, AHCA) who are placed greater than 14 days and were 'Eligible and Reimbursable' prior to reaching the 15th day.

**Note:** *Out-of-Home Placement Setting: Group Home*

➤ <u>Service Category:</u>	<b>Residential</b>
<u>Reporting Category:</u>	<b>FFTA Non-Specified Setting</b>
Long Description:	FFTA Non-Specified Setting Non-DCF
Medium Description:	FFTA NonSp Setting NonDCF
Short Description:	FFTA NonSS NDCF
Effective Date:	02/2022
Service Type:	Placement
Eligibility:	Applicable
License Type Required:	Non-DCF License
NCANDS Reporting:	Residential Group Care
NYTD Reporting:	Not Applicable





Payments Allowed:	Checked ✓
Ongoing Service/Placement:	Checked ✓
*Rate by Service:	Checked ✓
*Rate by Child Allowed:	Checked ✓
*Service Rate:	\$0.00/month

**Service Type Specifics**

Service     
  Placement

**Non-DCF QRTP Clothing** – ‘Service’ Service Type utilized for children placed in a FFPSA Specified Setting Qualified Residential Treatment Program (QRTP) licensed by the Agency for Health Care Administration (AHCA) with a Non-DCF License/Sub-Type AHCA and credentialed as a QRTP or licensed by another state's equivalent with a Non-DCF License/Sub-Type ICPC and credentialed as a QRTP to receive a clothing allowance.

- **Service Category:** **Clothing**
- Reporting Category:** **Specified Setting Child Caring Agency**
- Long Description: Non-DCF QRTP Clothing
- Medium Description: Non-DCF QRTP Clothing
- Short Description: QRTP Clothing
- Effective Date: 10/2021
- Service Type: Service
- Eligibility: Applicable
- License Type Required: Non-DCF License
- NCANDS Reporting: Residential Group Care
- NYTD Reporting: Not Applicable
- Payments Allowed: Checked ✓
- Ongoing Service/Placement: Checked ✓
- \*Rate by Service: Checked ✓
- \*Rate by Child Allowed: Checked ✓
- \*Service Rate = \$0.00/month

**Non-DCF Child Care Subsidy** – ‘Service’ Service Type utilized to issue the child care subsidy pursuant to s. 409.145(4), F.S., claimable as a foster care maintenance payment to an out-of-state foster home provider, licensed with a Non-DCF license, for a child in an out-of-home placement, age 0-5 or until school entry, whichever occurs first. Documentation must support that child care is necessary due to the licensed foster parent’s employment and the child is enrolled in a registered, exempt, or licensed child care facility or home. The amount under this Service Type must not exceed the actual cost paid







by the foster home provider for child. If the actual amount is less than \$200 subsidy requirement, then the ‘Licensed State Funded Child Care Subsidy’ Service Type must be used to pay the difference.

➤ <u>Service Category:</u>	<b>Child Care</b>
<u>Reporting Category:</u>	<b>Foster Home</b>
Long Description:	Non-DCF Child Care Subsidy
Medium Description:	Non-DCF Child Care SUBS
Short Description:	Non-DCF CC SUBS
Effective Date:	07/2022
Service Type:	Service
Eligibility:	Applicable
License Type Required:	Non-DCF License
NCANDS Reporting:	Daycare Services-Child
NYTD Reporting:	Not Applicable
Payments Allowed:	Checked ✓
Ongoing Service/Placement:	Checked ✓
Rate by Service:	Checked ✓
Rate by Child Allowed:	Checked ✓
Service Rate =	\$200.00/month

## 2.2.8 – Tribal Placements

The below Service Types shall be created within the Maintain Services page to document children placed in a tribal foster home or group home.

**Note:** Fields marked with (\*) denote optional method to setting up Service Type. All other fields are required as indicated.

**Service Type Specifics**

Service
  Placement

**Tribal Foster Home** – ‘Placement’ Service Type utilized for children placed in a tribal foster home.

**Note:** *Out-of-Home Placement Setting: Foster Family Home (Non-Relative) or Foster Family Home (Relative)*

➤ <u>Service Category:</u>	<b>Foster Home</b>
<u>Reporting Category:</u>	<b>Foster Home</b>
Long Description:	Tribal Foster Home
Medium Description:	Tribal Foster Home
Short Description:	Tribal FH
Effective Date:	07/2020
Service Type:	Placement





Updated January 20, 2023

Eligibility:	Applicable
License Type Required:	No Existing License Type
NCANDS Reporting:	Foster Home
NYTD Reporting:	Not Applicable
Payments Allowed:	Checked ✓
Ongoing Service/Placement:	Checked ✓
*Rate by Service:	Checked ✓
*Rate by Child Allowed:	Checked ✓
*Service Rate =	\$0.00/month

**Tribal Group Home** – ‘Placement’ Service Type utilized for children placed in a FFPSA Non-Specified Setting tribal group home.

**Note:** *Out-of-Home Placement Setting: Group Home*

➤ <u>Service Category:</u>	<b>Residential</b>
<u>Reporting Category:</u>	<b>Group Home</b>
Long Description:	Tribal Group Home
Medium Description:	Tribal Group Home
Short Description:	Tribal GH
Effective Date:	07/2020
Service Type:	Placement
Eligibility:	Applicable
License Type Required:	No Existing License Type
NCANDS Reporting:	Residential Group Care
NYTD Reporting:	Not Applicable
Payments Allowed:	Checked ✓
Ongoing Service/Placement:	Checked ✓
*Rate by Service:	Checked ✓
*Rate by Child Allowed:	Checked ✓
*Service Rate =	\$0.00/month

### **2.2.9 – Miscellaneous & Other Placements**

The below Service Types shall be created within the Maintain Services page to document a child’s placement in various non-licensed placement settings.

**Note:** *Fields marked with (\*) denote optional method to setting up Service Type. All other fields are required as indicated.*





**Service Type Specifics**

Service       Placement

**Parent Trial Home Visit** - Utilized for children placed in a trial home visit with a parent regardless of the number of days.

**Note:** *Out-of-Home Placement Setting: Placed At Home*

<ul style="list-style-type: none"> <li>➤ <u>Service Category:</u></li> <li><u>Reporting Category:</u></li> <li>Long Description:</li> <li>Medium Description:</li> <li>Short Description:</li> <li>Effective Date:</li> <li>Service Type:</li> <li>Eligibility:</li> <li>License Type Required:</li> <li>NCANDS Reporting:</li> <li>NYTD Reporting:</li> <li>Payments Allowed:</li> <li>Ongoing Service/Placement:</li> </ul>	<p><b>Visitation</b></p> <p><b>Null</b></p> <p>Parent Trial Home Visit</p> <p>Parent Trial Home Visit</p> <p>Parent Trial HV</p> <p>10/2022</p> <p>Placement</p> <p>Not Applicable</p> <p>No Existing License Type</p> <p>Other</p> <p>Not Applicable</p> <p>Not Checked</p> <p>Checked</p>
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**Miscellaneous Placements** - Utilized for children, under the age of 18, who are participating in a boarding school or program where the child resides on-site including, but not limited to, Job Corps or military program.

**Note:** *Out-of-Home Placement Setting: Supervised Independent Living*

<ul style="list-style-type: none"> <li>➤ <u>Service Category:</u></li> <li><u>Reporting Category:</u></li> <li>Long Description:</li> <li>Medium Description:</li> <li>Short Description:</li> <li>Effective Date:</li> <li>Service Type:</li> <li>Eligibility:</li> <li>License Type Required:</li> <li>NCANDS Reporting:</li> <li>NYTD Reporting:</li> <li>Payments Allowed:</li> <li>Ongoing Service/Placement:</li> </ul>	<p><b>Independent Living</b></p> <p><b>Null</b></p> <p><i>(CBC Discretion)</i></p> <p><i>(CBC Discretion)</i></p> <p><i>(CBC Discretion)</i></p> <p><i>(CBC Discretion)</i></p> <p>Placement</p> <p>Not Applicable</p> <p>No Existing License Type</p> <p>Other</p> <p>Not Applicable</p> <p>Not Checked</p> <p>Checked v</p>
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**Higher Education Student Housing** - Utilized for children, under the age of 18, who are attending post-secondary education and residing in student housing arrangement.

**Note:** *Out-of-Home Placement Setting: Supervised Independent Living*

➤ <u>Service Category:</u>	<b>Independent Living</b>
<u>Reporting Category:</u>	<b>Other Client Services - Out-of-Home</b>
Long Description:	Student Housing
Medium Description:	Higher ED Student Housing
Short Description:	Higher Education Student Housing
Effective Date:	<i>(CBC Discretion)</i>
Service Type:	Placement
Eligibility:	Not Applicable
License Type Required:	No Existing License Type
NCANDS Reporting:	Other
NYTD Reporting:	Not Applicable
Payments Allowed:	Checked ✓
Ongoing Service/Placement:	Checked ✓

**Skilled Nursing Facility** – ‘Placement’ Service Type utilized for children placed in a FFPSA Non-Specified Setting Skilled Nursing Facility funded by Medicaid or CBC.

**Note:** *Out-of-Home Placement Setting: Institution*

➤ <u>Service Category:</u>	<b>Hospitalization-Medical</b>
<u>Reporting Category:</u>	<b>Other Client Services - Out-of-Home</b>
Long Description:	Skilled Nursing Facility
Medium Description:	Skilled Nursing Facility
Short Description:	Skilled Nursing
Effective Date:	4/2019
Service Type:	Placement
Eligibility:	Not Applicable
License Type Required:	No Existing License Type
NCANDS Reporting:	Other
NYTD Reporting:	Not Applicable
Payments Allowed:	Checked ✓
Ongoing Service/Placement:	Checked ✓
*Rate by Service:	Checked ✓
*Rate by Child Allowed:	Checked ✓
*Service Rate =	\$0.00/month





The below Service Types shall be created within the Maintain Services page to document periods of time in which a child is not in a recognized licensed or non-licensed placement.

**No Appropriate Placement Found** – ‘Placement’ Service Type utilized for children who spent the night with the CBC/Case Management due to no appropriate placement identified.

**Note:** *Out-of-Home Placement Setting: Institution*

➤ <u>Service Category:</u>	<b>Other</b>
<u>Reporting Category:</u>	<b>Null</b>
Long Description:	No Appropriate Placement Found
Medium Description:	No Appropriate Placement
Short Description:	No Placement
Effective Date:	10/2019
Service Type:	Placement
Eligibility:	Not Applicable
License Type Required:	No Existing License Type
NCANDS Reporting:	Other
NYTD Reporting:	Not Applicable
Payments Allowed:	Not Checked
Ongoing Service/Placement:	Checked v

**Placement Refusal Child** – ‘Placement’ Service Type utilized for children who spent the night with the CBC/Case Management due child refusing to go to identified placement.

**Note:** *Out-of-Home Placement Setting: Institution*

➤ <u>Service Category:</u>	<b>Other</b>
<u>Reporting Category:</u>	<b>Null</b>
Long Description:	Placement Refusal Child
Medium Description:	Placement Refuse Child
Short Description:	Refuse Child
Effective Date:	10/2019
Service Type:	Placement
Eligibility:	Not Applicable
License Type Required:	No Existing License Type
NCANDS Reporting:	Other
NYTD Reporting:	Not Applicable
Payments Allowed:	Not Checked
Ongoing Service/Placement:	Checked v





Updated January 20, 2023

**Placement Refusal Provider** – ‘Placement’ Service Type utilized for children who spent the night with the CBC/Case Management due Provider refusing to take child.

**Note:** *Out-of-Home Placement Setting: Institution*

➤ <u>Service Category:</u>	<b>Other</b>
<u>Reporting Category:</u>	<b>Null</b>
Long Description:	Placement Refusal Provider
Medium Description:	Placement Refuse Provider
Short Description:	Refuse Provider
Effective Date:	10/2019
Service Type:	Placement
Eligibility:	Not Applicable
License Type Required:	No Existing License Type
NCANDS Reporting:	Other
NYTD Reporting:	Not Applicable
Payments Allowed:	Not Checked
Ongoing Service/Placement:	Checked v

**In Transit to Provider** – ‘Placement’ Service Type utilized for children who are in transit to a new placement provider.

**Note:** *Out-of-Home Placement Setting: Institution*

➤ <u>Service Category:</u>	<b>Other</b>
<u>Reporting Category:</u>	<b>Null</b>
Long Description:	In Transit to Provider
Medium Description:	In Transit to Provider
Short Description:	In Transit PRVD
Effective Date:	10/2019
Service Type:	Placement
Eligibility:	Not Applicable
License Type Required:	No Existing License Type
NCANDS Reporting:	Other
NYTD Reporting:	Not Applicable
Payments Allowed:	Not Checked
Ongoing Service/Placement:	Checked

Service Type Specifics

Service       Placement





**No Placement**– ‘Service’ Service Type utilized for children who spent the night with the CBC/Case Management and there is a cost associated.

➤ <u>Service Category:</u>	<b>Other</b>
<u>Reporting Category:</u>	<b>Group Home</b>
Long Description:	No Placement
Medium Description:	No Placement
Short Description:	No Placement
Effective Date:	10/2019
Service Type:	Service
Eligibility:	Not Applicable
License Type Required:	No Existing License Type
NCANDS Reporting:	Other
NYTD Reporting:	Not Applicable
Payments Allowed:	Checked ✓
Ongoing Service/Placement:	Checked ✓
*Rate by Service:	Checked ✓
*Rate by Child Allowed:	Checked ✓
*Service Rate:	\$0.00

**2.2.10 – Supplemental Payments**

The below Service Types shall be created within the Maintain Services page for Foster Care Maintenance Payments of children placed in a licensed placement for child-specific supplemental payments.

**Note:** Fields marked with (\*) denote optional method to setting up Service Type. All other fields are required as indicated.

**Service Type Specifics**

Service     
  Placement

**Level I Licensed Foster Home Clothing Allowance** – ‘Service’ Service Type utilized for children placed in a foster home with a Level I license to receive a clothing allowance.

➤ <u>Service Category:</u>	<b>Clothing</b>
<u>Reporting Category:</u>	<b>Level I Licensed Foster Home</b>
Long Description:	{CBC determines, as service type may already exist for CBC}
Medium Description:	{CBC determines, as service type may already exist for CBC}
Short Description:	{CBC determines, as service type may already exist for CBC}
Effective Date:	{As already established} <b>or 10/2022</b>
Service Type:	Service





Eligibility:	Applicable
License Type Required:	Level I – Child Specific
NCANDS Reporting:	Foster Home
NYTD Reporting:	Not Applicable
Payments Allowed:	Checked ✓
Ongoing Service/Placement:	Checked ✓
*Rate by Service:	Checked ✓
*Rate by Child Allowed:	Checked ✓
*Service Rate =	\$0.00/month

**Level II - Level V Licensed Foster Home Clothing Allowance** – ‘Service’ Service Type utilized for children placed in a foster home with a Level II - Level V license to receive a clothing allowance.

➤ <u>Service Category:</u>	<b>Clothing</b>
<u>Reporting Category:</u>	<b>Foster Home</b>
Long Description:	<i>{CBC determines, as service type may already exist for CBC}</i>
Medium Description:	<i>{CBC determines, as service type may already exist for CBC}</i>
Short Description:	<i>{CBC determines, as service type may already exist for CBC}</i>
Effective Date:	<i>{As already established} <u>or</u> 10/2019</i>
Service Type:	Service
Eligibility:	Applicable
License Type Required:	Level II – Non-Child Specific
NCANDS Reporting:	Foster Home
NYTD Reporting:	Not Applicable
Payments Allowed:	Checked ✓
Ongoing Service/Placement:	Checked ✓
*Rate by Service:	Checked ✓
*Rate by Child Allowed:	Checked ✓
*Service Rate =	\$0.00/month

**Level I Licensed Child Care Subsidy** – ‘Service’ Service Type utilized to issue the \$200 child care subsidy pursuant to s. 409.145(4), F.S., claimable as a foster care maintenance payment to a provider licensed as a Level I child-specific foster home for a child in an out-of-home placement, age 0-5 or until school entry, whichever occurs first. Documentation must support that child care is necessary due to the licensed foster parent’s employment and the child is enrolled in a registered, exempt, or licensed child care facility or home. The amount under this Service Type must not exceed the actual cost paid by the foster home provider for child care. If the actual amount is less than the \$200 subsidy requirement, then the ‘Licensed State Funded Child Care Subsidy’ Service Type must be used to pay the difference.







➤ <b><u>Service Category:</u></b>	<b>Child Care</b>
<b><u>Reporting Category:</u></b>	<b>Level I Licensed Foster Home</b>
Long Description:	Level I Child Care Subsidy
Medium Description:	LVL I Child Care Subsidy
Short Description:	LVL I CC SUBS
Effective Date:	07/2022
Service Type:	Service
Eligibility:	Applicable
License Type Required:	Level I – Child Specific
NCANDS Reporting:	Daycare Services-Child
NYTD Reporting:	Not Applicable
Payments Allowed:	Checked ✓
Ongoing Service/Placement:	Checked ✓
Rate by Service:	Checked ✓
Rate by Child Allowed:	Checked ✓
Service Rate =	\$200.00/month

**Level II – Level V Licensed Child Care Subsidy** – ‘Service’ Service Type utilized to issue the \$200 child care subsidy pursuant to s. 409.145(4), F.S., claimable as a foster care maintenance payment to a provider licensed as a Level II-V foster home for a child in an out-of-home placement, age 0-5 or until school entry, whichever occurs first. Documentation must support that child care is necessary due to the licensed foster parent’s employment and the child is enrolled in a registered, exempt, or licensed child care facility or home. The amount under this Service Type must not exceed the actual cost paid by the foster home provider for child care. If the actual amount is less than \$200 subsidy requirement, then the ‘Licensed State Funded Child Care Subsidy’ Service Type must be used to pay the difference.

➤ <b><u>Service Category:</u></b>	<b>Child Care</b>
<b><u>Reporting Category:</u></b>	<b>Foster Home</b>
Long Description:	Level II-V Child Care Subsidy
Medium Description:	LVL II-V Child Care SUBS
Short Description:	LVL II-V CC SU
Effective Date:	07/2022
Service Type:	Service
Eligibility:	Applicable
License Type Required:	Level II – Non-Child Specific
NCANDS Reporting:	Daycare Services-Child
NYTD Reporting:	Not Applicable
Payments Allowed:	Checked ✓
Ongoing Service/Placement:	Checked ✓
Rate by Service:	Checked ✓





Updated January 20, 2023

Rate by Child Allowed:      Checked   
 Service Rate =                      \$200.00/month

**Level I – Level V Licensed State Funded Child Care Subsidy**– ‘Service’ Service Type utilized to issue the \$200 child care subsidy pursuant to s. 409.145(4), F.S., as a state-funded subsidy to a provider licensed as a Level I – Level V foster home for a child in an out-of-home placement, age 0-5 or until school entry, whichever occurs first. This is used when the foster parent is not employed, the child is not attending a registered, exempt, or licensed child care facility or home when the foster parent is employed, or the amount the foster parent pays for child care is less than \$200.

- **Service Category:**                      **Child Care**
- Reporting Category:                **Child Care Subsidy (State)**
- Long Description:                      Licensed State Funded Child Care Subsidy
- Medium Description:                  LIC SF Child Care Subsidy
- Short Description:                      LIC SF CC SUB
- Effective Date:                         07/2022
- Service Type:                          Service
- Eligibility:                              Not Applicable
- License Type Required:              No Existing License Type
- NCANDS Reporting:                  Daycare Services-Child
- NYTD Reporting:                      Not Applicable
- Payments Allowed:                  Checked
- Ongoing Service/Placement:      Checked
- Rate by Service:                      Checked
- Rate by Child Allowed:              Checked
- Service Rate =                         \$200.00/month

**Non-Licensed State Funded Child Care Subsidy** – ‘Service’ Service Type utilized to issue the \$200 child care subsidy pursuant to s. 409.145(4), F.S., as a state-funded subsidy to a relative or nonrelative non-licensed provider for a child, age 0-5 or until school entry, whichever occurs first, in an out-of-home placement.

- **Service Category:**                      **Child Care**
- Reporting Category:                **Child Care Subsidy (State)**
- Long Description:                      Non-Licensed State Funded Child Care Sub
- Medium Description:                  NON-LIC SF Child Care Sub
- Short Description:                      N-LIC SF CC SUB
- Effective Date:                         07/2022
- Service Type:                          Service





Updated January 20, 2023

Eligibility:	Not Applicable
License Type Required:	No Existing License Type
NCANDS Reporting:	Daycare Services-Child
NYTD Reporting:	Not Applicable
Payments Allowed:	Checked ✓
Ongoing Service/Placement:	Checked ✓
Rate by Service:	Checked ✓
Rate by Child Allowed:	Not Checked
Service Rate =	\$200.00/month

**FH Personal Incidental Extra-Curricular** – ‘Service’ Service Type utilized to cover FCMP personal incidentals of reasonable and occasional extra-curricular costs such as tickets or other admission fees for sporting, entertainment, special lessons, including horseback riding, cultural events or cost of sport or club participation for children placed in a foster home with a Level II, Level IV, or Level V license. Transportation is not an allowable cost as part of extra-curriculars.

➤ <u>Service Category:</u>	<b>Foster Home</b>
<u>Reporting Category:</u>	<b>Foster Home</b>
Long Description:	FH Personal Incidental Extra-Curricular
Medium Description:	FH PERS INCI X Curricular
Short Description:	FH PERS INCI EC
Effective Date:	10/2021
Service Type:	Service
Eligibility:	Applicable
License Type Required:	Level II – Non-Child Specific
NCANDS Reporting:	Foster Home
NYTD Reporting:	Not Applicable
Payments Allowed:	Checked ✓
Ongoing Service/Placement:	Checked ✓
*Rate by Service:	Checked ✓
*Rate by Child Allowed:	Checked ✓
*Service Rate =	\$0.00/month

**Foster Home Transportation** – ‘Service’ Service Type utilized to cover allowable transportation costs which includes only mileage and per diem for the foster parent's travel to maintain the child in their school of origin at time of removal or travel for the child to visitations with a parent, sibling, or relative for children placed in a foster home with a Level II, Level IV, or Level V license.

➤ <u>Service Category:</u>	<b>Foster Home</b>
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Updated January 20, 2023

<b><u>Reporting Category:</u></b>	<b>Foster Home</b>
Long Description:	Foster Home Transportation
Medium Description:	FH Transportation
Short Description:	FH TRANSPORT
Effective Date:	10/2021
Service Type:	Service
Eligibility:	Applicable
License Type Required:	Level II – Non-Child Specific
NCANDS Reporting:	Foster Home
NYTD Reporting:	Not Applicable
Payments Allowed:	Checked ✓
Ongoing Service/Placement:	Checked ✓
*Rate by Service:	Checked ✓
*Rate by Child Allowed:	Checked ✓
*Service Rate =	\$0.00/month

**Foster Home School Related** – ‘Service’ Service Type utilized to cover FCMP personal incidentals of reasonable and occasional school supplies costs beyond the standard supplies required for children placed in a foster home with a Level II, Level IV, or Level V license. Examples: specific calculator, lab fee, field trip, graduation, prom, uniforms.

➤ <b><u>Service Category:</u></b>	<b>Foster Home</b>
<b><u>Reporting Category:</u></b>	<b>Foster Home</b>
Long Description:	Foster Home School Related
Medium Description:	FH School Related
Short Description:	FH SCH RELATED
Effective Date:	10/2021
Service Type:	Service
Eligibility:	Applicable
License Type Required:	Level II – Non-Child Specific
NCANDS Reporting:	Foster Home
NYTD Reporting:	Not Applicable
Payments Allowed:	Checked ✓
Ongoing Service/Placement:	Checked ✓
*Rate by Service:	Checked ✓
*Rate by Child Allowed:	Checked ✓
*Service Rate =	\$0.00/month





**Group Home Clothing** – ‘Service’ Service Type utilized for children placed in a FFPSA Non-Specified Setting group home licensed by DCF with a Child Caring Agency (CCA) license for a clothing allowance payment.

➤ <b>Service Category:</b>	<b>Clothing</b>
<b>Reporting Category:</b>	<b>Group Home</b>
Long Description:	{CBC determines, as service type may already exist for CBC}
Medium Description:	{CBC determines, as service type may already exist for CBC}
Short Description:	{CBC determines, as service type may already exist for CBC}
Effective Date:	{As already established} <b>or</b> 10/2019
Service Type:	Service
Eligibility:	Applicable
License Type Required:	Child Caring Agency (CCA)
NCANDS Reporting:	Residential Group Care
NYTD Reporting:	Not Applicable
Payments Allowed:	Checked ✓
Ongoing Service/Placement:	Checked ✓
*Rate by Service:	Checked ✓
*Rate by Child Allowed:	Checked ✓
*Service Rate:	\$0.00/month

**Safe House Clothing** – ‘Service’ Service Type utilized for children who are victims of Human Trafficking and are placed in a FFPSA Specified Setting Safe House licensed by DCF with a Child Caring Agency (CCA) license/Sub-Type Safe House for a clothing allowance payment.

➤ <b>Service Category:</b>	<b>Clothing</b>
<b>Reporting Category:</b>	<b>Safe House</b>
Long Description:	Safe House Clothing
Medium Description:	Safe House Clothing
Short Description:	SH Clothing
Effective Date:	{As already established.} <b>or</b> 10/2019
Service Type:	Service
Eligibility:	Applicable
License Type Required:	Child Caring Agency (CCA)
NCANDS Reporting:	Residential Group Care
NYTD Reporting:	Not Applicable
Payments Allowed:	Checked ✓
Ongoing Service/Placement:	Checked ✓
*Rate by Service:	Checked ✓
*Rate by Child Allowed:	Checked ✓
*Service Rate:	\$0.00/month





**Public Institution 25+ Clothing** – ‘Service’ Service Type utilized for children placed in a public institution with a capacity of more than 25 beds licensed by DCF with a Child Caring Agency (CCA) license for a clothing allowance payment.

➤ <u>Service Category:</u>	<b>Clothing</b>
<u>Reporting Category:</u>	<b>Group Home</b>
Long Description:	Public Inst 25+ Clothing
Medium Description:	Public Inst 25+ Clothing
Short Description:	PI 25+ Clothing
Effective Date:	10/2019
Service Type:	Service
Eligibility:	Not Applicable
License Type Required:	Child Caring Agency (CCA)
NCANDS Reporting:	Residential Group Care
NYTD Reporting:	Not Applicable
Payments Allowed:	Checked ✓
Ongoing Service/Placement:	Checked ✓
*Rate by Service:	Checked ✓
*Rate by Child Allowed:	Checked ✓
*Service Rate:	\$0.00/month

**At-Risk Home CCA Clothing** – ‘Service’ Service Type utilized for children who are at-risk of becoming human trafficking victims and are placed in a FFPSA Specified Setting licensed by DCF with a Child Caring Agency (CCA) license/Sub-Type At-Risk Home to receive a clothing allowance.

➤ <u>Service Category:</u>	<b>Clothing</b>
<u>Reporting Category:</u>	<b>Specified Setting Child Caring Agency</b>
Long Description:	At-Risk Home CCA Clothing
Medium Description:	At-Risk Home CCA Clothing
Short Description:	ARH CLOTHING
Effective Date:	10/2021
Service Type:	Service
Eligibility:	Applicable
License Type Required:	Child Caring Agency (CCA)
NCANDS Reporting:	Residential Group Care
NYTD Reporting:	Not Applicable
Payments Allowed:	Checked ✓
Ongoing Service/Placement:	Checked ✓
*Rate by Service:	Checked ✓





\*Rate by Child Allowed:      Checked   
 \*Service Rate:                      \$0.00/month

**Maternity CCA Clothing** – ‘Service’ Service Type utilized for children who are pregnant or parenting and are placed in a FFPSA Specified Setting licensed by DCF with a Child Caring Agency (CCA) license/Sub-Type Maternity to receive a clothing allowance.

- **Service Category:**                      **Clothing**
- Reporting Category:                **Specified Setting Child Caring Agency**
- Long Description:                      Maternity CCA Clothing
- Medium Description:                  Maternity CCA Clothing
- Short Description:                      MAT CLOTHING
- Effective Date:                          10/2021
- Service Type:                            Service
- Eligibility:                                Applicable
- License Type Required:                Child Caring Agency (CCA)
- NCANDS Reporting:                    Residential Group Care
- NYTD Reporting:                        Not Applicable
- Payments Allowed:                      Checked
- Ongoing Service/Placement:        Checked
- \*Rate by Service:                        Checked
- \*Rate by Child Allowed:                Checked
- \*Service Rate:                            \$0.00/month

**Safe FH Personal Incidental Extra-Curricular** – ‘Service’ Service Type utilized to cover FCMP personal incidentals of reasonable and occasional extra-curricular costs such as tickets or other admission fees for sporting, entertainment, special lessons, including horseback riding, cultural events or cost of sport or club participation for children who are victims of Human Trafficking placed in a Safe Foster Home with a Level III license. Transportation is not an allowable cost as part of extra-curriculars.

- **Service Category:**                      **Foster Home**
- Reporting Category:                **Safe Foster Home**
- Long Description:                      Safe FH PERS Incidental Extra-Curricular
- Medium Description:                  Safe FH PERS INCID X CURR
- Short Description:                      SFH P INCID EC
- Effective Date:                          10/2021
- Service Type:                            Service
- Eligibility:                                Applicable





License Type Required:	Level III - Safe Foster Home
NCANDS Reporting:	Foster Home
NYTD Reporting:	Not Applicable
Payments Allowed:	Checked ✓
Ongoing Service/Placement:	Checked ✓
*Rate by Service:	Checked ✓
*Rate by Child Allowed:	Checked ✓
*Service Rate =	\$0.00/month

**Safe Foster Home Transportation** – ‘Service’ Service Type utilized to cover allowable transportation costs which includes only mileage and per diem for the foster parent's travel to maintain the child in their school of origin at time of removal or travel for the child to visitations with a parent, sibling, or relative for children who are victims of Human Trafficking placed in a Safe Foster Home with a Level III license.

➤ <u>Service Category:</u>	<b>Foster Home</b>
<u>Reporting Category:</u>	<b>Safe Foster Home</b>
Long Description:	Safe Foster Home Transportation
Medium Description:	SFH Transportation
Short Description:	SAFE FH TRANS
Effective Date:	10/2021
Service Type:	Service
Eligibility:	Applicable
License Type Required:	Level III - Safe Foster Home
NCANDS Reporting:	Foster Home
NYTD Reporting:	Not Applicable
Payments Allowed:	Checked ✓
Ongoing Service/Placement:	Checked ✓
*Rate by Service:	Checked ✓
*Rate by Child Allowed:	Checked ✓
*Service Rate =	\$0.00/month

**Safe Foster Home School Related** – ‘Service’ Service Type utilized to cover FCMP personal incidentals of reasonable and occasional school supplies costs beyond the standard supplies required for children who are victims of Human Trafficking placed in a Safe Foster Home with a Level III license. Examples: specific calculator, lab fee, field trip, graduation, prom, uniforms.

➤ <u>Service Category:</u>	<b>Foster Home</b>
<u>Reporting Category:</u>	<b>Safe Foster Home</b>
Long Description:	Safe Foster Home School Related







Updated January 20, 2023

Medium Description:	Safe FH School Related
Short Description:	SFH SCH RELATED
Effective Date:	10/2021
Service Type:	Service
Eligibility:	Applicable
License Type Required:	Level III - Safe Foster Home
NCANDS Reporting:	Foster Home
NYTD Reporting:	Not Applicable
Payments Allowed:	Checked ✓
Ongoing Service/Placement:	Checked ✓
*Rate by Service:	Checked ✓
*Rate by Child Allowed:	Checked ✓
*Service Rate =	\$0.00/month

**GH Personal Incidental Extra-Curricular** – ‘Service’ Service Type utilized to cover FCMP personal incidentals of reasonable and occasional extra-curricular costs such as tickets or other admission fees for sporting, entertainment, special lessons, including horseback riding, cultural events or cost of sport or club participation for children placed in a FFPSA Non-Specified group home licensed by DCF with a Child Caring Agency (CCA) license. Transportation is not an allowable cost as part of extra-curriculars.

➤ <u>Service Category:</u>	<b>Residential</b>
<u>Reporting Category:</u>	<b>Group Home</b>
Long Description:	GH Personal Incidental Extra-Curricular
Medium Description:	GH PERS INCID EXTRA-CURR
Short Description:	GH PERS INCI EC
Effective Date:	10/2021
Service Type:	Service
Eligibility:	Applicable
License Type Required:	Child Caring Agency (CCA)
NCANDS Reporting:	Residential Group Care
NYTD Reporting:	Not Applicable
Payments Allowed:	Checked ✓
Ongoing Service/Placement:	Checked ✓
*Rate by Service:	Checked ✓
*Rate by Child Allowed:	Checked ✓
*Service Rate =	\$0.00/month

**Group Home Transportation** – ‘Service’ Service Type utilized to cover allowable transportation costs which includes only mileage and per diem for the provider’s travel to maintain the child in their





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school of origin at time of removal or travel for the child to visitations with a parent, sibling, or relative for children placed in a FFPSA Non-Specified group home licensed by DCF with a Child Caring Agency (CCA) license.

➤ <u>Service Category:</u>	<b>Residential</b>
<u>Reporting Category:</u>	<b>Group Home</b>
Long Description:	Group Home Transportation
Medium Description:	Group Home Transportation
Short Description:	GH TRANSPORT
Effective Date:	10/2021
Service Type:	Service
Eligibility:	Applicable
License Type Required:	Child Caring Agency (CCA)
NCANDS Reporting:	Residential Group Care
NYTD Reporting:	Not Applicable
Payments Allowed:	Checked ✓
Ongoing Service/Placement:	Checked ✓
*Rate by Service:	Checked ✓
*Rate by Child Allowed:	Checked ✓
*Service Rate =	\$0.00/month

**Group Home School Related** – ‘Service’ Service Type utilized to cover FCMP personal incidentals of reasonable and occasional school supplies costs beyond the standard supplies required for children placed in a FFPSA Non-Specified group home licensed by DCF with a Child Caring Agency (CCA) license. Examples: specific calculator, lab fee, field trip, graduation, prom, uniforms.

➤ <u>Service Category:</u>	<b>Residential</b>
<u>Reporting Category:</u>	<b>Group Home</b>
Long Description:	Group Home School Related
Medium Description:	Group Home School Related
Short Description:	GH SCH RELATED
Effective Date:	10/2021
Service Type:	Service
Eligibility:	Applicable
License Type Required:	Child Caring Agency (CCA)
NCANDS Reporting:	Residential Group Care
NYTD Reporting:	Not Applicable
Payments Allowed:	Checked ✓
Ongoing Service/Placement:	Checked ✓
*Rate by Service:	Checked ✓
*Rate by Child Allowed:	Checked ✓





\*Service Rate = \$0.00/month

**SH Personal Incidental Extra-Curricular** – ‘Service’ Service Type utilized to cover FCMP personal incidentals of reasonable and occasional extra-curricular costs such as tickets or other admission fees for sporting, entertainment, special lessons, including horseback riding, cultural events or cost of sport or club participation for children who are victims of Human Trafficking and are placed in a FFPSA Specified Setting Safe House licensed by DCF with a Child Caring Agency (CCA) license/Sub-Type Safe House. Transportation is not an allowable cost as part of extra-curriculars.

- **Service Category:** **Residential**
- Reporting Category:** **Safe House**
- Long Description: SH Personal Incidental Extra-Curricular
- Medium Description: SH PERS INCID EXTRA-CURR
- Short Description: SH PERS INCI EC
- Effective Date: 10/2021
- Service Type: Service
- Eligibility: Applicable
- License Type Required: Child Caring Agency (CCA)
- NCANDS Reporting: Residential Group Care
- NYTD Reporting: Not Applicable
- Payments Allowed: Checked ✓
- Ongoing Service/Placement: Checked ✓
- \*Rate by Service: Checked ✓
- \*Rate by Child Allowed: Checked ✓
- \*Service Rate = \$0.00/month

**Safe House Transportation** – ‘Service’ Service Type utilized to cover allowable transportation costs which includes only mileage and per diem for the provider’s travel to maintain the child in their school of origin at time of removal or travel for the child to visitations with a parent, sibling, or relative for children who are victims of Human Trafficking and are placed in a FFPSA Specified Setting Safe House licensed by DCF with a Child Caring Agency (CCA) license/Sub-Type Safe House.

- **Service Category:** **Residential**
- Reporting Category:** **Safe House**
- Long Description: Safe House Transportation
- Medium Description: Safe House Transportation
- Short Description: SAFE TRANSPORT
- Effective Date: 10/2021
- Service Type: Service
- Eligibility: Applicable
- License Type Required: Child Caring Agency (CCA)





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NCANDS Reporting:	Residential Group Care
NYTD Reporting:	Not Applicable
Payments Allowed:	Checked ✓
Ongoing Service/Placement:	Checked ✓
*Rate by Service:	Checked ✓
*Rate by Child Allowed:	Checked ✓
*Service Rate =	\$0.00/month

**Safe House School Related** – ‘Service’ Service Type utilized to cover FCMP personal incidentals of reasonable and occasional school supplies costs beyond the standard supplies required or children who are victims of Human Trafficking and are placed in a FFPSA Specified Setting Safe House licensed by DCF with a Child Caring Agency (CCA) license/Sub-Type Safe House. Examples: specific calculator, lab fee, field trip, graduation, prom, uniforms.

➤ <u>Service Category:</u>	<b>Residential</b>
<u>Reporting Category:</u>	<b>Safe House</b>
Long Description:	Safe House School Related
Medium Description:	Safe House School Related
Short Description:	SH SCH RELATED
Effective Date:	10/2021
Service Type:	Service
Eligibility:	Applicable
License Type Required:	Child Caring Agency (CCA)
NCANDS Reporting:	Residential Group Care
NYTD Reporting:	Not Applicable
Payments Allowed:	Checked ✓
Ongoing Service/Placement:	Checked ✓
*Rate by Service:	Checked ✓
*Rate by Child Allowed:	Checked ✓
*Service Rate =	\$0.00/month

**At-Risk Home Personal Incidental Extra-Curricular** – ‘Service’ Service Type utilized to cover FCMP personal incidentals of reasonable and occasional extra-curricular costs such as tickets or other admission fees for sporting, entertainment, special lessons, including horseback riding, cultural events or cost of sport or club participation for children who are at-risk of becoming human trafficking victims and are placed in a FFPSA Specified Setting licensed by DCF with a Child Caring Agency (CCA) license/Sub-Type At-Risk Home. Transportation is not an allowable cost as part of extra-curriculars.

➤ <u>Service Category:</u>	<b>Residential</b>
<u>Reporting Category:</u>	<b>Specified Setting Child Caring Agency</b>





Long Description:	At-Risk Home PERS Incidental EXTRA-CURR
Medium Description:	AR PERS INCID EXTRA-CURR
Short Description:	ARH PRSN INC EC
Effective Date:	10/2021
Service Type:	Service
Eligibility:	Applicable
License Type Required:	Child Caring Agency (CCA)
NCANDS Reporting:	Residential Group Care
NYTD Reporting:	Not Applicable
Payments Allowed:	Checked ✓
Ongoing Service/Placement:	Checked ✓
*Rate by Service:	Checked ✓
*Rate by Child Allowed:	Checked ✓
*Service Rate =	\$0.00/month

**At-Risk Home Transportation** – ‘Service’ Service Type utilized to cover allowable transportation costs which includes only mileage and per diem for the provider’s travel to maintain the child in their school of origin at time of removal or travel for the child to visitations with a parent, sibling, or relative for children who are at-risk of becoming human trafficking victims and are placed in a FFPSA Specified Setting licensed by DCF with a Child Caring Agency (CCA) license/Sub-Type At-Risk Home.

➤ <u>Service Category:</u>	<b>Residential</b>
<u>Reporting Category:</u>	<b>Specified Setting Child Caring Agency</b>
Long Description:	At-Risk Home Transportation
Medium Description:	At-Risk HM Transportation
Short Description:	ARH TRANSPORT
Effective Date:	10/2021
Service Type:	Service
Eligibility:	Applicable
License Type Required:	Child Caring Agency (CCA)
NCANDS Reporting:	Residential Group Care
NYTD Reporting:	Not Applicable
Payments Allowed:	Checked ✓
Ongoing Service/Placement:	Checked ✓
*Rate by Service:	Checked ✓
*Rate by Child Allowed:	Checked ✓
*Service Rate =	\$0.00/month





**At-Risk Home School Related** – ‘Service’ Service Type utilized to cover FCMP personal incidentals of reasonable and occasional school supplies costs beyond the standard supplies required for children who are at-risk of becoming human trafficking victims and are placed in a FFPSA Specified Setting licensed by DCF with a Child Caring Agency (CCA) license/Sub-Type At-Risk Home. Examples: specific calculator, lab fee, field trip, graduation, prom, uniforms.

➤ <u>Service Category:</u>	<b>Residential</b>
<u>Reporting Category:</u>	<b>Specified Setting Child Caring Agency</b>
Long Description:	At-Risk Home School Related
Medium Description:	At-Risk Home SCH Related
Short Description:	ARH SCH RELATED
Effective Date:	10/2021
Service Type:	Service
Eligibility:	Applicable
License Type Required:	Child Caring Agency (CCA)
NCANDS Reporting:	Residential Group Care
NYTD Reporting:	Not Applicable
Payments Allowed:	Checked ✓
Ongoing Service/Placement:	Checked ✓
*Rate by Service:	Checked ✓
*Rate by Child Allowed:	Checked ✓
*Service Rate =	\$0.00/month

**Maternity Personal Incidental Extra-Curricular** – ‘Service’ Service Type utilized to cover FCMP personal incidentals of reasonable and occasional extra-curricular costs such as tickets or other admission fees for sporting, entertainment, special lessons, including horseback riding, cultural events or cost of sport or club participation for children who are pregnant or parenting and are placed in a FFPSA Specified Setting licensed by DCF with a Child Caring Agency (CCA) license/Sub-Type Maternity. Transportation is not an allowable cost as part of extra-curriculars.

➤ <u>Service Category:</u>	<b>Residential</b>
<u>Reporting Category:</u>	<b>Specified Setting Child Caring Agency</b>
Long Description:	Maternity PERS Incidental EXTRA-CURR
Medium Description:	MAT PERS INCID EXTRA-CURR
Short Description:	MAT PERS INC EC
Effective Date:	10/2021
Service Type:	Service
Eligibility:	Applicable
License Type Required:	Child Caring Agency (CCA)
NCANDS Reporting:	Residential Group Care
NYTD Reporting:	Not Applicable





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Payments Allowed:	Checked <input checked="" type="checkbox"/>
Ongoing Service/Placement:	Checked <input checked="" type="checkbox"/>
*Rate by Service:	Checked <input checked="" type="checkbox"/>
*Rate by Child Allowed:	Checked <input checked="" type="checkbox"/>
*Service Rate =	\$0.00/month

**Maternity Transportation** – ‘Service’ Service Type utilized to cover allowable transportation costs which includes only mileage and per diem for the provider's travel to maintain the child in their school of origin at time of removal or travel for the child to visitations with a parent, sibling, or relative for children who are pregnant or parenting and are placed in a FFPSA Specified Setting licensed by DCF with a Child Caring Agency (CCA) license/Sub-Type Maternity.

➤ <u>Service Category:</u>	<b>Residential</b>
<u>Reporting Category:</u>	<b>Specified Setting Child Caring Agency</b>
Long Description:	Maternity Transportation
Medium Description:	Maternity Transportation
Short Description:	MAT TRANSPORT
Effective Date:	10/2021
Service Type:	Service
Eligibility:	Applicable
License Type Required:	Child Caring Agency (CCA)
NCANDS Reporting:	Residential Group Care
NYTD Reporting:	Not Applicable
Payments Allowed:	Checked <input checked="" type="checkbox"/>
Ongoing Service/Placement:	Checked <input checked="" type="checkbox"/>
*Rate by Service:	Checked <input checked="" type="checkbox"/>
*Rate by Child Allowed:	Checked <input checked="" type="checkbox"/>
*Service Rate =	\$0.00/month

**Maternity School Related** – ‘Service’ Service Type utilized to cover FCMP personal incidentals of reasonable and occasional school supplies costs beyond the standard supplies required for children who are pregnant or parenting and are placed in a FFPSA Specified Setting licensed by DCF with a Child Caring Agency (CCA) license/Sub-Type Maternity. Examples: specific calculator, lab fee, field trip, graduation, prom, uniforms.

➤ <u>Service Category:</u>	<b>Residential</b>
<u>Reporting Category:</u>	<b>Specified Setting Child Caring Agency</b>
Long Description:	Maternity School Related
Medium Description:	Maternity School Related
Short Description:	MAT SCH RELATED







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Effective Date:	10/2021
Service Type:	Service
Eligibility:	Applicable
License Type Required:	Child Caring Agency (CCA)
NCANDS Reporting:	Residential Group Care
NYTD Reporting:	Not Applicable
Payments Allowed:	Checked ✓
Ongoing Service/Placement:	Checked ✓
*Rate by Service:	Checked ✓
*Rate by Child Allowed:	Checked ✓
*Service Rate =	\$0.00/month

**QRTP Personal Incidental Extra-Curricular** – ‘Service’ Service Type utilized to cover FCMP personal incidentals of reasonable and occasional extra-curricular costs such as tickets or other admission fees for sporting, entertainment, special lessons, including horseback riding, cultural events or cost of sport or club participation for children placed in a FFPSA Specified Setting Qualified Residential Treatment Program (QRTP) licensed by the Agency for Health Care Administration (AHCA) with a Non-DCF License/Sub-Type AHCA and credentialed as a QRTP or licensed by another state's equivalent with a Non-DCF License/Sub-Type ICPC and credentialed as a QRTP.

➤ <u>Service Category:</u>	<b>Residential</b>
<u>Reporting Category:</u>	<b>Specified Setting Child Caring Agency</b>
Long Description:	QRTP Personal Incidental XTR-Curricular
Medium Description:	QRTP PERS INCID XTR-CURR
Short Description:	QRTP PERS IN EC
Effective Date:	10/2021
Service Type:	Service
Eligibility:	Applicable
License Type Required:	Non-DCF License
NCANDS Reporting:	Residential Group Care
NYTD Reporting:	Not Applicable
Payments Allowed:	Checked ✓
Ongoing Service/Placement:	Checked ✓
*Rate by Service:	Checked ✓
*Rate by Child Allowed:	Checked ✓
*Service Rate =	\$0.00/month

**QRTP Transportation** – ‘Service’ Service Type utilized to cover allowable transportation costs which includes only mileage and per diem for the provider’s travel to maintain the child in their school of







origin at time of removal or travel for the child to visitations with a parent, sibling, or relative for children placed in a FFPSA Specified Setting Qualified Residential Treatment Program (QRTP) licensed by the Agency for Health Care Administration (AHCA) with a Non-DCF License/Sub-Type AHCA and credentialed as a QRTP or licensed by another state's equivalent with a Non-DCF License/Sub-Type ICPC and credentialed as a QRTP.

➤ <b>Service Category:</b>	<b>Residential</b>
<b>Reporting Category:</b>	<b>Specified Setting Child Caring Agency</b>
Long Description:	QRTP Transportation
Medium Description:	QRTP Transportation
Short Description:	QRTP TRANSPORT
Effective Date:	10/2021
Service Type:	Service
Eligibility:	Applicable
License Type Required:	Non-DCF License
NCANDS Reporting:	Residential Group Care
NYTD Reporting:	Not Applicable
Payments Allowed:	Checked ✓
Ongoing Service/Placement:	Checked ✓
*Rate by Service:	Checked ✓
*Rate by Child Allowed:	Checked ✓
*Service Rate =	\$0.00/month

**QRTP School Related** – ‘Service’ Service Type utilized to cover FCMP personal incidentals of reasonable and occasional school supplies costs beyond the standard supplies required for children placed in a FFPSA Specified Setting Qualified Residential Treatment Program (QRTP) licensed by the Agency for Health Care Administration (AHCA) with a Non-DCF License/Sub-Type AHCA and credentialed as a QRTP or licensed by another state's equivalent with a Non-DCF License/Sub-Type ICPC and credentialed as a QRTP. Examples: specific calculator, lab fee, field trip, graduation, prom, uniforms.

➤ <b>Service Category:</b>	<b>Residential</b>
<b>Reporting Category:</b>	<b>Specified Setting Child Caring Agency</b>
Long Description:	QRTP School Related
Medium Description:	QRTP School Related
Short Description:	QRTP SCH RELATE
Effective Date:	10/2021
Service Type:	Service
Eligibility:	Applicable
License Type Required:	Non-DCF License
NCANDS Reporting:	Residential Group Care





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NYTD Reporting:	Not Applicable
Payments Allowed:	Checked ✓
Ongoing Service/Placement:	Checked ✓
*Rate by Service:	Checked ✓
*Rate by Child Allowed:	Checked ✓
*Service Rate =	\$0.00/month

**APD Personal Incidental Extra-Curricular** – ‘Service’ Service Type utilized to cover FCMP personal incidentals of reasonable and occasional extra-curricular costs such as tickets or other admission fees for sporting, entertainment, special lessons, including horseback riding, cultural events or cost of sport or club participation for children placed in a FFPSA Non-Specified Setting group home licensed by Agency for Persons with Disabilities (APD) with a Non-DCF License/Sub-Type APD or licensed by another state's equivalent with a Non-DCF License/Sub-Type ICPC. Transportation is not an allowable cost as part of extra-curriculars.

➤ <u>Service Category:</u>	<b>Residential</b>
<u>Reporting Category:</u>	<b>Group Home</b>
Long Description:	APD Personal Incidental XTR-Curricular
Medium Description:	APD PERS INCID EXTRA-CURR
Short Description:	APD PERS INC EC
Effective Date:	10/2021
Service Type:	Service
Eligibility:	Applicable
License Type Required:	Non-DCF License
NCANDS Reporting:	Residential Group Care
NYTD Reporting:	Not Applicable
Payments Allowed:	Checked ✓
Ongoing Service/Placement:	Checked ✓
*Rate by Service:	Checked ✓
*Rate by Child Allowed:	Checked ✓
*Service Rate =	\$0.00/month

**Non-DCF APD Transportation** – ‘Service’ Service Type utilized to cover allowable transportation costs which includes only mileage and per diem for the provider's travel to maintain the child in their school of origin at time of removal or travel for the child to visitations with a parent, sibling, or relative for children placed in a FFPSA Non-Specified Setting group home licensed by Agency for Persons with Disabilities (APD) with a Non-DCF License/Sub-Type APD or licensed by another state's equivalent with a Non-DCF License/Sub-Type ICPC.

➤ <u>Service Category:</u>	<b>Residential</b>
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<b><u>Reporting Category:</u></b>	<b>Group Home</b>
Long Description:	Non-DCF APD Transportation
Medium Description:	N-DCF APD Transportation
Short Description:	N-DCF APD TRANS
Effective Date:	10/2021
Service Type:	Service
Eligibility:	Applicable
License Type Required:	Non-DCF License
NCANDS Reporting:	Residential Group Care
NYTD Reporting:	Not Applicable
Payments Allowed:	Checked ✓
Ongoing Service/Placement:	Checked ✓
*Rate by Service:	Checked ✓
*Rate by Child Allowed:	Checked ✓
*Service Rate =	\$0.00/month

**Non-DCF APD School Related** – ‘Service’ Service Type utilized to cover FCMP personal incidentals of reasonable and occasional school supplies costs beyond the standard supplies required for children placed in a FFPSA Specified Setting Qualified Residential Treatment Program (QRTP) licensed by the Agency for Health Care Administration (AHCA) with a Non-DCF License/Sub-Type AHCA and credentialed as a QRTP or licensed by another state's equivalent with a Non-DCF License/Sub-Type ICPC and credentialed as a QRTP. Examples: specific calculator, lab fee, field trip, graduation, prom, uniforms.

➤ <b><u>Service Category:</u></b>	<b>Residential</b>
<b><u>Reporting Category:</u></b>	<b>Group Home</b>
Long Description:	Non-DCF APD School Related
Medium Description:	N-DCF APD School Related
Short Description:	APD SCH RELATED
Effective Date:	10/2021
Service Type:	Service
Eligibility:	Applicable
License Type Required:	Non-DCF License
NCANDS Reporting:	Residential Group Care
NYTD Reporting:	Not Applicable
Payments Allowed:	Checked ✓
Ongoing Service/Placement:	Checked ✓
*Rate by Service:	Checked ✓
*Rate by Child Allowed:	Checked ✓
*Service Rate =	\$0.00/month





**2.2.11 – Aftercare Service for PESS Young Adults**

The below Service Type shall be created within the Maintain Services page.

**Note:** Fields marked with (\*) denote optional method to setting up Service Type. All other fields are required as indicated.

**Service Type Specifics**

Service       Placement

**PESS-Aftercare Emergency Assistance** – ‘Service’ Service Type utilized to issue Payments for the emergency financial assistance available to young adult adults currently participating in the Postsecondary Education Services & Supports (PESS) Program, pursuant to s. 409.1451(2), Florida Statutes, must be processed through FSFN.

<p>➤ <u>Service Category:</u></p> <p><u>Reporting Category:</u></p> <p>Long Description:</p> <p>Medium Description:</p> <p>Short Description:</p> <p>Effective Date:</p> <p>Service Type:</p> <p>Eligibility:</p> <p>License Type Required:</p> <p>NCANDS Reporting:</p> <p>NYTD Reporting:</p> <p>Payments Allowed:</p> <p>Ongoing Service/Placement:</p> <p>Rate by Service:</p> <p>Rate by Child Allowed:</p> <p>Service Rate =</p>	<p><b>Independent Living</b></p> <p><b>Aftercare - PESS Emergency Assistance</b></p> <p>PESS-Aftercare Emergency Assistance</p> <p>PESS-Aftercare Emer Asst</p> <p>PESS-AFT EM AST</p> <p>02/2022</p> <p>Service</p> <p>Not Applicable</p> <p>No Existing License Type</p> <p>Other Services</p> <p>Not Applicable</p> <p>Checked ✓</p> <p>Checked ✓</p> <p>Checked ✓</p> <p>Checked ✓</p> <p>\$0.00/month</p>
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**SECTION 3 - REPORTING CATEGORY/ELIGIBILITY/OCA TABLE**

CURRENT OR NEW	REPORTING CATEGORY <i>{by Program}</i>	ELIGIBILITY	OCA	OCA TITLE	Page Number
<b>ADOPTION</b>					
Current	<a href="#">Adoption</a>	<b>Admin 50/50</b>	MP000	Non-Recurring Adoption Expenses	<a href="#">94</a>
		<b>Applicable -</b>			
		Adoption TANF Eligible	39MAS	Maintenance Adoption Subsidies – Other	
		Adoption TANF Ineligible	WO006	Maintenance Adoption Subsidies – Other	
		Adoption TANF Pending	WO006	Maintenance Adoption Subsidies – Other	
		Title IV-E Adoption Eligible	WR001	Maintenance Adoption Subsidies – Title IV-E	
		Title IV-E Adoption Pending	WO006	Maintenance Adoption Subsidies – Other	
		<b>Not Applicable</b>	WO006	Maintenance Adoption Subsidies – Other	
Current	<a href="#">Adoption Medical Assistance</a>	<b>Not Applicable</b>	<a href="#">SFMSA</a>	Medical Subsidy Assistance	<a href="#">95</a>
Current	<a href="#">Adoption Support Svcs – Client Specific Svc</a>	<b>Not Applicable</b>	<a href="#">ASOCS</a>	Adoption Support Services – Pre-adoptive and Post-adoptive	<a href="#">96</a>
Current	<a href="#">Extended Adoption</a>	<b>Applicable -</b>			
		Title IV-E Adoption Pending	<a href="#">WO007</a>	Extended Maintenance Adoption Subsidies – Other	<a href="#">105</a>
		Title IV-E Adoption Eligible	WR002	Extended Maintenance Adoption Subsidies – Title IV-E	



# Florida Safe Families Network (FSFN)



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CURRENT OR NEW	REPORTING CATEGORY	ELIGIBILITY	OCA	OCA TITLE	Page Number
		Title IV-E Foster Care Ineligible	WO007	Extended Maintenance Adoption Subsidies – Other	
		<b>Not Applicable</b>	WO007	Extended Maintenance Adoption Subsidies – Other	
Current	<a href="#">Other Client Svcs – Adoption</a>	<b>Not Applicable</b>	<a href="#">CSFAS</a>	Other Client Services / Adoption – <b>FSFN Entry Only</b>	<a href="#">155</a>
	<b>Please Note:</b> Ongoing services which began prior to 7/1/2018 with Payment Service Dates of 7/2/2018 and after are reported to OCA CSFAS.	<b>Not Applicable</b>	<a href="#">CSOAS</a>	Other Client Services / Adoption	
<b>GUARDIANSHIP</b>					
Current	<a href="#">Guardianship</a> {Effective 7/1/19}	<b>Admin 50/50</b>	<a href="#">GAPNR</a>	CBC – Guardianship Assistance Payments Non-Recurring	<a href="#">152</a>
		<b>Applicable -</b>			
		Guardianship TANF Eligible	GAPTA	CBC – Guardianship Assistance Payments TANF Eligible	
		Guardianship TANF Ineligible	GAPSF	CBC – Guardianship Assistance Payments State Funded	
		Guardianship TANF Pending	GAPSF	CBC – Guardianship Assistance Payments State Funded	
		Title IV-E Guardianship Eligible	GAP4E	CBC – Guardianship Assistance Title IV-E Eligible	
		Title IV-E Guardianship Pending	GAPSF	CBC – Guardianship Assistance Payments State Funded	
		<b>Not Applicable</b>	GAPSF	CBC – Guardianship Assistance Payments State Funded	
Current	<a href="#">Extended Guardianship</a> {Effective 7/1/19}	<b>Applicable -</b>			<a href="#">154</a>



# Florida Safe Families Network (FSFN)



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CURRENT OR NEW	REPORTING CATEGORY	ELIGIBILITY	OCA	OCA TITLE	Page Number
		Title IV-E Guardianship Pending	<a href="#">EGAPI</a>	CBC – Extended Guardianship Assistance Payments Ineligible	<a href="#">154</a>
		Title IV-E Guardianship Eligible	EGAPE	CBC – Extended Guardianship Assistance Payments Title IV-E Eligible	
		Title IV-E Foster Care Ineligible	EGAPI	CBC – Extended Guardianship Assistance Payments Ineligible	
		<b>Not Applicable</b>	EGAPI	CBC – Extended Guardianship Assistance Payments Ineligible	
<b>IN-HOME CARE</b>					
Current	<a href="#">FFPSA Well-Supported</a> <i>{Effective 10/1/21}</i>	<b>Not Applicable</b>	<a href="#">FFPSW</a>	CW FFPSA Well-Supported Services – <b>FSFN Entry Only</b>	<a href="#">149</a>
Current	<a href="#">FFPSA Supported</a> <i>{Effective 10/1/21}</i>	<b>Not Applicable</b>	<a href="#">FFPSU</a>	CW FFPSA Supported Services – <b>FSFN Entry Only</b>	<a href="#">150</a>
Current	<a href="#">FFPSA Promising</a> <i>{Effective 10/1/21}</i>	<b>Not Applicable</b>	<a href="#">FFPPM</a>	CW FFPSA Promising – <b>FSFN Entry Only</b>	<a href="#">150</a>
Current	<a href="#">Other Client Svcs – In-Home</a> <i>~No new Service Types needed and should not be used for new services with a begin date of 7/1/2019 or after~ (Inactivated in FSFN as of 8/2019)</i>	<b>Not Applicable</b>	<a href="#">CSFIH</a>	Other Client Services / In-Home – <b>FSFN Entry Only</b>	<a href="#">156</a>
	<b>Please Note:</b> Ongoing services which began prior to 7/1/2018 with Payment Service Dates of 7/2/2018 and after are reported to OCA CSFIH.	<b>Not Applicable</b>	<a href="#">CSOIH</a>	Other Client Services / In-Home	<a href="#">156</a>
Current	<a href="#">Safety Management Services</a> <i>~No new Service Types needed and should not be used for new services with a begin date of 7/1/2019 or after~ (Inactivated in FSFN as of 8/2019)</i>	<b>Not Applicable</b>	<a href="#">SAFMS</a>	Safety Management Services	<a href="#">168</a>



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<b>OUT-OF-HOME CARE {under Age 18}</b>					
New	<a href="#">Child Care Subsidy (State)</a> {Effective 7/1/22}	Not Applicable	<a href="#">SFCCS</a>	State Funds Child Care Subsidy	<a href="#">99</a>
Current	<a href="#">Child Placing Agency – FH, GH, or Other</a>	Not Applicable	<a href="#">CHPAO</a>	Child Placing Agency – Family Foster Homes and Child Care Institutions	<a href="#">99</a>
Current	<a href="#">Children’s Mental Hlth Svcs – Case Plan</a>	Not Applicable	<a href="#">19MCF</a>	Children’s Mental Health Services – <b>FSFN Entry Only</b>	<a href="#">100</a>
	<b>Please Note:</b> Ongoing services which began prior to 7/1/2018 with Payment Service Dates of 7/2/2018 and after are reported to OCA 19MCB.	Not Applicable	<a href="#">19MCB</a>	Children’s Mental Health Services	
Current	<a href="#">DCF/Orange County – Reg Residential GC</a>	Not Applicable	<a href="#">NA000</a>	Regular Residential Group Care	<a href="#">101</a>
Current	<a href="#">FFTA Non-Specified Setting</a> {Effective 2/1/22}	Applicable -			
		Title IV-E Foster Care Eligible Non-Reimbursable	<a href="#">FFPSM</a>	Licensed Care – Supplementation FCMP	<a href="#">136</a>
		Title IV-E Foster Care Eligible Reimbursable	FFPSM	Licensed Care – Supplementation FCMP	
		Title IV-E Foster Care Ineligible	LCNSI	CBC – Licensed Care Non-Specified Group Home Payments Ineligible	





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		Title IV-E Foster Care Pending	LCNSI	CBC – Licensed Care Non-Specified Group Home Payments Ineligible	
		<b>Not Applicable</b>	LCNSI	CBC – Licensed Care Non-Specified Group Home Payments Ineligible	
Current	<a href="#">Foster Home</a>	<b>Applicable -</b>			
		Title IV-E Foster Care Eligible Non-Reimbursable	<a href="#">LCFHI</a>	CBC – Licensed Care Foster Home Payments Ineligible	<a href="#">137</a>
		Title IV-E Foster Care Eligible Reimbursable	LCFHE	CBC – Licensed Care Foster Home Payments Title IV-E Eligible	
		Title IV-E Foster Care Ineligible	LCFHI	CBC – Licensed Care Foster Home Payments Ineligible	
		Title IV-E Foster Care Pending	LCFHI	CBC – Licensed Care Foster Home Payments Ineligible	
		<b>Not Applicable</b>	LCFHI	CBC – Licensed Care Foster Home Payments Ineligible	
	<b>Please Note:</b> Ongoing Placements/Services which <u>began prior to 8/1/2019</u> with Payment Service Dates of 8/1/2019 and after are reported to OCA LCFHI.	Title IV-E Foster Care Eligible Non-Reimbursable	<a href="#">LCFHO</a>	Licensed Care – Foster Homes	
	<b>Please Note:</b> Ongoing Placements/Services which <u>began prior to 8/1/2019</u> with Payment Service Dates of 8/1/2019 and after are reported to OCA LCFHE.	Title IV-E Foster Care Eligible Reimbursable	LCFHO	Licensed Care – Foster Homes	



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	<b>Please Note:</b> Ongoing Placements/Services which <u>began prior to 8/1/2019</u> with Payment Service Dates of 8/1/2019 and after are reported to OCA LCFHI.	Title IV-E Foster Care Ineligible	LCFH0	Licensed Care – Foster Homes	
	<b>Please Note:</b> Ongoing Placements/Services which <u>began prior to 8/1/2019</u> with Payment Service Dates of 8/1/2019 and after are reported to OCA LCFHI.	Title IV-E Foster Care Pending	LCFH0	Licensed Care – Foster Homes	
	<b>Please Note:</b> Ongoing Placements/Services which <u>began prior to 8/1/2019</u> with Payment Service Dates of 8/1/2019 and after are reported to OCA LCFHI.	<b>Not Applicable</b>	LCFH0	Licensed Care – Foster Homes	
Current	<a href="#"><u>Foster Home – 10% Supplemental</u></a> ~No new Service Types needed and should not be used for <u>new</u> services with a begin date of 7/2/2018 or after~ (Obsolete as of 7/1/18)	<b>Not Applicable</b>	<a href="#"><u>SFSBR</u></a>	Supplemental Board Rate – Independent Life Skills and Normalcy Supports – State Funded	<a href="#"><u>140</u></a>
	<b>Please Note:</b> Ongoing services which <u>began prior to 7/1/2018</u> with Payment Service Dates of 7/2/2018 and after are reported to this OCA.	<b>Not Applicable</b>	<a href="#"><u>LCFH0</u></a>	Licensed Care – Foster Homes	
Current	<a href="#"><u>Group Home</u></a>	<b>Applicable -</b>			
		Title IV-E Foster Care Eligible Non-Reimbursable	<a href="#"><u>LCNSI</u></a>	CBC – Licensed Care Non-Specified Group Home Payments Ineligible	<a href="#"><u>143</u></a>
		Title IV-E Foster Care Eligible Reimbursable	LCNSE	CBC – Licensed Care Non-Specified Group Home Payments Eligible	
		Title IV-E Foster Care Ineligible	LCNSI	CBC – Licensed Care Non-Specified Group Home Payments Ineligible	
		Title IV-E Foster Care Pending	LCNSI	CBC – Licensed Care Non-Specified Group Home Payments Ineligible	



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		<b>Not Applicable</b>	LCNSI	CBC – Licensed Care Non-Specified Group Home Payments Ineligible	
	<b>Please Note:</b> Ongoing Placements/Services which <u>began prior to 10/1/2021</u> with Payment Service Dates of 10/1/2021 and after are reported to OCA LCNSI.	Title IV-E Foster Care Eligible Non-Reimbursable	<a href="#">LCGHI</a>	CBC – Licensed Care Group Home Payments Ineligible	
	<b>Please Note:</b> Ongoing Placements/Services which <u>began prior to 10/1/2021</u> with Payment Service Dates of 10/1/2021 and after are reported to OCA LCNSE.	Title IV-E Foster Care Eligible Reimbursable	LCGHE	CBC – Licensed Care Group Home Payments Title IV-E	
	<b>Please Note:</b> Ongoing Placements/Services which <u>began prior to 10/1/2021</u> with Payment Service Dates of 10/1/2021 and after are reported to OCA LCNSI.	Title IV-E Foster Care Ineligible	LCGHI	CBC – Licensed Care Group Home Payments Ineligible	
	<b>Please Note:</b> Ongoing Placements/Services which <u>began prior to 10/1/2021</u> with Payment Service Dates of 10/1/2021 and after are reported to OCA LCNSI.	Title IV-E Foster Care Pending	LCGHI	CBC – Licensed Care Group Home Payments Ineligible	
	<b>Please Note:</b> Ongoing Placements/Services which <u>began prior to 10/1/2021</u> with Payment Service Dates of 10/1/2021 and after are reported to OCA LCNSI.	<b>Not Applicable</b>	LCGHI	CBC – Licensed Care Group Home Payments Ineligible	
	<b>Please Note:</b> Ongoing Placements/Services which <u>began prior to 8/1/2019</u> with Payment Service Dates of 8/1/2019 and after are reported to OCA LCGHI.	Title IV-E Foster Care Eligible Non-Reimbursable	<a href="#">LCRGE</a>	Licensed Care – Residential Group Homes / Emergency Shelter	
	<b>Please Note:</b> Ongoing Placements/Services which <u>began prior to 8/1/2019</u> with Payment Service Dates of 8/1/2019 and after are reported to OCA LCGHE.	Title IV-E Foster Care Eligible Reimbursable	LCRGE	Licensed Care – Residential Group Homes / Emergency Shelter	
	<b>Please Note:</b> Ongoing Placements/Services which <u>began prior to 8/1/2019</u> with Payment Service Dates of 8/1/2019 and after are reported to OCA LCGHI.	Title IV-E Foster Care Ineligible	LCRGE	Licensed Care – Residential Group Homes / Emergency Shelter	



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	<b>Please Note:</b> Ongoing Placements/Services which <u>began prior to 8/1/2019</u> with Payment Service Dates of 8/1/2019 and after are reported to OCA LCGHI.	Title IV-E Foster Care Pending	LCRGE	Licensed Care – Residential Group Homes / Emergency Shelter	
	<b>Please Note:</b> Ongoing Placements/Services which <u>began prior to 8/1/2019</u> with Payment Service Dates of 8/1/2019 and after are reported to OCA LCGHI.	<b>Not Applicable</b>	LCRGE	Licensed Care – Residential Group Homes / Emergency Shelter	
Current	<a href="#">Level I Licensed Foster Home</a> {Effective 7/1/20}	<b>Applicable -</b>			
		Title IV-E Foster Care Eligible Non-Reimbursable	<a href="#">LCLVI</a>	CBC – Level I Licensed Care Foster Home Payments Ineligible	<a href="#">140</a>
		Title IV-E Foster Care Eligible Reimbursable	LCLVE	CBC – Level I Licensed Care Foster Home Payments Title IV-E Eligible	
		Title IV-E Foster Care Ineligible	LCLVI	CBC – Level I Licensed Care Foster Home Payments Ineligible	
		Title IV-E Foster Care Pending	LCLVI	CBC – Level I Licensed Care Foster Home Payments Ineligible	
		<b>Not Applicable</b>	LCLVI	CBC – Level I Licensed Care Foster Home Payments Ineligible	
Current	<a href="#">Other Client Svcs – Out-of-Home</a>	<b>Not Applicable</b>	<a href="#">CSF0H</a>	Other Client Services / Out-of-Home – <b>FSFN Entry Only</b>	<a href="#">157</a>
	<b>Please Note:</b> Ongoing services which <u>began prior to 7/1/2018</u> with Payment Service Dates of 7/2/2018 and after are reported to OCA CSF0H.	<b>Not Applicable</b>	<a href="#">CS00H</a>	Other Client Services / Out-of-Home	
Current	<a href="#">Safe Foster Home</a> {Effective 8/1/19}	<b>Applicable -</b>			<a href="#">144</a>



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		Title IV-E Foster Care Eligible Non-Reimbursable	<a href="#">SECLI</a>	CBC – Licensed Care Sexually Exploited Youth Room & Board Ineligible	
		Title IV-E Foster Care Eligible Reimbursable	SECLE	CBC – Licensed Care Sexually Exploited Youth Room & Board Title IV-E Eligible	
		Title IV-E Foster Care Ineligible	SECLI	CBC – Licensed Care Sexually Exploited Youth Room & Board Ineligible	
		Title IV-E Foster Care Pending	SECLI	CBC – Licensed Care Sexually Exploited Youth Room & Board Ineligible	
		<b>Not Applicable</b>	SECLI	CBC – Licensed Care Sexually Exploited Youth Room & Board Ineligible	
Current	<a href="#">Safe House</a> {Effective 8/1/19}	<b>Applicable -</b>			
		Title IV-E Foster Care Eligible Non-Reimbursable	<a href="#">SESSI</a>	CBC – Licensed Care Specified Setting Sexually Exploited Youth Room & Board Ineligible	<a href="#">145</a>
		Title IV-E Foster Care Eligible Reimbursable	SESSE	CBC – Licensed Care Specified Setting Sexually Exploited Youth Room & Board Title IV-E Eligible	
		Title IV-E Foster Care Ineligible	SESSI	CBC – Licensed Care Specified Setting Sexually Exploited Youth Room & Board Ineligible	



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		Title IV-E Foster Care Pending	SESSI	CBC – Licensed Care Specified Setting Sexually Exploited Youth Room & Board Ineligible	
		<b>Not Applicable</b>	SESSI	CBC – Licensed Care Specified Setting Sexually Exploited Youth Room & Board Ineligible	
	<b>Please Note:</b> Ongoing Placements/Services which <u>began prior to 10/1/2021</u> with Payment Service Dates of 10/1/2021 and after are reported to OCA SESSI.	Title IV-E Foster Care Eligible Non-Reimbursable	<a href="#">SECLI</a>	CBC – Licensed Care Sexually Exploited Youth Room & Board Ineligible	<a href="#">145</a>
	<b>Please Note:</b> Ongoing Placements/Services which <u>began prior to 10/1/2021</u> with Payment Service Dates of 10/1/2021 and after are reported to OCA SESSE.	Title IV-E Foster Care Eligible Reimbursable	SECLE	CBC – Licensed Care Sexually Exploited Youth Room & Board Title IV-E Eligible	
	<b>Please Note:</b> Ongoing Placements/Services which <u>began prior to 10/1/2021</u> with Payment Service Dates of 10/1/2021 and after are reported to OCA SESSI.	Title IV-E Foster Care Ineligible	SECLI	CBC – Licensed Care Sexually Exploited Youth Room & Board Ineligible	
	<b>Please Note:</b> Ongoing Placements/Services which <u>began prior to 10/1/2021</u> with Payment Service Dates of 10/1/2021 and after are reported to OCA SESSI.	Title IV-E Foster Care Pending	SECLI	CBC – Licensed Care Sexually Exploited Youth Room & Board Ineligible	
	<b>Please Note:</b> Ongoing Placements/Services which <u>began prior to 10/1/2021</u> with Payment Service Dates of 10/1/2021 and after are reported to OCA SESSI.	<b>Not Applicable</b>	SECLI	CBC – Licensed Care Sexually Exploited Youth Room & Board Ineligible	
Current	<a href="#">Services for Sexually Exploited Children</a> {Effective 8/1/19}	<b>Not Applicable</b>	<a href="#">SECSV</a>	CBC – Services for Sexually Exploited Youth	<a href="#">146</a>
Current	SSFA Time-Limited Reunification Svcs	<b>Not Applicable</b>	PRE11	SSFA Time-Limited Reunification	
Current	<a href="#">Specified Setting Child Caring Agency</a>	<b>Applicable -</b>			



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		Title IV-E Foster Care Eligible Non-Reimbursable	<a href="#">LCSSI</a>	FFPSA Specified Setting Child Care Institution Title IV-E Ineligible	<a href="#">147</a>
		Title IV-E Foster Care Eligible Reimbursable	LCSSE	FFPSA Specified Setting Child Care Institution Title IV-E Eligible	
		Title IV-E Foster Care Ineligible	LCSSI	FFPSA Specified Setting Child Care Institution Title IV-E Ineligible	
		Title IV-E Foster Care Pending	LCSSI	FFPSA Specified Setting Child Care Institution Title IV-E Ineligible	
		<b>Not Applicable</b>	LCSSI	FFPSA Specified Setting Child Care Institution Title IV-E Ineligible	
<b>OUT-OF-HOME CARE / EXTENDED FOSTER CARE {over Age 18}</b>					
Current	<a href="#">DCF/Orange County – EFC Reg. Residential GC</a>	<b>Not Applicable</b>	<a href="#">NAEXT</a>	EFC Regular Residential GC	<a href="#">101</a>
Current	<a href="#">EFC – Other Expenses</a> {Effective 1/4/19}	<b>Not Applicable</b>	<a href="#">EFCOE</a>	Extended Foster Care – Other Expenses	<a href="#">116</a>
Current	<a href="#">Extended Foster Care</a> {Effective 1/4/19}	<b>Applicable -</b>			
		Title IV-E Foster Care Pending	<a href="#">EFRBI</a>	Title IV-E EFC Payments - Ineligible	<a href="#">106</a>
		Title IV-E Foster Care Eligible Non-Reimbursable	EFRBI	Title IV-E EFC Payments - Ineligible	
		Title IV-E Foster Care Eligible Reimbursable	EFRBE	Title IV-E EFC Payments - Eligible	



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		Title IV-E Foster Care Ineligible	EFRBI	Title IV-E EFC Payments - Ineligible	
		<b>Not Applicable</b>	EFRBI	Title IV-E EFC Payments - Ineligible	
Current	<a href="#">Extended Foster Care – Age 21</a> {Effective 1/4/19}	<b>Not Applicable</b>	<a href="#">EFRBI</a>	Title IV-E EFC Payments - Ineligible	<a href="#">109</a>
Current	<a href="#">EFC IV-E Eligible (Transition)</a> {Effective 1/4/19} ~No new Service Types needed and <b>should not</b> be used for <u>new</u> services with a begin date of 1/2/2022 or after~ <b>(Obsolete as of 12/31/21)</b>	<b>Not Applicable</b>	<a href="#">EFRBE</a>	Title IV-E EFC Payments - Eligible	<a href="#">111</a>
Current	<a href="#">EFC Non IV-E Eligible (Transition)</a> {Effective 1/4/19} ~No new Service Types needed and <b>should not</b> be used for <u>new</u> services with a begin date of 1/2/2022 or after~ <b>(Obsolete as of 12/31/21)</b>	<b>Not Applicable</b>	<a href="#">EFRBI</a>	Title IV-E EFC Payments - Ineligible	<a href="#">114</a>
<b>INDEPENDENT LIVING</b>					
Current	<a href="#">Aftercare Other (Chafee)</a>	<b>Not Applicable</b>	<a href="#">CHOAT</a>	Chafee Road to Independence Program – Other – Aftercare	<a href="#">97</a>
Current	<a href="#">Aftercare Other (State)</a> ~ <b>OCA Repurposed</b> – Effective 2/1/2022 for Emergency Assistance required for PECS Young Adults ONLY.~	<b>Not Applicable</b>	<a href="#">SFOAT</a>	State Funded Aftercare – Other	<a href="#">97</a>
Current	<a href="#">Aftercare Room and Board (State)</a>	<b>Not Applicable</b>	<a href="#">SFSRA</a>	Chafee – State Funded – Aftercare – Room and Board	<a href="#">98</a>
Current	<a href="#">ETV – Adopt or PG – Age 16-22</a>	<b>Not Applicable</b>	<a href="#">ETVAP</a>	ETV-Adopt or PG ONLY- Age 16-22	<a href="#">103</a>





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Current	<a href="#">ETV – Aftercare – Age 18-22</a>	<b>Not Applicable</b>	<a href="#">ETVAF</a>	Road to Independence Program – Aftercare Services – Chafee Education & Training Voucher Program	<a href="#">102</a>
Current	<a href="#">ETV – PESS – Age 18-22</a>	<b>Not Applicable</b>	<a href="#">ETVPS</a>	Road to Independence Program – Postsecondary Education Services & Support (PESS) – Chafee Education & Training Voucher Program	<a href="#">131</a>
Current	<a href="#">PESS – Chafee</a>	<b>Not Applicable</b>	<a href="#">CHPES</a>	Road to Independence Program – Postsecondary Education Services & Support (PESS) – Chafee Eligible	<a href="#">162</a>
Current	<a href="#">PESS – State Funded – Age 21 &amp; 22</a> ~No new Service Types needed and <b>should not</b> be used for <i>new</i> services with a begin date of 7/2/2018 or after~ (Obsolete as of 7/1/18) (Inactivated in FSFN as of 10/2019)	<b>Not Applicable</b>	<a href="#">SFPES</a>	Road to Independence Program – Postsecondary Education Services & Support (PESS) – State Funded	<a href="#">165</a>
	<b>Please Note:</b> Ongoing services which <u>began prior to 7/1/2018</u> with Payment Service Dates of 7/2/2018 and after are reported to this OCA.	<b>Not Applicable</b>	<a href="#">CHPES</a>	Road to Independence Program – Postsecondary Education Services & Support (PESS) – Chafee Eligible	



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<b>~ Should No Longer Be Used in FSFN For New Services ~</b>					
Obsolete*	<a href="#">Adoption/Guardianship RTI</a> <i>(Obsolete as of 12/31/18) (Inactivated in FSFN as of 8/2019)</i>	Not Applicable	<a href="#">SFAGO</a>	SF – Adopted/Guardianship RTI	<a href="#">96</a>
Obsolete*	<a href="#">Aftercare Other (State)</a> <i>~No new Service Types needed and should not be used for new services with a begin date of 7/2/2018 or after~ (Obsolete as of 7/1/18)</i>	Not Applicable	<a href="#">SFOAT</a>	Chafee – State Funded Aftercare – Other	<a href="#">98</a>
	<b>Please Note:</b> Ongoing services which began prior to 7/1/2018 with Payment Service Dates of 7/2/2018 and after are reported to this OCA.	Not Applicable	<a href="#">CHOAT</a>	Chafee Road to Independence Program – Other – Aftercare	<a href="#">97</a>
Obsolete*	Child Protection and Abuse Prevention Svcs	Not Applicable	CPAPS	Child Protect & Abuse Prev Svc	
Obsolete*	CSEC-Children’s Mental Hlth Svcs-Case Plan	Not Applicable	CSECO	CSEC-Child Mntl Hlth (100806)	
Obsolete*	<a href="#">EFC Allowance – Chafee – Age 18-20</a> <i>~No new Service Types needed and should not be used for new services with a begin date of 1/4/2019 or after~ (Obsolete as of 1/3/19) (Inactivated in FSFN as of 8/2019)</i>	<b>Not Applicable</b>	<a href="#">KRA00</a>	Extended Foster Care – Allowance Payment (Chafee Eligible)	<a href="#">120</a>
Obsolete*	<a href="#">EFC Allowance – SF – Age 21</a> <i>~No new Service Types needed and should not be used for new services with a begin date of 1/4/2019 or after~ (Obsolete as of 1/3/19) (Inactivated in FSFN as of 8/2019)</i>	<b>Not Applicable</b>	<a href="#">KRA10</a>	Extended Foster Care – Allowance Payment (Chafee Ineligible)	<a href="#">121</a>
Obsolete*	<a href="#">EFC Foster Home – PESS – Room &amp; Board</a> <i>~No new Service Types needed and should not be used for new services with a begin date of 1/4/2019 or after~ (Obsolete as of 1/3/19) (Inactivated in FSFN as of 8/2019)</i>	Not Applicable	<a href="#">EFPES</a>	Extended Foster Care – Foster Home – Postsecondary – Room and Board	<a href="#">122</a>



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Obsolete*	<a href="#">EFC Foster Home – Room &amp; Board</a> ~No new Service Types needed and <b>should not</b> be used for <u>new</u> services with a begin date of 1/4/2019 or after~ (Obsolete as of 1/3/19) (Inactivated in FSFN as of 8/2019)	Not Applicable	<a href="#">EFCFH</a>	Extended Foster Care – Foster Home – Room and Board	<a href="#">123</a>
Obsolete*	<a href="#">EFC Group Home – PESS – Room &amp; Board</a> ~No new Service Types needed and <b>should not</b> be used for <u>new</u> services with a begin date of 1/4/2019 or after~ (Obsolete as of 1/3/19) (Inactivated in FSFN as of 8/2019)	Not Applicable	<a href="#">EGPES</a>	Extended Foster Care – Group Home – Postsecondary – Room and Board	<a href="#">124</a>
Obsolete*	<a href="#">EFC Group Home – Room &amp; Board</a> ~No new Service Types needed and <b>should not</b> be used for <u>new</u> services with a begin date of 1/4/2019 or after~ (Obsolete as of 1/3/19) (Inactivated in FSFN as of 8/2019)	Not Applicable	<a href="#">EFCGH</a>	Extended Foster Care – Group Home – Room and Board	<a href="#">126</a>
Obsolete*	<a href="#">EFC – PESS – Other Expenses</a> ~No new Service Types needed and <b>should not</b> be used for <u>new</u> services with a begin date of 1/4/2019 or after~ (Obsolete as of 1/3/19) (Inactivated in FSFN as of 8/2019)	<b>Not Applicable</b>	<a href="#">EPESO</a>	Extended Foster Care – Postsecondary – Other Expenses	<a href="#">127</a>
Obsolete*	<a href="#">EFC OSLA – PESS – Room &amp; Board</a> ~No new Service Types needed and <b>should not</b> be used for <u>new</u> services with a begin date of 1/4/2019 or after~ (Obsolete as of 1/3/19) (Inactivated in FSFN as of 8/2019)	Not Applicable	<a href="#">EOPES</a>	Extended Foster Care – Other Supervised Living Arrangement – Postsecondary – Room and Board	<a href="#">129</a>
Obsolete*	<a href="#">EFC OSLA – Room &amp; Board</a> ~No new Service Types needed and <b>should not</b> be used for <u>new</u> services with a begin date of 1/4/2019 or after~ (Obsolete as of 1/3/19) (Inactivated in FSFN as of 8/2019)	Not Applicable	<a href="#">EFCSL</a>	Extended Foster Care – Other Supervised Living Arrangement – Room and Board	<a href="#">130</a>



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~ Should No Longer Be Used in FSFN For New Services ~					
Obsolete*	<a href="#">ETV Full Time</a> <i>(Obsolete as of 12/31/18)</i> <i>(Inactivated in FSFN as of 8/2019)</i>	Not Applicable	<a href="#">ETVSS</a>	Chafee Education and Training Voucher Program - Scholarship	<a href="#">134</a>
Obsolete*	ETV Part Time <i>(Obsolete as of 3/31/14)</i>	Not Applicable	<a href="#">ETVOT</a>	Chafee Education and Training Voucher Program – Transitional Support Services	<a href="#">135</a>
Obsolete*	<a href="#">Human Trafficking Placement and/or Services</a> <i>~No new Service Types needed and should not be used for new services with a begin date of 8/1/2019 or after~</i> <i>(Inactivated in FSFN as of 8/1/19)</i>	Not Applicable	<a href="#">SEC00</a>	Human Trafficking Plcmnt-Svcs	<a href="#">151</a>
Obsolete*	Other Licensed Care <i>(Obsolete as of 7/1/16)</i> <i>(Inactivated in FSFN as of 8/2019)</i>	Not Applicable	<a href="#">LCOTH</a>	Licensed Care – Other	<a href="#">155</a>
Obsolete*	RTI Scholarship <i>(Obsolete as of 12/31/16)</i>	Not Applicable	<a href="#">CHFSS</a>	Chafee Road to Independence Program – Scholarships	<a href="#">158</a>
Obsolete*	<a href="#">Scholarship No ETV</a> <i>(Obsolete as of 12/31/18)</i> <i>(Inactivated in FSFN as of 8/2019)</i>	Not Applicable	<a href="#">SFOSS</a>	Chafee – State Funded Scholarships	<a href="#">158</a>
Obsolete*	<a href="#">Scholarship Post ETV</a> <i>(Obsolete as of 12/31/18)</i> <i>(Inactivated in FSFN as of 8/2019)</i>	Not Applicable	<a href="#">SFOSS</a>	Chafee – State Funded Scholarships	<a href="#">159</a>
Obsolete*	Subsidized IL <i>(Obsolete as of 12/31/13)</i>	Not Applicable	<a href="#">CHFOT</a>	Chafee – Subsidized Independent Living – Other	<a href="#">159</a>
Obsolete*	SIL Other <i>(Obsolete as of 12/31/13)</i>	Not Applicable	SFSIL	Chafee – State Funded SIL	<a href="#">160</a>



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OBSOLETE	REPORTING CATEGORY	ELIGIBILITY	OCA	OCA TITLE	Page Number
<b>~ Should No Longer Be Used in FSFN For New Services ~</b>					
Obsolete*	Transitional Other (Chafee) <i>(Obsolete as of 3/31/14)</i>	Not Applicable	<a href="#">CHTOT</a>	Chafee Road to Independence Program – Other – Transitional Support Services	<a href="#">160</a>
Obsolete*	Transitional Other (State) <i>(Obsolete as of 3/31/14)</i>	Not Applicable	<a href="#">SFTOT</a>	Chafee- State Funded Transitional – Other	<a href="#">161</a>
Obsolete*	Transitional Room & Board (State) <i>(Obsolete as of 3/31/14)</i>	Not Applicable	<a href="#">SFTRB</a>	Chafee – State Funded Transitional – Room and Board	<a href="#">162</a>
Obsolete*	<a href="#">PESS – Chafee – Age 18-20</a> <i>~No new Service Types needed and should not be used for new services; FSFN Reporting Category ‘PESS – Chafee’ should be used instead. (Inactivated in FSFN as of 10/2019)</i>	<b>Not Applicable</b>	<a href="#">CHPES</a>	Road to Independence Program – Postsecondary Education Services & Support (PESS) – Chafee Eligible	<a href="#">164</a>
Obsolete*	<a href="#">PESS – State Funded – Age 21 &amp; 22</a> <i>~No new Service Types needed and should not be used for new services with a begin date of 7/2/2018 or after~ (Obsolete as of 7/1/18) (Inactivated in FSFN as of 10/2019)</i>	Not Applicable	<a href="#">SFPES</a>	Road to Independence Program – Postsecondary Education Services & Support (PESS) – State Funded	<a href="#">165</a>
Obsolete*	<a href="#">Prevention – Non-Dependent Child</a> <i>~No new Service Types needed and should not be used for new services with a begin date of 7/1/2019 or after~ (Inactivated in FSFN as of 8/2019)</i>	<b>Not Applicable</b>	<a href="#">PVSCS</a>	Prevention Services – Non-Dependent Child	<a href="#">167</a>
Obsolete*	Safe Harbor – Group Home or Other <i>(Inactivated in FSFN as of 7/2019)</i>	Not Applicable	<a href="#">FCEXV</a>	Foster Care – Children Exploitation Victims	<a href="#">168</a>

\*Obsolete Reporting Categories should not be used for creating new Service Types; however, existing Service Types for these Reporting Categories should not be modified to allow for service/placement corrections to be made if the need is identified.





### Frequently Used Acronyms:

- CSEC – Commercial Sexual Exploitation of Children
- EFC – Extended Foster Care
- ETV – Education & Training Voucher (Chafee Federal Funds)
- FH – Foster Home
- GH – Group Home
- OSLA – Other Supervised Living Arrangement
- PESS – Postsecondary Education Support & Services
- R&B – Room & Board
- SF – State Funds
- SIL – Subsidized Independent Living

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## SECTION 4 – REPORTING CATEGORY DESCRIPTIONS

[Back to Table of Contents](#)

- **Adoption**

TITLE: [ADOPTION](#)

Direct payments to the adoptive parents as a result of an adoption assistance agreement (as defined in Section 475(a)(3) of the Social Security Act) entered into by a State with parents who adopt a child with special needs.

The State –

- Shall make payments of nonrecurring adoption expenses incurred by or on behalf of such parents in connection with the adoption of such child, directly through the State agency or through another public or nonprofit private agency, in amounts determined under Section 475(a)(3) of the Social Security Act, and
- In any case where the child meets the requirements of Section 475(a)(2) of the Social Security Act, may make adoption assistance payments to such parents, directly through the State agency or through another public or nonprofit private agency, in amounts so determined. [Section 475(a)(1)(B) of the Social Security Act]

**Please Note:** The nonrecurring adoption expenses shall not exceed \$1,000 per adoptive child for that particular adoptive placement.

- **Eligibility** –

- **Administrative 50/50**

- Administrative 50/50
  - OCA: MP000
    - Non-Recurring Adoption Expenses

- **Applicable**

- Adoption TANF Eligible
  - OCA: 39MAS
    - Maintenance Adoption Subsidies – TANF
- Adoption TANF Ineligible
  - OCA: WO006
    - Maintenance Adoption Subsidies – Other
- Adoption TANF Pending
  - OCA: WO006





- Maintenance Adoption Subsidies – Other
  - Title IV-E Adoption Eligible
    - OCA: WR001
    - Maintenance Adoption Subsidies – Title IV-E
  - Title IV-E Adoption Pending
    - OCA: WO006
    - Maintenance Adoption Subsidies – Other
- **Not Applicable** *{This option for the Service Type’s ‘Eligibility’ data element should not be chosen when mapping to this Reporting Category, unless directed by the Department.}*
  - OCA: WO006
  - Maintenance Adoption Subsidies – Other
- **Adoption Medical Assistance** *{Effective September 1, 2016}*

TITLE: [ADOPTION MEDICAL ASSISTANCE](#)

Direct payments made for services provided through Medical Assistance only and should not be used for enhanced maintenance adoption subsidies, which are based on board rate the child would receive if in out-of-home care, typically due to placement in therapeutic or medial foster care.

Medical Subsidy must be used only as prescribed in Section 409.166(4)(c), Florida Statutes, and should be documented on the Adoption Assistance Agreement prior to adoption finalization.

Once documented, Medical Assistance becomes available for medical, surgical, hospital, and related services needed as a result of a physical or mental health condition of the child. The physical or mental health condition **must have existed** and **must be documented prior** to adoption finalization.

Each direct payment made shall be associated with the child being placed as the benefactor of such service.

  - [Eligibility](#) –
    - **Not Applicable**
      - OCA: SFMSA
      - Medical Subsidy Assistance - Adoption







- **[Adoption Support Services – Direct Client Services](#)**

TITLE: [ADOPTION SUPPORT SVCS – CLIENT SPECIFIC SVC](#)

Direct payments made to any person, corporation, or agency, public or private, other than the parent or legal guardian of the child or an intermediary acting pursuant to Chapter 63, Florida Statutes, that receives a child for placement and places or arranges for the placement of a child in a family foster home, residential child caring agency, or approved adoptive home and provides any of the necessary adoptive services listed under the definition of Adoption subsection 65C-15.001(1), Florida Administrative Code. [Rule 65C-15.001(5), Florida Administrative Code; Child-Placing Agencies]

For the purposes of this cost pool, only child-placing activities related to adoption services shall be included here. Each direct payment made shall be associated with the child being placed as the benefactor of such service.

Additional guidance for child placing agencies may be found within Chapter 65C-15, Florida Administrative Code.

In addition, these adoption services also include home studies and post-adoptive evaluations, and any direct payment made shall be associated with the child, either pre-adoptive or post-adoptive, as the benefactor of such service.

- [Eligibility](#) –

- **Not Applicable**

- OCA: ASOCS

- Adoption Support Services – Pre-adoptive and Post-adoptive

- **[Adopted/Guardianship RTI](#)**

TITLE: [ADOPT/GUARDIANSHIP RTI](#) *{**Obsolete FSFN Reporting Category as of December 31, 2018; however, it is still active to allow for past payment corrections, if needed.**}*

Direct payments to young adults, ages 18 up to 23, who after 16 were adopted from foster care or placed with a court-approved dependency guardian for costs associated with room and board and educationally related expenses, such as tutoring, summer school, and/or supplies.

**PLEASE NOTE:** The Independent Living Program’s Road to Independence (RTI) will no longer become available to young adults formerly in foster care, effective January 1, 2014. A young adult currently participating in RTI will continue his or her participation until reaching the age of 23 or otherwise becoming ineligible, due to the young adult not meeting the ongoing requirements of RTI set forth





prior to January 1, 2014. After January 1, 2014, there is no reinstatement option for any currently enrolled young adult in the former RTI, due to a young adult becoming ineligible.

- [Eligibility](#) –
  - **Not Applicable**
    - OCA: SFAGO
    - SF – Adopted/Guardianship RTI

- **[Aftercare Other \(Chafee\)](#)**

TITLE: [AFTERCARE OTHER \(CHAFEE\)](#)

Direct payments to young adults, ages 18 up to 23, and/or direct payments made to a provider, as directed by the young adult, with the young adult being the benefactor for costs of:

- Counselor consultations
- Job skills training
- Life skills classes, including credit management and preventive health activities
- Mental health services and substance abuse counseling
- Mentoring and tutoring
- Parenting classes

**PLEASE NOTE:** Effective January 1, 2014, young adults participating in the former Independent Living’s Road-to-Independence (RTI), Extended Foster Care (EFC), or Postsecondary Education Services & Support (PESS) are ineligible to receive Aftercare Services.

- [Eligibility](#) –
  - **Not Applicable**
    - OCA: CHOAT
    - Chafee Road to Independence Program – Other – Aftercare

- **[Aftercare Other \(State\)](#)** *{PLEASE NOTE: Reporting Category and OCA has been repurposed with a new description of allowable expenditures, effective February 1, 2022.}*

TITLE: [AFTERCARE OTHER \(STATE\)](#)

Direct payments to young adults, ages 18 - 22, who are currently receiving financial assistance through Postsecondary Education Services and Supports (PESS) Program, pursuant to s. 409.1451(2), Florida Statutes, and/or direct payments made to a provider, as directed by the young adult, who is currently receiving financial assistance through Postsecondary Education Services and Supports (PESS) Program, pursuant to s. 409.1451(2), Florida Statutes, with the young adult being the benefactor, when the young adult is both:



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- experiencing an emergency; **and**
- has insufficient resources to meet the emergency situation.
  
- [Eligibility](#) –
  - **Not Applicable**
    - OCA: SF0AT
    - CBC – State Funded Aftercare – Other
  
- [Aftercare Other \(State\)](#) *{Obsolete FSFN Reporting Category as of July 1, 2018; however, it is still active to allow for past payment corrections, if needed.}*

Direct payments to young adults, ages 21 and 22, and/or direct payments made to a provider, as directed by the young adult, with the young adult being the benefactor for costs of:

  - Counselor consultations
  - Job skills training
  - Life skills classes, including credit management and preventive health activities
  - Mental services and substance abuse counseling
  - Mentoring and tutoring
  - Parenting classes

**PLEASE NOTE:** Effective January 1, 2014, young adults participating in the former Independent Living Program’s Road-to-Independence (RTI), Extended Foster Care (EFC), or Postsecondary Education Services & Support (PESS) are ineligible to receive Aftercare Services.

- [Eligibility](#) –
  - **Not Applicable**
    - OCA: SF0AT
    - Chafee – State Funded Aftercare – Other

**Funding Update:** Effective July 1, 2018, Chafee federal funds can now be used for an eligible young adult up until his/her 23<sup>rd</sup> birthday; therefore, payments processed with Payment Service Dates of 7/2/2018 or later will be automatically coded in FSFN to:

- OCA: CH0AT
- Chafee Road to Independence Program – Other – Aftercare





- **[Aftercare Room & Board \(State\)](#)**

TITLE: [AFTERCARE ROOM & BOARD \(STATE\)](#)

Direct payments to young adults, ages 18 up to 23, and/or direct payments made to a provider, as directed by the young adult, with the young adult being the benefactor for costs of room and board, which includes housing, food, utilities, and rental deposits.

**PLEASE NOTE:** Effective January 1, 2014, young adults participating in the former Independent Living Program’s Road-to-Independence (RTI), Extended Foster Care (EFC), or Postsecondary Education Services & Support (PESS) are ineligible to receive Aftercare Services.

- [Eligibility](#) –

- **Not Applicable**

- OCA: SFSRA
- Chafee – State Funded Aftercare – Room and Board

- **[Child Care Subsidy – State Funded](#)**

TITLE: [CHILD CARE SUBSIDY \(STATE\)](#)

Direct payments of the \$200 child care subsidy, pursuant to s. 409.145(4), Florida Statutes, for a child in an out-of-home placement, age 0-5 or until school entry, whichever comes first, made to relative/non-relative caregivers and licensed Level 1 – Level V foster homes, when the licensed foster parent is not employed, the child is not attending a registered, exempt, or licensed child care facility or home when the foster parent is employed, or the amount the foster parent pays for child care is less than \$200. Please see standardized service type in Subsection 2.2.10 – Supplemental Payments.

- [Eligibility](#) –

- **Not Applicable**

- OCA: SFCCS
- State Funded Child Care Subsidy

- **[Child Placing Agency – Foster Home, Group Home, or Other](#)**

TITLE: [CHILD PLACING AGENCY – FH, GH, OR OTHER](#)

Direct payments made to any person, corporation, or agency, public or private, other than the parent or legal guardian of the child or an intermediary acting pursuant to Chapter 63, Florida Statutes, that receives a child for placement and places or arranges for the placement of a child in a family foster home, residential child caring agency, or approved adoptive home and provides any of the necessary adoptive services listed under the definition of Adoption subsection 65C-15.001(1), Florida Administrative Code. [Rule 65C-15.001(5), Florida Administrative Code; Child-Placing Agencies]





For the purposes of this cost pool, only child-placing activities related to placing a child in a family foster home or child caring institution shall be included here. Each direct payment made shall be associated with the child being placed as the benefactor of such service.

Additional guidance for child placing agencies may be found within Chapter 65C-15, Florida Administrative Code.

- [Eligibility](#) –
  - **Not Applicable**
    - OCA: CHPAO
    - Child Placing Agency – Family Foster Homes and Child Care Institutions
- **[Children’s Mental Health Services \(Case Plan Specific\)](#)**

TITLE: [CHILDREN’S MENTAL HLTH SVCS – CASE PLAN](#)

Direct payments for services and supports that are not Medicaid reimbursable, to eligible children placed in Out-of-Home care, or who are at high risk for placement in Out-of-Home care, with severe emotional disturbance as defined in Section 1912(c) of the Public Health Services Act, as amended by Public Law 102-321.

Expenditure of these funds for services and supports must be in accordance with the Community Mental Health Block Grant guidelines and may be used in nontraditional ways to meet client treatment needs. Expenditures must be used solely for direct community-based services and supports, and each direct payment made shall be associated with the child as the benefactor of such service.

These community wraparound services and supports must be included as part of the child’s treatment goals in the child’s mental health treatment plan, as defined in Section 394.496, Florida Statutes, or the child welfare case plan, as described in Sections 39.6011 and 39.6012, Florida Statutes.

- [Eligibility](#) –
  - **Not Applicable**
    - OCA: 19MCF
    - Children’s Mental Health Services

Please see the [Guidance Document for Use of 100806 Funds](#), General Documents Incorporated by Reference #11, for more information on allowable costs for this Reporting Category located on the Departments Internet website at:

<http://www.myflfamilies.com/service-programs/community-based-care/general-documents-incorporated-by-reference.shtml>





- **[Department of Children and Families \(DCF\) / Orange County Contract – Extended Foster Care – Regular Residential Group Care](#)**

TITLE: [DCF/ORANGE COUNTY – EFC REG RESIDENTIAL GC](#)

Direct payments to a provider of a supervised living arrangement for eligible young adults ages 18, 19, 20, and 21 enrolled in extended foster care. For young adults who are age 21, there must be a documented disability in the young adult’s FSFN Independent Living page to remain eligible for EFC based on age.

These payments are for “Room and Board” expenses, which include:

- Deposits for housing and utilities;
- Safe housing;
- Sufficient food to meet the young adult’s nutritional requirements; and
- Utilities, including electricity, gas, water, and garbage collection.

***Program Eligibility -***

Young adults, ages 18, 19, 20, and 21 (age 21 with a documented disability), who are in extended foster care, reside in a supervised living arrangement, and are:

- Completing secondary education or program leading to an equivalent credential;
- Enrolled in an institution that provides postsecondary or vocational education;
- Participating in a program or activity designed to promote or eliminate barriers to employment;
- Employed for at least 80 hours per month; or
- Unable to participate in programs or activities listed above full time due to a physical, intellectual, emotional, or psychiatric condition that limits participation. Any such barrier to participation must be supported by documentation in the child’s case file or school or medical records of a physical, intellectual, or psychiatric condition that impairs the child’s ability to perform one or more life activities.

- [Eligibility –](#)

- **Not Applicable**

- OCA: NAEXT
- Regular Residential Group Care

- **[Department of Children and Families \(DCF\) / Orange County Contract – Regular Residential Group Care](#)**

TITLE: [DCF/ORANGE COUNTY – REG RESIDENTIAL GC](#)





Direct payments for regular (nonpsychiatric) residential group care for children who are not eligible for Title IV-E or Title IV-A Emergency Assistance. Residential group care is a staffed facility licensed by the Department of Children and Families as a child caring or child placing agency. Group care is provided to dependent older children, adolescents, or large sibling groups, who are not yet 18 years of age and cannot easily be accommodated in a single-family home. Other Services include, but are not limited to, a clothing allowance and medical care (if the child is not Medicaid eligible or it is not a Medicaid reimbursable expense).

- [Eligibility](#) –
  - **Not Applicable**
    - OCA: NA000
    - Regular Residential Group Care
- **[ETV – Aftercare Services – Chafee Education & Training Voucher](#)**

TITLE: [ETV – AFTERCARE – AGE 18-22](#)

Direct payments to eligible young adults, ages 18 up to 23, and/or direct payments made to a provider, as directed by the young adult, with the young adult being the benefactor for costs associated with room and board and educationally related expenses, such as tutoring, summer school, and/or supplies.

Young adults must be attending a postsecondary institution, either full-time or part-time, as provided by federal law (Higher Education Act of 1965, Public Law, Sections 101 and 102).

### ***Program Eligibility -***

A young adult, age 18 up to 23, is eligible for Aftercare Services, within the Road to Independence Program, if he or she was a dependent child (pursuant to Chapter 39, Florida Statutes) and had lived in licensed foster care at the time of his or her 18<sup>th</sup> birthday.

***When using this Reporting Category, the below program eligibility must be adhered to:***

### ***Chafee Education & Training Voucher (ETV) Program Eligibility -***

The Chafee Education & Training Voucher (ETV) Program is for eligible youth or young adults attending an institution of higher education, on a PART-TIME or FULL-TIME basis, as provided by federal law (Higher Education Act of 1965, Public Law, Sections 101 and 102). Note: The institution of higher education determines the number of hours required to be determined a part-time or full-time student for the purposes of the ETV program.

A young adult is eligible to receive ETV funds using this FSFN Reporting Category if:

- The young adult, age 18, 19, 20, 21, or 22, aged out of licensed foster care at his/her 18<sup>th</sup> birthday and who meets all the eligibility criteria of the Road-to-Independence Program/Postsecondary Education Services & Supports (PESS), as defined in Section





409.1451(a)1. - 8., F.S., **except** he/she is enrolled in a postsecondary educational institution not considered an eligible postsecondary educational institution, as provided in Section 1009.533, Florida Statutes.

A young adult participating on the date he or she attains 21 years of age remains eligible to continue receiving the voucher until 23 years of age, as long as he or she is enrolled in a postsecondary education or vocational program is making satisfactory progress toward completion of that program. Federal law (Public Law 107-133, Title II, Section 201) requires initial participation in the program prior to the young adult's 21<sup>st</sup> birthday. Federal law (Higher Education Act of 1965, Sections 102 and 472) provides the maximum amount of ETV funds that may be distributed to each young adult is \$5,000 for a 12-month period. This 12-month period follows each state fiscal year. However, the amount of federal ETV funds of \$5,000 may not exceed the actual cost of attendance for the postsecondary educational institution in which the young adult is enrolled. **A cost of attendance assessment must be completed for each young adult receiving a payment coded to this FSFN Reporting Category.**

Examples of appropriate expenditures incurred by the young adult include:

- Books;
- Educational support equipment/supplies (i.e. computer);
- Room and board (i.e., housing, food and utilities);
- Special study projects;
- Tutoring/mentoring;
- Transportation; and
- Vocational training.
- [Eligibility](#) –
  - **Not Applicable**
    - OCA: ETVAF
    - Chafee Education and Training Voucher (ETV) Program – Aftercare Services
- **[ETV – Adoption or Permanent Guardianship – Chafee Education & Training Voucher](#)**

TITLE: [ETV – ADOPT OR PG – AGE 16-22](#)

Direct payments to eligible youth and young adults, ages 16 up to 23, and/or direct payments made to a provider, as directed by the young adult, with the young adult being the benefactor for costs associated with room and board and educationally related expenses, such as tutoring, summer school, and/or supplies.





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Young adults must be attending a postsecondary institution, either full-time or part-time, as provided by federal law (Higher Education Act of 1965, Public Law, Sections 101 and 102).

**When using this Reporting Category, the below program eligibility must be adhered to:**

### **Chafee Education & Training Voucher (ETV) Program Eligibility -**

The Chafee Education & Training Voucher (ETV) Program is for eligible youth or young adults attending an institution of higher education, on a PART-TIME or FULL-TIME basis, as provided by federal law (Higher Education Act of 1965, Public Law, Sections 101 and 102). Note: The institution of higher education determines the number of hours required to be determined a part-time or full-time student for the purposes of the ETV program.

The youth and young adults eligible to receive ETV funds using this FSFN Reporting Category are:

- a youth, age 16 or 17, who is a dependent child, pursuant to Chapter 39, Florida Statutes; or
- a young adult, ages 18, 19, 20, 21, and 22, who was at least 16 years of age and was adopted from foster care or placed with a court-approved dependency guardian after spending at least six (6) months in licensed care within the twelve (12) months immediately preceding such placement or adoption and who meet all the eligibility criteria of the Road-to-Independence Program/Postsecondary Education Services & Supports (PESS), as defined in Section 409.1451(a)1. - 8., F.S., **except** he/she is enrolled in a postsecondary educational institution not considered an eligible postsecondary educational institution, as provided in Section 1009.533, Florida Statutes.

A young adult participating on the date he or she attains 21 years of age remains eligible to continue receiving the voucher until 23 years of age, as long as he or she is enrolled in a postsecondary education or training program and is making satisfactory progress toward completion of that program. Federal law (Public Law 107-133, Title II, Section 201) requires initial participation in the program prior to the young adult's 21<sup>st</sup> birthday. Federal law (Higher Education Act of 1965, Sections 102 and 472) provides the maximum amount of ETV funds that may be distributed to each young adult is \$5,000 for a 12-month period. This 12-month period follows each state fiscal year. However, the amount of federal ETV funds of \$5,000 may not exceed the actual cost of attendance for the postsecondary educational institution in which the young adult is enrolled. **A cost of attendance assessment must be completed for each young adult receiving a payment coded to this FSFN Reporting Category.**

Examples of appropriate expenditures incurred by the young adult include:

- Books;
- Educational support equipment/supplies (i.e. computer);
- Room and board (i.e., housing, food and utilities);
- Special study projects;
- Tutoring/mentoring;





- Transportation; and
- Vocational training.
- [Eligibility](#) –
  - **Not Applicable**
    - OCA: ETVAP
    - Chafee Education and Training Voucher (ETV) Program – ETV Adopt or PG – Age 16-22

- **[Extended Adoption](#)**

TITLE: [EXTENDED ADOPTION](#)

Direct payments to the adoptive parents as agreed upon in an Extended Adoption Assistance Agreement, as recorded in FSFN for those adopted clients, ages 18, 19, and 20, who were at least 16 years of age when adopted from foster care after spending at least six (6) months in the department’s custody within the twelve (12) months immediately preceding such adoption and is either:

- Completing secondary education or program leading to an equivalent credential;
- Enrolled in an institution that provides postsecondary or vocational education;
- Participating in a program or activity designed to promote or eliminate barriers to employment;
- Employed for at least 80 hours per month; or
- Unable to participate in programs or activities listed above full time due to a physical, intellectual, emotional, or psychiatric condition that limits participation. Any such barrier to participation must be supported by documentation in the child’s case file or school or medical records of a physical, intellectual, or psychiatric condition that impairs the child’s ability to perform one or more life activities.

Extended adoption subsidy payments begin on the effective date of the adopted young adult beginning the qualifying activity.

**Please Note:** Medical Assistance is not available once the adopted child turns 18.

- [Eligibility](#) –
  - **Applicable**
    - Title IV-E Adoption Pending
      - OCA: WO007
      - Extended Maintenance Adoption Subsidies – Other
    - Title IV-E Adoption Eligible
      - OCA: WR002





- Extended Maintenance Adoption Subsidies – Title IV-E
- Title IV-E Foster Care Ineligible
  - OCA: WO007
  - Extended Maintenance Adoption Subsidies – Other
- Adoption TANF Eligible, Ineligible, or Pending
  - OCA: WO007
  - Extended Maintenance Adoption Subsidies – Other
  - Note:** TANF federal funds are no longer allowable once the adopted child turns 18; therefore, if there is an Adoption TANF eligibility record still active once the adopted child turns 18, the eligibility status is mapped to the State Funded OCA, WO007.
- **Not Applicable** *{This option for the Service Type's 'Eligibility' data element should not be chosen when mapping to this Reporting Category.}*
  - OCA: WO007
  - Extended Maintenance Adoption Subsidies – Other

- **Extended Foster Care**

TITLE: [EXTENDED FOSTER CARE](#)

Direct payments to an EFC young adult, ages 18 – 20, or person or provider, directly benefiting the EFC young adult for his/her Foster Care Maintenance Payment. Expenditures associated with the EFC young adult's Foster Care Maintenance Payment includes:

- SLA Placement {Must use standardized Service Type};
- Deposits for housing and utilities {Must use standardized Service Type for Rental Security Deposits and Required Rental Advanced Payments};
- Sufficient food to meet the young adult's nutritional requirements;
- Utilities, including electricity, gas, water, and garbage collection;
- Clothing;
- Allowance payments {Must use standardized Service Type};
- Childcare for the EFC young adult's child, **made payable to only to a licensed childcare provider** {Must use standardized Service Type};
- Transportation to and from the young adult's FSFN documented qualifying activity;
- Personal incidentals; and
- Other related costs for the qualifying activity, such as:
  - School supplies;





- Graduation expenses, such as cap & gown, announcements, class ring;
- Computer;
- Books;
- Exam fees;
- Internship or apprentice related expenses, such as tools, business attire, etc.

A “young adult’s personal incidentals” are typically purchased for the young adult on an occasional, as-needed basis and may include a variety of items. Examples of some “personal incidentals” include:

- Cosmetics;
- Fees related to extracurricular activities;
- Funeral expenses;
- Items related to personal hygiene;
- Over-the-counter medications and special dietary foods; and
- Miscellaneous items, such as stamps, envelopes, writing paper, film and the cost of film development for a personal camera.

Note: If the EFC young adult living in an approved supervised living arrangement is the parent of a son or daughter who is living in the same approved supervised living arrangement and payments described in Section 475(4)(A) of the Social Security Act are being made under this part with respect to such EFC young adult, the foster care maintenance payments shall also include such amounts necessary to cover the cost of the items describe in Section 475(4)(A) of the Social Security Act, with respect to such son or daughter. [42 U.S.C. § 675(4)(A)]

**Placements {entered in FSFN for the out-of-home placement}** for the EFC young adult are recorded in FSFN to one of the standardized EFC Supervised Living Arrangement (SLA) Service Types listed on [pages 24 – 30](#) within this reference guide. These payments are those payments made directly to the provider for the FSFN documented out-of-home placement for “Room and Board” expenses, which include, but are not limited to:

- Deposits for housing and utilities;
- Safe housing;
- Sufficient food to meet the young adult’s nutritional requirements; and
- Utilities, including electricity, gas, water, and garbage collection.

**Note:** Some approved supervised living arrangements might include all of these “Room and Board” expenses being made to the same provider for the EFC young adult’s FSFN documented placement.

However, if only the rental or some combination of these “Room and Board” expenses are paid to the provider for the FSFN documented out-of-home placement, then these other items listed, not paid to the provider for the FSFN documented out-of-home placement, would be recorded in FSFN as a separate non-standardized ‘Service’ Service Type to the different provider. \*\*If this is the case, please





make sure when the separate non-standardized 'Service' Service Type is created, which would be CBC Lead Agency specific/unique, it is set up in FSFN correctly. For example, the Eligibility Status selected for all Service Types mapped to this Reporting Category would be **Applicable**.\*\*

**For the Non-Placement Services** for the EFC young adult which fall into the description of one of the standardized EFC Service Types, listed on pages 30 – 37 within this reference guide, please use these standardized EFC 'Service' Service Types. **\*\*For all other Non-Placement Services**, which would be allowable for this Reporting Category, please make sure when a separate non-standardized 'Service' Service Type is created, which would be CBC Lead Agency specific/unique, it is set up in FSFN correctly. For example, the Eligibility Status selected for all Service Types mapped to this Reporting Category would be **Applicable**.\*\*

### **Program Eligibility -**

Young adults, ages 18, 19, 20, and 21 (age 21 with a documented disability), who are in extended foster care, reside in a licensed foster home, licensed group home, or other supervised living arrangement, and are:

- Completing secondary education or program leading to an equivalent credential;
- Enrolled in an institution that provides postsecondary or vocational education;
- Participating in a program or activity designed to promote or eliminate barriers to employment;
- Employed for at least 80 hours per month; or
- Unable to participate in programs or activities listed above full time due to a physical, intellectual, emotional, or psychiatric condition that limits participation. Any such barrier to participation must be supported by documentation in the child's case file or school or medical records of a physical, intellectual, or psychiatric condition that impairs the child's ability to perform one or more life activities.

**Please Note:** For young adults who are age 21, there must be a documented disability in the young adult's FSFN Independent Living page to remain eligible for EFC based on age and payments directly benefiting the EFC young adult who are age 21 must be coded in FSFN to Service Types mapped to Reporting Category 'Extended Foster Care – Age 21'.

- Eligibility –
  - **Applicable**
    - Title IV-E Foster Care Eligible Non-Reimbursable
      - OCA: EFRBI
      - Title IV-E EFC Payments - Ineligible
    - Title IV-E Foster Care Eligible Reimbursable
      - OCA: EFRBE



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- Title IV-E EFC Payments – Eligible
  - Title IV-E Foster Care Ineligible
    - OCA: EFRBI
    - Title IV-E EFC Payments - Ineligible
  - Title IV-E Foster Care Pending
    - OCA: EFRBI
    - Title IV-E EFC Payments – Ineligible
  - **Not Applicable** *{This option for the Service Type’s ‘Eligibility’ data element should not be chosen when mapping to this Reporting Category.}*
    - OCA: EFRBI
    - Title IV-E EFC Payments – Ineligible

- **Extended Foster Care – Age 21**

TITLE: [EXTENDED FOSTER CARE – AGE 21](#)

Direct payments to an EFC young adult, age 21, or person or provider, directly benefiting the EFC young adult for his/her “Foster Care Maintenance Payment” {Note: No Title IV-E federal funds are claimed for this Reporting Category.} for expenditures associated with the EFC young adult. For young adults who are age 21, there must be a documented disability in the young adult’s FSFN Independent Living page to remain eligible for EFC based on age.

Expenditures associated with the EFC young adult’s Foster Care Maintenance Payment includes:

- SLA Placement {Must use standardized Service Type};
- Deposits for housing and utilities {Must use standardized Service Type for Rental Security Deposits and Required Rental Advanced Payments};
- Sufficient food to meet the young adult’s nutritional requirements;
- Utilities, including electricity, gas, water, and garbage collection;
- Clothing;
- Allowance payments {Must use standardized Service Type};
- Childcare for the EFC young adult’s child, **made payable to only to a licensed childcare provider** {Must use standardized Service Type};
- Transportation to and from the young adult’s FSFN documented qualifying activity;
- Personal incidentals; and
- Other related costs for the qualifying activity, such as:
  - School supplies;
  - Graduation expenses, such as cap & gown, announcements, class ring;



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- Computer;
- Books;
- Exam fees;
- Internship or apprentice related expenses, such as tools, business attire, etc.

A “young adult’s personal incidentals” are typically purchased for the young adult on an occasional, as-needed basis and may include a variety of items. Examples of some “personal incidentals” include:

- Cosmetics;
- Fees related to extracurricular activities;
- Funeral expenses;
- Items related to personal hygiene;
- Over-the-counter medications and special dietary foods; and
- Miscellaneous items, such as stamps, envelopes, writing paper, film and the cost of film development for a personal camera.

Note: If the EFC young adult living in an approved supervised living arrangement is the parent of a son or daughter who is living in the same approved supervised living arrangement and payments described in Section 475(4)(A) of the Social Security Act are being made under this part with respect to such EFC young adult, the foster care maintenance payments shall also include such amounts necessary to cover the cost of the items describe in Section 475(4)(A) of the Social Security Act, with respect to such son or daughter. [42 U.S.C. § 675(4)(A)]

**Non-Placement Service Types {A Living Arrangement is entered in FSFN for EFC Young Adults}** for the EFC young adult are recorded in FSFN to one of the standardized EFC Supervised Living Arrangement (SLA) Service Types listed on [pages 30 – 37](#) within this reference guide. These payments are those payments made directly to the provider for the FSFN documented out-of-home placement for “Room and Board” expenses, which include, but are not limited to:

- Deposits for housing and utilities;
- Safe housing;
- Sufficient food to meet the young adult’s nutritional requirements; and
- Utilities, including electricity, gas, water, and garbage collection.

**Note:** Some approved supervised living arrangements might include all of these “Room and Board” expenses being made to the same provider for the EFC young adult’s FSFN documented placement.

However, if only the rental or some combination of these “Room and Board” expenses are paid to the provider for the FSFN documented out-of-home placement, then these other items listed, not paid to the provider for the FSFN documented out-of-home placement, would be recorded in FSFN as a separate non-standardized ‘Service’ Service Type to the different provider. \*\*If this is the case, please





make sure when the separate non-standardized 'Service' Service Type is created, which would be CBC Lead Agency specific/unique, it is set up in FSFN correctly. For example, the Eligibility Status selected for all Service Types mapped to this Reporting Category would be **Not Applicable**.\*\*

**For the Other Non-Placement Services** for the EFC young adult which fall into the description of one of the standardized EFC Service Types, listed on [pages 30 – 37](#) within this reference guide, please use these standardized EFC 'Service' Service Types. **\*\*For all other Non-Placement Services**, which would be allowable for this Reporting Category, please make sure when a separate non-standardized 'Service' Service Type is created, which would be CBC Lead Agency specific/unique, it is set up in FSFN correctly. For example, the Eligibility Status selected for all Service Types mapped to this Reporting Category would be **Not Applicable**.\*\*

### ***Program Eligibility -***

Young adults, ages 18, 19, 20, and 21 (age 21 with a documented disability), who are in extended foster care, reside in a licensed foster home, licensed group home, or other supervised living arrangement, and are:

- Completing secondary education or program leading to an equivalent credential;
  - Enrolled in an institution that provides postsecondary or vocational education;
  - Participating in a program or activity designed to promote or eliminate barriers to employment;
  - Employed for at least 80 hours per month; or
  - Unable to participate in programs or activities listed above full time due to a physical, intellectual, emotional, or psychiatric condition that limits participation. Any such barrier to participation must be supported by documentation in the child's case file or school or medical records of a physical, intellectual, or psychiatric condition that impairs the child's ability to perform one or more life activities.
- **Eligibility** –
    - **Not Applicable**
      - OCA: EFRBI
      - Title IV-E EFC Payments – Ineligible

### **Extended Foster Care - Current Participating EFC Young Adults Prior To January 4, 2019.**

TITLE: [EFC IV-E ELIGIBLE \(TRANSITION\)](#) *{Obsolete as of 12/31/2021}*

**Please Note: This Reporting Category is only used for the EFC Young adults who were Title IV-E Foster Care Eligible when he/she turned 18 years of age.**





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Direct payments to an EFC young adult, ages 18 – 20, or person or provider, directly benefiting the EFC young adult for his/her Foster Care Maintenance Payment. Expenditures associated with the EFC young adult's Foster Care Maintenance Payment includes:

- SLA Placement {Must use standardized Service Type};
- Deposits for housing and utilities {Must use standardized Service Type for Rental Security Deposits and Required Rental Advanced Payments};
- Sufficient food to meet the young adult's nutritional requirements;
- Utilities, including electricity, gas, water, and garbage collection;
- Clothing;
- Allowance payments {Must use standardized Service Type};
- Childcare for the EFC young adult's child, **made payable to only to a licensed childcare provider** {Must use standardized Service Type};
- Transportation to and from the young adult's FSFN documented qualifying activity;
- Personal incidentals; and
- Other related costs for the qualifying activity, such as:
  - School supplies;
  - Graduation expenses, such as cap & gown, announcements, class ring;
  - Computer;
  - Books;
  - Exam fees;
  - Internship or apprentice related expenses, such as tools, business attire, etc.

A “young adult's personal incidentals” are typically purchased for the young adult on an occasional, as-needed basis and may include a variety of items. Examples of some “personal incidentals” include:

- Cosmetics;
- Fees related to extracurricular activities;
- Funeral expenses;
- Items related to personal hygiene;
- Over-the-counter medications and special dietary foods; and
- Miscellaneous items, such as stamps, envelopes, writing paper, film and the cost of film development for a personal camera.

Note: If the EFC young adult living in an approved supervised living arrangement is the parent of a son or daughter who is living in the same approved supervised living arrangement and payments described in Section 475(4)(A) of the Social Security Act are being made under this part with respect to such EFC young adult, the foster care maintenance payments shall also include such amounts necessary to cover the cost of the items describe in Section 475(4)(A) of the Social Security Act, with respect to such son or daughter. [42 U.S.C. § 675(4)(A)]





**Placements {entered in FSFN for the out-of-home placement}** for the EFC young adult are recorded in FSFN to one of the standardized EFC Supervised Living Arrangement (SLA) Service Types listed on [pages 24 – 30](#) within this reference guide. These payments are those payments made directly to the provider for the FSFN documented out-of-home placement for “Room and Board” expenses, which include, but are not limited to:

- Deposits for housing and utilities;
- Safe housing;
- Sufficient food to meet the young adult’s nutritional requirements; and
- Utilities, including electricity, gas, water, and garbage collection.

**Note:** Some approved supervised living arrangements might include all of these “Room and Board” expenses being made to the same provider for the EFC young adult’s FSFN documented placement.

However, if only the rental or some combination of these “Room and Board” expenses are paid to the provider for the FSFN documented out-of-home placement, then these other items listed, not paid to the provider for the FSFN documented out-of-home placement, would be recorded in FSFN as a separate non-standardized ‘Service’ Service Type to the different provider. \*\*If this is the case, please make sure when the separate non-standardized ‘Service’ Service Type is created, which would be CBC Lead Agency specific/unique, it is set up in FSFN correctly. For example, the Eligibility Status selected for all Service Types mapped to this Reporting Category would be **Not Applicable**.\*\*

**For the Non-Placement Services** for the EFC young adult which fall into the description of one of the standardized EFC Service Types, listed on [pages 30 – 37](#) within this reference guide, please use these standardized EFC ‘Service’ Service Types. **\*\*For all other Non-Placement Services**, which would be allowable for this Reporting Category, please make sure when a separate non-standardized ‘Service’ Service Type is created, which would be CBC Lead Agency specific/unique, it is set up in FSFN correctly. For example, the Eligibility Status selected for all Service Types mapped to this Reporting Category would be **Not Applicable**.\*\*

### ***Program Eligibility -***

Young adults, ages 18, 19, 20, and 21 (age 21 with a documented disability), who are in extended foster care, reside in a licensed foster home, licensed group home, or other supervised living arrangement, and are:

- Completing secondary education or program leading to an equivalent credential;
- Enrolled in an institution that provides postsecondary or vocational education;
- Participating in a program or activity designed to promote or eliminate barriers to employment;



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- Employed for at least 80 hours per month; or
- Unable to participate in programs or activities listed above full time due to a physical, intellectual, emotional, or psychiatric condition that limits participation. Any such barrier to participation must be supported by documentation in the child’s case file or school or medical records of a physical, intellectual, or psychiatric condition that impairs the child’s ability to perform one or more life activities.
- [Eligibility](#) –
  - **Not Applicable**
    - OCA: EFRBE
    - Title IV-E EFC Payments – Eligible

### **Extended Foster Care - Current Participating EFC Young Adults Prior To January 4, 2019.**

TITLE: [EFC NON IV-E ELIGIBLE \(TRANSITION\)](#) *{Obsolete as of 12/31/2021}*

**Please Note: This Reporting Category is only used for the EFC Young adults who were Title IV-E Foster Care Ineligible when he/she turned 18 years of age.**

Direct payments to an EFC young adult, ages 18 – 20, or person or provider, directly benefiting the EFC young adult for his/her “Foster Care Maintenance Payment” {Note: No Title IV-E federal funds are claimed for this Reporting Category.} for expenditures associated with the EFC young adult.

Expenditures associated with the EFC young adult’s Foster Care Maintenance Payment includes:

- SLA Placement {Must use standardized Service Type};
- Deposits for housing and utilities {Must use standardized Service Type for Rental Security Deposits and Required Rental Advanced Payments};
- Sufficient food to meet the young adult’s nutritional requirements;
- Utilities, including electricity, gas, water, and garbage collection;
- Clothing;
- Allowance payments {Must use standardized Service Type};
- Childcare for the EFC young adult’s child, **made payable to only to a licensed childcare provider** {Must use standardized Service Type};
- Transportation to and from the young adult’s FSFN documented qualifying activity;
- Personal incidentals; and
- Other related costs for the qualifying activity, such as:
  - School supplies;
  - Graduation expenses, such as cap & gown, announcements, class ring;
  - Computer;
  - Books;
  - Exam fees;
  - Internship or apprentice related expenses, such as tools, business attire, etc.





A “young adult’s personal incidentals” are typically purchased for the young adult on an occasional, as-needed basis and may include a variety of items. Examples of some “personal incidentals” include:

- Cosmetics;
- Fees related to extracurricular activities;
- Funeral expenses;
- Items related to personal hygiene;
- Over-the-counter medications and special dietary foods; and
- Miscellaneous items, such as stamps, envelopes, writing paper, film and the cost of film development for a personal camera.

Note: If the EFC young adult living in an approved supervised living arrangement is the parent of a son or daughter who is living in the same approved supervised living arrangement and payments described in Section 475(4)(A) of the Social Security Act are being made under this part with respect to such EFC young adult, the foster care maintenance payments shall also include such amounts necessary to cover the cost of the items describe in Section 475(4)(A) of the Social Security Act, with respect to such son or daughter. [42 U.S.C. § 675(4)(A)]

**Placements {entered in FSFN for the out-of-home placement}** for the EFC young adult are recorded in FSFN to one of the standardized EFC Supervised Living Arrangement (SLA) Service Types listed on [pages 19 – 28](#) within this reference guide. These payments are those payments made directly to the provider for the FSFN documented out-of-home placement for “Room and Board” expenses, which include, but are not limited to:

- Deposits for housing and utilities;
- Safe housing;
- Sufficient food to meet the young adult’s nutritional requirements; and
- Utilities, including electricity, gas, water, and garbage collection.

**Note:** Some approved supervised living arrangements might include all of these “Room and Board” expenses being made to the same provider for the EFC young adult’s FSFN documented placement.

However, if only the rental or some combination of these “Room and Board” expenses are paid to the provider for the FSFN documented out-of-home placement, then these other items listed, not paid to the provider for the FSFN documented out-of-home placement, would be recorded in FSFN as a separate non-standardized ‘Service’ Service Type to the different provider. \*\*If this is the case, please make sure when the separate non-standardized ‘Service’ Service Type is created, which would be CBC Lead Agency specific/unique, it is set up in FSFN correctly. For example, the Eligibility Status selected for all Service Types mapped to this Reporting Category would be **Not Applicable**.\*\*

**For the Non-Placement Services** for the EFC young adult which fall into the description of one of the standardized EFC Service Types, listed on [pages 30 – 37](#) within this reference guide, please use these





standardized EFC 'Service' Service Types. **\*\*For all other Non-Placement Services**, which would be allowable for this Reporting Category, please make sure when a separate non-standardized 'Service' Service Type is created, which would be CBC Lead Agency specific/unique, it is set up in FSFN correctly. For example, the Eligibility Status selected for all Service Types mapped to this Reporting Category would be **Not Applicable**.\*\*

### ***Program Eligibility -***

Young adults, ages 18, 19, 20, and 21 (age 21 with a documented disability), who are in extended foster care, reside in a licensed foster home, licensed group home, or other supervised living arrangement, and are:

- Completing secondary education or program leading to an equivalent credential;
  - Enrolled in an institution that provides postsecondary or vocational education;
  - Participating in a program or activity designed to promote or eliminate barriers to employment;
  - Employed for at least 80 hours per month; or
  - Unable to participate in programs or activities listed above full time due to a physical, intellectual, emotional, or psychiatric condition that limits participation. Any such barrier to participation must be supported by documentation in the child's case file or school or medical records of a physical, intellectual, or psychiatric condition that impairs the child's ability to perform one or more life activities.
- [Eligibility](#) –
    - **Not Applicable**
      - OCA: EFRBI
      - Title IV-E EFC Payments – Ineligible

- **[Extended Foster Care \(EFC\) Other Expenses](#)**

TITLE: [EFC – OTHER EXPENSES](#)

**\*\*NEW\*\***

*~ FSFN Reporting Category **description** of allowable expenditures, as of January 4, 2019. ~*

Direct payments made for expenses not allowable as part of a Foster Care Maintenance Payment {See [Extended Foster Care Reporting Category's description on Page 88](#)}, for young adults ages 18, 19, 20, and 21, in extended foster care, who reside in an approved supervised living arrangement, either documented in FSFN as a Placement or Living Arrangement. For young adults who are age 21, there must be a documented disability in FSFN for the young adult, with the EFC Program Eligibility page in FSFN indicating the young adult remains eligible for the Extended Foster Care program.



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These payments are for other expenses which include, but are not limited to:

- Counselor consultations and counseling;
- Costs associated with a doctor's visit that is Non-Medicaid eligible;
- Mental health services and substance abuse counseling;
- Extracurricular activities **{IF** the Extracurricular activity is not allowable for the Foster Care Maintenance Payment};
- Job skills training **{IF** the activity is not allowable using Chafee federal funds as a Life Skills Training};
- Life skills classes, including credit management and preventive health activities **{IF** the activity is not allowable using Chafee federal funds as a Life Skills Training};
- Mentoring and tutoring **{IF** the activity is not allowable using Chafee federal funds as a Life Skills Training}; and
- Parenting classes **{IF** the activity is not allowable using Chafee federal funds as a Life Skills Training}.

**Note:** Those expenditures which have been determined to be also allowable as Chafee Life Skills Training allowable expenditures (OCA KRLE0), the payment **would not** be processed through FSFN.

**\*\*For all other Non-Placement Services**, which would be allowable for this Reporting Category, please make sure when a separate 'Service' Service Type is created, which would be CBC Lead Agency specific/unique, it is set up in FSFN correctly. For example, the Eligibility Status selected for all Service Types mapped to this Reporting Category would be **Not Applicable**.\*\*

***{Obsolete FSFN Reporting Category description as of January 4, 2019; please see below for the updated description of allowable expenditures for this FSFN Reporting Category.}***

Direct payments made for expenses, other than room and board, for young adults ages 18, 19, 20, and 21, in extended foster care, who reside in a licensed foster home, licensed group home, or other supervised living arrangement. For young adults who are age 21, there must be a documented disability in the young adult's FSFN Independent Living page to remain eligible for EFC based on age.

These payments are for other expenses which include, but are not limited to:

- Child care payments for a young adult with a child;
- Counselor consultations;
- Expenses related to their qualifying activity, e.g. graduation announcements, cap and gown, computer, internship or apprentice related expenses i.e. tools, business attire, etc.;
- Extracurricular activities;
- Job skills training;
- Life skills classes, including credit management and preventive health activities;
- Mental health services and substance abuse counseling;





- Mentoring and tutoring;
- Parenting classes; and
- Transportation to and from the young adult's qualifying activities.

***Program Eligibility {This is the same for new and obsolete Reporting Category description} -***

Young adults, ages 18, 19, 20, and 21 (age 21 with a documented disability), who are in extended foster care, reside in a licensed foster home, licensed group home, or other supervised living arrangement, and are:

- Completing secondary education or program leading to an equivalent credential;
- Enrolled in an institution that provides postsecondary or vocational education;
- Participating in a program or activity designed to promote or eliminate barriers to employment;
- Employed for at least 80 hours per month; or
- Unable to participate in programs or activities listed above full time due to a physical, intellectual, emotional, or psychiatric condition that limits participation. Any such barrier to participation must be supported by documentation in the child's case file or school or medical records of a physical, intellectual, or psychiatric condition that impairs the child's ability to perform one or more life activities.

○ [Eligibility](#) –

➤ **Not Applicable**

- OCA: EFCOE
- Extended Foster Care – Other Expenses

● **[Extended Foster Care \(EFC\) – Postsecondary Education Services & Support \(PESS\) – Other Expenses](#)**

TITLE: EFC – PESS – OTHER EXPENSES *{Obsolete FSFN Reporting Category as of January 4, 2019; however, it is still active to allow for past payment corrections, if needed.}*

***{Inactivated in FSFN as of 8/2019}***

Direct payments made for expenses, other than room and board, for young adults ages 18, 19, 20, and 21, in extended foster care and who are completing postsecondary education, or a program leading to an equivalent credential. For young adults who are age 21, there must be a documented disability in the young adult's FSFN Independent Living page to remain eligible for EFC based on age.







These young adults reside in a licensed foster home, licensed group home, or other supervised living arrangement.

These payments are for other expenses which include, but are not limited to:

- Child care payments for a young adult with a child;
- Counselor consultations;
- Expenses related to their qualifying activity, e.g. graduation announcements, cap and gown, computer, internship or apprentice related expenses i.e. tools, business attire, etc.;
- Extracurricular activities;
- Job skills training;
- Life skills classes, including credit management and preventive health activities;
- Mental health services and substance abuse counseling;
- Mentoring and tutoring;
- Parenting classes; and
- Transportation to and from the young adult's qualifying activities.

### **Program Eligibility -**

Young adults, ages 18, 19, 20, and 21 (age 21 with a documented disability), who are in extended foster care, reside in a licensed group home, and are:

- Enrolled in an institution that provides postsecondary or vocational education; or
- Unable to participate in programs or activities listed above full time due to a physical, intellectual, emotional, or psychiatric condition that limits participation. Any such barrier to participation must be supported by documentation in the child's case file or school or medical records of a physical, intellectual, or psychiatric condition that impairs the child's ability to perform one or more life activities.

### **AND**

An eligible young adult, ages 18, 19, 20, and 21 (age 21 with a documented disability), who:

- Was living in licensed care on his or her 18<sup>th</sup> birthday or is currently living in licensed care; or was at least 16 years of age and was adopted from foster care or placed with a court-approved dependency guardian after spending at least six (6) months in licensed care within the twelve (12) months immediately preceding such placement or adoption;
- Had spent at least six (6) months in licensed care before reaching his or her 18<sup>th</sup> birthday;
- Has earned a standard high school diploma or its equivalent pursuant to Sections 1003.428, 1003.429, 1003.43, 1003.435, or 1003.438, Florida Statutes;
- Has been admitted for enrollment as a full-time student or its equivalent in an eligible postsecondary educational institution, as provided in Section 1009.533, Florida Statutes.

NOTE: For the purposes of this section, full-time means nine (9) credit hours or the vocational equivalent. A student may enroll part-time if he or she has a recognized disability or is faced







with another challenge or circumstance that would prevent full-time attendance. A student needing to enroll part-time for any reason other than having a recognized disability must get approval from his or her academic advisor;

- Has reached 18 years of age but is not yet 23 years of age;
- Has applied, with assistance from the young adult's caregiver and the Community-Based Care Lead Agency, for any other grants and scholarships for which he or she may qualify;
- Has submitted a Free Application for Federal Student Aid, which is complete and error free; and
- Has signed an agreement to allow the Department and Community-Based Care Lead Agency access to school records.

A young adult is eligible to receive financial assistance during the months when enrolled in a postsecondary educational institution.

- [Eligibility](#) –
  - **Not Applicable**
    - OCA: EPESO
    - Extended Foster Care – Postsecondary – Other Expenses
- **[Extended Foster Care \(EFC\) Allowance Payment – Chafee Eligible 18-20](#)**

TITLE: [EFC ALLOWANCE – CHAFEE – AGE 18-20](#) *{**Obsolete** FSFN Reporting Category as of January 4, 2019; however, it is still active to allow for past payment corrections, if needed.}*  
***{Inactivated in FSFN as of 8/2019}***

Direct allowance payments made to the young adult, age 18, 19, or 20, who is in extended foster care, but not receiving Postsecondary Education Services & Support. The allowance payment is to enable the young adult to experience managing money as he or she transitions from licensed care to independent living. The amount of the allowance is based on a needs assessment.

The allowance payment includes, but is not limited to, expenses such as:

- Child care expenses;
- Clothing;
- Extracurricular activities;
- Internet service;
- Personal items;
- Recreational activities;
- Nonessential transportation;
- Savings;
- Telephone; and
- Vehicle related expenses.





- [Eligibility](#) –
  - **Not Applicable**
    - OCA: KRA00
    - Extended Foster Care – Allowance Payment (Chafee Eligible)

- **Extended Foster Care (EFC) Allowance Payment – State Funded 21**

TITLE: EFC ALLOWANCE – SF – AGE 21 *{Obsolete FSFN Reporting Category as of January 4, 2019; however, it is still active to allow for past payment corrections, if needed.}*

*{Inactivated in FSFN as of 8/2019}*

Direct allowance payments made to the young adult, age 21, in extended foster care, but not receiving Postsecondary Education Services & Support. For young adults who are age 21, there must be a documented disability in the young adult’s FSFN Independent Living page to remain eligible for EFC based on age.

The allowance payment is to enable the young adult to experience managing money as he or she transitions from licensed care to independent living. The amount of the allowance is based on a needs assessment.

The allowance payment includes, but is not limited to, expenses such as:

- Child care expenses;
- Clothing;
- Extracurricular activities;
- Internet service;
- Personal items;
- Recreational activities;
- Nonessential transportation;
- Savings;
- Telephone; and
- Vehicle related expenses.

- [Eligibility](#) –
  - **Not Applicable**
    - OCA: KRAI0
    - Extended Foster Care – Allowance Payment (Chafee Ineligible)





- **[Extended Foster Care \(EFC\) Foster Home – Postsecondary Education Services & Support \(PESS\) – Room and Board](#)**

TITLE: [EFC FOSTER HOME – PESS – ROOM & BOARD](#) *{Obsolete FSFN Reporting Category as of January 4, 2019; however, it is still active to allow for past payment corrections, if needed.}*  
***{Inactivated in FSFN as of 8/2019}***

Direct payments to a licensed foster family home for young adults, ages 18, 19, 20, and 21 in extended foster care and who are eligible for the Road to Independence Program – Postsecondary Education Services & Support (PESS) completing postsecondary education or a program leading to an equivalent credential. For young adults who are age 21, there must be a documented disability in the young adult’s FSFN Independent Living page to remain eligible for EFC based on age.

These payments are for “Room and Board” expenses, which include:

- Deposits for housing and utilities;
- Safe housing;
- Sufficient food to meet the young adult’s nutritional requirements; and
- Utilities, including electricity, gas, water, and garbage collection.

### ***Program Eligibility -***

Young adults, ages 18, 19, 20, and 21 (age 21 with a documented disability), who are in extended foster care, reside in a licensed foster home, and are:

- Enrolled in an institution that provides postsecondary or vocational education; or
- Unable to participate in programs or activities listed above full time due to a physical, intellectual, emotional, or psychiatric condition that limits participation. Any such barrier to participation must be supported by documentation in the child’s case file or school or medical records of a physical, intellectual, or psychiatric condition that impairs the child’s ability to perform one or more life activities.

### **AND**

An eligible young adult, ages 18, 19, 20, and 21 (age 21 with a documented disability), who:

- Was living in licensed care on his or her 18<sup>th</sup> birthday or is currently living in licensed care; or was at least 16 years of age and was adopted from foster care or placed with a court-approved dependency guardian after spending at least six (6) months in licensed care within the twelve (12) months immediately preceding such placement or adoption;
- Had spent at least six (6) months in licensed care before reaching his or her 18<sup>th</sup> birthday;
- Has earned a standard high school diploma or its equivalent pursuant to Sections 1003.428, 1003.429, 1003.43, 1003.435, or 1003.438, Florida Statutes;





- Has been admitted for enrollment as a full-time student or its equivalent in an eligible postsecondary educational institution, as provided in Section 1009.533, Florida Statutes. NOTE: For the purposes of this section, full-time means nine (9) credit hours or the vocational equivalent. A student may enroll part-time if he or she has a recognized disability or is faced with another challenge or circumstance that would prevent full-time attendance. A student needing to enroll part-time for any reason other than having a recognized disability must get approval from his or her academic advisor;
- Has reached 18 years of age but is not yet 23 years of age;
- Has applied, with assistance from the young adult’s caregiver and the Community-Based Care Lead Agency, for any other grants and scholarships for which he or she may qualify;
- Has submitted a Free Application for Federal Student Aid, which is complete and error free; and
- Has signed an agreement to allow the Department and Community-Based Care Lead Agency access to school records.

For a young adult who remains in foster care and is attending a postsecondary school, as provided in Section 1009.533, Florida Statutes, and continues to reside in a licensed foster home, the amount of financial assistance is the established room and board rate for foster parents. This takes the place of the payment provided for in Section 409.145(4), Florida Statutes.

A young adult is eligible to receive financial assistance during the months when enrolled in a postsecondary educational institution.

- [Eligibility](#) –
  - **Not Applicable**
    - OCA: EFPES
      - Extended Foster Care – Foster Home – Post Secondary – Room and Board
- **[Extended Foster Care \(EFC\) Foster Home – Room and Board](#)**

TITLE: [EFC FOSTER HOME – ROOM & BOARD](#) *{Obsolete FSFN Reporting Category as of January 4, 2019; however, it is still active to allow for past payment corrections, if needed.}*  
***{Inactivated in FSFN as of 8/2019}***

Direct payments to a foster family home for young adults, ages 18, 19, 20, and 21, in extended foster care. For young adults who are age 21, there must be a documented disability in the young adult’s FSFN Independent Living page to remain eligible for EFC based on age.





These family foster homes are licensed by the State in which it is situated or has been approved by the agency of such State having responsibility for licensing homes of this type, as meeting the standards established for such licensing. [42 U.S.C. § 672(c)]

These payments are for “Room and Board” expenses, which include:

- Deposits for housing and utilities;
- Safe housing;
- Sufficient food to meet the young adult’s nutritional requirements; and
- Utilities, including electricity, gas, water, and garbage collection.

### **Program Eligibility -**

Young adults, ages 18, 19, 20, and 21 (age 21 with a documented disability), who are in extended foster care, reside in a licensed foster home, and are:

- Completing secondary education or program leading to an equivalent credential;
- Enrolled in an institution that provides postsecondary or vocational education;
- Participating in a program or activity designed to promote or eliminate barriers to employment;
- Employed for at least 80 hours per month; or
- Unable to participate in programs or activities listed above full time due to a physical, intellectual, emotional, or psychiatric condition that limits participation. Any such barrier to participation must be supported by documentation in the child’s case file or school or medical records of a physical, intellectual, or psychiatric condition that impairs the child’s ability to perform one or more life activities.
- [Eligibility](#) –
  - **Not Applicable**
    - OCA: EFCFH
    - Extended Foster Care – Foster Home – Room and Board
- [\*\*Extended Foster Care \(EFC\) Group Home – Postsecondary Education Services & Support \(PESS\) – Room and Board\*\*](#)

TITLE: [EFC GROUP HOME – PESS – ROOM & BOARD](#) *{Obsolete FSFN Reporting Category as of January 4, 2019; however, it is still active to allow for past payment corrections, if needed.}*  
**{Inactivated in FSFN as of 8/2019}**

Direct payments to a licensed group home for young adults, ages 18, 19, 20, and 21, in extended foster care and who are completing postsecondary education or a program leading to an equivalent





credential. For young adults who are age 21, there must be a documented disability in the young adult's FSFN Independent Living page to remain eligible for EFC based on age.

These payments are for "Room and Board" expenses, which include:

- Deposits for housing and utilities;
- Safe housing;
- Sufficient food to meet the young adult's nutritional requirements; and
- Utilities, including electricity, gas, water, and garbage collection.

### **Program Eligibility -**

Young adults, ages 18, 19, 20, and 21 (age 21 with a documented disability), who are in extended foster care, reside in a licensed group home, and are:

- Enrolled in an institution that provides postsecondary or vocational education; or
- Unable to participate in programs or activities listed above full time due to a physical, intellectual, emotional, or psychiatric condition that limits participation. Any such barrier to participation must be supported by documentation in the child's case file or school or medical records of a physical, intellectual, or psychiatric condition that impairs the child's ability to perform one or more life activities.

### **AND**

An eligible young adult, ages 18, 19, 20, and 21 (age 21 with a documented disability), who:

- Was living in licensed care on his or her 18<sup>th</sup> birthday or is currently living in licensed care; or was at least 16 years of age and was adopted from foster care or placed with a court-approved dependency guardian after spending at least six (6) months in licensed care within the twelve (12) months immediately preceding such placement or adoption;
- Had spent at least six (6) months in licensed care before reaching his or her 18<sup>th</sup> birthday;
- Has earned a standard high school diploma or its equivalent pursuant to Sections 1003.428, 1003.429, 1003.43, 1003.435, or 1003.438, Florida Statutes;
- Has been admitted for enrollment as a full-time student or its equivalent in an eligible postsecondary educational institution, as provided in Section 1009.533, Florida Statutes.  
NOTE: For the purposes of this section, full-time means nine (9) credit hours or the vocational equivalent. A student may enroll part-time if he or she has a recognized disability or is faced with another challenge or circumstance that would prevent full-time attendance. A student needing to enroll part-time for any reason other than having a recognized disability must get approval from his or her academic advisor;
- Has reached 18 years of age but is not yet 23 years of age;
- Has applied, with assistance from the young adult's caregiver and the Community-Based Care Lead Agency, for any other grants and scholarships for which he or she may qualify;
- Has submitted a Free Application for Federal Student Aid, which is complete and error free; and





- Has signed an agreement to allow the Department and Community-Based Care Lead Agency access to school records.

For a young adult who remains in foster care, is attending a postsecondary school, as provided in Section 1009.533, Florida Statutes, and continues to reside in a licensed group home, the amount of financial assistance is negotiated between the Community-Based Care Lead Agency and licensed group home provider.

A young adult is eligible to receive financial assistance during the months when enrolled in a postsecondary educational institution.

- [Eligibility](#) –
  - **Not Applicable**
    - OCA: EGPEs
    - Extended Foster Care – Group Home – Post Secondary – Room and Board

- **[Extended Foster Care \(EFC\) Group Home – Room and Board](#)**

TITLE: [EFC GROUP HOME – ROOM & BOARD](#) *{Obsolete FSFN Reporting Category as of January 4, 2019; however, it is still active to allow for past payment corrections, if needed.}*  
***{Inactivated in FSFN as of 8/2019}***

Direct payments to a private or public child-care institution which accommodates no more than twenty-five (25) children, for young adults in extended foster care, ages 18, 19, 20, and 21. For young adults who are age 21, there must be a documented disability in the young adult’s FSFN Independent Living page to remain eligible for EFC based on age.

These private or public child-care institutions are licensed by the State in which it is situated or has been approved by the agency of such State having responsibility for licensing homes of this type, as meeting the standards established for such licensing.... [42 U.S.C. § 672(c)]

These payments are for “Room and Board” expenses, which include:

- Deposits for housing and utilities;
- Safe housing;
- Sufficient food to meet the young adult’s nutritional requirements; and
- Utilities, including electricity, gas, water, and garbage collection.

***Program Eligibility -***





Young adults, ages 18, 19, 20, and 21 (age 21 with a documented disability), who are in extended foster care, reside in a licensed group home, and are:

- Completing secondary education or program leading to an equivalent credential;
- Enrolled in an institution that provides postsecondary or vocational education;
- Participating in a program or activity designed to promote or eliminate barriers to employment;
- Employed for at least 80 hours per month; or
- Unable to participate in programs or activities listed above full time due to a physical, intellectual, emotional, or psychiatric condition that limits participation. Any such barrier to participation must be supported by documentation in the child's case file or school or medical records of a physical, intellectual, or psychiatric condition that impairs the child's ability to perform one or more life activities.

○ [Eligibility](#) –

➤ **Not Applicable**

- OCA: EFCGH
- Extended Foster Care – Group Home – Room and Board

● **[Extended Foster Care \(EFC\) – Postsecondary Education Services & Support \(PESS\) – Other Expenses](#)**

TITLE: [EFC – PESS – OTHER EXPENSES](#) *{Obsolete FSFN Reporting Category as of January 4, 2019; however, it is still active to allow for past payment corrections, if needed.}*

***{Inactivated in FSFN as of 8/2019}***

Direct payments made for expenses, other than room and board, for young adults ages 18, 19, 20, and 21, in extended foster care and who are completing postsecondary education, or a program leading to an equivalent credential. For young adults who are age 21, there must be a documented disability in the young adult's FSFN Independent Living page to remain eligible for EFC based on age.

These young adults reside in a licensed foster home, licensed group home, or other supervised living arrangement.

These payments are for other expenses which include, but are not limited to:

- Child care payments for a young adult with a child;
- Counselor consultations;
- Expenses related to their qualifying activity, e.g. graduation announcements, cap and gown, computer, internship or apprentice related expenses i.e. tools, business attire, etc.;
- Extracurricular activities;







- Job skills training;
- Life skills classes, including credit management and preventive health activities;
- Mental health services and substance abuse counseling;
- Mentoring and tutoring;
- Parenting classes; and
- Transportation to and from the young adult's qualifying activities.

### **Program Eligibility -**

Young adults, ages 18, 19, 20, and 21 (age 21 with a documented disability), who are in extended foster care, reside in a licensed group home, and are:

- Enrolled in an institution that provides postsecondary or vocational education; or
- Unable to participate in programs or activities listed above full time due to a physical, intellectual, emotional, or psychiatric condition that limits participation. Any such barrier to participation must be supported by documentation in the child's case file or school or medical records of a physical, intellectual, or psychiatric condition that impairs the child's ability to perform one or more life activities.

### **AND**

An eligible young adult, ages 18, 19, 20, and 21 (age 21 with a documented disability), who:

- Was living in licensed care on his or her 18<sup>th</sup> birthday or is currently living in licensed care; or was at least 16 years of age and was adopted from foster care or placed with a court-approved dependency guardian after spending at least six (6) months in licensed care within the twelve (12) months immediately preceding such placement or adoption;
- Had spent at least six (6) months in licensed care before reaching his or her 18<sup>th</sup> birthday;
- Has earned a standard high school diploma or its equivalent pursuant to Sections 1003.428, 1003.429, 1003.43, 1003.435, or 1003.438, Florida Statutes;
- Has been admitted for enrollment as a full-time student or its equivalent in an eligible postsecondary educational institution, as provided in Section 1009.533, Florida Statutes.  
NOTE: For the purposes of this section, full-time means nine (9) credit hours or the vocational equivalent. A student may enroll part-time if he or she has a recognized disability or is faced with another challenge or circumstance that would prevent full-time attendance. A student needing to enroll part-time for any reason other than having a recognized disability must get approval from his or her academic advisor;
- Has reached 18 years of age but is not yet 23 years of age;
- Has applied, with assistance from the young adult's caregiver and the Community-Based Care Lead Agency, for any other grants and scholarships for which he or she may qualify;
- Has submitted a Free Application for Federal Student Aid, which is complete and error free; and
- Has signed an agreement to allow the Department and Community-Based Care Lead Agency access to school records.





A young adult is eligible to receive financial assistance during the months when enrolled in a postsecondary educational institution.

- [Eligibility](#) –
  - **Not Applicable**
    - OCA: EPESO
    - Extended Foster Care – Postsecondary – Other Expenses
- **[Extended Foster Care \(EFC\) Other Supervised Living Arrangement – Postsecondary Education Services & Support \(PESS\) – Room and Board](#)**

TITLE: [EFC OSLA – PESS – ROOM & BOARD](#) *{**Obsolete** FSFN Reporting Category as of January 4, 2019; however, it is still active to allow for past payment corrections, if needed.}*  
***{Inactivated in FSFN as of 8/2019}***

Direct payments to a provider of a supervised living arrangement, for young adults ages 18, 19, 20, and 21, in extended foster care and who are completing postsecondary education or a program leading to an equivalent credential. For young adults who are age 21, there must be a documented disability in the young adult’s FSFN Independent Living page to remain eligible for EFC based on age.

These payments are for “Room and Board” expenses, which include:

- Deposits for housing and utilities;
- Safe housing;
- Sufficient food to meet the young adult’s nutritional requirements; and
- Utilities, including electricity, gas, water, and garbage collection.

### ***Program Eligibility -***

Young adults, ages 18, 19, 20, and 21 (age 21 with a documented disability), who are in extended foster care, reside in a supervised living arrangement, and are:

- Enrolled in an institution that provides postsecondary or vocational education;
- Unable to participate in programs or activities listed above full time due to a physical, intellectual, emotional, or psychiatric condition that limits participation. Any such barrier to participation must be supported by documentation in the child’s case file or school or medical records of a physical, intellectual, or psychiatric condition that impairs the child’s ability to perform one or more life activities.

**AND**





An eligible young adult, ages 18, 19, 20, and 21 (age 21 with a documented disability), who:

- Was living in licensed care on his or her 18<sup>th</sup> birthday or is currently living in licensed care; or was at least 16 years of age and was adopted from foster care or placed with a court-approved dependency guardian after spending at least six (6) months in licensed care within the twelve (12) months immediately preceding such placement or adoption;
- Had spent at least six (6) months in licensed care before reaching his or her 18<sup>th</sup> birthday;
- Has earned a standard high school diploma or its equivalent pursuant to Sections 1003.428, 1003.429, 1003.43, 1003.435, or 1003.438, Florida Statutes;
- Has been admitted for enrollment as a full-time student or its equivalent in an eligible postsecondary educational institution, as provided in Section 1009.533, Florida Statutes.

NOTE: For the purposes of this section, full-time means nine (9) credit hours or the vocational equivalent. A student may enroll part-time if he or she has a recognized disability or is faced with another challenge or circumstance that would prevent full-time attendance. A student needing to enroll part-time for any reason other than having a recognized disability must get approval from his or her academic advisor;

- Has reached 18 years of age but is not yet 23 years of age;
- Has applied, with assistance from the young adult's caregiver and the community based care lead agency, for any other grants and scholarships for which he or she may qualify;
- Has submitted a Free Application for Federal Student Aid, which is complete and error free; and
- Has signed an agreement to allow the Department and Community-Based Care Lead Agency access to school records.

A young adult is eligible to receive financial assistance during the months when enrolled in a postsecondary educational institution.

○ [Eligibility](#) –

➤ **Not Applicable**

- OCA: EOPES
  - Extended Foster Care – Other Supervised Living Arrangement – Post Secondary – Room and Board

● **Extended Foster Care (EFC) Other Supervised Living Arrangement – Room and Board**

TITLE: [EFC OSLA – ROOM & BOARD](#) *{Obsolete FSFN Reporting Category as of January 4, 2019; however, it is still active to allow for past payment corrections, if needed.}*

*{Inactivated in FSFN as of 8/2019}*





Direct payments to a provider of a supervised living arrangement for young adults ages 18, 19, 20, and 21, enrolled in extended foster care. For young adults who are age 21, there must be a documented disability in the young adult's FSFN Independent Living page to remain eligible for EFC based on age.

These payments are for "Room and Board" expenses, which include:

- Deposits for housing and utilities;
- Safe housing;
- Sufficient food to meet the young adult's nutritional requirements; and
- Utilities, including electricity, gas, water, and garbage collection.

### ***Program Eligibility -***

Young adults, ages 18, 19, 20, and 21 (age 21 with a documented disability), who are in extended foster care, reside in a supervised living arrangement, and are:

- Completing secondary education or program leading to an equivalent credential;
- Enrolled in an institution that provides postsecondary or vocational education;
- Participating in a program or activity designed to promote or eliminate barriers to employment;
- Employed for at least 80 hours per month; or
- Unable to participate in programs or activities listed above full time due to a physical, intellectual, emotional, or psychiatric condition that limits participation. Any such barrier to participation must be supported by documentation in the child's case file or school or medical records of a physical, intellectual, or psychiatric condition that impairs the child's ability to perform one or more life activities.

- [Eligibility](#) –

- **Not Applicable**

- OCA: EFCSL

- Extended Foster Care – Other Supervised Living Arrangement – Room and Board

- **[ETV – Postsecondary Education Services & Support \(PESS\) – Chafee Education & Training Voucher](#)**

TITLE: [ETV – PESS – AGE 18-22](#)

Direct payments to the young adults, ages 18 up to 23, and/or direct payments made to the Community-Based Care Lead Agency, with the young adult being the benefactor for costs associated





with room and board and educationally related expenses, such as tutoring, summer school, and/or supplies.

Payments made directly to the Community-Based Care Lead Agency are to secure housing and utilities, with the balance being paid directly to the young adult until such time the lead agency and the young adult determine that the young adult can successfully manage the full amount of the assistance.

### ***PESS Program Eligibility -***

A young adult, age 18 up to 23, **not** enrolled in Extended Foster Care, who:

- Was living in licensed care on his or her 18<sup>th</sup> birthday or is currently living in licensed care; or was at least 16 years of age and was adopted from foster care or placed with a court-approved dependency guardian after spending at least six (6) months in licensed care within the twelve (12) months immediately preceding such placement or adoption;
- Had spent at least six (6) months in licensed care before reaching his or her 18th birthday;
- Has earned a standard high school diploma or its equivalent pursuant to Sections 1003.428, 1003.429, 1003.43, 1003.435, or 1003.438, Florida Statutes;
- Has been admitted for enrollment as a full-time student or its equivalent in an eligible postsecondary educational institution, as provided in Section 1009.533, Florida Statutes.  
NOTE: For the purposes of this section, full-time means nine (9) credit hours or the vocational equivalent. A student may enroll part-time if he or she has a recognized disability or is faced with another challenge or circumstance that would prevent full-time attendance. A student needing to enroll part-time for any reason other than having a recognized disability must get approval from his or her academic advisor;
- Has reached 18 years of age but is not yet 23 years of age;
- Has applied, with assistance from the young adult's caregiver and the Community-Based Care Lead Agency, for any other grants and scholarships for which he or she may qualify;
- Has submitted a Free Application for Federal Student Aid, which is complete and error free; and
- Has signed an agreement to allow the Department and Community-Based Care Lead Agency access to school records.

The amount of the financial assistance for a young adult who does not remain in foster care and is attending a postsecondary school, as provided in Section 1009.533, Florida Statutes, is \$1,256.

A young adult is eligible to receive financial assistance during the months when enrolled in a postsecondary educational institution.

The amount of the financial assistance may be disregarded for purposes of determining the eligibility for, or the amount of, any other federal or federally support assistance.

***When using this Reporting Category, the below program eligibility must be adhered to also:***



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### **Chafee Education & Training Voucher (ETV) Program Eligibility -**

The Chafee Education & Training Voucher (ETV) Program is for eligible 18, 19, 20, 21, and 22 year old young adults, formerly in foster care, who are attending an institution of higher education, on a PART-TIME or FULL-TIME basis, as provided by federal law (Higher Education Act of 1965, Public Law, Sections 101 and 102). Note: The institution of higher education determines the number of hours required to be determined a part-time or full-time student for the purposes of the ETV program. *Section 409.1451(2)(a)4., Florida Statutes, deems nine (9) credit hours “full-time” for the purposes of determining eligibility for the PESS Program ONLY.*

A young adult participating on the date he or she attains 21 years of age remains eligible to continue receiving the voucher until 23 years of age, as long as he or she is enrolled in a postsecondary education or training program and is making satisfactory progress toward completion of that program. Federal law (Public Law 107-133, Title II, Section 201) **requires initial participation in the program prior to the young adult's 21<sup>st</sup> birthday.** Federal law (Higher Education Act of 1965, Sections 102 and 472) provides the maximum amount of ETV funds that may be distributed to each young adult is \$5,000 for a 12-month period. This 12-month period follows each state fiscal year. However, the amount of federal ETV funds of \$5,000 may not exceed the actual cost of attendance for the postsecondary educational institution in which the young adult is enrolled. **A cost of attendance assessment must be completed for each young adult receiving PESS payments coded to this FSFN Reporting Category.**

If the cost of attendance does exceed \$5,000, then monthly payments can be recorded in FSFN to this “ETV – PESS – Age 18-22” Reporting Category for the 12-month state fiscal year duration. As long as the PESS eligible young adult only receives the statutory \$1,256 monthly amount from the CBC Lead Agency, the Department of Children & Families will ensure that the total amount received in federal ETV funds per young adult during the 12-month period does not exceed the \$5,000 capped amount. No adjustment in FSFN between Reporting Categories will ever be needed.

If the cost of attendance does not exceed \$5,000, then the monthly payments **must** be recorded in FSFN to the “[PESS – Chafee – Age 18-20](#)” Reporting Category (for ages 18, 19, and 20) and/or the “[PESS – State Funded – Age 21 & 22](#)” Reporting Category (for ages 21 & 22), as applicable.

**PLEASE NOTE:** An eligible young adult cannot receive a PESS payment from both the “ETV – PESS – Age 18-22” Reporting Category and the “PESS – Chafee – Age 18-20” Reporting Category during the same state fiscal year 12-month period.

Examples of appropriate expenditures incurred by the young adult include:

- Books;
- Educational support equipment/supplies (i.e. computer);
- Room and board (i.e., housing, food and utilities);





- Special study projects;
- Tutoring/mentoring;
- Transportation; and
- Vocational training.
  
- [Eligibility](#) –
  - **Not Applicable**
    - OCA: ETVPS
    - Road to Independence Program – Postsecondary Education Services & Support (PESS) – Chafee Education & Training Voucher Program
  
- **ETV Full Time** *{Obsolete FSFN Reporting Category as of December 31, 2018; however, it is still active to allow for past payment corrections, if needed.}*

*{Inactivated in FSFN as of 8/2019}*

TITLE: [ETV FULL TIME](#)

Direct payments to young adults, ages 18 up to 23, and/or direct payments made to a provider, as directed by the young adult, with the young adult being the benefactor for costs associated with room and board and educationally related expenses, such as tutoring, summer school, and/or supplies. Young adults must be attending a postsecondary institution full-time.

***When using this Reporting Category, the below program eligibility must also be adhered to: Chafee Education & Training Voucher (ETV) Program Eligibility -***

The Chafee Education & Training Voucher (ETV) Program is for eligible 18, 19, 20, 21, and 22 year old young adults, formerly in foster care, who are attending an institution of higher education, on a PART-TIME or FULL-TIME basis, as provided by federal law (Higher Education Act of 1965, Public Law, Sections 101 and 102). Note: The institution of higher education determines the number of hours required to be determined a part-time or full-time student for the purposes of the ETV program. *Section 409.1451(2)(a)4., Florida Statutes, deems nine (9) credit hours “full-time” for the purposes of determining eligibility for the PESS Program ONLY.*

A young adult participating on the date he or she attains 21 years of age remains eligible to continue receiving the voucher until 23 years of age, as long as he or she is enrolled in a postsecondary education or training program and is making satisfactory progress toward completion of that program. Federal law (Public Law 107-133, Title II, Section 201) requires initial participation in the program prior to the young adult's 21<sup>st</sup> birthday. Federal law (Higher Education Act of 1965, Sections 102 and 472) provides the maximum amount of ETV funds that may be distributed to each young adult is \$5,000 for a 12-month period. This 12-month period follows each state fiscal year. However, the amount of federal ETV funds of \$5,000 may not exceed the actual cost of attendance for the





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postsecondary educational institution in which the young adult is enrolled. **A cost of attendance assessment must be completed for each young adult receiving PESS payments coded to this FSFN Reporting Category.**

If the cost of attendance **does exceed \$5,000**, then monthly payments can be recorded in FSFN to this “ETV Full Time” Reporting Category for the 12-month state fiscal year duration. As long as the PESS eligible young adult only receives the statutory \$1,256 monthly amount from the CBC Lead Agency, the Department of Children & Families will ensure that the total amount received in federal ETV funds per young adult during the 12-month period does not exceed the \$5,000 capped amount. No adjustment in FSFN between Reporting Categories will ever be needed.

If the cost of attendance **does not exceed \$5,000**, then the monthly payments **must** be recorded in FSFN to the “[RTI Scholarship](#)” Reporting Category (for ages 18, 19, and 20) and/or the “[Scholarship – No ETV – State Funded](#)” Reporting Category (for ages 21 & 22), as applicable.

**PLEASE NOTE:** An eligible young adult cannot receive an RTI payment from both the “ETV Full Time” Reporting Category and the “RTI Scholarship” Reporting Category during the same state fiscal year 12-month period.

**NOTE:** The Independent Living Program’s Road to Independence (RTI) will no longer become available to young adults formerly in foster care, effective January 1, 2014. A young adult currently participating in RTI will continue his or her participation until reaching the age of 23 or otherwise becoming ineligible, due to the young adult not meeting the requirements of RTI set forth prior to January 1, 2014. After January 1, 2014, there is no reinstatement option for any currently enrolled young adult in the former RTI, due to a young adult becoming ineligible.

- [Eligibility](#) –
  - **Not Applicable**
    - OCA: ETVSS
    - Chafee Education and Training Voucher Program – Scholarship
- **[ETV Part Time](#)** *{**Obsolete** FSFN Reporting Category as of March 31, 2014; however, it is still active to allow for past payment corrections, if needed.}*  
***{Inactivated in FSFN as of 8/2019}***  
TITLE: [ETV PART TIME](#)  
Direct payments to young adults, ages 18 up to 23, and/or direct payments made to a provider, as directed by the young adult, with the young adult being the benefactor for costs associated with room







and board and educationally related expenses, such as tutoring, summer school, and/or supplies. Young adults must be attending a post-secondary institution part-time.

**PLEASE NOTE:** The Transitional Support Services, provided through the Independent Living Program, will no longer be available to young adults formerly in foster care, effective January 1, 2014. A young adult participating in this program on or before December 31, 2013, will continue receiving Transitional Support Services until March 31, 2014, unless he or she becomes ineligible to continue in the program prior to that date.

### Eligibility –

#### ➤ **Not Applicable**

- OCA: ETVOT
  - Chafee Education and Training Voucher Program – Transitional Support Services

### ● **Families First Transition Act (FFTA) Non-Specified Setting**

#### TITLE: FFTA NON-SPECIFIED SETTING

Direct payments for Title IV-E Eligible and Reimbursable children in a “non-specified setting” child-care institution (CCI), where the CCI is in accordance with Section 472(k) of the Act and the CCI is defined as a “non-specified setting” which includes all CCIs, except those determined to qualify as a “specified setting”. It does not include placements in a licensed residential family-based substance abuse treatment facility consistent with Section 472(j) of the Act since such a facility does not meet the definition of a CCI.

The CCI non-specified setting, which is licensed by the State in which it is situated or has been approved, by the agency of such State having responsibility for licensing homes of this type, as meeting the standards established for such licensing... [42 U.S.C. § 672(c)] Such payments begin on the 15<sup>th</sup> day of the placement, where these direct “foster care maintenance payments” are to cover the cost of (and the cost of providing) food, clothing, shelter, daily supervision, school supplies, a child’s personal incidentals, liability insurance with respect to a child, reasonable travel to the child’s home for visitation, and reasonable travel for the child to remain in the school in which the child is enrolled at the time of placement. [42 U.S.C. § 675(4)(A)].

This funding is to support the stabilization of a child or children/sibling group in a licensed setting identified as being suited to meet the needs of the child(ren).

These are the costs associated with the implementation of the Family First Prevention Services Act (FFPSA) through the Families First Transition Act (FFTA). This act supports the use of evidence-based



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practices to promote the well-being of children, youth, and families to prevent unnecessary foster care placements. For children who do need to enter foster care, the act encourages use of family-based care.

- [Eligibility](#) –
  - **Applicable**
    - Title IV-E Foster Care Eligible Non-Reimbursable
      - OCA: FFPSM
        - CBC – FFPSM – CBC Supplementation of Foster Care Maintenance
    - Title IV-E Foster Care Eligible Reimbursable
      - OCA: FFPSM
        - CBC – FFPSM – CBC Supplementation of Foster Care Maintenance
    - Title IV-E Foster Care Ineligible
      - OCA: LCNSI
        - CBC – LC – FFPSA Non-Specified Setting CCI Title IV-E Ineligible
    - Title IV-E Foster Care Pending
      - OCA: LCNSI
        - CBC – LC- FFPSA Non-Specified Setting CCI Title IV-E Ineligible
  - **Not Applicable** *{This option for the Service Type's 'Eligibility' data element should not be chosen when mapping to this Reporting Category.}*
    - Not Applicable
      - OCA: LCNSI
        - CBC – LC- FFPSA Non-Specified Setting CCI Title IV-E Ineligible
- **[Foster Home](#)**

TITLE: [FOSTER HOME](#)

Direct payments to a foster family home, Levels of Licensure II – V, for children, licensed by the State in which it is situated or has been approved, by the agency of such State having responsibility for licensing homes of this type, as meeting the standards established for such licensing. [42 U.S.C. § 672(c)] These direct “foster care maintenance payments” are to cover the cost of (and the cost of providing) food, clothing, shelter, daily supervision, school supplies, a child’s personal incidentals, liability insurance with respect to a child, reasonable travel to the child’s home for visitation, and reasonable travel for the child to remain in the school in which the child is enrolled at the time of placement. [42 U.S.C. § 675(4)(A)]



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Note: If the child placed in a foster family home is the parent of a son or daughter who is in the same home and payments described in Section 475(4)(A) of the Social Security Act are being made under this part with respect to such child, the foster care maintenance payments shall also include such amounts as may be necessary to cover the cost of the items described in Section 475(4)(A) of the Social Security Act, with respect to such son or daughter. [42 U.S.C. § 675(4)(A)]

Child care that provides daily supervision during a foster parent’s working hours when a child is not in school is an allowable expenditure as part of a Title IV-E foster care maintenance payment. Child care costs which facilitate the foster parent’s attendance at activities which are beyond the scope of “ordinary parental duties” are allowable expenditures as well, such as when the foster parent is required to attend administrative case/judicial reviews, case conferences/team meetings, school conferences, or foster parent training without the foster child.

Child care services for children in foster care must be rendered by a provider that is licensed, certified, or has some other formal status under State or local regulations in order for the State to claim reimbursement under Title IV-E. This interpretation is consistent with the statute at Section 472(c) of the Social Security Act, which requires States to make placements in licensed foster family homes and/or child care institutions. Since foster parents must be licensed, child care providers that provide a foster child daily supervision in the foster parent’s stead must also be licensed in order for the State to claim reimbursement under title IV-E foster care maintenance. Informal, episodic child care need not have such status and is presumably included in the basic title IV-E foster care maintenance payment. [Administration for Children and Families, Child Welfare Policy Manual 8.3B.1, Question 3]

When using this Reporting Category to issue the \$200 child care subsidy pursuant to s. 409.145(4), F.S., claimable as a foster care maintenance payment to a provider licensed as a Level II-V foster home for a child in an out-of-home placement, age 0-5 or until school entry, whichever occurs first.

Documentation must support that child care is necessary due to the licensed foster parent’s employment and the child is enrolled in a registered, exempt, or licensed child care facility or home. The amount under this Service Type must not exceed the actual cost paid by the foster home provider for child care. If the actual amount is less than \$200 subsidy requirement, then the ‘Licensed State Funded Child Care Subsidy’ Service Type must be used to pay the difference. [Please see Subsection 2.2.10 – Supplemental Payments](#) for the required standardized Service Types pertaining to the \$200 child care subsidy payments.

Child care provided to a foster child to facilitate a foster parent’s participation in activities that are within the realm of “ordinary parental duties” or child care activities which are deemed a social service are not reimbursable as a Title IV-E foster care maintenance payment, such as illness of a foster parent,





enhancement of a foster child’s social skills / peer relationships / socialization, or special needs of foster child best met in a day care setting. {See Reporting Category Other Client Services/Out-of-Home} [Administration for Children and Families, Child Welfare Policy Manual 8.3B.1, Question 3]

A “child’s personal incidentals” are typically purchased for the child on an occasional, as-needed basis and may include a variety of items. Examples of some “personal incidentals” include:

- Cosmetics;
- Fees related to activities, such as Boy/Girl Scouts;
- Funeral expenses;
- Graduation fees;
- Infant and toddler supplies, including high chairs and diapers;
- Items related to personal hygiene;
- Miscellaneous items, such as stamps, envelopes, writing paper, film and the cost of film development for a personal camera;
- Over-the-counter medications and special dietary foods; and
- Special lessons, including horseback riding.

[Administration for Children and Families, Child Welfare Policy Manual 8.3B.1, Question 9]

○ [Eligibility](#) –

➤ **Applicable**

- Title IV-E Foster Care Eligible Non-Reimbursable
  - OCA: LCFHI
    - CBC – Licensed Care Foster Home Payments Ineligible
- Title IV-E Foster Care Eligible Reimbursable
  - OCA: LCFHE
    - CBC – Licensed Care Foster Home Payments Title IV-E Eligible
- Title IV-E Foster Care Ineligible
  - OCA: LCFHI
    - CBC – Licensed Care Foster Home Payments Ineligible
- Title IV-E Foster Care Pending
  - OCA: LCFHI
    - CBC – Licensed Care Foster Home Payments Ineligible

➤ **Not Applicable** *{This option for the Service Type’s ‘Eligibility’ data element should not be chosen when mapping to this Reporting Category; unless directed to by the Department.}*

- Not Applicable





- OCA: LCFHI
  - CBC – Licensed Care Foster Home Payments Ineligible

- **Foster Home – 10% Life Skills and Normalcy Supports Payment**

TITLE: FOSTER HOME – 10% SUPPLEMENTAL *{Obsolete FSFN Reporting Category as of July 1, 2018; however, it is still active to allow for past payment corrections, if needed.}*

Direct payments made to a foster family home for children and are licensed by the State in which it is situated or has been approved by the agency of such State having responsibility for licensing homes of this type, as meeting the standards established for such licensing. [42 U.S.C. § 672(c)]

This is a supplemental board payment to the licensed family foster home for children, ages 13 through 17, placed in the licensed family foster home’s care for the purpose of providing independent life skills and normalcy supports.

The supplemental board rate paid to foster parents is effective January 1, 2014. Pursuant to Section 409.145(4)(b), Florida Statutes, Community-Based Care Lead Agencies must pay a supplemental room and board payment to foster care parents for providing independent life skills and normalcy supports to children who are 13 through 17 years of age placed in their care. The supplemental payment shall be paid monthly to the foster care parents on a per-child basis in addition to the current monthly room and board rate payment. The supplemental monthly payment shall be based on 10 percent of the monthly room and board rate for children 13 through 21 years of age, as provided under this section and adjusted annually.

- Eligibility –
  - **Not Applicable**
    - OCA: LCFHI
    - CBC – Licensed Care Foster Home Payments Ineligible

- **Level I Licensed Foster Home**

TITLE: LEVEL I LICENSED FOSTER HOME

Direct payments to a foster family home, Levels of Licensure I, for children, licensed by the State in which it is situated or has been approved, by the agency of such State having responsibility for licensing homes of this type, as meeting the standards established for such licensing. [42 U.S.C. § 672(c)] These direct “foster care maintenance payments” are to cover the cost of (and the cost of providing) food, clothing, shelter, daily supervision, school supplies, a child’s personal incidentals, liability insurance with respect to a child, reasonable travel to the child’s home for visitation, and reasonable travel for



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the child to remain in the school in which the child is enrolled at the time of placement. [42 U.S.C. § 675(4)(A)]

Note: If the child placed in a foster family home is the parent of a son or daughter who is in the same home and payments described in Section 475(4)(A) of the Social Security Act are being made under this part with respect to such child, the foster care maintenance payments shall also include such amounts as may be necessary to cover the cost of the items described in Section 475(4)(A) of the Social Security Act, with respect to such son or daughter. [42 U.S.C. § 675(4)(A)]

Child care that provides daily supervision during a foster parent's working hours when a child is not in school is an allowable expenditure as part of a Title IV-E foster care maintenance payment. Child care costs which facilitate the foster parent's attendance at activities which are beyond the scope of "ordinary parental duties" are allowable expenditures as well, such as when the foster parent is required to attend administrative case/judicial reviews, case conferences/team meetings, school conferences, or foster parent training without the foster child.

Child care services for children in foster care must be rendered by a provider that is licensed, certified, or has some other formal status under State or local regulations in order for the State to claim reimbursement under Title IV-E. This interpretation is consistent with the statute at Section 472(c) of the Social Security Act, which requires States to make placements in licensed foster family homes and/or child care institutions. Since foster parents must be licensed, child care providers that provide a foster child daily supervision in the foster parent's stead must also be licensed in order for the State to claim reimbursement under title IV-E foster care maintenance. Informal, episodic child care need not have such status and is presumably included in the basic title IV-E foster care maintenance payment. [Administration for Children and Families, Child Welfare Policy Manual 8.3B.1, Question 3]

When using this Reporting Category to issue the \$200 child care subsidy pursuant to s. 409.145(4), F.S., claimable as a foster care maintenance payment to a provider licensed as a Level I foster home for a child in an out-of-home placement, age 0-5 or until school entry, whichever occurs first.

Documentation must support that child care is necessary due to the licensed foster parent's employment and the child is enrolled in a registered, exempt, or licensed child care facility or home. The amount under this Service Type must not exceed the actual cost paid by the foster home provider for child care. If the actual amount is less than \$200 subsidy requirement, then the 'Licensed State Funded Child Care Subsidy' Service Type must be used to pay the difference. [Please see Subsection 2.2.10 – Supplemental Payments](#) for the required standardized Service Types pertaining to the \$200 child care subsidy payments.

Child care provided to a foster child to facilitate a foster parent's participation in activities that are within the realm of "ordinary parental duties" or child care activities which are deemed a social service are not reimbursable as a Title IV-E foster care maintenance payment, such as illness of a foster parent,





enhancement of a foster child’s social skills / peer relationships / socialization, or special needs of foster child best met in a day care setting. [{See Reporting Category Other Client Services/Out-of-Home}](#) [Administration for Children and Families, Child Welfare Policy Manual 8.3B.1, Question 3]

A “child’s personal incidentals” are typically purchased for the child on an occasional, as-needed basis and may include a variety of items. Examples of some “personal incidentals” include:

- Cosmetics;
- Fees related to activities, such as Boy/Girl Scouts;
- Funeral expenses;
- Graduation fees;
- Infant and toddler supplies, including high chairs and diapers;
- Items related to personal hygiene;
- Miscellaneous items, such as stamps, envelopes, writing paper, film and the cost of film development for a personal camera;
- Over-the-counter medications and special dietary foods; and
- Special lessons, including horseback riding.

[Administration for Children and Families, Child Welfare Policy Manual 8.3B.1, Question 9]

○ [Eligibility](#) –

➤ **Applicable**

- Title IV-E Foster Care Eligible Non-Reimbursable
  - OCA: LCLVI
    - CBC – Level I Licensed Care Foster Home Payments Ineligible
- Title IV-E Foster Care Eligible Reimbursable
  - OCA: LCLVE
    - CBC – Level I Licensed Care Foster Home Payments Title IV-E Eligible
- Title IV-E Foster Care Ineligible
  - OCA: LCLVI
    - CBC – Level I Licensed Care Foster Home Payments Ineligible
- Title IV-E Foster Care Pending
  - OCA: LCLVI
    - CBC – Level I Licensed Care Foster Home Payments Ineligible

➤ **Not Applicable** *{This option for the Service Type’s ‘Eligibility’ data element should not be chosen when mapping to this Reporting Category; unless directed to by the Department.}*

- Not Applicable
- OCA: LCLVI



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- CBC – Level I Licensed Care Foster Home Payments Ineligible

- **Group Home** *{New description effective October 1, 2021}*

TITLE: [GROUP HOME](#)

Direct payments made in accordance with Section 472(k) of the Act, to a child-care institution (CCI) defined as a “non-specified setting” which includes all CCI’s except those determined to qualify as a “specified setting”. It does not include placements in a licensed residential family-based substance abuse treatment facility consistent with Section 472(j) of the Act since such a facility does not meet the definition of a CCI.

The CCI non-specified setting, which is licensed by the State in which it is situated or has been approved, by the agency of such State having responsibility for licensing homes of this type, as meeting the standards established for such licensing.... [42 U.S.C. § 672(c)] These direct “foster care maintenance payments” are to cover the cost of (and the cost of providing) food, clothing, shelter, daily supervision, school supplies, a child’s personal incidentals, liability insurance with respect to a child, reasonable travel to the child’s home for visitation, and reasonable travel for the child to remain in the school in which the child is enrolled at the time of placement. [42 U.S.C. § 675(4)(A)]

Note: If the child placed in a child-care institution is the parent of a son or daughter who is in the same home and payments described in Section 475(4)(A) of the Social Security Act are being made under this part with respect to such child, the foster care maintenance payments shall also include such amounts as may be necessary to cover the cost of the items described in Section 475(4)(A) of the Social Security Act, with respect to such son or daughter. [42 U.S.C. § 675(4)(B)]

A “child’s personal incidentals” are typically purchased for the child on an occasional, as-needed basis and may include a variety of items. Examples of some “personal incidentals” include:

- Cosmetics;
- Fees related to activities, such as Boy/Girl Scouts;
- Funeral expenses;
- Graduation fees;
- Infant and toddler supplies, including high chairs and diapers;
- Items related to personal hygiene;
- Miscellaneous items, such as stamps, envelopes, writing paper, film and the cost of film development for a personal camera;
- Over-the-counter medications and special dietary foods; and
- Special lessons, including horseback riding.

[Administration for Children and Families, Child Welfare Policy Manual 8.3B.1-9]

- [Eligibility](#) –





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### ➤ **Applicable**

- Title IV-E Foster Care Eligible Non-Reimbursable
  - OCA: LCNSI
    - CBC – LC – FFPSA Non-Specified Setting CCI Title IV-E Ineligible
- Title IV-E Foster Care Eligible Reimbursable
  - OCA: LCNSE
    - CBC – LC – FFPSA Non-Specified Setting CCI Title IV-E Eligible
- Title IV-E Foster Care Ineligible
  - OCA: LCNSI
    - CBC – LC – FFPSA Non-Specified Setting CCI Title IV-E Ineligible
- Title IV-E Foster Care Pending
  - OCA: LCNSI
    - CBC – LC- FFPSA Non-Specified Setting CCI Title IV-E Ineligible

### ➤ **Not Applicable** *{This option for the Service Type's 'Eligibility' data element should not be chosen when mapping to this Reporting Category.}*

- Not Applicable
  - OCA: LCNSI
    - CBC – LC – FFPSA Non-Specified Setting CCI Title IV-E Ineligible

- **Safe Foster Home** *{Effective August 1, 2019}*

TITLE: [SAFE FOSTER HOME](#)

Direct payments for the placement of a child who has been the victim or suspected victim of commercial sexual exploitation. These children have been adjudicated dependent or are subject to an open investigation due to allegations of abuse, neglect or exploitation.

Placements are defined by Section 409.1678, Florida Statutes, as:

- “safe foster home”
- “safe house”

In addition to the above requirements defined by Section 409.1678, Florida Statutes, allowable costs for this Placement is the Title IV-E Foster Care Maintenance Payments as defined in the [Foster Home Reporting Category Description](#) provided on [Pages 89 - 90](#).



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**Please Note:** This Reporting Category is only used for the Placement of a child in a Level III Licensed Foster Home Placement.

- [Eligibility](#) –
  - **Applicable**
    - Title IV-E Foster Care Eligible Non-Reimbursable
      - OCA: SECLI
      - CBC – Licensed Care Sexually Exploited Youth Room & Board Ineligible
    - Title IV-E Foster Care Eligible Reimbursable
      - OCA: SECLE
      - CBC – Licensed Care Sexually Exploited Youth Room & Board Title IV-E Eligible
    - Title IV-E Foster Care Ineligible
      - OCA: SECLI
      - CBC – Licensed Care Sexually Exploited Youth Room & Board Ineligible
    - Title IV-E Foster Care Pending
      - OCA: SECLI
      - CBC – Licensed Care Sexually Exploited Youth Room & Board Ineligible
  - **Not Applicable** *{This option for the Service Type's 'Eligibility' data element should not be chosen when mapping to this Reporting Category.}*
    - Not Applicable
    - OCA: SECLI
    - CBC – Licensed Care Sexually Exploited Youth Room & Board Ineligible
- **Safe House** *{Effective August 1, 2019} {New description effective October 1, 2021}*

TITLE: [SAFE HOUSE](#)

Direct payments for the treatment and/or placement of a child who has been the victim or suspected victim of commercial sexual exploitation. These children have been adjudicated dependent or are subject to an open investigation due to allegations of abuse, neglect or exploitation.

Placements are defined by Section 409.1678, Florida Statutes, as:

- “safe foster home”
- “safe house”



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In addition to the above requirements defined by Section 409.1678, Florida Statutes, allowable costs for this Placement are the Title IV-E Foster Care Maintenance Payments as defined in the [Group Home Reporting Category Description](#) provided on [Page 120](#).

**Please Note:** This Reporting Category is only used for the Placement of a child in a Service Type with the 'Licensed Required' as "Child Caring Agency (CCA)".

- [Eligibility](#) –
  - **Applicable**
    - Title IV-E Foster Care Eligible Non-Reimbursable
      - OCA: SESSI
        - CBC – LC – FFPSA Safe House CCI Title IV-E Ineligible
    - Title IV-E Foster Care Eligible Reimbursable
      - OCA: SESSE
        - CBC – LC – FFPSA Safe House CCI Title IV-E Eligible
    - Title IV-E Foster Care Ineligible
      - OCA: SESSI
      - CBC – LC – FFPSA Safe House CCI Title IV-E Ineligible
    - Title IV-E Foster Care Pending
      - OCA: SESSI
      - CBC – LC – FFPSA Safe House CCI Title IV-E Ineligible
  - **Not Applicable** *{This option for the Service Type's 'Eligibility' data element should not be chosen when mapping to this Reporting Category; unless directed to by the Department.}*
    - Not Applicable
      - OCA: SESSI
      - CBC – LC – FFPSA Safe House CCI Title IV-E Ineligible
- **[Services for Sexually Exploited Children](#)** *{Effective August 1, 2019}*

TITLE: [SERVICES FOR SEXUALLY EXPLOITED CHILDREN](#)

Direct payments for the treatment of a child who has been the victim or suspected victim of commercial sexual exploitation. These children have been adjudicated dependent or are subject to an open investigation due to allegations of abuse, neglect, or exploitation.

Eligible services include the following:





- Victim-witness counseling;
- Family counseling;
- Behavioral health care;
- Treatment and Intervention for sexual assault;
- Education tailored to the child’s individual needs, including remedial education if necessary;
- Life skills training;
- Mentoring by a survivor of sexual exploitation, if available and appropriate for the child;
- Substance abuse screening and, when necessary, access to treatment;
- Planning services for the successful transition of each child back to the community; and
- Activities structured in a manner that provides sexually exploited children with a full schedule.

Please Note: A child may receive the services above and still reside within the community or within his/her family home. Services are not limited to out-of-home care.

Each direct payment made shall be associated with the child as the benefactor of such service.

- [Eligibility](#) –
  - **Not Applicable**
    - OCA: SECSV
    - CBC – Services for Sexually Exploited Youth

- **[Specified Setting Child Caring Agency](#)**

TITLE: [SPECIFIED SETTING CHILD CARING AGENCY](#)

Direct payments made in accordance with Section 472(k) of the Act, to a child-care institutions (CCI) defined as a “specified setting” include only those as follows:

- A qualified residential treatment program as defined in Section 472(k)(4).
- A setting specializing in providing prenatal, post-partum, or parenting supports for youth.
- A setting providing high-quality residential care and supportive services to children and youth who have been found to be, or are at risk of becoming, sex trafficking victims, in accordance with section 471(a)(9)(C).

The CCI Specified-Setting, which is licensed by the State in which it is situated or has been approved, by the agency of such State having responsibility for licensing homes of this type, as meeting the standards established for such licensing.... [42 U.S.C. § 672(c)] These direct “foster care maintenance payments” are to cover the cost of (and the cost of providing) food, clothing, shelter, daily supervision, school supplies, a child’s personal incidentals, liability insurance with respect to a child, reasonable



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travel to the child’s home for visitation, and reasonable travel for the child to remain in the school in which the child is enrolled at the time of placement. [42 U.S.C. § 675(4)(A)]

Note: If the child placed in a child-care institution is the parent of a son or daughter who is in the same home and payments described in Section 475(4)(A) of the Social Security Act are being made under this part with respect to such child, the foster care maintenance payments shall also include such amounts as may be necessary to cover the cost of the items described in Section 475(4)(A) of the Social Security Act, with respect to such son or daughter. [42 U.S.C. § 675(4)(B)]

A “child’s personal incidentals” are typically purchased for the child on an occasional, as-needed basis and may include a variety of items. Examples of some “personal incidentals” include:

- Cosmetics;
- Fees related to activities, such as Boy/Girl Scouts;
- Funeral expenses;
- Graduation fees;
- Infant and toddler supplies, including high chairs and diapers;
- Items related to personal hygiene;
- Miscellaneous items, such as stamps, envelopes, writing paper, film and the cost of film development for a personal camera;
- Over-the-counter medications and special dietary foods; and
- Special lessons, including horseback riding.

[Administration for Children and Families, Child Welfare Policy Manual 8.3B.1-9]

- [Eligibility](#) –

- **Applicable**

- Title IV-E Foster Care Eligible Non-Reimbursable
      - OCA: LCSSI
        - CBC – LC – FFPSA Specified Setting CCI Title IV-E Ineligible
    - Title IV-E Foster Care Eligible Reimbursable
      - OCA: LCSSE
        - CBC – LC – FFPSA Specified Setting CCI Title IV-E Eligible
    - Title IV-E Foster Care Ineligible
      - OCA: LCSSI
        - CBC – LC – FFPSA Specified Setting CCI Title IV-E Ineligible
    - Title IV-E Foster Care Pending
      - OCA: LCGHI
        - CBC – LC – FFPSA Specified Setting CCI Title IV-E Ineligible



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- **Not Applicable** *{This option for the Service Type's 'Eligibility' data element should not be chosen when mapping to this Reporting Category; unless directed to by the Department.}*
  - Not Applicable
    - OCA: LCSSI
      - CBC – LC – FFPSA Specified Setting CCI Title IV-E Ineligible

- **FFPSA Well-Supported Services** *{Effective October 1, 2021}*

TITLE: [FFPSA WELL-SUPPORTED](#)

Direct payments for to providing services, designated as 'well-supported' by the Title IV-E Prevention Services Clearinghouse, to a child identified as a candidate, and their families, or a minor or young adult pregnant, expecting a child or parenting delivered through the Department of Children and Families.

Florida's identified population eligible for Title IV-E Prevention services include:

- 1) Children ages 0-17 in the care of their parent(s) under in-home judicial services;
- 2) Children ages 0-17 in the care of their parent(s) under a non-judicial case;
- 3) Siblings of children in foster care who are residing at home;
- 4) Children ages 0-17 who have exited foster care through adoption, reunification, or guardianship and may be at risk of re-entry;
- 5) Minor female who is pregnant or parenting;
- 6) Minor male expecting a child or parenting;
- 7) Minor placed in out-of-home care with their child;
- 8) Children ages 0-17 in a family made arrangement;
- 9) Children ages 0-17 who are deemed as safe but at low, moderate, high, or very high risk;
- 10) Children ages 0-17 who are assessed by the community as having the identified family, parental or individual circumstances or characteristics defined above; or
- 11) Young Adult who is pregnant, expecting a child or parenting.

Should be used to capture the service costs designated as 'well-supported' by the Title IV-E Prevention Services Clearinghouse. These funds may be used for the following programs only: Homebuilders – Intensive Family Preservation and Reunification Services, Parent-Child Interaction Therapy (PCIT), Brief Strategic Family Therapy (BSFT), Functional Family Therapy (FFT), Multisystemic Therapy (MST), Motivational Interviewing (MI), Healthy Families America (HFA), Nurse-Family Partnership (NFP), or Parents as Teachers (PAT).

- [Eligibility](#) –
  - **Not Applicable**



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- OCA: FFPWS
  - CW FFPSA Well-Supported Services

- **FFPSA Supported Services** *{Effective October 1, 2021}*

TITLE: [FFPSA SUPPORTED](#)

Direct payments for to providing services, designated as ‘supported’ by the Title IV-E Prevention Services Clearinghouse, to a child identified as a candidate, and their families, or a minor or young adult pregnant, expecting a child or parenting delivered through the Department of Children and Families.

Florida’s identified population eligible for Title IV-E Prevention services include:

- 1) Children ages 0-17 in the care of their parent(s) under in-home judicial services;
- 2) Children ages 0-17 in the care of their parent(s) under a non-judicial case;
- 3) Siblings of children in foster care who are residing at home;
- 4) Children ages 0-17 who have exited foster care through adoption, reunification, or guardianship and may be at risk of re-entry;
- 5) Minor female who is pregnant or parenting;
- 6) Minor male expecting a child or parenting;
- 7) Minor placed in out-of- home care with their child;
- 8) Children ages 0-17 in a family made arrangement;
- 9) Children ages 0-17 who are deemed as safe but at low, moderate, high, or very high risk;
- 10) Children ages 0-17 who are assessed by the community as having the identified family, parental or individual circumstances or characteristics defined above; or
- 11) Young Adult who is pregnant, expecting a child or parenting.

Should be used to capture the service costs designated as ‘supported’ by the Title IV-E Prevention Services Clearinghouse. These funds may be used for the following programs only: Families Facing the Future, Intercept®, Interpersonal Psychotherapy (Weissman, et al. Manual), Multidimensional Family Therapy, or SafeCare.

- [Eligibility](#) –
  - **Not Applicable**
    - OCA: FFPSU
    - CW FFPSA Supported Services

- **FFPSA Promising Services** *{Effective October 1, 2021}*

TITLE: [FFPSA PROMISING](#)



# Florida Safe Families Network (FSFN)

## PAYMENT REFERENCE GUIDE

Updated January 20, 2023

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Direct payments for to providing services, designated as ‘promising’ by the Title IV-E Prevention Services Clearinghouse, to a child identified as a candidate, and their families, or a minor or young adult pregnant, expecting a child or parenting delivered through the Department of Children and Families.

Florida’s identified population eligible for Title IV-E Prevention services include:

- 1) Children ages 0-17 in the care of their parent(s) under in-home judicial services;
- 2) Children ages 0-17 in the care of their parent(s) under a non-judicial case;
- 3) Siblings of children in foster care who are residing at home;
- 4) Children ages 0-17 who have exited foster care through adoption, reunification, or guardianship and may be at risk of re-entry;
- 5) Minor female who is pregnant or parenting;
- 6) Minor male expecting a child or parenting;
- 7) Minor placed in out-of- home care with their child;
- 8) Children ages 0-17 in a family made arrangement;
- 9) Children ages 0-17 who are deemed as safe but at low, moderate, high, or very high risk;
- 10) Children ages 0-17 who are assessed by the community as having the identified family, parental or individual circumstances or characteristics defined above; or
- 11) Young Adult who is pregnant, expecting a child or parenting.

Should be used to capture the service costs designated as ‘promising’ by the Title IV-E Prevention Services Clearinghouse. These funds may be used for the following programs only: Adolescent Community Reinforcement Approach, Child-Parent Psychotherapy, Incredible Years® – School Age Basic Program, Incredible Years® – Toddler Basic Program, Interpersonal Psychotherapy for Depressed Adolescents, Iowa Parent Partner Approach, Methadone Maintenance Therapy, Sobriety Treatment and Recovery Teams, or TBRI® 101.

- [Eligibility](#) –
  - **Not Applicable**
    - OCA: FFPPM
    - CW FFPSA Promising Services
- [Human Trafficking Placement and/or Services](#) *{Effective July 1, 2014}*  
***{Inactivated in FSFN as of 8/2019}***

TITLE: [HUMAN PREVENTION SERVICES – NON-DEPENDENT CHILD](#)

Direct payments for the treatment and/or placement of a child who has been the victim or suspected victim of commercial sexual exploitation. These children have been adjudicated dependent or are subject to an open investigation due to allegations of abuse, neglect or exploitation.







Placements are defined by Section 409.1678, Florida Statutes, as:

- “safe foster home”
- “safe house”

Eligible services include the following:

- Victim-witness counseling;
- Family counseling;
- Behavioral health care;
- Treatment and Intervention for sexual assault;
- Education tailored to the child’s individual needs, including remedial education if necessary;
- Life skills training;
- Mentoring by a survivor of sexual exploitation, if available and appropriate for the child;
- Substance abuse screening and, when necessary, access to treatment;
- Planning services for the successful transition of each child back to the community; and
- Activities structured in a manner that provides sexually exploited children with a full schedule.

Please Note: A child may receive the services above and still reside within the community or within his/her family home. Services are not limited to out-of-home care.

Each direct payment made shall be associated with the child as the benefactor of such service.

- [Eligibility](#) –
  - **Not Applicable**
    - OCA: SEC00
    - Human Trafficking Placement – Services
- [Guardianship Assistance](#) *{Effective July 1, 2019}*

TITLE: [GUARDIANSHIP](#)

Direct payments for guardianship assistance monthly payments as recorded in the Florida Safe Families Network (FSFN) for those clients, under age 18, determined to be Title IV-E eligible where the out-of-home case has been closed to Permanent Guardianship **and** the permanent guardian caregiver has been determined eligible to receive a monthly payment through the Guardianship Assistance Program (GAP), where:

  - The child has been placed with the guardian by the court;
  - The court has granted legal custody to the guardian pursuant to s. 39.521 or s. 39.522, F.S.;
  - The guardian has been licensed to care for the child as provided in s. 409.175, F.S.;





- The child was eligible for foster care room and board payments for at least 6 consecutive months with the current guardian; and
- The guardian enters a guardianship assistance agreement for the child prior to the closing of the case in permanent guardianship.

**Please Note:** The nonrecurring one-time payment amount to assist with the costs of establishing permanent guardianship shall not exceed \$2,000 per child.

- [Eligibility](#) –

- **Administrative 50/50**

- Administrative 50/50
  - OCA: GAPNR
    - CBC – Guardianship Assistance Payments Non-Recurring

- **Applicable**

- Guardianship TANF Eligible
  - OCA: GAPTA
    - CBC – Guardianship Assistance Payments TANF Eligible
- Guardianship TANF Ineligible
  - OCA: GAPSF
    - CBC – Guardianship Assistance Payments State Funded
- Guardianship TANF Pending
  - OCA: GAPSF
    - CBC – Guardianship Assistance Payments State Funded
- Title IV-E Guardianship Eligible
  - OCA: GAP4E
    - CBC – Guardianship Assistance Payments Title IV-E Eligible
- Title IV-E Guardianship Pending
  - OCA: GAPSF
    - CBC – Guardianship Assistance Payments State Funded

- **Not Applicable** *{This option for the Service Type's 'Eligibility' data element should not be chosen when mapping to this Reporting Category; unless directed to by the Department.}*





- OCA: GAPSF
  - CBC – Guardianship Assistance Payments State Funded

- **Extended Guardianship Assistance** *{Effective July 1, 2019}*

TITLE: EXTENDED GUARDIANSHIP

Direct payments for guardianship assistance monthly payments as recorded in the Florida Safe Families Network (FSFN) for those Guardianship Assistance Program (GAP) eligible clients, now ages 18, 19, or 20, who do not meet the Title IV-E eligibility requirements **and** whose permanent guardian entered into an initial guardianship assistance agreement when the child was at least 16 years of age **and** is either: completing secondary education or a program leading to an equivalent credential; enrolled in an institution that provides postsecondary or vocational education; participating in a program or activity designed to promote or eliminate barriers to employment; employed at least 80 hours per month; or unable to participate in programs or activities listed above on a full-time basis due to a physical, intellectual, emotional, or psychiatric condition that limits participation. Any such barrier to participation must be supported by documentation in the child’s case file, education file, or medical records within FSFN.

- Eligibility –

- **Applicable**

- Title IV-E Guardianship Eligible
    - OCA: EGAPE
      - CBC – Extended Guardianship Assistance Payments Title IV-E Eligible
  - Title IV-E Guardianship Pending
    - OCA: EGAPI
      - CBC – Extended Guardianship Assistance Payments Ineligible
  - Title IV-E Foster Care Ineligible
    - OCA: EGAPI
      - CBC - Extended Guardianship Assistance Payments Ineligible
  - Adoption TANF Eligible, Ineligible, or Pending
    - OCA: EGAPI
      - CBC – Extended Guardianship Assistance Payments Ineligible
- Note:** TANF federal funds are no longer allowable once the child GAP child turns 18; therefore, if there is a TANF eligibility record still active





once the GAP child turns 18, the eligibility status is mapped to the State Funded OCA, EGAPI.

➤ **Not Applicable** *{This option for the Service Type's 'Eligibility' data element should not be chosen when mapping to this Reporting Category; unless directed to by the Department.}*

- OCA: EGAPI
- CBC – Extended Guardianship Assistance Payments Ineligible

- **Other**

TITLE: [OTHER LICENSED CARE](#) *{Obsolete FSFN Reporting Category as of June 30, 2016; however, it is still active to allow for past payment corrections, if needed.}*

{Direct payments made on behalf of a child should not be made using this FSFN Reporting Category}

- [Eligibility Status](#) –
  - **Not Applicable**
    - OCA: LC0TH
    - Licensed Care – Other

- **Other Client Services / Adoption**

TITLE: [OTHER CLIENT SVCS – ADOPTION](#)

Direct payments for services provided to Pre-Adoption and Post-Adoption clients.

These service costs may include:

- Assessment and Evaluation
- Child Care
- Counseling
- Home Maintenance
- Housekeeping
- In-Home Family Support
- Information and Referral
- Legal Services
- Post Placement Services





- Respite
- Transportation
- Temporary Housing

Each direct payment made shall be associated with the child as the benefactor of such service.

- [Eligibility](#) –
  - **Not Applicable**
    - OCA: CSFAS
    - Other Client Services / Adoption

- **[Other Client Services / In-Home](#)**

TITLE: [OTHER CLIENT SVCS – IN-HOME](#)

*{Inactivated in FSFN as of 8/2019}*

Direct payments for services provided to In-Home Judicial or Non-judicial clients where the determination of the child protective investigation was unsafe, but the safety of the child(ren) could maintain in the home. Such services are provided to children and their families to prevent the child from entering the child welfare system, as well as to provide services for children and their families who are returning to their home from being in an out-of-home placement to ensure the safety of the child can and will be maintained.

These service costs may include:

- Assessment and Evaluation
- Child Care
- Counseling
- Home Maintenance
- Housekeeping
- In-Home Family Support
- Information and Referral
- Legal Services
- Post Placement Services
- Respite
- Transportation
- Temporary Housing

Each direct payment made shall be associated with the child as the benefactor of such service.



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In-Home Judicial or Non-Judicial clients are those families or households in which the unsafe child is under the State's and/or court ordered supervision.

NOTE: Any Medicaid eligible services must be billed to Medicaid if the client is eligible.

- [Eligibility](#) –
  - **Not Applicable**
    - OCA: CSFIH
    - Other Client Services / In-Home
  
- **[Other Client Services / Out-of-Home](#)**

TITLE: [OTHER CLIENT SVCS – OUT-OF-HOME](#)

Direct payments for services provided to Out-of-Home dependency clients which are not allowable as foster care maintenance payments.

These service costs may include:

  - Assessment and Evaluation
  - Child Care (This would be child care costs to facilitate a foster parent's participation in activities that are within the realm of "ordinary parental duties" or child care activities that are deemed a social service and are not reimbursable under title IV-E, such as illness of a foster parent, respite care, special needs of a child in foster care best met in a day care setting, i.e. therapeutic child care) [Administration for Children and Families, Child Welfare Policy Manual 8.3B.1, Question 3.]
  - Counseling
  - Home Maintenance
  - Housekeeping
  - In-Home Family Support
  - Information and Referral
  - Legal Services
  - Respite
  - Temporary Housing
  - Transportation (This would be transportation outside the reasonable travel to the child's home for visitation and reasonable travel for the child to remain in the school in which the child is enrolled at the time of placement) [Administration for Children and Families, Child Welfare Policy Manual 8.3B.1-2.]
  - Visitation





Each direct payment made shall be associated with the child as the benefactor of such service.

NOTE: Any Medicaid eligible services must be billed to Medicaid if the client is eligible, such as the Comprehensive Behavioral Health Assessment (CBHA) and Child Health Check-Ups.

In addition, costs associated with restitution to a foster parent for damages caused by a child in foster care are allowable in this cost pool.

- [Eligibility](#) –
  - **Not Applicable**
    - OCA: CSFOH
    - Other Client Services / Out-of-Home
- [RTI Scholarship](#) *{Obsolete FSFN Reporting Category as of December 31, 2016; however, it is still active to allow for past payment corrections, if needed.}*

**{Inactivated in FSFN as of 8/2019}**

Direct payments to young adults, ages 18, 19, & 20, and/or direct payments made to a provider, as directed by the young adult, with the young adult being the benefactor for costs associated with room and board and educationally related expenses, such as tutoring, summer school, and/or supplies.

**PLEASE NOTE:** The Independent Living Program’s Road to Independence (RTI) will no longer become available to young adults formerly in foster care, effective January 1, 2014. A young adult currently participating in RTI will continue his or her participation until reaching the age of 23 or otherwise becoming ineligible, due to the young adult not meeting the requirements of RTI set forth prior to January 1, 2014. After January 1, 2014, there is no reinstatement option for any currently enrolled young adult in the former RTI, due to a young adult becoming ineligible.

- [Eligibility](#) –
  - **Not Applicable**
    - OCA: CHFSS
    - Chafee Road to Independence Program – Scholarship
- [Scholarship No ETV](#) *{Remains effective for service dates through December 31, 2018}*

**{Inactivated in FSFN as of 8/2019}**

TITLE: [SCHOLARHIP NO ETV](#)





Direct payments to young adults, ages 21 & 22, and/or direct payments made to a provider, as directed by the young adult, with the young adult being the benefactor for costs associated with room and board and educationally related expenses, such as tutoring, summer school, and/or supplies.

**PLEASE NOTE:** The Independent Living Program's Road to Independence (RTI) will no longer become available to young adults formerly in foster care, effective January 1, 2014. A young adult currently participating in RTI will continue his or her participation until reaching the age of 23 or otherwise becoming ineligible, due to the young adult not meeting the requirements of RTI set forth prior to January 1, 2014. After January 1, 2014, there is no reinstatement option for any currently enrolled young adult in the former RTI, due to a young adult becoming ineligible.

- [Eligibility](#) –
  - **Not Applicable**
    - OCA: SF0SS
    - Chafee – State Funded Scholarships

- [Scholarship Post ETV](#) *{Remains effective for service dates through December 31, 2018}*  
***{Inactivated in FSFN as of 8/2019}***

Direct payments to young adults, ages 18 up to 23, and/or direct payments made to a provider, as directed by the young adult, with the young adult being the benefactor for costs associated with room and board and educationally related expenses, such as tutoring, summer school, and/or supplies. Used after ETV Full Time Reporting Category has reached the federal maximum of \$6,250.

**PLEASE NOTE:** The Independent Living Program's Road to Independence (RTI) will no longer become available to young adults formerly in foster care, effective January 1, 2014. A young adult currently participating in RTI will continue his or her participation until reaching the age of 23 or otherwise becoming ineligible, due to the young adult not meeting the requirements of RTI set forth prior to January 1, 2014. After January 1, 2014, there is no reinstatement option for any currently enrolled young adult in the former RTI, due to a young adult becoming ineligible.

- [Eligibility](#) –
  - **Not Applicable**
    - OCA: SF0SS
    - Chafee – State Funded Scholarships







- **SIL Other** *{Obsolete FSFN Reporting Category as of December 31, 2013; however, it is still active to allow for past payment corrections, if needed.}*

***{Inactivated in FSFN as of 7/2018}***

Direct payments to young adults, ages 16 & 17, and/or direct payments made to a provider, as directed by the young adult, with the young adult being the benefactor for costs associated with the Subsidized Independent Living Program (SIL) other than room and board costs.

**PLEASE NOTE:** The Subsidized Independent Living Program is no longer available for enrollment by youth in foster care effective January 1, 2014. A youth currently enrolled in this program will continue program participation until exiting foster care, entering Extended Foster Care, or otherwise becoming ineligible to continue in the program.

- **Eligibility** –
  - **Not Applicable**
    - OCA: CHFOT
    - Chafee – Subsidized Independent Living – Other

- **Subsidized IL** *{Obsolete FSFN Reporting Category as of December 31, 2013; however, it is still active to allow for past payment corrections, if needed.}*

***{Inactivated in FSFN as of 7/2018}***

Direct payments to young adults, ages 16 & 17, and/or direct payments made to a provider, as directed by the young adult, with the young adult being the benefactor for costs associated with Subsidized Independent Living Program (SIL) room and board, which include housing, food, utilities, and rental deposits.

**PLEASE NOTE:** The Subsidized Independent Living Program is no longer available for enrollment by youth in foster care effective January 1, 2014. A youth currently enrolled in this program will continue program participation until exiting foster care, entering Extended Foster Care, or otherwise becoming ineligible to continue in the program.

- **Eligibility** –
  - **Not Applicable**
    - OCA: SFSIL
    - Chafee – State Funded SIL

- **Transitional Other (Chafee)** *{Obsolete FSFN Reporting Category as of March 31, 2014; however, it is still active to allow for past payment corrections, if needed.}*



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### ***{Inactivated in FSFN as of 7/2018}***

Direct payments to young adults, ages 18, 19, & 20, and/or direct payments made to a provider, as directed by the young adult, with the young adult being the benefactor for costs of:

- Child Care
- Educationally related expense
- Employment Service Fees and clothing and supplies for job interviews
- Personal hygiene items
- Start-up costs, such as household items
- Tools for vocational purposes
- Transportation expenses

**PLEASE NOTE:** The Transitional Support Services, provided through the Independent Living Program, will no longer become available to young adults formerly in foster care, effective January 1, 2014. A young adult participating in this program on or before December 31, 2013, will continue receiving Transitional Support Services until March 31, 2014, unless he or she becomes ineligible to continue in the program prior to that date.

- [Eligibility](#) –

- **Not Applicable**

- OCA: CHTOT

- Chafee Road to Independence Program – Other – Transitional Support Services

- **[Transitional Other \(State\)](#)** *{Obsolete FSFN Reporting Category as of March 31, 2014; however, it is still active to allow for past payment corrections, if needed.}*

### ***{Inactivated in FSFN as of 7/2018}***

Direct payments to young adults, ages 21 & 22, and/or direct payments made to a provider, as directed by the young adult, with the young adult being the benefactor for costs of:

- Child Care
- Educationally related expense
- Employment Service Fees and clothing and supplies for job interviews
- Personal hygiene items
- Start-up costs, such as household items
- Tools for vocational purposes
- Transportation expenses

**PLEASE NOTE:** The Transitional Support Services, provided through the Independent Living Program, will no longer become available to young adults formerly in foster care, effective January 1, 2014. A young adult participating in this program on or before December 31, 2013, will continue receiving





Transitional Support Services until March 31, 2014, unless he or she becomes ineligible to continue in the program prior to that date.

- [Eligibility](#) –
  - **Not Applicable**
    - OCA: SFTOT
    - Chafee – State Funded Transitional – Other

- **[Transitional Room & Board \(State\)](#)** *{Obsolete FSFN Reporting Category as of March 31, 2014; however, it is still active to allow for past payment corrections, if needed.}*  
***{Inactivated in FSFN as of 7/2018}***

Direct payments to young adults, ages 18 up to 23, and/or direct payments made to a provider, as directed by the young adult, with the young adult being the benefactor for costs of room and board, which include housing, food, utilities, and rental deposits.

**PLEASE NOTE:** The Transitional Support Services, provided through the Independent Living Program will no longer become available to young adults formerly in foster care, effective January 1, 2014. A young adult participating in this program on or before December 31, 2013, will remain receiving Transitional Support Services until March 31, 2014, unless he or she becomes ineligible to continue in the program prior to that date.

- [Eligibility](#) –
  - **Not Applicable**
    - OCA: SFTRB
    - Chafee – State Funded Transitional – Room and Board

- **[Postsecondary Education Services & Support \(PESS\) – Chafee Eligible](#)**

TITLE: [PESS – CHAFEE](#)

Direct payments to the young adults, ages 18, 19, 20, 21, & 22 and/or direct payments made to the Community-Based Care Lead Agency, with the young adult being the benefactor for costs associated with room and board and educationally related expenses, such as tutoring, summer school, and/or supplies.

Payments made directly to the Community-Based Care Lead Agency are to secure housing and utilities, with the balance being paid directly to the young adult until such time the lead agency and the young adult determine that the young adult can successfully manage the full amount of the assistance.





### **Program Eligibility -**

A young adult, age 18 up to 23, **not** enrolled in Extended Foster Care, who:

- Was living in licensed care on his or her 18<sup>th</sup> birthday or is currently living in licensed care; or was at least 16 years of age and was adopted from foster care or placed with a court-approved dependency guardian after spending at least six (6) months in licensed care within the twelve (12) months immediately preceding such placement or adoption;
- Had spent at least six (6) months in licensed care before reaching his or her 18<sup>th</sup> birthday;
- Has earned a standard high school diploma or its equivalent pursuant to Sections 1003.428, 1003.429, 1003.43, 1003.435, or 1003.438, Florida Statutes;
- Has been admitted for enrollment as a full-time student or its equivalent in an eligible postsecondary educational institution, as provided in Section 1009.533, Florida Statutes.  
NOTE: For the purposes of this section, full-time means nine (9) credit hours or the vocational equivalent. A student may enroll part-time if he or she has a recognized disability or is faced with another challenge or circumstance that would prevent full-time attendance. A student needing to enroll part-time for any reason other than having a recognized disability must get approval from his or her academic advisor;
- Has reached 18 years of age but is not yet 23 years of age;
- Has applied, with assistance from the young adult's caregiver and the Community-Based Care Lead Agency, for any other grants and scholarships for which he or she may qualify;
- Has submitted a Free Application for Federal Student Aid, which is complete and error free; and
- Has signed an agreement to allow the Department and Community-Based Care Lead Agency access to school records.

The amount of the financial assistance for a young adult who does not remain in foster care and is attending a postsecondary school, as provided in Section 1009.533, Florida Statutes, is \$1,256.

A young adult is eligible to receive financial assistance during the months when enrolled in a postsecondary educational institution.

The amount of the financial assistance may be disregarded for purposes of determining the eligibility for, or the amount of, any other federal or federally support assistance.

**PLEASE NOTE:** An eligible young adult **cannot** receive a PESS payment from both the "ETV – PESS – Age 18-22" Reporting Category, the "PESS – Chafee – Age 18-22" Reporting Category, and the "PESS – Chafee" Reporting Category during the same state fiscal year 12-month period.

- [Eligibility](#) –
  - **Not Applicable**
  - OCA: CHPES





- Road to Independence Program – Postsecondary Education Services & Support (PESS) – Chafee Eligible

- **Postsecondary Education Services & Support (PESS) – Chafee Eligible**

TITLE: PESS – CHAFEE – AGE 18-20 *{Obsolete FSFN Reporting Category as of December 31, 2018; however, it is still active to allow for past payment corrections, if needed.}*

***{Inactivated in FSFN as of 10/2019}***

Direct payments to the young adults, ages 18, 19, & 20, and/or direct payments made to the Community-Based Care Lead Agency, with the young adult being the benefactor for costs associated with room and board and educationally related expenses, such as tutoring, summer school, and/or supplies.

Payments made directly to the Community-Based Care Lead Agency are to secure housing and utilities, with the balance being paid directly to the young adult until such time the lead agency and the young adult determine that the young adult can successfully manage the full amount of the assistance.

### ***Program Eligibility -***

A young adult, age 18 up to 23, **not** enrolled in Extended Foster Care, who:

- Was living in licensed care on his or her 18<sup>th</sup> birthday or is currently living in licensed care; or was at least 16 years of age and was adopted from foster care or placed with a court-approved dependency guardian after spending at least six (6) months in licensed care within the twelve (12) months immediately preceding such placement or adoption;
- Had spent at least six (6) months in licensed care before reaching his or her 18<sup>th</sup> birthday;
- Has earned a standard high school diploma or its equivalent pursuant to Sections 1003.428, 1003.429, 1003.43, 1003.435, or 1003.438, Florida Statutes;
- Has been admitted for enrollment as a full-time student or its equivalent in an eligible postsecondary educational institution, as provided in Section 1009.533, Florida Statutes.

NOTE: For the purposes of this section, full-time means nine (9) credit hours or the vocational equivalent. A student may enroll part-time if he or she has a recognized disability or is faced with another challenge or circumstance that would prevent full-time attendance. A student needing to enroll part-time for any reason other than having a recognized disability must get approval from his or her academic advisor;

- Has reached 18 years of age but is not yet 23 years of age;
- Has applied, with assistance from the young adult's caregiver and the Community-Based Care Lead Agency, for any other grants and scholarships for which he or she may qualify;





- Has submitted a Free Application for Federal Student Aid, which is complete and error free; and
- Has signed an agreement to allow the Department and Community-Based Care Lead Agency access to school records.

The amount of the financial assistance for a young adult who does not remain in foster care and is attending a postsecondary school, as provided in Section 1009.533, Florida Statutes, is \$1,256.

A young adult is eligible to receive financial assistance during the months when enrolled in a postsecondary educational institution.

The amount of the financial assistance may be disregarded for purposes of determining the eligibility for, or the amount of, any other federal or federally support assistance.

**PLEASE NOTE:** An eligible young adult **cannot** receive a PESS payment from both the “ETV – PESS – Age 18-22” Reporting Category and the “PESS – Chafee – Age 18-20” Reporting Category during the same state fiscal year 12-month period.

- [Eligibility](#) –
  - **Not Applicable**
    - OCA: CHPES
    - Road to Independence Program – Postsecondary Education Services & Support (PESS) – Chafee Eligible

- **[Postsecondary Education Services & Support \(PESS\) – State Funded](#)**

TITLE: [PESS – STATE FUNDED – AGE 21& 22](#) *{**Obsolete** FSFN Reporting Category as of July 1, 2018; however, it is still active to allow for past payment corrections, if needed.}*

***{Inactivated in FSFN as of 10/2019}***

Direct payments to the young adults, ages 21 & 22, and/or direct payments made to the Community-Based Care Lead Agency, with the young adult being the benefactor for costs associated with room and board and educationally related expenses, such as tutoring, summer school, and/or supplies.

Payments made directly to the Community-Based Care Lead Agency are to secure housing and utilities, with the balance being paid directly to the young adult until such time the lead agency and the young adult determine that the young adult can successfully manage the full amount of the assistance.

**Please Note:** For the remainder of this state fiscal year, this Reporting Category may also be used for those young adults, ages 18, 19, and 20, who were currently in the former Independent Living





Program's RTI, received the Chafee Educational & Training Voucher federal funds during July 1, 2013 through December 31, 2013 **and** has met the \$6,250 maximum amount. **This may only be done through the remainder of this state fiscal year and ends with the "Service Ending Date" of June 30, 2014.**

### **Program Eligibility -**

A young adult, age 18 up to 23, **not** enrolled in Extended Foster Care, who:

- Was living in licensed care on his or her 18<sup>th</sup> birthday or is currently living in licensed care; or was at least 16 years of age and was adopted from foster care or placed with a court-approved dependency guardian after spending at least six (6) months in licensed care within the twelve (12) months immediately preceding such placement or adoption;
- Had spent at least six (6) months in licensed care before reaching his or her 18<sup>th</sup> birthday;
- Has earned a standard high school diploma or its equivalent pursuant to Sections 1003.428, 1003.429, 1003.43, 1003.435, or 1003.438, Florida Statutes;
- Has been admitted for enrollment as a full-time student or its equivalent in an eligible postsecondary educational institution, as provided in Section 1009.533, Florida Statutes.  
NOTE: For the purposes of this section, full-time means nine (9) credit hours or the vocational equivalent. A student may enroll part-time if he or she has a recognized disability or is faced with another challenge or circumstance that would prevent full-time attendance. A student needing to enroll part-time for any reason other than having a recognized disability must get approval from his or her academic advisor;
- Has reached 18 years of age but is not yet 23 years of age;
- Has applied, with assistance from the young adult's caregiver and the Community-Based Care Lead Agency, for any other grants and scholarships for which he or she may qualify;
- Has submitted a Free Application for Federal Student Aid, which is complete and error free; and
- Has signed an agreement to allow the Department and Community Based Care Lead Agency access to school records.

The amount of the financial assistance for a young adult who does not remain in foster care and is attending a postsecondary school, as provided in Section 1009.533, Florida Statutes, is \$1,256.

A young adult is eligible to receive financial assistance during the months when enrolled in a postsecondary educational institution.

The amount of the financial assistance may be disregarded for purposes of determining the eligibility for, or the amount of, any other federal or federally support assistance.

- [Eligibility](#) –
  - **Not Applicable**





- OCA: SFPES
  - Road to Independence Program – Postsecondary Education Services & Support (PESS) – State Funded

**Funding Update:** Effective July 1, 2018, Chafee federal funds can now be used for an eligible young adult up until his/her 23<sup>rd</sup> birthday; therefore, payments processed with Payment Service Dates of 7/2/2018 or later will be automatically coded in FSFN to:

- OCA CHPES
  - Road to Independence Program – Postsecondary Education Services & Support (PESS) – Chafee Eligible

- **Prevention services – Non-Dependent Child**

TITLE: PREVENTION SERVICES – NON-DEPENDENT CHILD  
*{Inactivated in FSFN as of 8/2019}*

Direct payments for services provided to clients where there is an active child protective investigation or where the child(ren) was/were involved in a child protective investigation and were determined to be safe. Such services are provided to children and their families to prevent or mitigate the possibility of a child being abused, neglected, or abandoned.

In addition, this Reporting Category is used for direct payments for services provided to children where verified findings of maltreatment have occurred in the past, in an effort to prevent any maltreatment from occurring again.

These service costs may include:

- Assessment and Evaluation
- Child Care
- Counseling
- Home Maintenance
- Housekeeping
- Information and Referral
- Legal Services
- Respite
- Temporary Housing
- Transportation

Each direct payment made shall be associated with the child as the benefactor of such service.







In-Home non-dependency clients are those families and households in which the child is not under the State's and/or court ordered supervision.

- [Eligibility](#) –
  - **Not Applicable**
    - OCA: PVSCS
    - Prevention Services – Non-Dependent Child
- **[Safe Harbor – Group Home or Other](#)** *{Obsolete FSFN Reporting Category as of June 30, 2014; however, it is still active to allow for past payment corrections, if needed.}*  
***{Inactivated in FSFN as of 8/2019}***

Title: Safe Harbor – Group Home or Other

Direct payments made to licensed providers for intensive service beds in selected communities (Ft. Lauderdale, Miami, Orlando, and Tampa) for child victims of commercial sexual exploitation who are in the foster care system. These children are in need of placements and services established by the Florida Safe Harbor Act of 2012.

Children who are identified as victims of commercial sexual exploitation will have access to intensive supports, including mental health and substance abuse services.

Each direct payment made shall be associated with the child as the benefactor of such placement and/or service.

- [Eligibility](#) –
  - **Not Applicable**
    - OCA: FCEXV
    - Foster Care – Children Exploitation Victims
- **[Safety Management Services](#)** *{Effective July 1, 2016}*

TITLE: [SAFETY MANAGEMENT SERVICES](#)

Direct payments made for the non-recurring cost of implementing additional Safety Management Services by Community Based Care Agencies in accordance with their approved Safety Management Plan.

Safety Management Services are defined as actions, activities, tasks, or imposed situations that may be formal or informal and are provided by professionals and non-professionals for managing or controlling



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danger threats and documented in a safety plan. Safety services must be capable of having an immediate effect, must be immediately available, must always be accessible, and must be sufficient to control the danger at the times that it is manifesting.

Safety services appropriate for claiming under this cost pool include those services provided under the Safety Categories of Behavior Management (Supervision and Monitoring, Stress Reduction, Behavior Modification); Crisis Management; Social Connection (Friendly Visiting, Basic Parenting Assistance, Supervision Monitoring as a Social Connection, Social Networking); Resource Support, and Separation. Each direct payment made shall be associated with the child being placed as the benefactor of such service.

- [Eligibility](#) –
  - **Not Applicable**
    - OCA: SAFMS
    - Safety Management Services

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## SECTION 5 – SERVICE CATEGORY DESCRIPTIONS

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### Section 5.1- For “Service” Service Types:

Service Type Specifics	
<input checked="" type="radio"/> Service	<input type="radio"/> Placement

- **Adoption**
  - Services and activities designed to encourage placement out of the foster care system while focusing on the best interests of children.
- **Assessment & Evaluation**
  - Activities performed to determine the state or condition of the change required to bring about a positive outcome for the caregiver needed to achieve a fundamental change in functioning and behavior associated with the reason the child is unsafe.
- **Child Activity**
  - Services utilized to ensure certain desired conditions in the life of the child are present and his/her needs are met in relation to development.
- **Child Care**
  - Services provided to a child or children in a setting that meets applicable standards of state and local law, in a center or home, for a portion of a 24-hour day.
- **Client Education/Therapy**
  - Services utilized to ensure certain desired conditions in the life of the child are present and his/her needs are met in relation to development. For example, educational or therapeutic needs to bring about a positive resolution for the child.
- **Clothing**





- Clothing provided for a child, which includes, but is not limited to the initial and annual clothing required for children coming into out-of-home care, as well as a monthly diaper allowance provided to foster parents.
- **Counseling/Therapy**
  - Social services provided to a caregiver that apply the therapeutic processes to personal, family, situational, or occupational problems to bring about a positive resolution of the problem, improved individual, family functioning, or circumstances.
- **Food**
- **Guardianship**
  - Assistance to the children and their relatives to strengthens permanency for those children discharged to permanent guardianship.  
**Note:** Only used when a signed Guardianship Assistance Agreement has begun for and eligible GAP child.
- **Home Maintenance**
  - In-home activities provided to individuals or families to assist with house-hold or personal care that improve or maintain family well-being. This includes homemaker, chore, home maintenance, and household management services. Also included are activities designed to assist individuals or families to locate, obtain, or retain suitable housing on a permanent or temporary basis.
- **Independent Living**
  - Services and activities designed to support children and young adults, ages 13 – 22, a successful transition to adulthood which include, but are not limited to, help with education, employment, financial management, housing, emotional support and assured connections to caring adults.
- **Legal Services/Fees**
  - Services provided by a lawyer, or other person(s) under the supervision of a lawyer, to assist individuals in seeking or obtaining legal help in civil matters such as housing, divorce, child support, guardianship, paternity and legal separation.
- **Medical/Dental**
- **Other *{Obsolete as of 10/1/2019 – DO NOT USE}***
  - Additional services that will ensure the well-being of children. These services must fall outside of the normal scope of services identified in the current service array.





**Note:** This category should be used sparingly and a description of the circumstances leading to its usage should be available.

- **Parent Education/Training**

- Services providing structured instruction and support as caregivers/parents implement newly learned skills. This involves a wide range of parenting activities and functions such as nurturing, age-appropriate expectations, adequate supervision, acceptable discipline, behavior management, communication, and anger control.

- **Post Adoption Services** *{Service Types using this Service Category can only be created by the Office of Child Welfare.}*

- **Respite Care**

- Services provided on an emergency or planned basis, designed to be short-term relief to families caring for children by providing substitute care for the child.

- **Supervised Visitation**

- Services that provide supervised visitation between a child and his/her family to ensure safe contact between the parent and child in a neutral setting.

- **Transportation**

- Assistance that will enable a parent or custodian or a child attend counseling, parenting classes, court, local department of social service appointments, visitations with a child, medical appointment, or other pre-approved appointments (e.g., gas cards, bus tokens, and minor vehicle repairs).

- **Visitation**

- Services or activities that maintain family contact and regular visitation for a child, removed from his/her parent or guardian, that are in the best interests of the child. Visitation is an interactive face-to-face contact between a child and his/her parents, siblings, or other family members. It is separate from counseling, therapy, assessments, case reviews, family meetings, or court hearings.

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## Section 5.2- For “**Placement**” Service Types:

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Service Type Specifics	
<input type="radio"/> Service	<input checked="" type="radio"/> Placement





- **Adoption**

- Services and activities designed to encourage placement out of the foster care system while focusing on the best interests of children.  
Used when a signed Adoption Assistance Agreement has begun for child still in an open out-of-home Placement.  
**Note:** This Service Category is also used for the Post Adoption Case's Non-Placement Service created for the ongoing adoption subsidy where a 'Service' Service Type is used.

- **Correctional Placement**

- Placement of child in a detention facility. Detention facility in the context of the definition of child care institution in section 472 (c)(2) of the [Social Security] Act means a physically restricting facility for the care of children who require secure custody pending court adjudication, court disposition, execution of a court order or after commitment.

- **Foster Home**

- Placement of child, who has been removed from his/her parent or guardian, with a licensed foster family home which must be the home of an individual or family.

- **Hospitalization – Medical**

- Placement of child, who has been removed from his/her parent or guardian, in a hospital for medical health reasons.

- **Hospitalization – Mental**

- Placement of child, who has been removed from his/her parent or guardian, in a hospital for mental health reasons.

- **Independent Living**

- Placement of a young adult actively participating in the Extended Foster Care Program in an out-of-home placement setting described, agreed upon, and approved in a supervised living agreement and shared living plan document.

- **Licensed Care – Other**

- Placement of child, who has been removed from his/her parent or guardian, in a **state-owned** residential child facility that accommodates more than twenty-five (25) children.

- **Missing Child**



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- Placement of child when a child under the care of the Department goes missing.
  
- **Non-Relative**
  - Placement of child, who has been removed from his/her parent or guardian, with a family friend.  
**Note:** This Service Category **would not** be used for Service Types setup for non-relatives who have become licensed.
  
- **Relative**
  - Placement of child, who has been removed from his/her parent or guardian, with a relative.  
**Note:** This Service Category **would not** be used for Service Types setup for relatives who have become licensed.
  
- **Residential**
  - Placement of child, who has been removed from his/her parent or guardian, in a residential child facility, licensed by the state. These facilities are run either by house parents, who live with the children, or by shift staff, who transfer in and out during every 24-hours.
  
- **Residential Treatment Center**
  - Placement of child, who has been removed from his/her parent or guardian, in a residential child facility, licensed by the state, where treatment services are being provided.

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## SECTION 6 - STATEWIDE REPORTING GROUP DESCRIPTIONS

Statewide Reporting:

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### 6.1 - For “Service” Service Types:

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Service Type Specifics  
 Service  Placement

- **Adoption Services\***
  - ✧ Activities to assist with bringing about the adoption of a child.
- **Case Management Services\***
  - ✧ Activities for the arrangement, coordination, and monitoring of services to meet the needs of children and their families.
- **Counseling Services\***
  - ✧ Activities that apply the therapeutic processes to personal, family, situational, or occupational problems to bring about a positive resolution of the problem, improved individual, family functioning, or circumstances.
- **Daycare Services – Child\***
  - ✧ Activities provided to a child or children in a setting that meets applicable standards of state and local law, in a center or home, for a portion of a 24-hour day.
- **Educational and Training Services\***
  - ✧ Services provided to improve knowledge or capacity of a given skill set, in a particular subject matter, or in personal or human development. Services may include instruction or training in, but are not limited to, such issues as consumer education, health education, community protection and safety education, literacy education, English as a second language, and General Educational development (G.E.D.). Component services or activities may include screening, assessment, and testing; individual or group instruction; tutoring; provision of books, supplies and instructional material; counseling; transportation; and referral to community resources.
- **Employment Services\***
  - ✧ Activities provided to assist individuals in securing employment or the acquiring of skills that promote opportunities for employment.







- **Family Planning Services**
  - ◇ Educational, comprehensive medical, or social activities which enable individuals, including minors, to determine freely the number and spacing of their children and to select the means by which this may be achieved.
  
- **Family Preservation Services\***
  - ◇ Activities designed to help families alleviate crises that might lead to out-of-home placement of children, maintain the safety of children in their own homes, support families to reunify or adopt, and assist families to obtain services and other supports in a culturally sensitive manner.
  
- **Family Support Services\***
  - ◇ Community-based services that assist and support parents in their role as caregivers. These services are designed to improve parental competency and healthy child development by helping parents enhance their strengths and resolve problems that may lead to child maltreatment, developmental delays, and family disruption.
  
- **Foster Care Services\***
  - ◇ Services provided once a child has been placed away from his/her parents or guardians and for whom the state agency has placement and care responsibility.
  
- **Health-Related and Home Health Services\***
  - ◇ Activities provided to attain and maintain a favorable condition of health.
  
- **Home-Based Services\***
  - ◇ In-home activities provided to individuals or families to assist with house-hold or personal care that improve or maintain family well-being. This includes homemaker, chore, home maintenance, and household management services.
  
- **Housing Services\***
  - ◇ Activities designed to assist individuals or families to locate, obtain, or retain suitable housing.
  
- **Independent Living and Transitional Living Services\***
  - ◇ Activities designed to help older youth in foster care or homeless youth make the transition to independent living.





- **Information and Referral Services\***
  - ◇ Resources or activities that provide facts about services that are available from public and private providers. The facts are provided after an assessment (not a clinical diagnosis or evaluation) of client needs.
  
- **Legal Services\***
  - ◇ Activities provided by a lawyer, or other person(s) under the supervision of a lawyer, to assist individuals in seeking or obtaining legal help in civil matters such as housing, divorce, child support, guardianship, paternity and legal separation.
  
- **Mental Health Services\***
  - ◇ Activities that aim to overcome issues involving emotional disturbance or maladaptive behavior adversely affecting socialization, learning, or development. Usually provided by public or private mental health agencies and includes both residential and nonresidential activities.
  
- **Other Services**
  - ◇ Additional services that will ensure the well-being of children. These services must fall outside of the normal scope of services identified in the current service array. **Note:** This category should be used sparingly and a description of the circumstances leading to its usage should be available.
  
- **Pregnancy/Parenting Services for Young Parents**
  - ◇ Educational and social services to support pregnant or parenting teens customized to the parent's developmental level, target health care and child development needs.
  
- **Respite Care Services**
  - ◇ Services provided on an emergency or planned basis, designed to be short-term relief to families caring for children by providing substitute care for the child.
  
- **Special Services – Disabled**
  - ◇ Special services provided to disabled children and young adults with special needs.
  
- **Special Services – Juvenile Delinquent**
  - ◇ Special services provided to children in juvenile delinquency programs such as, special education, social, psychological, and vocational services.
  
- **Substance Abuse Services\***
  - ◇ Activities designed to deter, reduce, or eliminate substance abuse or chemical dependency.



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- **Transportation Services**

- ✧ Assistance that will enable a parent or custodian or a child attend counseling, parenting classes, court, local department of social service appointments, visitations with a child, medical appointment, or other pre-approved appointments (e.g., gas cards, bus tokens, and minor vehicle repairs).

\*National Child Abuse and Neglect Data System (NCANDS) defined.

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### 6.2 - For “Placement” Service Types:

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Service Type Specifics

Service       Placement

- **Adoption Placement**

- ✧ Placement of child, whose parent or guardian’s parental rights have been terminated, has been determined by the State to be a ‘child with special needs’ per, and the case plan goal for the child is adoption, in a specific pre-adoptive home.

- **Approved Non-Relative Caregiver**

- ✧ Placement of child, who has been removed from his/her parent or guardian, with a family friend.

- **Approved Relative Caregiver**

- ✧ Placement of child, who has been removed from his/her parent or guardian, with a relative.

- **Foster Home**

- ✧ Placement of child, who has been removed from his/her parent or guardian, with a licensed foster family home which must be the home of an individual or family.

- **Other**

- ✧ 24-hour care of children provided in hospitals, detention facilities, boarding schools, or recreational camps, as well as living arrangements made through Supervised Living Arrangements (SLA) for young adult participating in the Extended Foster Care Program.

- **Residential Group Care**

- ✧ 24-hour group care of children provided by paid staff unrelated to the children.



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- **Runaway/Absconded/Abducted**

- ✧ Placement of child when a child under the care of the Department either runs away or is abducted.

- **Shelter Facility**

- ✧ Placement of child when first being removed from his/her parent or guardian, until a more stable placement can be obtained.

DO NOT USE *(These Statewide Reporting Groups are considered to be obsolete.):*

- **Shelter Home**
- **Subsidized Independent Living**

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## SECTION 7 - NATIONAL YOUTH IN TRANSITION DATABASE (NYTD)

{Public Law 106–169 established the John H. Chafee Foster Care Independence Program (CFCIP), which provides states with flexible funding to assist youth with transitioning from foster care to self-sufficiency. The law required a data collection system to track the independent living services states provide to youth and outcome measures to assess states’ performance in operating their independent living programs. The national Youth in Transition database (NYTD) requires states engage in two data collection activities: (1) to collect information on each youth who receives independent living services paid for or provided by the state agency that administers the CFCIP; and (2) to collect demographic and outcome information on certain youth in foster care whom the state will follow over time to collect additional outcome information. States begin collecting data for NYTD on October 1, 2010 and report data to ACF semiannually.}

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### NYTD Reporting Group Descriptions

NYTD Reporting:

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#### **Services & Supports (Paid or Unpaid):**

- **Independent Living Needs Assessment**
  - ✧ Report whether the youth received an independent living needs assessment, which is a systematic procedure to identify a youth’s basic skills, emotional social capabilities, and strengths and needs to match the youth with appropriate independent living skills.
  
- **Academic Support**
  - ✧ Report whether a youth received academic services designed to help a youth complete high school or obtain a General Equivalency Degree (GED).
  
- **Post-Secondary Educational Support**
  - ✧ Report whether the youth received support designed to help the youth enter or complete college. For example, test preparation, college counseling, assistance with applying for college and securing financial aid and tutoring while in college.
  
- **Career Preparation**
  - ✧ Report whether the youth received services that develop a youth’s ability to find, apply for, and retain appropriate employment.
  
- **Employment Programs or Vocational Training**
  - ✧ Report whether a youth received programs and training designed to build a youth’s skills for a specific trade, vocation or career through classes or on-site training.
  
- **Budget and Financial Management**





- ◇ Report whether the youth receives training and other practical assistance related to budget and financial independent living skills.
- **Housing Education and Home Management Training**
  - ◇ Report whether a youth receives instruction or support services regarding housing responsibilities and home management skills.
- **Health Education and Risk Prevention**
  - ◇ Report whether a youth received services related to health-related educational topics, but not the receipt of direct health services.
- **Family Support and Healthy Management Education**
  - ◇ Report whether a youth receives education on maintaining healthy families, including parenting and childcare skills, spousal communication, family violence prevention and responsible fatherhood.
- **Mentoring**
  - ◇ Report whether a youth receives mentoring, which is defined as programs or services in which a youth meets regularly with a screened and trained adult on a one-on-one basis. Please note: This is only to collect data on mentoring as a service that is provided by the State agency.
- **Supervised Independent Living**
  - ◇ Report whether a youth was served via a supervised independent living arrangement under the supervision of an agency, but without 24-hour a day supervision.

### **Financial Assistance:**

- **Room and Board Financial Assistance**
  - ◇ Report whether the youth is receiving room and board payments and other financial assistance such as rent deposits and utilities.
- **Educational Financial Assistance**
  - ◇ Report whether is receiving educational financial assistance for school books and materials, tuition assistance, examination and application fees, and educational vouchers for college tuition or vocational education.
- **Other Financial Assistance**
  - ◇ Report whether the youth is receiving any other type of financial assistance from the State agency to assist the youth to live independently.



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**SECTION 8 – NYTD REPORTING CATEGORY CROSSWALK**

REPORTING CATEGORY	NYTD REPORTING GROUP
Adoption	Not Applicable
Adoption Support Svcs – Client Specific Svc	Not Applicable
Aftercare Other (Chafee)	Other Financial Assistance
Aftercare Other (State)	Other Financial Assistance
Aftercare Room and Board (State)	Room and Board Financial Assistance
Child Placing Agency – FH, GH, or Other	Not Applicable
Children’s Mental Hlth Svcs – Case Plan	Not Applicable <u>or</u> Any of the “Services & Supports”
DCF/Orange County – Reg Residential GC	Not Applicable <u>or</u> Any of the “Services & Supports”
ETV Full Time	Educational Financial Assistance
Extended Adoption	Not Applicable
Extended Foster Care	Supervised Independent Living <u>or</u> Any of the “Services & Supports”
Extended Foster Care – Age 21	Supervised Independent Living <u>or</u> Any of the “Services & Supports”
EFC IV-E Eligible (Transition)	Supervised Independent Living <u>or</u> Any of the “Services & Supports”
EFC Non IV-E Eligible (Transition)	Supervised Independent Living <u>or</u> Any of the “Services & Supports”
EFC Allowance – Chafee – Age 18-20	Other Financial Assistance
EFC Allowance – SF – Age 21	Other Financial Assistance
EFC Foster Home – PESS – Room & Board	Room and Board Financial Assistance
EFC Foster Home – Room & Board	Room and Board Financial Assistance
EFC Group Home – PESS – Room & Board	Room and Board Financial Assistance
REPORTING CATEGORY	NYTD REPORTING GROUP
EFC Group Home – Room & Board	Room and Board Financial Assistance
EFC – PESS – Other Expenses	Educational Financial Assistance
EFC – Other Expenses	Other Financial Assistance





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EFC OSLA – PESS – Room & Board	Room and Board Financial Assistance
EFC OSLA – Room & Board	Supervised Independent Living
ETV – Aftercare – Age 18-22	Educational Financial Assistance
ETV – PESS – Age 18-22	Educational Financial Assistance
Foster Home	Not Applicable <u>or</u> Any of the “Services & Supports”
Foster Home – 10% Supplemental	Not Applicable
Group Home	Not Applicable <u>or</u> Any of the “Services & Supports”
Other Client Svcs – Adoption	Not Applicable <u>or</u> Any of the “Services & Supports”
Other Client Svcs – In-Home	Not Applicable <u>or</u> Any of the “Services & Supports”
Other Client Svcs – Out-of-Home	Not Applicable <u>or</u> Any of the “Services & Supports”
Other Licensed Care	Not Applicable <u>or</u> Any of the “Services & Supports”
RTI Scholarship	Educational Financial Assistance
Safe Foster Home	Not Applicable <u>or</u> Any of the “Services & Supports”
Safe House	Not Applicable <u>or</u> Any of the “Services & Supports”
Scholarship No ETV	Educational Financial Assistance
Scholarship Post ETV	Educational Financial Assistance
SIL Other	Supervised Independent Living
Subsidized IL	Supervised Independent Living
Transitional Other (Chafee)	Other Financial Assistance
PESS – Chafee – Age 18-20	Educational Financial Assistance
PESS – State Funded – Age 21 & 22	Educational Financial Assistance





## SECTION 9 - LICENSE TYPES

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### 9.1 - Levels of Licensure for Foster Homes

Level Level I – Child-specific Foster Home: Licensure requirements – The caregiver must meet all Level II licensing requirements; however, requirements not directly related to safety may be waived.

Level Level II – Non-child-specific Foster Home: Licensure requirements – The caregiver must meet all licensing requirements pursuant to s. 409.175, F.S., and corresponding rule by the department.

Level Level III – Safe Foster Home for Victims of Human Trafficking: Licensure requirements – The caregiver must meet all Level II licensing requirements and all certification requirements pursuant to s. 409.1678, F.S.

Level Level IV – Therapeutic Foster Home: Licensure requirements – The caregiver must meet all Level II licensing requirements and all certification requirements established in rule by the Agency for Health Care Administration (AHCA).

Level Level V – Medical Foster Home: Licensure requirements – The caregiver must meet all Level II licensing requirements and all certification requirements established in rule by AHCA.

Child Caring Agency (CCA) – Should only be used for ‘Placement’ Service Types which use the Reporting Category ‘Specified Setting Child Caring Agency’, ‘Group Home’, or ‘Safe House’. **Note:** See 65C-46.001, Florida Administrative Code for the definitions of the various CCA subtypes.

Child Placing Agency (CPA) – Should only be used for ‘Service’ Service Types which use the Reporting Category ‘Child Placing Agency – FH, GH, or Other’.

Non-DCF License – should only be used for Service Types intended for foster homes or facilities licensed by AHCA, APD, SAMH, or a state other than Florida.

No Existing License Type – Should be used for Relative and Non-Relative ‘Placement’ Service Types; for all ‘Service’ Service Types where the cost is an allowable Title IV-E Foster Care Maintenance Payment in addition to the current Placement cost for the child; for all ‘Service’ Types where the cost is not an allowable Title IV-E Foster Care Maintenance Payment, such as the social services being provided to the child; and for all Extended Foster Care Placements and Services.

**Note:** If the Service Type indicates one of the above licensure level in the ‘License Type Rqd’ data field, then the same licensure level must be active for the Provider on the Provider Management page



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in the “Licensed Services” section for the Fiscal Agency. If not, the Service Type will not be an option for the Fiscal Agency to select when creating a Placement or Service.

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## SECTION 10 - LIVING ARRANGEMENT GUIDE FOR YOUNG ADULTS 18+

### FSFN Living Arrangements Options for Young Adults

Living Arrangement options for all young adults who not participating in the Extended Foster Care (EFC) Program unless the young adult remains eligible for EFC at age 21, then a Living Arrangement would be entered in FSFN for the eligible EFC young adult.

- Assisted Living Facility (Age 18+)
- County Detention Facility (Age 18+)
- DJJ Facility (Age 18+)
- Dorm (Age 18+)
- Homeless (Age 18+)
- Individual Renting Housing (18+)
- Military (Age 18+)
- Own Housing (Age 18+)
- Residential Treatment Facility (18+)
- Shared Renting Housing (18+)
- State Correctional Facility (Age 18+)
- Transitional Living Program (Age 18+)

### Crosswalk of Over 18 Programs to OCA

PROGRAM	SERVICE	Living Arrangement	OCA(s)
Extended Foster Care*		Foster Home	<a href="#">EFCFH</a> , <a href="#">EFCOE</a>
Extended Foster Care*		Group Home	<a href="#">EFCGH</a> , <a href="#">EFCOE</a>
Extended Foster Care*		Other Supervised Living Arrangement	<a href="#">EFCSL</a> , <a href="#">EFCOE</a>
Extended Foster Care*	Allowance		<a href="#">KRA00</a> or <a href="#">KRA10</a>
Extended Foster Care*	Dual Enrolled w/ PESS	Multiple	<a href="#">EFPEs</a> , <a href="#">EGPEs</a> , <a href="#">EOPES</a> , <a href="#">EPESO</a>
Road-to-Independence	Postsecondary Education Services & Supports (PESS)		<a href="#">CHPES</a> , <a href="#">SFPES</a> , <a href="#">ETVPS</a>
Road-to-Independence	Aftercare Services		<a href="#">CHOAT</a> , <a href="#">SFOAT</a> , <a href="#">SFSRA</a> , <a href="#">ETVAF</a>
	Chafee ETV Only		<a href="#">ETVAP</a>

\*Crosswalk of OCAs for the Extended Foster Care Program as it was prior to January 1, 2019.





## SECTION 1 1- FSFN CODING FOR POSTSECONDARY SERVICES & SUPPORTS (PESS) PAYMENTS

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### Example of Service Type Setups for PESS Payments

There are two (2) options provided below that can be chosen from to ensure that the PESS payments:

1. Only use the General Chafee federal fund source to those clients receiving a PESS payment who are 18, 19, or 20. *{OCA End Date cannot be past the client’s 21<sup>st</sup> birthday.}*
2. End appropriately when the client turns 21, if currently being coded to the “PESS – Chafee – Age 18-20” Reporting Category, is ended either the month before the client turns 21 **or** is ended on the client’s 21<sup>st</sup> date of birth. *{This does not apply if the client is coded to the “ETV – PESS – Age 18-22” Reporting Category.}*
3. Are ended appropriately at month end of the client’s 23<sup>rd</sup> birth month. *{This final payment is not prorated.}*

Image 1

The screenshot shows the Florida Safe Families Network software interface. The top navigation bar includes 'Hand Book', 'Print', 'Audit', 'Spell Check', and 'Help'. The main window is titled 'Service Information' and contains the following fields:

- Fiscal Agency: [Dropdown]
- Service Category: Independent Living [Dropdown]
- Service Code: 1825 [Text]
- Short Desc: PESS Chaf 18-20 [Dropdown]
- Med Desc: PESS Chafee 18-20 [Dropdown]
- Long Desc: PESS Chafee 18-20 [Dropdown]
- Effective Date: 01/2014 [Text]
- Inactive Date: [Text]
- Date Last Paid: 03/21/2017 [Text]

The 'Service Type Specifics' section includes:

- Service Type:  Service,  Placement
- Override Parent Agency rule:
- Service Batch: [Dropdown]
- Age From: 18, Age To: 20
- Next Service Type: PESS State Funded 21-22 [Dropdown]
- Eligibility: Not Applicable [Dropdown]
- License Type Required: No Existing License Type [Dropdown]
- Payments Allowed:
- Ongoing Service/Placement:
- Amount Auto Calculated:
- Service Spans Multiple Days:
- Non-System-Disbursed Payment:
- Episode Driven:
- Unit Type:
- Fixed Price:
- Full Month:
- Advance:
- Negative Payment Allowed:
- Reporting Category: PESS – Chafee – Age 18-20 [Dropdown]
- Multiple Allowed:
- Statewide Reporting: Independent and Transitional Living Services [Dropdown]
- NYTD Reporting: Education Financial Assistance [Dropdown]
- Spending Limit: N/A [Text]
- Period: [Dropdown]
- Limit Amount: [Text]
- Accepts Override:
- Approval: [Dropdown]
- Rate by Service:  Rate by Provider:
- Rate by Child Allowed:

The 'Service Rates' table is as follows:

Select	Effective Date	Last Updated	Rate Period	Rate	Action
<input type="checkbox"/>	01/2014	01/07/2014	Monthly	\$1,255.00	

The 'Multiple Rate Categories' table is currently empty.

Buttons at the bottom include 'Insert', 'Save', and 'Close'.



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Image 2

The screenshot shows the Florida Safe Families Network software interface. It is divided into several sections:

- Service Information:** Includes fields for Fiscal Agency, Service Category (Independent Living), Service Code (1826), Short Desc (PESS S F 21-22), Med Desc (PESS State Funded 21-22), Long Desc (PESS State Funded 21-22), Effective Date (01/2014), Inactive Date, and Date Last Paid (03/21/2017).
- Service Type Specifics:** Contains checkboxes for Service (selected), Placement, Override Parent Agency rule, Payments Allowed, Ongoing Service/Placement, Amount Auto Calculated, Service Spans Multiple Days, Non-System-Disbursed Payment, Episode Driven, Unit Type, Fixed Price, Full Month, Advance, and Negative Payment Allowed. It also includes Reporting Category (PESS - State Funded - Age 21 & 22), Multiple Allowed, Statewide Reporting (Independent and Transitional Living Services), NYTD Reporting (Education Financial Assistance), Spending Limit (N/A), Period, Limit Amount, Accepts Override, Approval, Rate by Service (selected), Rate by Provider, and Rate by Child Allowed.
- Service Rates:** A table with columns: Select, Effective Date, Last Updated, Rate Period, Rate, and Action. It shows one entry for 01/2014 with a rate of \$1,255.00.
- Multiple Rate Categories:** A table with columns: Reporting Category, Rate, and Action. It is currently empty.

Buttons for 'Insert', 'Save', and 'Close' are visible at the bottom of the interface.

Image 3

DOB: 2/15/1996

02/01/2017	02/28/2017	\$400.00	CHPES	1000054	53	Y	01/25/2017
02/01/2017	02/28/2017	\$856.00	CHPES	1000054	53	Y	01/25/2017
02/15/2017	02/28/2017	\$-200.00	CHPES	1000054	53	Y	02/24/2017
02/15/2017	02/28/2017	\$-428.00	CHPES	1000054	53	Y	02/24/2017
02/15/2017	02/28/2017	\$200.00	SFPES	1000054	53	Y	02/24/2017
02/15/2017	02/28/2017	\$428.00	SFPES	1000054	53	Y	02/24/2017



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Image 4

The screenshot displays the Florida Safe Families Network software interface. At the top, there is a navigation bar with options: Hand Book, Print, Audit, Spell Check, and Help. The main content area is divided into several sections:

- Service Information:** Includes fields for Fiscal Agency, Service Category (Independent Living), Service Code (101930), Short Desc (IL Post ETV Res), Med Desc (IL Scholar Post ETV (Res)), Long Desc (IL Scholarship - Post ETV (Res)), Effective Date (01/2000), Inactive Date, and Date Last Paid (03/21/2017).
- Service Type Specifics:** Contains checkboxes for Service (selected), Placement, Payments Allowed, Ongoing Service/Placement, Amount Auto Calculated, Service Spans Multiple Days, Non-System-Disbursed Payment, Episode Driven, Unit Type, Fixed Price, Full Month, Advance, and Negative Payment Allowed. It also includes dropdowns for Reporting Category (Scholarship Post ETV), Statewide Reporting (Independent and Transitional Living Services), and NYTD Reporting (Education Financial Assistance).
- Service Rates:** A table with columns: Select, Effective Date, Last Updated, Rate Period, Rate, and Action. It is currently empty.
- Multiple Rate Categories:** A table with columns: Reporting Category, Rate, and Action. It is also empty.

Buttons for 'Insert', 'Save', and 'Close' are visible at the bottom of the interface.

In Image 4, instead of Rate by Provider, set up as Rate by Service and establish Service Rate at \$1,256 Monthly.

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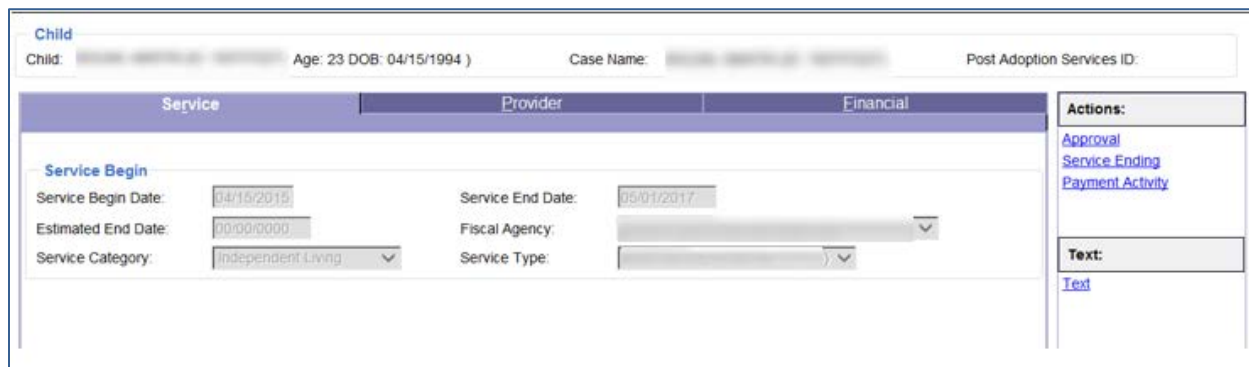
# Florida Safe Families Network (FSFN)

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### Option 1

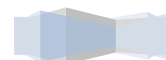
Set up Service Types like the two provided here (Images 1 & 2). When the young adult gets to the final month (23<sup>rd</sup> birthday) of his/her PESS payments, end date the non-“Full Month” State Funded PESS Service Type (Image 2) and begin and end (future End Date) the “Full Month” State Funded PESS Service Type (Image 4).



The screenshot shows a web-based form for setting up a service. At the top, it displays 'Child' information: 'Child: [redacted] Age: 23 DOB: 04/15/1994', 'Case Name: [redacted]', and 'Post Adoption Services ID: [redacted]'. Below this is a table with columns for 'Service', 'Provider', and 'Financial'. The 'Service' column contains a 'Service Begin' section with the following fields: 'Service Begin Date' (04/15/2019), 'Estimated End Date' (00:00:0000), and 'Service Category' (Independent Living). The 'Provider' column contains 'Service End Date' (05/01/2017) and 'Fiscal Agency' (a dropdown menu). The 'Financial' column contains 'Service Type' (a dropdown menu). To the right of the table is an 'Actions' panel with links for 'Approval', 'Service Ending', and 'Payment Activity', and a 'Text' panel with a 'Text' link.

**IMPORTANT:** The above Service Type should have been ended on (@ 12:00 a.m.) or before the young adult’s 23<sup>rd</sup> birthday. Doing this for a Service Type set up as “Full Month” will still generate the \$1,256 monthly payment. Ending the Service Type incorrectly like the image above will be picked up in the Desk Review completed by the Office of CBC/ME Financial Accountability, Financial Monitor Unit and sent to the CBC for correction.

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### Option 2

Set up the Chafee Funded PESS Service Type as “Full Month” without being linked to the State Funded PESS Service Type and make sure this Service Type is End Dated the month prior to his/her 21<sup>st</sup> birth month, then begin and end (future End Date) the State Funded PESS Service Type, set up as “Full Month”, at the beginning of the 21<sup>st</sup> birth month. *{This assumes the young adult remains eligible for the PESS Program; however, either option will require two (2) Service Type entries}*

Service	Provider	Financial
<b>Service Begin</b> Service Begin Date: 04/15/2015 Estimated End Date: 00/00/0000 Service Category: Independent Living	Service End Date: 05/01/2017 Fiscal Agency: [dropdown] Service Type: [dropdown]	

**Actions:**  
[Approval](#)  
[Service Ending](#)  
[Payment Activity](#)

**Text:**  
[Text](#)

**IMPORTANT:** The above Service Type should have been ended on (@ 12:00 a.m.) or before the young adult’s 23<sup>rd</sup> birthday. Doing this for a Service Type set up as “Full Month” will still generate the \$1,256 monthly payment. Ending the Service Type incorrectly like the image above will be picked up in the Desk Review completed by the Office of CBC/ME Financial Accountability, Financial Monitor Unit and sent to the CBC for correction.

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## SECTION 12 - FSFN CODING FOR 'GRANDFATHERED' ROAD-TO-INDEPENDENCE (RTI) PAYMENTS

### Example of Service Type Setup for 'grandfathered' RTI Payments

Image 5

The screenshot displays the Florida Safe Families Network software interface for setting up a service type. The 'Service Information' section includes fields for Fiscal Agency, Service Category (Independent Living), Service Code (101155), Short Desc (IL N Chaf), Med Desc (IL Scholarship Non-Chafee), Long Desc (IL Scholarship Non-Chafee), Effective Date (01/2000), Inactive Date, and Date Last Paid (04/21/2017). The 'Service Type Specifics' section has radio buttons for 'Service' (selected) and 'Placement'. It includes checkboxes for 'Override Parent Agency rule', 'Payments Allowed', 'Ongoing Service/Placement', 'Amount Auto Calculated', 'Service Spans Multiple Days', 'Non-System-Disbursed Payment', 'Episode Driven', 'Unit Type', 'Fixed Price', 'Full Month', 'Advance', and 'Negative Payment Allowed'. Reporting categories are set to 'Scholarship No ETV', 'Independent and Transitional Living Services', and 'Education Financial Assistance'. The 'Service Rates' and 'Multiple Rate Categories' sections are empty tables with 'Insert' buttons. 'Save' and 'Close' buttons are at the bottom right.

The Service Type for the old RTI Program should not have the 'Full Month' box checked. The young adult's final month payment amount for when he/she turns 23 must be prorated. In addition, the Service Type must be ended on (23<sup>rd</sup> birthdate at 8:00a.m.) or prior to the 23<sup>rd</sup> birthday.

HELPFUL HINT: All young adults remaining in this program should all be in an RTI State Funded Service Type; therefore, as long as he/she remains eligible for the program, all these Service Types can be future End Dated to ensure no payment is made past the 23<sup>rd</sup> birthday.



### **SECTION 13 - FSFN CODING FOR EFC & AFTERCARE SERVICES PAYMENTS**

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#### **Extended Foster Care (EFC)**

##### Monthly Allowance Payments

- Full Month payments;
- Must be split between Chafee and State Funds at the 21<sup>st</sup> birthday;
- Set up Service Types like the PESS Chafee to State Funded Service Types to split between the two fund sources; and
- Final payment, if at the 21<sup>st</sup> or 22<sup>nd</sup> birthday, the Service Type must be End Dated on or prior to that birthdate.

##### Other Supervised Living Arrangements & EFC Other Expenses

- Full Month payments, Service Types can be set up as 'Full Month'; and
- Final payment, if at the 21<sup>st</sup> or 22<sup>nd</sup> birthday, the Service Type must be End Dated on or prior to that birthdate.

##### EFC Foster Home & EFC Group Home

- Daily Rate payments, Service Types are not set up as 'Full Month'; and
- Final payment, if at the 21<sup>st</sup> or 22<sup>nd</sup> birthday, the Service Type must be End Dated on or prior to that birthdate.

##### Aftercare Services

- Service Types are not set up as 'Full Month'; and
- Final payment, if at the 23<sup>rd</sup> birthday, the Service Type must be End Dated on or prior to that birthdate.

\*Instructions for coding EFC payments are for those EFC services prior to January 4, 2019.





SECTION 14 - QUESTIONS & ANSWERS

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Question #1:

We have four EFC kids that are in non-paid placements due to having Social Security and the provider being representative payee. How can I make the EFC young adult’s SLA Placement in accept a \$0.00 monthly amount?

Answer – In order for FSFN to allow a \$0.00 amount Placement to be created, the ‘Placement’ Standardized SLA Service Type needs to be set up with the ‘Rate by Service’ radio button chosen, the ‘Rate by Child Allowed’ checkbox being checked, and a \$0.00 amount row inserted in the Service Rates section of the Maintain Services page. Should another Provider using this same Standardized SLA Service Type require more than this \$0.00 amount, then the FSFN user would enter in the Child Specific amount on the Financial Tab of the Placement page.

\*\*\*\*\*

Question #2:

How do we process a youth who ages out on runaway status or is involuntarily committed to a program such as DJJ?

Answer – If the youth was in the legal custody of the Department, the youth is categorically eligible for EFC. Therefore, the agency must work the discharge process as referenced in CFOP 170-17, Chapter 3, Extended Foster Care. Chapter 3 provides guidance as to how many days the child welfare professional must wait before they complete the Notice of Discharge form.

With regards to FSFN data entry, the out-of-home placement shall remain as is. Do not process a Placement change to an SLA Placement Service Type, just discharge using the date that the appeal period ends. If the young adult complies with the EFC program requirements prior to the end of the appeal period, the Placement change shall be processed as of the date the program requirements were/are met.

\*\*\*\*\*

Question #3:

What causes an Overpayment Adjustment to be displayed on the FSFN OCA Summary & Detail Report without an Invoice Number?

Answer – An Overpayment Adjustment (Transaction Type 02) should only be displayed without an Invoice Number if:

- It is an Overpayment Adjustment that offsets an eligibility adjustment to a previously released Overpayment Adjustment.



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When this happens, there will always be the offset Eligibility Adjustment (Transaction Type 04) being displayed on the FSFN OCA Summary & Detail Report as well. The Transaction Types 04 and 02 for the previously released Overpayment Adjustment will always net to \$0.00.

If the Overpayment Adjustment where the Invoice ID is blank on the FSFN OCA Summary & Detail Report and it is not part of an eligibility adjustment for a previously released Overpayment Adjustment, then this means the Overpayment Adjustment was incorrectly processed in FSFN by the FSFN User. If a previously recorded payment was processed in FSFN by creating an Out-of-Home Placement or Service via **Financial Work** {which means the Placement or Service is identified under the Placements or Non-Placement Services of the Case's Outliner}, then the 'Calc On-going' Batch processed each of those monthly Payments. Therefore, the Overpayment Adjustment must run through the 'Calc On-going' Batch as well, by the FSFN User End-Dating the Out-of-Home Placement or Service via **Financial Work** {this is usually a date that has already passed} the Placement or Service. The next time the FSFN User Schedules the Financial Batch, the Overpayment Adjustment will be created for the months a payment had already been fully processed for.

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## SECTION 15 - PREVIOUS ANNOUNCEMENTS

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### **\*\*APRIL 10, 2019\*\***

#### **FSFN Enhancements – Levels of Licensure**

In preparation of the end of Florida’s Title IV-E Waiver Demonstration Project, Florida has implemented a Path Forward initiative to explore ways to maximize federal dollars received by Florida. This initiative includes the implementation of a Title IV-E funded Guardian Assistance Program (GAP), effective July 2019. In preparation, FSFN enhancements will be deployed on April 12, 2019 to update the levels of licensure pursuant to s. 409.175(5), Florida Statutes.

New guidance within this document is as follows:

- Description of allowable costs for the new FSFN License Types, which go into more detail about setting up the Service Types in FSFN using these new license types, which include:
  - Standardized Service Types; and
  - Updates needed for current Service Types.
  
- Description of new Levels of Licensure. [See Page 185](#)
  
- Documentation of various data fields when entering Placements in FSFN.
  
- A new Questions & Answers section. [See Page 203](#)

To obtain all documentation pertaining to the Levels of Licensure updates, such as DCF Memos, FSFN Resources, Job Aids, and Training Curriculum, please use the website link below.

### **\*\*JANUARY 1, 2019\*\***

#### **Extended Foster Care Program**

In preparation of the end of Florida’s Title IV-E Waiver Demonstration Project, Florida has implemented a Path Forward initiative to explore ways to maximize federal dollars received by



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Florida. This initiative includes the implementation of the Title IV-E funded Extended Foster Care (EFC) Program, effective January 2019. Since Florida has only offered a state funded EFC program since January 2014, it is necessary for the department to establish additional guidance for the young adult participating in EFC prior to January 2019, as well as providing guidance for the new young adults opting to remain or opt back into foster care.

New and updated EFC Program guidance within this document is as follows:

- New and updated FSFN EFC Reporting Categories; Eligibility Statuses of young adults within the EFC program based on Title IV-E Eligibility for funding purposes; and how these Eligibility Statuses are mapped to the Other Cost Accumulators (OCAs) for claiming and reporting purposes.
- Description of allowable costs for the new FSFN EFC Reporting Categories, which go into more detail about setting up the Service Types in FSFN using the new FSFN EFC Reporting Categories, which include:
  - Standardized Service Types; and
  - Non-Standardized Service Types.
- FSFN Living Arrangements used for eligible young adults in the EFC program after turning 21.
- Website links to the Extended Foster Care and Title IV-E Extended Foster Care Funding Eligibility Participant Guides which provide the following information:
  - Extended Foster Care Participant Guide -**
    - Program Policy Changes;
    - New and Updated EFC Forms;
    - FSFN data entry guide for:
      - Transition Services;
      - Youth Transitioning to Young Adult: 90 Days Prior to 18<sup>th</sup> Birthday;
      - Youth Turns 18;
      - Continued Participation in EFC;
      - Termination of EFC;
      - Re-Entry into EFC; and
      - Current EFC Population.

<http://www.centerforchildwelfare.org/kb/indliv/ExtendedFC-PG.pdf>





### Title IV-E Extended Foster Care Funding Eligibility Participant Guide –

- Eligibility Policy Changes;
- FSFN **Eligibility** data entry for:
  - Youth Transitioning to Young Adult: 90 Days Prior to 18<sup>th</sup> Birthday;
  - Youth Turns 18;
  - Continued Participation in EFC;
  - Termination of EFC;
  - Re-Entry into EFC; and
  - Current EFC Population.

[http://www.centerforchildwelfare.org/kb/indliv/ExtendedFC-TitleIV-E\\_EligPG.pdf](http://www.centerforchildwelfare.org/kb/indliv/ExtendedFC-TitleIV-E_EligPG.pdf)

### ~Follow Up Items Post January 1, 2019 Implementation~

#### Ensuring EFC Placements and Services are Accurately Recorded in FSFN for each Child ~

👉 If an EFC young adult's DOB is on or after 1/4/2019, then **only** 'Placement' and 'Service' Service Types where the Service Type title ends with **(EFC)** can be used.

**Please Note:** Not doing this directly affects the accurate claiming of Title IV-E federal funds.





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Payment ID	Overpayment Adjustment for an Overpayment	Amount Requested	Payment Status	Service Type	Date of Birth	Payee	Payee ID	Provider	Provider ID	Invoice ID
106742124		\$900.00	Approved	SLA Shared Housing-Host Home (EF-T)	04/27/2001					
106752076		\$900.00	Approved	SLA Shared Housing (EF-NT)	04/27/2001					
106752068		(\$900.00)	Approved	SLA Shared Housing-Host Home (EF-T)	04/27/2001					
106752068	100286684	(\$900.00)	Approved	SLA Shared Housing-Host Home (EF-T)	04/27/2001					
106742042		\$350.00	Approved	EFC ALLOWANCE (EFC)	04/27/2001					

In the above FSFN screenshot example, only the 'EFC Allowance (EFC)' Service Type has been correctly used for this EFC young adult. While one of the payments for the incorrectly used Service Types has been reversed, the 'SLA Shared Housing (EF-NT)' Service Type still needs to be End Dated, back to the date in which the Placement began and the correct Service Type, 'SLA Shared Housing (EFC)', should be used instead.

**Helpful Hint** – When a child remains in foster care upon turning 18, it is Eligibility Status identified within the “under 18” Title IV-E Eligibility Record which determines which OCA is recorded for the Payment or Overpayment Adjustment. If Financial Staff believe the Payments or Overpayment Adjustments are being reported to the wrong OCA, then a review of the EFC young adult’s Title IV-E Eligibility Record would be needed to verify this.

🗨️ If an EFC young adult’s DOB is before 1/4/2019, then only ‘Placement’ and ‘Service’ Service Types where the Service Type title ends with (EFC) can be used **if** the young adult has signed a Voluntary Placement Agreement and the new EFC Title IV-E Eligibility Record is being completed. Otherwise, the following steps must be followed to correctly determine how the EFC young adult’s Placement and Services must be recorded in FSFN:

- 1) **Transition EFC young adults (Young Adult was over age 18 AND was actively participating in the EFC Program on 1/4/2019)** are determine Title IV-E Eligible by:
  - a. Was the young adult Title IV-E Eligible for the Removal Episode when he/she turned 18?



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- b. Has the young adult been actively participating in the EFC Program when he/she turned 18, without a break in service, up to 1/4/2019?
- c. If 'YES' is answered for these two (2) questions, then this is a Title IV-E Eligible young adult who would be coded to FSFN Service Types with (EF-T) in its description.
- d. If 'NO' is answered for these two (2) questions, then this is a Title IV-E Ineligible young adult who would be coded to FSFN Service Types with (EF-NT) in its description; however, please see No. 2 below for additional action steps required.

### NEXT –

- 2) For **ANY** EFC young adult determined to be Title IV-E Ineligible, please:
  - a. Consult with the young adult prior to the next Judicial Review and identify if he/she is willing to execute a Voluntary Placement Agreement (VPA).
  - b. IF SO, notify Children's Legal Services (CLS) during preparation of the next Judicial Review.
  - c. At the Judicial Review, CLS will request termination of Removal Episode for the purpose of the young adult to then enter the EFC Program via a VPA. **NOTE:** CLS has specific language for these orders.
  - d. To fully execute the VPA, it is signed by both the young adult and the CBC and the last signature date **MUST** be the same date as the Judicial Review's date.
  - e. In FSFN, the young adult's current Out-of-Home Placement (which is the open Placement prior to signing the newly executed VPA) is discharged with the reason "Voluntary Opt Out (EFC ONLY)"
    - i. **Please Note:** For young adults who transitioned into the Title IV-E EFC Program (Transition EFC young adults) on 1/4/2019 will have an open PENDING Title IV-E Eligibility Record, with the Removal Date being 1/4/2019, that **MUST** be completed **PRIOR** to discharging the young adult's current Out-of-Home Placement.
  - f. **THEN**, in FSFN, create a new Out-of-Home Placement/Removal Episode, using the last date of the VPA (which will be the same date used in ending the prior opened Removal Episode).
  - g. CBC Eligibility Staff complete the new Title IV-E Eligibility Record that is created upon approval of the young adult's new Out-of-Home Placement, which is based from the newly executed VPA's Removal Episode.
    - i. **Please Note:** Updates to the young adult's EFC Program Eligibility page, where FSFN determines if the young adult is EFC Program eligible or not, is not necessary UNLESS the young adult's EFC Program Eligibility page does not exist **OR** reflects that the young adult is not EFC Program Eligible.

**Please Note:** There should never be an instance where an EFC young adult in an Out-of-Home Placement and receiving additional Non-Placement Services is coded to FSFN Service Types where the descriptions of (EFC), (EF-T), or (EF-NT) do not match.

### Extension of Maintenance Adoption Subsidy Program

In preparation of the end of Florida's Title IV-E Waiver Demonstration Project, Florida has implemented a Path Forward initiative to explore ways to maximize federal dollars received by



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Florida. This initiative includes the implementation of the Extension of Maintenance Adoption Subsidy (EMAS) Program, effective January 2019. The implementation of the EMAS program will now allow young adults whose adoptive parent(s) signed their initial adoption assistance agreement when the child was 16 or 17 years old to be potentially eligible for continued adoption subsidy until the young adult reaches age 21.

New and EMAS Program guidance within this document is as follows:

- New FSFN EMAS Reporting Category; Eligibility Statuses of young adults within the EMAS program based on Title IV-E Eligibility for funding purposes; and how these Eligibility Statuses are mapped to the Other Cost Accumulators (OCAs) for claiming and reporting purposes. [See Pages 63-64](#)
- Description of allowable costs for the new FSFN EMAS Reporting Category. [See Page 87](#)
- Website links to the Extended Maintenance Adoption Subsidy Participant Guide which provides the following information:
  - Extended Maintenance Adoption Subsidy Participant Guide -**
  - Program Policy Changes;
  - FSFN data entry guide for:
    - Adoption Assistance Agreement (AAA) established as age 16 or 17;
    - Youth Transitioning to Young Adult (60-Day Period and 18<sup>th</sup> Birthday);
    - Continued Program Eligibility; and
    - Implementation Considerations.

<http://www.centerforchildwelfare.org/kb/indliv/ExtendedMAS-PG.pdf>

To obtain all documentation pertaining to the Extended Foster Care and Extension of Maintenance Adoption Subsidy Programs, such as DCF Memos, DCF Operating Procedures, FSFN Resources, Job Aids, and Training Curriculum, please use the website link below.

Title IV-E Extended Foster Care and Extension of Maintenance Adoption Subsidy Project Updates:  
[http://www.centerforchildwelfare.org/IL\\_EFC.shtml](http://www.centerforchildwelfare.org/IL_EFC.shtml)





## SECTION 16 - REFERENCE GUIDE UPDATES

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As additional information and guidance can be provided, this reference guide will be updated and saved in a centralized location (to be determined).

All updates made to this reference guide will be noted here by date and a description of the update made.

April 1, 2018:

- ✚ Updated mapping of Reporting Category to NYTD Reporting Group.
- ✚ Included hyperlinks throughout document to make navigation within the document itself easier.
- ✚ Added a crosswalk of the 18+ Programs to the programs' corresponding OCAs used to record expenditures in FSFN.

December 8, 2018

- ✚ Added a new section to the referenced guide titled, "Standardized FSFN Service Types Required for all Fiscal Agencies to Establish".
- ✚ Added new Extended Foster Care Reporting Categories.
- ✚ Added new PESS – Chafee Reporting Category.
- ✚ Updated the Crosswalk of the Reporting Category to NYTD Reporting Group.

December 14, 2018

- ✚ Added new Extended Adoption Reporting Category.
- ✚ Added new FSFN Living Arrangements for young adults not participating in the Extended Foster Care Program.

January 4, 2019

- ✚ Added an Announcements Section within the reference guide.
- ✚ Listed in the Announcement Section the 1/4/2019 implementation of the new Extended Foster Care and Extended Maintenance Adoption Subsidy Programs, giving more informed detail as to where additional information could be found within the reference guide for these two new programs.
- ✚ Corrected obsolete dates in the Reporting Category/OCA Crosswalk.



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- ✚ Further defined the allowable costs for each of the new EFC Reporting Categories and when should the standardized Service Types be used and when a CBC Lead Agency would create their own specific/unique non-placement 'Service' Service Type.

January 24, 2019

- ✚ Updated some of the EFC standardized SLA Service Types for the "License Type Required" to now be '**No Existing License Type**' instead of using the 'Child Caring Agency (CCA)' option. [{See Pages 14 – 19}](#)
- ✚ Added two new EFC standardized 'Service' Service Types; "SLA Required Rental Advance Payment" and "SLA Rental Security Deposit". [{See Pages 28 – 30}](#)

April 10, 2019

- ✚ A 'Helpful Hints' section was added to the *Setting Up a FSFN Service Type* Section.
- ✚ Listed in the Announcement Section the 1/4/2019 FSFN release of the Levels of Licensure build, giving more informed detail as to where additional information can be found on the new licensure levels.
- ✚ Added Standardized Service Type for the new Level I license, provided a picture explaining the phases of the Guardianship Assistance Program, and described each of the new five (5) Levels of Licensure. [{See Page 14}](#)
- ✚ Added guidance on how to set up the Extended Adoption Subsidy Service Type. [{See Page 30}](#)
- ✚ Added additional description to the [Extended Adoption](#) Reporting Category.
- ✚ Added a description for the allowability of child care expenditures to the [Foster Home](#) Reporting Category.
- ✚ Added a link to the [Guidance Document for Use of 100806 Funds](#) to the [Children's Mental HLTH SVCS-Case Plan](#) Reporting Category.
- ✚ Added a [Questions & Answers](#) Section to this reference guide.

January 20, 2020

- ✚ Added additional descriptions to the *Setting Up a FSFN Service Type* Section.
- ✚ Additional 'Helpful Hints' were added to the *Setting Up a FSFN Service Type* Section.
- ✚ Added Standardized Service Types for the Guardianship Assistance Program and Extended Guardianship Assistance.



# Florida Safe Families Network (FSFN)

## PAYMENT REFERENCE GUIDE

Updated January 20, 2023

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- ✚ Added Reporting Category descriptions for [Guardianship](#), [Extended Guardianship](#), [Safe Foster Home](#), [Safe House](#), and [Services for Sexually Exploited Children](#).
- ✚ Added a [License Type](#) Section to help further define when to use the options available for the 'License Type Rqd' data field of a Service Type.

March 10, 2021

- ✚ Updated 'License Type Rqd' data field of the SLA Licensed Foster Home (EFC), (EF-T), (EF-NT) Service Type from "Level II – Non-Child Specific" to "No Existing License Type." [{See Page 17}](#)
- ✚ Updated 'License Type Rqd' data field of the SLA Licensed Group Home (EFC), (EF-T), (EF-NT) Service Type from "Child Caring Agency (CCA)" to "No Existing License Type." [{See Page 18}](#)

October 1, 2021

- ✚ Added additional standardized service types for new Specified Setting Child Caring Agency Reporting Category.
- ✚ Added the new Specified Setting Child Caring Agency Reporting Category description.
- ✚ Added the new FFPSA Well-Supported, FFPSA Supported, and FFPSA Promising Reporting Categories' descriptions.

January 20, 2022

- ✚ Added standardized service types for child care subsidies and FFTA Non-Specified Setting payments.
- ✚ Updated the SLA Not Approved Service Type changing the Eligibility data field to 'Not Applicable' from 'Applicable'.
- ✚ Added the new State Funded Child Care Subsidy Reporting Category description.
- ✚ Added the new FFTA Non-Specified Setting Reporting Category description.

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