



## Windows Into Practice Debriefing Guide

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Region/CBC: \_\_\_\_\_ Date of Debriefing: \_\_\_\_\_  
Debriefing Completed By: \_\_\_\_\_ Debriefing Completed With: \_\_\_\_\_

### I. Background Information

Case Name: \_\_\_\_\_ Focus Child: \_\_\_\_\_  
# Case Mngrs. during Review Period: \_\_\_\_\_ Type of Case: \_\_\_\_\_  
Date Case Opened: \_\_\_\_\_ Date Case Closed: \_\_\_\_\_  
Family Composition: \_\_\_\_\_

Reason(s) for Referral to Services:

Unresolved Concerns Currently or at the Time of Case Closure:

Rating Documented for Standard #70:

**II. Strengths & Opportunities for Improvement** (in the following areas: Assessment, Family Engagement, Service Planning & Provision, Promoting Case Progress and Supervision)

**III. Other Issues/Trends:**

**IV. Will this case be selected for an In-Depth Interview?** \_\_\_ YES \_\_\_NO

**V. Does an RFA need to be generated?** \_\_\_ YES \_\_\_NO

**If yes, type and reason:**