



Case Management Side-by-Side and In-Depth Review Report

Region: _____ Date of Review: _____
Lead Agency: _____ Period Under Review: _____

1. Practice Trends

The chart below compares the aggregate scores from this review with those for reviews conducted in the ___ and ___ quarters of fiscal year _____.

(Sample Chart)

Provide brief but succinct narrative comparing findings from previous reviews, identifying on-going problem areas and/or noted improvements.

A. Assessment

Consider how well is the agency doing in conducting critical assessment activities? Consider standards 5, 7, 9, 10, 12, 17, 44, 48, 49, 50, 52, 54, 58, 61, 63, and 65.

Comments:

B. Family Engagement

Is the agency engaging and supporting families, to include regular contact and involvement in decision-making? Consider standards 18, 30, 31, 32, 36, 37, 51, 53, 55, and 67.

Comments:

C. Service Planning and Provision

Does the agency provide services to children and families to promote positive outcomes and improve child-well-being? Consider standards 3, 4, 6, 8, 14, 16, 19, 46, 47, 56, 57, 59, 60, 62, 64, and 66..

Comments:

D. Promoting Case Progress

Does the agency conduct activities that facilitate achieving and maintaining permanency for children? Consider standards 11, 13, 21, 22, 23, 24, 25, 26, 27, 28, 29, 33, 34, 35, 38, 39, 40, 41, 42, 43, 45, and 69.

Comments:



Case Management Side-by-Side and In-Depth Review Report

continued on next page

E. Quality of Supervisory Reviews, Direction and Follow-up

Are regular supervisory reviews being conducted timely and do they document that all aspects of the child's safety, permanency, and well-being were considered? Is there follow-up to supervisory direction? Consider standards 20.0.1, 20.0.2, and 20.0.3

Comments:

2. In-Depth Review Findings

A. Findings from Case-Specific Interviews

Identify all case specific interviewees and summarize feedback to specific questions as well as comparison to case file review.

B. System Assessment (if applicable)

Narrative regarding outcome of applicable systemic factor if addressed during the quarter.

3. Requests for Action

Provide discussion on number, content and resolution of safety and administrative concerns.

4. Root Cause Analysis

Why ongoing problems continue and what efforts are being made toward improvement. Discuss any root cause analyses that have occurred or are planned that will be addressed in the next report.

5. Data Findings by Standard

(1 through 71 with sub-parts.)

Signed by:

Regional QA Specialist

Date

Regional QA Manager

Date

Program Administrator

Date