



# COMPETENCY EXAMS

## Child Care Standards

[65C-22.001\(6\)](#) and [65C-20.008\(6\)](#), Florida Administrative Code

*Passage of competency exams with a score of 70 or higher are required for successful completion of the introductory training for child care personnel, family day care home operators, and large family child care home operators and employees.*

### Important Links

Child Care Competency Exam Fact Sheet ([English](#)) ([Spanish](#)) includes important information about competency exams including scheduling, costs and payments, cancellation policies, required forms of identification, and special accommodations.



[View](#) a video demonstrating how to register for a competency exam.

## Frequently Asked Questions

- Q.** Where are the exams offered?  
**A.** The exams are offered at approved exam sites throughout the state.
- Q.** How often are exams offered?  
**A.** They are offered a minimum of two (2) Saturdays per month with many areas of the state offering exams on other days as well.
- Q.** Do you have to register to take an exam?  
**A.** Yes, you must register prior to taking a competency exam. Exams must be scheduled at least **seven (7) days** prior to the date you wish to take the exam. Exams registration is limited so it is important to register early. Once an exam site is full, no additional registrations will be allowed.
- Q.** Do you have to take a training course before taking an exam?  
**A.** For all of the courses offered both online and instructor-led, you can take the exam once before you take the course to see if you can be exempted from the course. If you do not pass the [exemption exam](#), you will have to complete the course before you can retake the exam.

**Q.** Once you complete a course, how many times can you take the exams?

**A.** There is no limit to the number of times you can take the exam.

**Q.** Where do you find information about your scheduled competency exam?

**A.** Your exam confirmation letter provides information about your scheduled competency exam, including the date, time, location, directions to the exam site, payment instructions, and information about the identification requirements.

You can find your confirmation by logging into the [Child Care Training System](#) and selecting “My Student Information and Transcript” and then “My Confirmations.”

**Q.** Who do you contact for competency exam questions related to your specific exam?

**A.** The confirmation letter on your transcript should answer most of your questions; however, [local child care training coordinators](#) can assist you with specific questions regarding your competency exam such as payment arrangements and special accommodations.

**Q.** I understand the exams are offered in only English and Spanish. Is there any assistance available for students taking the exams whose primary language is neither English nor Spanish?

**A.** You are correct in that the exams are offered in only English and Spanish. Students whose primary language is neither English nor Spanish may use a pocket-size paperback foreign language translation dictionary during the exam. The translation dictionary must be in a language other than the language in which the test is being administered.