**XYZ Community-Based Care, Inc.**

**Child Welfare Cost Allocation Plan**

***(Name)*, CEO**

***(Street Address)***

***(City, Florida zip*)**

***Date***

**XYZ Community-Based Care, Inc.**

**Child Welfare Cost Allocation Plan**

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# Section I – Certification

**XYZ Community-Based Care, Inc.**

**Certification by Responsible Individual**

I hereby certify, as the responsible official of *XYZ Community-Based Care, Inc*., that the following is correct to the best of my knowledge and belief:

* This Cost Allocation Plan has been developed in accordance with the requirements of Uniformed Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (also known as the Super Circular), Code of Federal Regulations Title 2, Part 200 and is referenced hereafter as (2 CFR, Part 200).
* The allocation methodologies contained in this Cost Allocation Plan have been developed on the basis of a beneficial or causal relationship between the expenses incurred and the receiving organizational units or programs.
* Costs related to each activity are based on the current reporting month. All costs have been screened for allowable costs in accordance with 2 CFR, Part 200.
* Adequate accounting and statistical systems exist to support claims that will be made under the Cost Allocation Plan.
* The same costs that have been treated as indirect costs have not been claimed as direct costs. Similar types of cost have been accounted for on a consistent basis.
* The information provided in support of the proposed Cost Allocation Plan is accurate.

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Signature

Printed Name

Title

Date

# Section II – Background and System of Care Description

CBC must review and update their System of Care.

# Section III – Accounting System and Description

Describe the CBC’s accounting system and complete general ledger coding structure

Also provide a description of how equipment is treated for acquisition and disposition in the CBC’s General Ledger.

# Section IV – Purpose and General Statements

The purpose of this cost allocation plan is to summarize, in writing, the methods and procedures that this organization will use to allocate costs to various programs, grants, contracts and agreements.

2 CFR, Part 200 establishes the principles for determining costs of grants, contracts and other agreements with the Federal Government. XYZ Community-Based Care, Inc.’s Cost Allocation Plan is based on the Direct Allocation method described in 2 CFR, Part 200. The Direct Allocation Method treats all costs as direct costs except general administration and general expenses.

Direct costs are those that can be identified specifically with a particular final cost objective. General administrative costs are those that have been incurred for common or joint objectives and cannot be readily identified with a particular final cost objective.

Only costs that are allowable, in accordance with the cost principles, will be allocated to benefiting programs by XYZ Community-Based Care, Inc.

# Section V – General Approach & Administrative Costs

The general approach of XYZ Community-Based Care, Inc. in allocating costs to particular grants and contracts is as follows:

1. All allowable direct costs are charged directly to program, grants, activities, or contracts.
2. Allowable direct costs that can be identified to more than one program or cost pool are prorated individually as direct costs using a base most appropriate to the particular cost being prorated.
3. All other allowable general and administrative costs (costs that benefit all programs and cannot be identified to a specific program) are allocated to programs, grants, contracts using a base that results in an equitable distribution as further described below.

***CBC Cost Allocation Plan Requirement –*** *In this section, the CBC should:*

1. *Provide a description of how general costs such as rent or lease costs, telephone, supplies, insurance, legal are allocated to the various cost pools.*
2. *Disclose whether they have a federally approved indirect cost rate and if so, include as an attachment to the Cost Allocation Plan.*
3. *Define its administrative cost pool including what types of costs are included and a description of how the CBC’s accounting system captures these costs. The CBC should provide the general ledger account and sub-account codes as listed in the Chart of Accounts that are used to capture the costs included in this cost pool.  If the account/sub-account codes are not unique for this cost pool, explain how the costs are identified for this cost pool.  Attachments may be used to simplify the explanation.*

# Section VI – Allocation of Cost Overview

The Community-Based Care Cost Allocation Plan (CBC CAP) is based upon cost pool and allocation methodologies approved in the Department’s Public Assistance Cost Allocation Plan (PACAP). Descriptions of cost pools are documented in the Department’s Chart 8’s, which are incorporated by reference, and further detailed in the Child Welfare Cost Allocation Narrative which is also incorporated by reference. The term Other Cost Accumulator (OCA) is the term used for cost pool in the PACAP and Chart 8. OCA is a data field in the state accounting system that is used to capture costs with a particular cost pool. In addition, Frequently Asked Questions (FAQ’s) regarding cost allocation can be located on the Department’s internet site for Community-Based Care. In addition, some OCAs are established specifically to report expenditures recorded in the State of Florida’s SACWIS system called the Florida Safe Families Network (FSFN).

Because the PACAP already contains a significant level of detail, that detail is not repeated as part of the CBC CAP. Instead, several matrices / templates identifying how a CBC identifies and allocates costs is provided. These documents are as follows:

1. CBC CAP non-FSFN OCA Matrix contained in section VII – this matrix identifies how a CBC ensures that only allowable costs are included, the non-staff related / non-sub-contracted costs included in the cost pool and the accounting codes used for this cost pool.
2. CBC CAP FSFN OCA Matrix contained in section VIII - this matrix identifies how a CBC ensures that only allowable costs are included, describes the standard service types used in the cost pool and the accounting codes used for this cost pool. For more information on standard service types, please see the [FSFN Payment Reference Guide](http://eww.dcf.state.fl.us/ascbc/training/fsfn_payment_reference_guide.pdf).
3. Section IX of the cost allocation plan describes those grants, programs, and contracts that are outside the purview of the child welfare services covered in the Community-Based Care contract. These cost pools are presented to give a complete overview of the services and activities conducted by the XYZ Community-Based Care, Inc. and the other funding sources available.
4. CBC CAP Position Listing Template incorporated as Attachment I – this matrix is completed for all CBC employees and identifies the OCA or OCA’s that positions are charged to. For positions that are charged to more than 1 cost pool, the allocation methodology is also described.
5. CBC CAP Sub-contract Listing Template incorporated as Attachment II – this matrix is completed for all CBC sub-contracts and identifies the types of services purchased and the OCA or OCA’s that contracts are charged to. For contracts that are charged to more than 1 cost pool, the allocation methodology is also described. Sub-contracts that are charged only to CS00H / CSF0H or that are considered purchased services only are not required to be included. Sub-contracts exclusively for group home care are not required to be included.
6. CBC Title IV-E Maintenance Template incorporated as Attachment III – this matrix is completed for all CBC Title IV-E Maintenance Providers and explains how payments made to child placing and child caring agencies are allocated between Title IV-E Maintenance eligible costs and other costs.
7. CBC should provide its own Organization Chart and incorporate as Attachment IV.
8. CBC should provide its own Chart of Accounts and incorporate as Attachment V.

# Section VII – Non-FSFN OCAs

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Services** | | | | |
| **OCA** | **OCA Title** | | **Identifying GL Account Codes** | |
| **AS000** | **Adoption Services** | | Completed by CBC | |
| **Purpose/Activity:** This Budget Entity/Other Cost Accumulator (BE/OCA) combination is a CBC-only cost pool and captures the activities related to the administration of the State's Title IV-E state plan provided to children with a goal of adoption or who have been placed in an adoptive home, such as: (1) direct support to the primary case management staff who have clients with a goal of adoption; (2) recruitment of prospective adoptive parents; (3) home studies; and 4) post-placement management of subsidy payments. This cost pool is for activities provided by staff who are not primary case managers.  **Types of Costs:** This BE/OCA combination captures costs incurred by the lead agency for their own staff, as well as costs for payments to sub-contracted providers. Costs may also include non-staff activities that benefit only this population, such as home studies, and background screenings. Costs related to staff include salaries, payroll taxes, benefits, travel, occupancy, supplies and a proportionate share of overhead. This cost pool does not include costs for medical services, regular education, social services or processing and management of health care services. | | | | |
| **Description how the CBC ensures that only Allowable costs are captured and that specifically unallowable costs are excluded.** Completed by CBC | | | | |
| **Description of costs not related to the positions or sub-contracts that are included in this cost pool.** Completed by CBC | | | | |
| **OCA** | **OCA Title** | | **Identifying GL Account Codes** | |
| **CAPST** | **CAPTA Strike Teams** | | Completed by CBC | |
| **Purpose/Activity:** This BE/OCA combination is to track Strike Team(s) costs. The Strike Team is a specialized, cross-functional team brought together to assist in the permanency process by working to remove the barriers by completing adoption home studies, child studies, Out-of-County Services (OCS) home studies, Adoption Application Review Committee (AARC) staffings when needed for a child home study, attend Senate Bill (SB) 80 Multi-Disciplinary Staffing (MDT) staffings when related to their home study, attend court hearing if required for their home study, complete reunification home studies, complete other tasks needed to finalize adoptions and complete any other duties agreed upon by One Hope United (OHU), Community Base Care (CBC) Lead Agency, or the Department. This includes costs for these team members enrolling in, acquiring training materials, traveling to, and attending trainings held by the Department, including trainings for Dependency Case Managers, Adoptions, and Post Adoptions. | | | | |
| **Description how the CBC ensures that only Allowable costs are captured and that specifically unallowable costs are excluded.** Completed by CBC | | | | |
| **Description of costs not related to the positions or sub-contracts that are included in this cost pool.** Completed by CBC | | | | |
| **OCA** | **OCA Title** | | **Identifying GL Account Codes** | |
| **CBARP** | **CBCAP Prevention – American Rescue Plan Initiatives** | | Completed by CBC | |
| **Purpose/Activity:** This BE/OCA combination captures the costs associated with the Department of Children and Families (Department) programs to connect families to prevention resources and services to strengthen family pre-crisis to prevent them from entering the child welfare system. The Department is focused on prevention and integration of services to maximize opportunities to serve children and families before they enter deeper levels of crisis. This involves partnering with local communities to ensure that families have a continuum of services available to them. The Department is strategically working to build capacity within local communities to provide primary and secondary prevention services before they enter the child welfare system. Funds will be used to enhance the Department's ability to serve families by providing, expanding, or improving prevention resources. Funds will support grants for direct services and or capacity building projects for programs that provide primary and secondary prevention services to Florida families. | | | | |
| **Description how the CBC ensures that only Allowable costs are captured and that specifically unallowable costs are excluded.** Completed by CBC | | | | |
| **Description of costs not related to the positions or sub-contracts that are included in this cost pool.** Completed by CBC | | | | |
| **OCA** | **OCA Title** | | **Identifying GL Account Codes** | |
| **FFPRI** | **Trust-Based Relational Intervention & CORE Teen** | | Completed by CBC | |
| **Purpose/Activity:** This BE/OCA combination is to capture train the trainer registrations for CORE Teen (Community Based Care Lead Agencies) and training to certify individuals as practitioners for Trust-Based Relational Intervention (TBRI) practitioner. The reimbursement of expenses will assist CBCs in having individuals certified as TBRI Practitioners and CORE Teen trainers for the purpose of using these training approaches with families caring for children with serious emotional health challenges or trauma. | | | | |
| **Description how the CBC ensures that only Allowable costs are captured and that specifically unallowable costs are excluded.** Completed by CBC | | | | |
| **Description of costs not related to the positions or sub-contracts that are included in this cost pool.** Completed by CBC | | | | |
| **OCA** | **OCA Title** | | **Identifying GL Account Codes** | |
| **PSCHQ** | **CAPTA Plans of Safe Care** | | Completed by CBC | |
| **Purpose/Activity:** This Budget Entity/Other Cost Accumulator (BE/OCA) combination captures the cost to provide services to children and families to prevent the need for deeper end child welfare services. Funds are to be used for local prevention programs for providing prevention services or as capacity building funds to improve their prevention programs. | | | | |
| **Description how the CBC ensures that only Allowable costs are captured and that specifically unallowable costs are excluded.** Completed by CBC | | | | |
| **Description of costs not related to the positions or sub-contracts that are included in this cost pool.** Completed by CBC | | | | |
| **OCA** | **OCA Title** | | **Identifying GL Account Codes** | |
| **Q3097** | **CBCAP Prevention – Family Resources & Support Programs** | | Completed by CBC | |
| **Purpose/Activity:** This BE/OCA combination captures the contractual service costs of the Community-Based Family Resource & Support Grant. These funds are restricted to develop, operate, expand, and enhance community-based, prevention-focused programs and activities designed to strengthen and support families to prevent child abuse and neglect.  Costs include providing support programs such as local child abuse prevention public awareness campaigns; voluntary home visiting programs; parenting skills and enrichment programs; family resource centers; respite and crisis care; parent mutual support and other family support programs. Costs may include establishing and promoting parent leadership; and establishing and supporting local networks for parent participants, providers, children services advocates and community and state leaders.  These funds may be used for primary and secondary prevention efforts only. Primary prevention is defined as prevention efforts BEFORE abuse occurs. Secondary prevention is defined as prevention efforts for at-risk populations. These funds may NOT be used for protective services, investigations, case supervision, out-of-home care and maintenance in emergency shelter care, foster care, residential group care or adoptions, including subsidies. These funds may NOT be used to supplant any other federal awards funding. | | | | |
| **Description how the CBC ensures that only Allowable costs are captured and that specifically unallowable costs are excluded.** Completed by CBC | | | | |
| **Description of costs not related to the positions or sub-contracts that are included in this cost pool.** Completed by CBC | | | | |
| **OCA** | **OCA Title** | | **Identifying GL Account Codes** | |
| **SFCYA** | **State Funded Continuing Care for Young Adults** | | Completed by CBC | |
| **PURPOSE:** This BE/OCA combination was created to serve as a single point of contact serve young adults who have aged out of the foster care system until they reach the age of 26. The program will inform young adults of the services available to them and assist them in accessing those services and supports, as well as, collaborating with the CBCs to identify local resources available to these young adults. The program will partner with youth advocacy groups for curriculum and outreach, develop an independent living/bill of rights application and other communication platforms to create more entry points for youth. | | | | |
| **Description how the CBC ensures that only Allowable costs are captured and that specifically unallowable costs are excluded.** Completed by CBC | | | | |
| **Description of costs not related to the positions or sub-contracts that are included in this cost pool.** Completed by CBC | | | | |
| **OCA** | **OCA Title** | | **Identifying GL Account Codes** | |
| **CS0AS** | **Other Client Services - Adoption** | | Completed by CBC | |
| **Purpose/Activity:** This BE/OCA combination captures the cost of direct payments for services provided to Pre-Adoption and Post-Adoption clients. These services may include Assessment and Evaluation; Child care; Counseling; Home Maintenance; Housekeeping; In-Home Family Support; Information and Referral; Legal Services; Post Placement Services; Respite; Transportation; and Temporary Housing.  Each direct payment shall be made associated with the child as the benefactor of such service. | | | | |
| **Description how the CBC ensures that only Allowable costs are captured and that specifically unallowable costs are excluded.** Completed by CBC | | | | |
| **Description of costs not related to the positions or sub-contracts that are included in this cost pool.** Completed by CBC | | | | |
| **OCA** | **OCA Title** | | **Identifying GL Account Codes** | |
| **CS00H** | **Other Client Services – Out-of-Home** | | Completed by CBC | |
| **Purpose/Activity:** This BE/OCA combination captures the costs of direct payments for services provided to Out-of-Home dependency clients which are not allowable as foster care maintenance payments. These services may include: Assessment and Evaluation; Child Care (This would be child care costs to facilitate a foster parent's participation in activities that are within the realm of "ordinary parental duties" or child care activities that are deemed a social service and are not reimbursable under title IV-E, such as illness of a foster parent, respite care, special needs of a child in foster care best met in a day care setting, i.e. therapeutic child care (Administration for Children and Families, Child Welfare Policy Manual 8.3B.1-3.); Counseling; Home Maintenance; Housekeeping; In-Home Family Support; Information and Referral; Legal Services; Respite; Temporary Housing; Transportation (This would be transportation outside the reasonable travel for the child to remain in the school in which the child is enrolled at the time of placement) (Administration for Children and Families, Child Welfare Policy Manual 8.3B.1-2); and Visitation.  Each direct payment shall be made associated with the child as the benefactor of such service.  NOTE: Any Medicaid eligible services must be billed to Medicaid if the client is eligible, such as the Comprehensive Behavioral Health Assessment (CBHA).  In addition, costs associated with restitution to a foster parent for damages caused by a child in foster care are allowable in this cost pool. | | | | |
| **Description how the CBC ensures that only Allowable costs are captured and that specifically unallowable costs are excluded.** Completed by CBC | | | | |
| **Description of costs not related to the positions or sub-contracts that are included in this cost pool.** Completed by CBC | | | | |
| **OCA** | **OCA Title** | | **Identifying GL Account Codes** | |
| **CS0IH** | **Other Client Services – In-Home** | | Completed by CBC | |
| **Purpose/Activity**: This Budget Entity/Other Cost Accumulator (BE/OCA) combination captures the cost of direct payments for services provided to In-Home clients where a child protection investigator  determined the child to be unsafe upon completion of the child protection investigation. Such services are provided to children and their families to prevent the child from entering an out-of-home  placement, as well as to provide services for children and their families who are returning to their home from being in an out-of-home placement to ensure the safety of the child can and will be  maintained. These service costs may include: Assessment and Evaluation; Child Care; Counseling; Home Maintenance; Housekeeping; Legal Services; Respite; Transportation; and Temporary Housing.  Each payment made shall be associated with the Unsafe child as the benefactor of such service. This cost pool is for the direct payment of services, which are not safety management services. This cost pool does not include costs for medical services.  Note: Any Medicaid eligible service must be billed to Medicaid if the client is eligible. | | | | |
| **Description how the CBC ensures that only Allowable costs are captured and that specifically unallowable costs are excluded.** Completed by CBC | | | | |
| **Description of costs not related to the positions or sub-contracts that are included in this cost pool.** Completed by CBC | | | | |
| **Dependency Case Management Activities** | | | | |
| **OCA** | **OCA Title** | | **Identifying GL Account Codes** | |
| **DCM0H** | **Dependency Case Management – Out-of-Home** | | Completed by CBC | |
| **Purpose/Activity**: This Budget Entity/Other Cost Accumulator (BE/OCA) combination is a CBC-only cost pool and captures activities related to the administration of the State's Title IV-E state plan provided to families being served in the dependency system. Activities include the following enumerated in 45 CFR 1356.60: referral to services; preparation for and participation in judicial determinations; development of the case plan; placement of the child; case reviews; and case management and supervision. **This cost pool is for activities provided by staff who are not primary case managers that benefit only children in out-of-home care, such as permanency specialists**.  **Types of Costs**: This BE/OCA combination captures the costs incurred by the lead agency for their own staff as well as costs for payments to sub-contracted providers. Costs may also include non-staff activities that benefit only this population. Costs related to staff include salaries, payroll taxes, benefits, travel, occupancy, supplies and a proportionate share of overhead. This cost pool does not include costs for medical services, regular education, social services or the processing of health care services. | | | | |
| **Description how the CBC ensures that only Allowable costs are captured and that specifically unallowable costs are excluded.** Completed by CBC | | | | |
| **Description of costs not related to the positions or sub-contracts that are included in this cost pool.** Completed by CBC | | | | |
| **OCA** | **OCA Title** | | **Identifying GL Account Codes** | |
| **DCMIH** | **Dependency Case Management – In-Home** | | Completed by CBC | |
| **Purpose/Activity**: This Budget Entity/Other Cost Accumulator (BE/OCA) combination is a CBC-only cost pool and captures activities related to the administration of the State's Title IV-E state plan provided to families being served in the dependency system. Activities include the following enumerated in 45 CFR 1356.60: referral to services; preparation for and participation in judicial determinations; development of the case plan; placement of the child; case reviews; and case management and supervision. This cost pool is for activities provided by staff who are not primary case managers that benefit only children in in-home care, such as in-home referral specialists.  **Types of Costs**: This BE/OCA combination captures the costs incurred by the lead agency for their own staff as well as costs for payments to sub-contracted providers. Costs may also include non-staff activities that benefit only this population. Costs related to staff include salaries, payroll taxes, benefits, travel, occupancy, supplies and a proportionate share of overhead. This cost pool does not include costs for medical services, regular education, social services or the processing of health care services. | | | | |
| **Description how the CBC ensures that only Allowable costs are captured and that specifically unallowable costs are excluded.** Completed by CBC | | | | |
| **Description of costs not related to the positions or sub-contracts that are included in this cost pool.** Completed by CBC | | | | |
| **OCA** | **OCA Title** | | **Identifying GL Account Codes** | |
| **DCML0** | **Dependency Case Management – Licensed Care** | | Completed by CBC | |
| **Purpose/Activity**: This Budget Entity/Other Cost Accumulator (BE/OCA) combination is a CBC-only cost pool and captures activities related to the administration of the State's Title IV-E state plan provided to families being served in the dependency system. Activities include the following enumerated in 45 CFR 1356.60: referral to services; preparation for and participation in judicial determinations; development of the case plan; placement of the child; case reviews; and case management and supervision. This cost pool is for activities provided by staff who are not primary case managers that benefit only children in licensed foster care or pre-adoptive/adoptive placements such as foster care/adoptive home placement, foster/adoptive home recruitment, retention and licensing.   **Types of Costs**: This BE/OCA combination captures the costs incurred by the lead agency for their own staff, as well as costs for payments to sub-contracted providers. Costs may also include non-staff activities that benefit only this population. Costs related to staff include salaries, payroll taxes, benefits, travel, occupancy, supplies and a proportionate share of overhead. This cost pool does not include costs for medical services, regular education, social services or the processing of health care services. | | | | |
| **Description how the CBC ensures that only Allowable costs are captured and that specifically unallowable costs are excluded.** Completed by CBC | | | | |
| **Description of costs not related to the positions or sub-contracts that are included in this cost pool.** Completed by CBC | | | | |
| **OCA** | **OCA Title** | | **Identifying GL Account Codes** | |
| **DCMPR** | **Dependency Case Management – Primary** | | Completed by CBC | |
| **Purpose/Activity**: This Budget Entity/Other Cost Accumulator (BE/OCA) combination is a CBC-only cost pool and captures activities related to the administration of the State's Title IV-E state plan provided to families being served in the dependency system. Activities include the following enumerated in 45 CFR 1356.60: referral to services; preparation for and participation in judicial determinations; development of the case plan; placement of the child; case reviews; and case management and supervision. This cost pool is for all primary case managers in the child welfare system, as well as other activities that equitably benefit the entire child welfare population.  **Types of Costs**: This BE/OCA combination captures costs related to the dependency case management function which is performed by certified child welfare professionals and supported by other staff such as para-professional, clerical, supervisory, specialist, data and quality management and program administrator. This cost pool contains costs incurred by the lead agency for their own staff, as well as costs for payments to sub-contracted providers for the dependency case management function (referred to as Case Management Organizations, or CMOs). Costs may also include non-staff/non-CMO activities related to the dependency case management, such as mediation, process servers and translators. Costs related to staff include salaries, payroll taxes, benefits, travel, occupancy, supplies and a proportionate share of overhead. This cost pool does not include costs for medical services, regular education, social services or the processing and management of health care services. | | | | |
| **Description how the CBC ensures that only Allowable costs are captured and that specifically unallowable costs are excluded.** Completed by CBC | | | | |
| **Description of costs not related to the positions or sub-contracts that are included in this cost pool.** Completed by CBC | | | | |
| **Medicaid Administrative Claiming** | | | | |
| **OCA** | **OCA Title** | | **Identifying GL Account Codes** | |
| **PR005** | **Medicaid Administration** | | Completed by CBC | |
| **Purpose/Activity**: This BE/OCA combination captures the allocated costs in Community-Based Care contracts that relate to the provision of Title XIX - Medicaid Administration for foster care services. This code should be used to capture activities related to healthcare case management and referrals to medical providers, Early Periodic Screening and Detection Test (EPSDT) scheduling and follow-up and assisting with transportation to healthcare providers.  This OCA is to be used only for Family Safety Community- Based Care contracts. | | | | |
| **Description how the CBC ensures that only Allowable costs are captured and that specifically unallowable costs are excluded.** Completed by CBC | | | | |
| **Description of costs not related to the positions or sub-contracts that are included in this cost pool.** Completed by CBC | | | | |
| **Services** | | | |
| **OCA** | **OCA Title** | | **Identifying GL Account Codes** |
| **PR024** | **CBC-SF Child Wel Svcs OH Admin** | | Completed by CBC |
| **Purpose/Activity**: This BE/OCA combination captures costs in a Community-Based Care contract related to child welfare services that do not meet criteria for federal reimbursement. Examples include expenditures for staff cellular telephone allowances; contracts requiring deferred payments and maintenance agreements; security deposits for office leases; related professional membership dues, but not personal membership dues; promotional materials; grant writing services and other items eligible for State funds reimbursement.  This BE/OCA combination is to be used only for Family Safety Community-Based Care contracts**.** | | | |
| **Description how the CBC ensures that only Allowable costs are captured and that specifically unallowable costs are excluded.** Completed by CBC | | | |
| **Description of costs not related to the positions or sub-contracts that are included in this cost pool.** Completed by CBC | | | |
| **Title IV-B Subpart 2 of the Social Security Act – Promoting Safe and Stable Families**  **(25% local match requirement)** | | | |
| **OCA** | **OCA Title** | | **Identifying GL Account Codes** |
| **PRE04** | **Safe and Stable Families - Family Preservation** | | Completed by CBC |
| **Purpose/Activity**: This BE/OCA combination captures the cost of "family preservation services" in Community-Based Care contracts that are not provided through contributions from state or local sources. These services are designed to help families (including adoptive and extended families) at risk or in crisis as defined by Title IV-B, Part 2 of the Social Security Act, Section 431.  These are secondary and tertiary prevention services to prevent family disruption and unnecessary removal of children from their homes (as appropriate). These services provide intensive involvement that may include services within the home. These services may include:  Follow-up care to families upon child's return to home  Temporary out-of-home placement  Respite/Crisis Care Services: The term "respite care services" means short-term care services provided in the temporary absence of the regular caregiver (parent, other relative, foster parent, adoptive parent, or guardian) to children who: are in danger of abuse or neglect; have experienced abuse or neglect; or have disabilities, chronic or terminal illnesses.  Such services shall be provided within or outside the home of the child, be short-term (ranging from a few hours to a few weeks of time, per year), and be intended to enable the family to stay together and to keep the child living in the home and community of the child.  Services are designed to further parenting skills, provide help with family budgeting, cope with stress, promote health and provide nutrition training.  **The match of 25% is being certified by Community-Based Care providers.** | | | |
| **Description how the CBC ensures that only Allowable costs are captured and that specifically unallowable costs are excluded.** Completed by CBC | | | |
| **Description of costs not related to the positions or sub-contracts that are included in this cost pool.** Completed by CBC | | | |
| **OCA** | **OCA Title** | | **Identifying GL Account Codes** |
| **PRE06** | **Safe and Stable Families - Family Support** | | Completed by CBC |
| **Purpose/Activity**: This BE/OCA combination captures the federal share of the cost of "family support services" in Community-Based Care Contracts that are not provided through contributions from state and local sources as stated in Title IV-B of the Social Security Act, Section 431 and defined in Title IV-B, Subpart 2, Promoting Safe and Stable Families as follows:  Community-based services to promote the safety and well- being of children and families designed to increase the strength and stability of families (including adoptive, foster and extended families); to increase parents' confidence and competence in their parenting abilities; to include activities such as mentoring; to afford children a safe, stable and supportive environment; strengthen parental relationships and promote healthy marriages and otherwise to enhance child development.  These are primary and secondary prevention services that are provided to families before abuse or neglect occurs and is not time-limited. Primary services are aimed at the general population in order to prevent abuse and neglect and to build communities and supportive environments. Secondary services are directed at families, who have been determined to be "at-risk" for abusive or neglectful behavior or have circumstances in their life that present challenges in producing positive parenting behaviors and optimal child development. Families who have already experienced abuse and neglect may access family support services, however services may not be targeted solely towards these families. Services that target only families who have experienced abuse and neglect shall be funded through either Family Preservation or Time-Limited Reunification Services, as appropriate.  **The match of 25% is being certified by Community-Based Care providers.** | | | |
| **Description how the CBC ensures that only Allowable costs are captured and that specifically unallowable costs are excluded.** Completed by CBC | | | |
| **Description of costs not related to the positions or sub-contracts that are included in this cost pool.** Completed by CBC | | | |
| **OCA** | **OCA Title** | | **Identifying GL Account Codes** |
| **PRE11** | **Safe and Stable Families - Family Reunification** | | Completed by CBC |
| **Purpose/Activity**: This BE/OCA combination captures the costs of "family reunification services" that are not provided through contributions from state and local sources. These services are defined in Title IV-B of the Social Security Act, Section 431, as:   The term "family reunification services" means the services and activities that are provided to a child that is removed from the child's home and placed in a foster family home or a child care institution or a child who has been returned home and to the parents or the primary caregiver of such a child, in order to facilitate the reunification of the child safely and appropriately within a timely fashion, and to ensure the strength and stability of the reunification. In the case of a child who has been returned home, the services and activities shall only be provided during the 15-month period that begins on the date that the child returns home.  These services may include individual, group or family counseling; peer to peer mentoring, and support groups for parents and primary caregivers; inpatient, residential or outpatient substance abuse treatment services; mental health services; assistance to address domestic violence; services designed to provide temporary child care and therapeutic services for families, including crisis nurseries; services and activities designed to facilitate access to and visitation of children by parents and siblings and transportation to or from any of the services and activities described above.  Such services shall be provided within or outside the home of the child, be short-term care (ranging from a few hours to a few weeks of time, per year) and be intended to enable the family to stay together and to keep the child living in his or her home and community.  **The match of 25% is being certified by Community-Based Care providers.** | | | |
| **Description how the CBC ensures that only Allowable costs are captured and that specifically unallowable costs are excluded.** Completed by CBC | | | |
| **Description of costs not related to the positions or sub-contracts that are included in this cost pool.** Completed by CBC | | | |
| **OCA** | **OCA Title** | | **Identifying GL Account Codes** |
| **PRE12** | **Safe and Stable Families - Adoption Promotion and Support** | | Completed by CBC |
| **Purpose/Activity**: This BE/OCA combination captures the costs of "adoption promotion and support services" that are not provided through contributions from state or local sources. These services are defined in Title IV-B of the Social Security Act, Section 431, as follows:  The term "adoption promotion and support services" means services and activities designed to encourage more adoptions out of the foster care system, when adoptions promote the best interests of children, including such activities as pre- and post- adoptive services and activities designed to expedite the adoption process and support adoptive families.  These services are designed to minimize disruption for adoptive families by providing services that may include recruitment of adoptive families through media campaigns, adoptive families support groups, individual and family counseling for adopted children and/or family members (must be 12 months duration or less), post adoption workshops and seminars for adopted children and families on topics relevant to on-going issues facing adoptive families and follow-up support services to adoptive families.  **The match of 25% is being certified by Community-Based Care providers.** | | | |
| **Description how the CBC ensures that only Allowable costs are captured and that specifically unallowable costs are excluded.** Completed by CBC | | | |
| **Description of costs not related to the positions or sub-contracts that are included in this cost pool.** Completed by CBC | | | |
| **Grants to States for Access and Visitation Programs**  **(10% local match requirement)** | | | |
| **OCA** | **OCA Title** | | **Identifying GL Account Codes** |
| **PRSAV** | **State Access and Visitation** | | Completed by CBC |
| **Purpose/Activity**: This BE/OCA combination captures the costs to administer the programs to support and facilitate noncustodial parent access and visitation with their children.  The match of 10% is being certified by Community-Based Care providers. | | | |
| **Description how the CBC ensures that only Allowable costs are captured and that specifically unallowable costs are excluded.** Completed by CBC | | | |
| **Description of costs not related to the positions or sub-contracts that are included in this cost pool.** Completed by CBC | | | |
| **Prevention Services not eligible for Title IV-E under FFPSA** | | | |
| **OCA** | **OCA Title** | | **Identifying GL Account Codes** |
| **PVSPR** | **Prevention Service – In-Home** | | Completed by CBC |
| **Purpose/Activity:** This budget Entity/Other Cost Accumulator (BE/OCA) combination is a CBC only cost pool and captures activities related to preventing removal of children who have been the subject of an investigation, including those who have been previously removed and reunified. More specifically, to meet the TANF goal of providing assistance so that children can be cared for in their own homes.  **Types of Costs:** This BE/OCA combination contains costs incurred by the lead agency for their own staff, as well as costs for payments to sub-contracted providers that are not eligible for Title IV-E claiming. Costs may also include non-staff activities that benefit only this population, such as assessments, counseling, transportation, child care, home maintenance, temporary housing and legal services. Costs related to staff include salaries, payroll taxes, benefits, travel, occupancy, supplies and a proportionate share of overhead. This cost pool does not include costs for medical services. | | | |
| **Description how the CBC ensures that only Allowable costs are captured and that specifically unallowable costs are excluded.** Completed by CBC | | | |
| **Description of costs not related to the positions or sub-contracts that are included in this cost pool.** Completed by CBC | | | |
| **Eligibility Determinations** | | | |
| **OCA** | **OCA Title** | | **Identifying GL Account Codes** |
| **REV4E** | **Title IV-E Eligibility Determinations** | | Completed by CBC |
| **Purpose/Activity**: This Budget Entity/Other Cost Accumulator (BE/OCA) combination is a Community-Based Care (CBC) only cost pool and captures costs incurred by the CBC organizations and/or their subcontracted providers for activities of gathering information related to determining and re-determining Title IV-E eligibility, when performed **by staff other than primary case managers.**  **Types of Costs:** This BE/OCA combination contains costs incurred by the lead agency for their own staff, as well as costs for payments to sub-contracted agencies (Child Placing Agencies or Case Management Organizations) for the noted functions. Costs related to staff include salaries, payroll taxes, benefits, travel, occupancy, supplies and a proportionate share of overhead. This cost pool does not include costs for medical services, regular education, social services or processing and management of health care services. | | | |
| **Description how the CBC ensures that only Allowable costs are captured and that specifically unallowable costs are excluded.** Completed by CBC | | | |
| **Description of costs not related to the positions or sub-contracts that are included in this cost pool.** Completed by CBC | | | |
| **OCA** | **OCA Title** | | **Identifying GL Account Codes** |
| **REVTF** | **TANF Eligibility Determinations** | | Completed by CBC |
| **Purpose/Activity**: This Budget Entity/Other Cost Accumulator (BE/OCA) combination is a Community-Based Care (CBC) only cost pool and captures costs incurred by the CBC organizations and/or their subcontracted providers for activities of gathering information related to determining and re-determining TANF eligibility, when performed **by staff other than primary case managers.**  **Types of Costs:** This BE/OCA combination contains costs incurred by the lead agency for their own staff, as well as costs for payments to sub-contracted agencies (Child Placing Agencies or Case Management Organizations) for the noted functions. Costs related to staff include salaries, payroll taxes, benefits, travel, occupancy, supplies and a proportionate share of overhead. This cost pool does not include costs for medical services, regular education, social services or processing and management of health care services. | | | |
| **Description how the CBC ensures that only Allowable costs are captured and that specifically unallowable costs are excluded.** Completed by CBC | | | |
| **Description of costs not related to the positions or sub-contracts that are included in this cost pool.** Completed by CBC | | | |
| **Services** | | | |
| **OCA** | **OCA Title** | | **Identifying GL Account Codes** |
| **SMS4E** | **Safety Management Services TITLE IVE** | | Completed by CBC |
| **Purpose/Activity**: This Budget Entity/Other Cost Accumulator (BE/OCA) combination is a CBC-only cost pool and captures activities related to the administration of the State's Title IV-E state plan provided to families being served in the dependency system. Activities include the following numerated in 45 CFR 1356.60: referral to services; preparation for and participation in judicial determinations; development of the case plan; case reviews; and case management and supervision.  This cost pool is for short-term safety management services provided to children where present or impending danger has been identified (i.e., foster care candidates) prior to a formal referral for ongoing case management services.  This BE/OCA combination captures costs incurred by the lead agency for their own staff, as well as costs for payments to sub-contracted providers. Costs related to staff include salaries, payroll taxes, benefits, travel, occupancy, supplies and a proportionate share of overhead. This cost pool does not include costs for medical services, regular education, social services or processing and management of health care services. | | | |
| **Description how the CBC ensures that only Allowable costs are captured and that specifically unallowable costs are excluded.** Completed by CBC | | | |
| **Description of costs not related to the positions or sub-contracts that are included in this cost pool.** Completed by CBC | | | |
| **Title IV-E Eligible Training** | | | |
| **OCA** | **OCA Title** | | **Identifying GL Account Codes** |
| **TRCOR** | **CBC Title IV-E Training** | | Completed by CBC |
| **Purpose/Activity**: This Budget Entity/Other Cost Accumulator (BE/OCA) combination is a CBC only cost pool and captures costs incurred by the Community-Based Care organizations and/or their sub-contracted providers for curriculum development and training that is eligible for 75% FFP under Title IV-E.  **Types of Costs**: This BE/OCA combination contains costs incurred by the lead agency for their own staff, as well as costs for payments to sub-contracted providers, for curriculum development and delivery. Costs may also include non-staff/non-contract activities such as travel, per diem and materials for attendees of eligible training who are enumerated in section 474(a)(3)(b) of the Social Security Act.  Costs related to staff include salaries, payroll taxes, benefits, travel, occupancy, supplies and a proportionate share of overhead. This cost pool **does not include** costs for medical services, regular education, social services or processing and management of health care services. | | | |
| **Description how the CBC ensures that only Allowable costs are captured and that specifically unallowable costs are excluded.** Completed by CBC | | | |
| **Description of costs not related to the positions or sub-contracts that are included in this cost pool.** Completed by CBC | | | |
| **OCA** | **OCA Title** | | **Identifying GL Account Codes** |
| **TRFCA** | **CBC Training Foster and Adopt Parent** | | Completed by CBC |
| **Purpose/Activity**: This Budget Entity/Other Cost Accumulator (BE/OCA) combination captures costs incurred by the Community-Based Care organizations and/or their sub-contracted providers for curriculum development and training that is eligible for 75% FFP under Title IV-E and delivered to potential or current foster/adoptive parents.  **Types of Costs**: This BE/OCA combination contains costs incurred by the lead agency for their own staff, as well as costs for payments to sub-contracted providers, for curriculum development and delivery. Costs may also include non-staff/non-contract activities such as travel, per diem and materials for attendees of eligible training who are enumerated in section 474(a)(3)(b) of the Social Security Act.  Costs related to staff include salaries, payroll taxes, benefits, travel, occupancy, supplies and a proportionate share of overhead. This cost pool **does not include** costs for medical services, regular education, social services or processing and management of health care services. | | | |
| **Description how the CBC ensures that only Allowable costs are captured and that specifically unallowable costs are excluded.** Completed by CBC | | | |
| **Description of costs not related to the positions or sub-contracts that are included in this cost pool.** Completed by CBC | | | |
| **Child Welfare Best Practices – Implementation of SB 80 and SB 96 Requirements** | | | | |
| **OCA** | **OCA Title** | **Identifying GL Account Codes** | | |
| **FF0CB** | **Family Finders Programs for CBC** | Completed by CBC | | |
| **Purpose/Activity**: Florida Statutes, 39.4015(3) was updated regarding the Family Finders Program. The department, in collaboration with sheriffs' offices that conduct child protective investigations and community-based care lead agencies, shall develop a formal family-finding program to be implemented by child protective investigators and community-based care lead agencies.  Family-finding efforts shall begin as soon as a child is taken into custody of the department, pursuant to s. 39.401, and throughout the duration of the case as necessary, finding and engaging with as many family members and fictive kin as possible for each child who may help with care or support for the child.  The family-finding program shall provide the department and the community-based care lead agencies with best practices for identifying family and fictive kin. The family-finding program must use diligent efforts in family finding and, must continue those efforts until multi multiple relatives and fictive kin are identified family-finding efforts by the department and the community-based care lead agency may include, but are not limited to:  A. Searching for and locating adult relatives and fictive kin.  B. Identifying and building positive connections between the child and the child's relatives and fictive kin. C. Supporting the engagement of relatives and fictive kin in social service planning and delivery of services and creating a network of extended family support to assist in remedying the concerns that led to the child becoming involved with the child welfare system, when appropriate. D. Maintaining family connections, when possible. E. Keeping siblings together in care, when in the best of each child and when possible.  The CBC Lead Agencies will require a minimum of one staff for the family finder program. | | | | |
| **Description how the CBC ensures that only Allowable costs are captured and that specifically unallowable costs are excluded.** Completed by CBC | | | | |
| **Description of costs not related to the positions or sub-contracts that are included in this cost pool.** Completed by CBC | | | | |
| **OCA** | **OCA Title** | **Identifying GL Account Codes** | | |
| **KINCB** | **CBC-Kinship Navigation Administrative Staff** | Completed by CBC | | |
| **Purpose/Activity**: This BE/OCA combination captures the costs of establishing a Kinship Navigator Program within each community-based care (CBC) lead agency as required by Section 39.5086, F.S. The program will support positions and administrative costs to develop, implement, enhance, and support the Kinship Navigation Program. Each CBC program will initially be funded with state funds until each program receives approval by the Federal Title IV-E Prevention Services Clearinghouse (Clearinghouse) and the Kinship Navigator Program is approved in Florida's IV-E State Plan. Upon approval in the Clearinghouse and State Plan, the administrative costs may be claimed under Title IV-E. These programs must operate in accordance with promising, supported or well supported practices. However, Florida intends to pursue only well supported services in its State Plan. Even though the programs will initially utilize state funding, they will be required to follow the requirements described in section 427(a)(1) of the Social Security Act.  The program instruction for Title IV-E Kinship Navigator programs (ACYF-CB-PI-18-11) can be found at the following link: <https://www.acf.hhs.gov/cb/policy-guidance/pi-18-11>.  Program activities include the following: \* Assist Kinship Caregivers in learning about, finding, and using programs and services to meet the needs of the children and the needs of the caregiver. \* Coordinate with other state and local agencies \* Establish information and referral systems that link via tollfree access. \* Provide outreach. \* Promote partnerships between public and private agencies. \* Establish and support a kinship care ombudsman.  Administrative Personnel function costs include: \* Locating a venue to host support groups. \* Assisting families with locating transportation and respite care. \* Aiding in the development of group activities. \* Initiating contact with families within 48 hours. \* Completing quality documentation. \* Assisting with payroll. \* Assisting in the development, delivery or participation in training. | | | | |
| **Description how the CBC ensures that only Allowable costs are captured and that specifically unallowable costs are excluded.** Completed by CBC | | | | |
| **Description of costs not related to the positions or sub-contracts that are included in this cost pool.** Completed by CBC | | | | |
| **Independent Living and Extended Foster Care** | | | | |
| **OCA** | **OCA Title** | **Identifying GL Account Codes** | | |
| **EFCCM** | **Extended Foster Care – Case Management** | Completed by CBC | | |
| **Purpose/Activity**: This Budget Entity/Other Cost Accumulator combination captures the cost of the **certified child welfare professional positions** in the community-based care (CBC) lead agencies providing case management to young adults in the Extended Foster Care (EFC) Program. A Certified Child Welfare Professional Case Manager is an individual who has demonstrated the knowledge, skills, abilities and priorities necessary to competently discharge their duties, as evidenced by their successful completion of all applicable classroom instruction, field training, testing and job performance requirements for their position classification. The federal Fostering Connections to Success and Increasing Adoptions Act of 2008 gives states the option of allowing youth to remain in foster care after reaching age 18 up to age 20 or 21 with a documented disability and meet certain eligibility requirements.  These extended foster care case workers serve young adults, **ages 18-20, or 21 with a documented disability**, who are in Extended Foster care, in a supervised living arrangement, who meet one of the following eligibility requirements: o Completing secondary education or a program leading to an equivalent credential; o Enrolled in an institution that provides postsecondary or vocational education; o Participating in a program or activity designed to promote or eliminate barriers to employment; o Employed for at least 80 hours per month; or o Are unable to participate in programs or activities listed above full time due to a physical, intellectual, emotional, or psychiatric condition that limits participation.  Any such barrier to participation, such as physical, intellectual, or psychiatric condition that impairs the child's ability to perform one or more life activities, must be supported by documentation in the child's case file, school records, or medical records. | | | | |
| **Description how the CBC ensures that only Allowable costs are captured and that specifically unallowable costs are excluded.** Completed by CBC | | | | |
| **Description of costs not related to the positions or sub-contracts that are included in this cost pool.** Completed by CBC | | | | |
| **OCA** | **OCA Title** | **Identifying GL Account Codes** | | |
| **KRE17** | **Independent Living Case Coordination – Ages 13-17** | Completed by CBC | | |
| **Purpose/Activity**: This Budget Entity/Other Cost Accumulator (BE/OCA) combination captures the costs of salaries and expenses for community-based care (CBC) staff and their sub-contracted providers' staff coordinating or providing the independent living services identified on the case plan for youth, ages 13-17, in foster care. CBC's should not charge primary case management costs to this BE/OCA combination**.** | | | | |
| **Description how the CBC ensures that only Allowable costs are captured and that specifically unallowable costs are excluded.** Completed by CBC | | | | |
| **Description of costs not related to the positions or sub-contracts that are included in this cost pool.** Completed by CBC | | | | |
| **Independent Living and Extended Foster Care** | | | |
| **OCA** | **OCA Title** | | **Identifying GL Account Codes** |
| **KRE22** | **Independent Living Case Coordination – Ages 18-22** | | Completed by CBC |
| **Purpose/Activity**: This Budget Entity/Other Cost Accumulator (BE/OCA) combination captures the costs of salaries and expenses for community-based care (CBC) staff and their sub-contracted providers' staff providing case coordination for young adults, ages 18-23, who have aged out of foster care. CBC's should not charge primary case management costs to this BE/OCA combination. | | | |
| **Description how the CBC ensures that only Allowable costs are captured and that specifically unallowable costs are excluded.** Completed by CBC | | | |
| **Description of costs not related to the positions or sub-contracts that are included in this cost pool.** Completed by CBC | | | |
| **OCA** | **OCA Title** | | **Identifying GL Account Codes** |
| **KRL17** | **Independent Living Life Skills Services and Normalcy Supports – Ages 13-17** | | Completed by CBC |
| **Purpose/Activity**: This Budget Entity/Other Cost Accumulator (BE/OCA) combination captures the costs of pre-independent living services, life skills services, and normalcy supports for youth, ages 13-17, in foster care.  Pre-independent living services include, but are not limited to, life skills training, educational field trips, preparation for post-secondary training and education, and conferences. Life skills services include, but are not limited to, independent living skills training, including training to develop banking and budgeting skills, interviewing skills, parenting skills, educational support, substance abuse prevention, and employment training. Normalcy supports include, but are not limited to, age-appropriate activities, such as activity fees for school sponsored sports, graduation expenses, club fees, class ring, and yearbooks.  Other services that may be provided include, but are not limited to, assistance in obtaining a high school diploma, career exploration, job placement and retention, counseling, mentors, and developing community resources.  NOTE: Any allowable cost for this BE/OCA combination that would also be allowable as a Title IV-E Foster Care Maintenance Payment should be coded using the appropriate foster care maintenance BE/OCA combination if the child is currently reflected as being Title IV-E Eligible/Reimbursable in Florida Safe Families Network. | | | |
| **Description how the CBC ensures that only Allowable costs are captured and that specifically unallowable costs are excluded.** Completed by CBC | | | |
| **Description of costs not related to the positions or sub-contracts that are included in this cost pool.** Completed by CBC | | | |
| **OCA** | **OCA Title** | | **Identifying GL Account Codes** |
| **KRL22** | **Independent Living Life Skills Services and Normalcy Supports – Ages 18-22** | | Completed by CBC |
| **Purpose/Activity**: This Budget Entity/Other Cost Accumulator (BE/OCA) combination captures the costs of independent living services, life skills services, and normalcy supports for young adults, **ages 18-23, who have aged out of foster care**.  Independent living services include, but are not limited to, life skills training, educational field trips, preparation for post-secondary training and education, and conferences. Life skills services include, but are not limited to independent living skills training, including training to develop banking and budgeting skills, interviewing skills, parenting skills, educational support, substance abuse prevention, and employment training. Normalcy supports include but are not limited to, age-appropriate activities, such as activity fees for school sponsored sports, graduation expenses, club fees, class rings, and yearbooks.  Other services that may be provided include, but are not limited to, assistance in obtaining a high school diploma, career exploration, job placement and retention, counseling, mentors, and developing community resources.  NOTE: For an Extended Foster Care child, any allowable cost for this BE/OCA combination that would also be allowable as a Title IV-E Maintenance Payment should be coded using the appropriate Extended Foster Care BE/OCA combination if the child is currently reflected as being Title IV-E Eligible/Reimbursable in Florida Safe Families Network. | | | |
| **Description how the CBC ensures that only Allowable costs are captured and that specifically unallowable costs are excluded.** Completed by CBC | | | |
| **Description of costs not related to the positions or sub-contracts that are included in this cost pool.** Completed by CBC | | | |
| **Protective Investigator Training** | | | |
| **OCA** | **OCA Title** | | **Identifying GL Account Codes** |
| **BAT00** | **Protective Investigator Training** | | Completed by CBC |
| **Purpose/Activity**: This Budget Entity/Other Cost Accumulator (BE/OCA) combination captures the costs of In-service and Field training activities that are related to Department Child Protective Investigations.  Title IV-E eligible training activities that are categorized at a 75% federal financial participation rate (FFP) are not captured in this OCA. Training activities captured under this BE/OCA combination include: \* Pre-Service Training \*Specialty Track \*In-Service Training \* Field Training  The Pre-Service curricula is based on the Child Protective Investigations Core Competencies and consists of Core, Specialty Track Training and Field Trainings. Specialty Track is the latter half of Pre-Service that is specific to the Child Welfare Professional's role within the Child Welfare System.  Field Training during Pre-Service helps to illustrate and augment classroom training contents as well as any available and accessible on-line learning opportunities, by providing each trainee with a forum within which to observe, question and practice on-the job application of concepts learned in the classroom training, while under guidance.  After Pre-Service Training, ongoing In-Service and Field Trainings enable Child Welfare Professionals to further expand and advance their knowledge, skill and abilities around specific competencies. | | | |
| **Description how the CBC ensures that only Allowable costs are captured and that specifically unallowable costs are excluded.** Completed by CBC | | | |
| **Description of costs not related to the positions or sub-contracts that are included in this cost pool.** Completed by CBC | | | |
| **OCA** | **OCA Title** | | **Identifying GL Account Codes** |
| **BATRN** | **Protective Investigator IV-E Training** | | Completed by CBC |
| **Purpose/Activity**: This Budget Entity/Other Cost Accumulator (BE/OCA) combination captures the costs related to the Department's Title IV-E eligible training activities.  Types of Costs: Training activities captured under this BE/OCA combination include: \* For Salaries and Benefits and Other Personal Services (OPS) this BE/OCA combination captures the costs for all new Child Protective Investigators (CPI) who are employed by the Department and attend Pre-Service training from the date the CPI is hired until the date the CPI takes the Florida Certification Exam or termination date if the CPI terminates before the exam and the costs of trainers when they are preparing for, traveling to, or providing Pre-Service Training.  \* Other allowable costs where the cost must be directly tied to Pre-Service training include: travel, operating capital outlay, contracted services, training materials, building costs, and experts outside the Department that are hired to develop pre-service training, conduct pre-service training, or both. | | | |
| **Description how the CBC ensures that only Allowable costs are captured and that specifically unallowable costs are excluded.** Completed by CBC | | | |
| **Description of costs not related to the positions or sub-contracts that are included in this cost pool.** Completed by CBC | | | |
| **Children’s Mental Health Services** | | | |
| **OCA** | **OCA Title** | | **Identifying GL Account Codes** |
| **19MCB** | **Children’s Mental Health (SED) Services (Case or Treatment Plan Specific)** | | Completed by CBC |
| **Purpose/Activity**: This BE/OCA combination captures the costs of services that will provide non-Medicaid reimbursable wraparound services to children within the previous 12 months sufficient to meet diagnostic criteria specified in the CD 0-3R, DSM-5 (including V-codes), or ICD-10 (including ICD-10 Z code) equivalent (or most recent edition). The following DSM-5 V codes and ICD-10 Z codes are excluded: V63.9 (Z75.3); V63.8 (Z75.4); V15.81 (Z91.19); 278.00 (E66.9); V65.2 (X76.5); V40.31 (Z91.83); and V62.89 (R41.83).  Children must be in out-of-home care or be at risk of placement into out-of-home care. In addition, children must have a functional impairment which interferes with, or limits the child's role or functioning in family, school, or community or would have met the functional impairment criteria during the referenced year had they not had services or supports provided.  Services purchased with these funds must be identified in the mental health treatment plan or the service plan for the child as defined in Florida Statute 394.496 or the case plan for the child as described in Florida Statutes 39.6011 and 39.6012. | | | |
| **Description how the CBC ensures that only Allowable costs are captured and that specifically unallowable costs are excluded.** Completed by CBC | | | |
| **Description of costs not related to the positions or sub-contracts that are included in this cost pool.** Completed by CBC | | | |

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| **Child Welfare Proviso Projects** | | | | | | | | | | | | |
| **OCA** | | **OCA Title** | | | | | | **Identifying GL Account Codes** | | | | |
| **SFE06** | | **Child Welfare Performance Incentive Project – Sixth Judicial Circuit** | | | | | | Completed by CBC | | | | |
| **Purpose/Activity**: This Budget Entity/Other Cost Accumulator (BE/OCA) combination captures the costs of the Community-Based Care lead agency that serves the Sixth Judicial Circuit for the implementation of a pilot project that improves the safety, permanency, and well-being of children in the local child welfare system of care. | | | | | | | | | | | | |
| **Description how the CBC ensures that only Allowable costs are captured and that specifically unallowable costs are excluded.** Completed by CBC | | | | | | | | | | | | |
| **Description of costs not related to the positions or sub-contracts that are included in this cost pool.** Completed by CBC | | | | | | | | | | | | |
| **OCA** | | **OCA Title** | | | | | | **Identifying GL Account Codes** | | | | |
| **SFE13** | | **Child Welfare Performance Incentive Project – Thirteenth Judicial Circuit** | | | | | | Completed by CBC | | | | |
| **Purpose/Activity**: This Budget Entity/Other Cost Accumulator (BE/OCA) combination captures the costs of the Community-Based Care lead agency that serves the Thirteenth Judicial Circuit for the implementation of a pilot project that improves the safety, permanency, and well-being of children in the local child welfare system of care. | | | | | | | | | | | | |
| **Description how the CBC ensures that only Allowable costs are captured and that specifically unallowable costs are excluded.** Completed by CBC | | | | | | | | | | | | |
| **Description of costs not related to the positions or sub-contracts that are included in this cost pool.** Completed by CBC | | | | | | | | | | | | |
| **HB 7065 Implementation** | | | | | | | | | | | | |
| **OCA** | | **OCA Title** | | | | | | **Identifying GL Account Codes** | | | | |
| **ECC00** | | **Case Management and Prevention Services to Support Early Childhood Courts** | | | | | | Completed by CBC | | | | |
| **Purpose/Activity**: This OCA captures the costs associated with community-based care lead agency support for early childhood courts.   Early childhood court addresses child welfare cases involving children under the age of three. It is a problem-solving court where legal, societal, and individual problems intersect. Early childhood court allows courts to take what is currently known about the appropriate services and practices for early brain development and make them available to the most vulnerable children.  The OCA will support: Administrative costs of supporting local early childhood courts by the community-based care lead agency; Salaries, benefits, and travel of case-management employees; and Prevention services. | | | | | | | | | | | | |
| **Description how the CBC ensures that only Allowable costs are captured and that specifically unallowable costs are excluded.** Completed by CBC | | | | | | | | | | | | |
| **Description of costs not related to the positions or sub-contracts that are included in this cost pool.** Completed by CBC | | | | | | | | | | | | |
| **OCA** | | | **OCA Title** | | | | | | **Identifying GL Account Codes** | | | | |
| **FES00** | | | **CBC Father Engagement Specialists** | | | | | | Completed by CBC | | | | |
| **Purpose/Activity**: This OCA captures the costs associated with the assessment of fatherhood engagement, provision of and referral to father-oriented services, and employing Father Engagement Specialists within each Community-based Care Lead Agency as required by Section 409.988, F.S  The lead agency shall incorporate lived-experience by prioritizing the hiring of individuals who have faced experiences like the fathers being served by the lead agency father-engagement specialist.  This position, at a minimum, must build relationships with fathers; identify the needs of fathers; assist fathers in accessing services; and communicate the challenges faced by fathers and how to appropriately meet their unique needs.  This OCA will support administrative costs, salaries, benefits, and travel of the Father Engagement Specialist position. | | | | | | | | | | | | | |
| **Description how the CBC ensures that only Allowable costs are captured and that specifically unallowable costs are excluded.** Completed by CBC | | | | | | | | | | | | | |
| **Description of costs not related to the positions or sub-contracts that are included in this cost pool.** Completed by CBC | | | | | | | | | | | | | |
| **OCA** | **OCA Title** | | | | | | **Identifying GL Account Codes** | | | | | | |
| **FES01** | **Father Engagement Specialist Grant** | | | | | | **Completed by CBC** | | | | | | |
| **Purpose/Activity**: This Budget Entity/Other Cost Accumulator (BE/OCA) combination captures the cost associated with the assessment of fatherhood engagement, provision of and referral to father-oriented services as described in the request of Father Engagement Specialist funding made to the  Department by the community-based care (CBC) lead agency. | | | | | | | | | | | | | |
| **Description how the CBC ensures that only Allowable costs are captured and that specifically unallowable costs are excluded.** Completed by CBC | | | | | | | | | | | | | |
| **Description of costs not related to the positions or sub-contracts that are included in this cost pool.** Completed by CBC | | | | | | | | | | | | | |
| **Proviso Projects – Circuit 6 Preservation Model** | | | | | | | | | | | | | |
| **OCA** | | | | | | **OCA Title** | | | | **Identifying GL Account Codes** | | | |
| **FPCW6** | | | | | | **Circuit 6 Preservation Model** | | | | Completed by CBC | | | |
| **Purpose/Activity**: This OCA captures the costs associated with implementing a preservation model in circuit 6 by the community-based care lead agency that will reduce the number of children in care in region six and stabilize front-line personnel.  The OCA will support: administrative costs of start-up, implementation, and administration of the program; salaries, benefits, and travel of employees; and service costs. | | | | | | | | | | | | | |
| **Description how the CBC ensures that only Allowable costs are captured and that specifically unallowable costs are excluded.** Completed by CBC | | | | | | | | | | | | | |
| **Description of costs not related to the positions or sub-contracts that are included in this cost pool.** Completed by CBC | | | | | | | | | | | | | |
| **Family First Prevention Services Act Transition Funds** | | | | | | | | | | | | | |
| **OCA** | | | | **OCA Title** | | | | | | | **Identifying GL Account Codes** | | |
| **FFPEB** | | | | **FFPSA-Installation of Evidenced Based Services** | | | | | | | Completed by CBC | | |
| **Purpose/Activity**: This BE/OCA combination captures the costs associated with the implementation of the Family First Prevention Services Act (FFPSA) through the Families First Transition Act (FFTA). This act supports the use of evidence-based practices to promote the well-being of children, youth, and families to prevent unnecessary foster care placements. For children who do need to enter foster care, the act encourages use of family-based care. Community Based Care (CBC) lead agencies funding includes CBC Installation of Evidence Based Services. Provides one-time funding reimbursement to CBCs to support local implementation of evidence-based prevention services. The prevention services must be rated and approved by the federal Title IV-E Prevention Services Clearinghouse and are identified in the state's five-year Title IV-E prevention program plan. Funding is also provided to CBCs who attended the Trust-Based Relational Intervention (TBRI) practitioner training. These costs are cost reimbursement. | | | | | | | | | | | | | |
| **Description how the CBC ensures that only Allowable costs are captured and that specifically unallowable costs are excluded.** Completed by CBC | | | | | | | | | | | | | |
| **Description of costs not related to the positions or sub-contracts that are included in this cost pool.** Completed by CBC | | | | | | | | | | | | | |
| **OCA** | | | | | **OCA Title** | | | | | | | **Identifying GL Account Codes** | |
| **FFPCI** | | | | | **FFPSA-Enhanced Florida Foster Care Information Center** | | | | | | | Completed by CBC | |
| **Purpose/Activity**: This BE/OCA combination captures the costs associated with the implementation of the Family First Prevention Services Act (FFPSA) through the Families First Transition Act (FFTA). This act supports the use of evidence-based practices to promote the well-being of children, youth, and families to prevent unnecessary foster care placements. For children who do need to enter foster care, the act encourages use of family-based care. Community Based Care (CBC) lead agencies' funding includes expanding the role of the Florida Foster Care Information Center (FFIC) to include working in partnership with CBCs to provide foster parent peer mentoring services and supporting using the Trust-Based Relational Intervention (TBRI) approach. The foster parents will be trained as TBRI practitioners, offering hands-on assistance to individuals interested in becoming a licensed foster parent as well as existing foster parents caring for children with challenging behaviors. TBRI is an evidence-based service, designed for parents and/or caregivers of children between the ages of 0 - 17 years old who have experienced adversity, early harm, toxic stress, and/or trauma. At minimum, each CBC will receive an allocation of funds to support at least one foster peer mentor. These costs are cost reimbursement. | | | | | | | | | | | | | |
| **Description how the CBC ensures that only Allowable costs are captured and that specifically unallowable costs are excluded.** Completed by CBC | | | | | | | | | | | | | |
| **Description of costs not related to the positions or sub-contracts that are included in this cost pool.** Completed by CBC | | | | | | | | | | | | | |
| **OCA** | | | | **OCA Title** | | | | | | | **Identifying GL Account Codes** | | |
| **FFPRS** | | | | **FFPSA-Residential Settings Transition Support** | | | | | | | Completed by CBC | | |
| **Purpose/Activity**: This BE/OCA combination captures the costs associated with the implementation of the Family First Prevention Services Act (FFPSA) through the Families First Transition Act (FFTA). This act supports the use of evidence-based practices to promote the well-being of children, youth, and families to prevent unnecessary foster care placements. For children who do need to enter foster care, the act encourages use of family-based care. Community Based Care (CBC) lead agencies funding includes Residential Settings Transition Support of one-time cost reimbursement funding to residential care providers to ensure the state has appropriate placement capacity for residential treatment programs that meet the new FFPSA qualified residential treatment program (QRTP) requirements. Funding must be used to meet one or more of federal requirements for QRTPs or state licensure requirements specific to the QRTP program. The department will confirm that the QRTP provider(s) within the CBC geographical service area has successfully obtained or is actively working towards obtaining a QRTP credential. These costs are cost reimbursement. | | | | | | | | | | | | | |
| **Description how the CBC ensures that only Allowable costs are captured and that specifically unallowable costs are excluded.** Completed by CBC | | | | | | | | | | | | | |
| **Description of costs not related to the positions or sub-contracts that are included in this cost pool.** Completed by CBC | | | | | | | | | | | | | |

# Section VIII – FSFN OCAs

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **OCA** | | | **OCA Title** | **Identifying GL Account Codes** | |
| **CHPA0** | | | **Child Placing Agency – Foster Care, Group Care, or Other** | Completed by CBC | |
| **Purpose/Activity**: This Budget Entity/Other Cost Accumulator (BE/OCA) combination is a CBC-only cost pool that captures the cost of activities related to the administration of the State's Title IV-E state plan, provided to families served in the dependency system. Activities include the following enumerated in 45 CFR 1356.60: referral to services; preparation for and participation in judicial determinations; development of the case plan; case reviews; case management and supervision; and recruitment and licensing of foster homes and institutions. This cost pool is for activities, provided by staff who are not primary case managers, that benefit children in licensed foster care or pre-adoptive/adoptive placements such as foster care/adoptive home placement, foster/adoptive home recruitment, retention and licensing costs.  NOTE: Expenditures reported to this BE/OCA combination should only be for the client specific payments that are processed through the Florida Safe Families Network (FSFN) system.  **Types of Costs**: This BE/OCA combination contains costs incurred by the lead agency for their own staff, as well as costs for payments to sub-contracted providers. Costs may also include non-staff activities that benefit only this population. Costs related to staff include salaries, payroll taxes, benefits, travel, occupancy, supplies and a proportionate share of overhead. This cost pool **does not include costs** for medical services, regular education, social services or the processing and management of health care services. | | | | | |
| **Description how the CBC ensures that only Allowable costs are captured and that specifically unallowable costs are excluded.** Completed by CBC | | | | | |
| **FSFN Standard Service Types** | | | | **Additional Service Types** | |
|  | | | | Completed by CBC   * XXXX | |
| **Title IV-E Eligible Evidenced Based Practice Prevention Services** | | | | | |
| **OCA** | | | **OCA Title** | **Identifying GL Account Codes** | |
| **FFPWS** | | | **Child Welfare FFPSA Well-Supported** | Completed by CBC | |
| **Purpose/Activity**: This Budget Entity/Other Cost Accumulator (BE/OCA) combination captures direct payments, as recorded in FSFN, for providing services, designated as 'well-supported' by the Title IV -E Prevention Services Clearinghouse ([preventionservices.abt sites.com/program](https://preventionservices.acf.hhs.gov/)) and included in Florida's approved IV-E Prevention Plan. The recipient of service must meet the definition of a Family First Prevention Services Act (FFPSA) candidate for foster care or the parent/legal guardian of a candidate; or pregnant/parenting youth or young adult as defined in Florida's approved IV-E Prevention Plan. The funds may be used for the following programs only: Brief Strategic Family Therapy (BSFT), Functional Family Therapy (FFT), Healthy Families America (HF), Homebuilders (HB)- Intensive Family Preservation & Reunification Services, Motivational Interviewing (MI), Multisystemic Therapy (MST), Nurse Family Partnership (NFP), Parent-Child Interaction Therapy (PCIT), or Parents as Teachers (PAT). | | | | | |
| **Description how the CBC ensures that only Allowable costs are captured and that specifically unallowable costs are excluded.** Completed by CBC | | | | | |
| **FSFN Standard Service Types** | | | | **Additional Service Types** | |
|  | | | | Completed by CBC   * XXXX | |
| **OCA** | | | **OCA Title** | **Identifying GL Account Codes** | |
| **PVSCS** | | | **Child Welfare FFPSA Well-Supported – Not in State Plan** | Completed by CBC | |
| **Purpose/Activity**: This Budget Entity/Other Cost Accumulator (BE/OCA) combination captures direct payments, as recorded in FSFN, for providing services, which are included in the Title IV-E Prevention Services Clearinghouse ([Home | Title IV-E Prevention Services Clearinghouse](https://preventionservices.acf.hhs.gov/)) as Well-Supported, Promising, or Does Not Meet Criteria, but are not in Florida's approved IV-E Prevention Plan.  It also captures direct payments for a Well-Supported service which is included in Florida's approved IV-E Prevention Plan where the required documentation has not been entered in FSFN; therefore, the recipient of the service does not meet the definition of a Family First Prevention Services Act (FFPSA) candidate for foster care or the parent/legal guardian of a candidate; or pregnant/parenting foster youth or young adult as defined in Florida's approved IV-E Prevention Plan.  This BE/OCA combination contains costs incurred by the lead agency for their own staff who provide direct prevention services to clients, as well as costs for payments to sub-contracted providers for direct prevention services. Costs may **not** include administrative related activities. | | | | | |
| **Description how the CBC ensures that only Allowable costs are captured and that specifically unallowable costs are excluded.** Completed by CBC | | | | | |
| **FSFN Standard Service Types** | | | | **Additional Service Types** | |
|  | | | | Completed by CBC   * XXXX | |
| **Licensed Foster Home Maintenance Payments** | | | | | |
| **OCA** | | | **OCA Title** | **Identifying GL Account Codes** | |
| **LCFHE** | | | **Licensed Care Foster Home Payments – Eligible** | Completed by CBC | |
| **Purpose/Activity**: This Budget Entity/Other Cost Accumulator (BE/OCA) combination captures the cost associated with direct payments, as recorded in the state's Comprehensive Child Welfare Information System, for a Title IV-E Eligible child placed in a Level II - Level V licensed foster family home, as defined by Section 409.175(5)(a), Florida Statutes (F.S.), licensed by the State in which it is situated or has been approved by the agency of such State having responsibility for licensing homes of this type as meeting the standards established for such licensing.[42 U.S.C. 672(c)].  These direct "foster care maintenance payments" are to cover the cost of (and the cost of providing) food, clothing, shelter, daily supervision, school supplies, a child's personal incidentals, liability insurance with respect to a child, reasonable travel to the child's home for visitation, and reasonable travel for the child to remain in the school in which the child is enrolled at the time of placement.[42 U.S.C. 675(4)(A)]. Daily supervision includes cost for child care that provides daily supervision during a foster parent's working hours when the child is not in school, and which facilitate the foster parent's attendance at activities which are beyond the scope of "ordinary parental duties". Child care services must be rendered by a provider that is licensed, certified, or has some other formal status under State regulations.  Note: If the child placed in a foster family home is the parent of a son or daughter who is in the same home and payments described in Section 475(4)(A) of the Social Security Act are being made under this part with respect to such child, the foster care maintenance payments shall also include such amounts as may be necessary to cover the cost of the items described in Section 475(4)(A) of the Social Security Act, with respect to such son or daughter. [42 U.S.C. 675(4)(A)].  Foster parents of Level II - Level V licensed family foster homes shall receive a room and board rate per s. 409.145(3), F.S. | | | | | |
| **Description how the CBC ensures that only Allowable costs are captured and that specifically unallowable costs are excluded.** Completed by CBC | | | | | |
| **FSFN Standard Service Types** | | | | **Additional Service Types** | |
|  | | | | Completed by CBC   * XXXX | |
| **Licensed Foster Home Maintenance Payments** | | | | |
| **OCA** | | **OCA Title** | | **Identifying GL Account Codes** |
| **LCFHI** | | **Licensed Care Foster Home Payments - Ineligible** | | Completed by CBC |
| **Purpose/Activity**: This Budget Entity/Other Cost Accumulator (BE/OCA) combination captures the cost associated with direct payments, as recorded in the state's Comprehensive Child Welfare Information System, for a Title IV-E Ineligible child placed in a Level II - Level V licensed foster family home, as defined by Section 409.175(5)(a), Florida Statutes (F.S.), licensed by the State in which it is situated or has been approved by the agency of such State having responsibility for licensing homes of this type as meeting the standards established for such licensing.[42 U.S.C. 672(c)].  These direct "foster care maintenance payments" are to cover the cost of (and the cost of providing) food, clothing, shelter, daily supervision, school supplies, a child's personal incidentals, liability insurance with respect to a child, reasonable travel to the child's home for visitation, and reasonable travel for the child to remain in the school in which the child is enrolled at the time of placement.[42 U.S.C. 675(4)(A)]. Daily supervision includes cost for child care that provides daily supervision during a foster parent's working hours when the child is not in school, and which facilitate the foster parent's attendance at activities which are beyond the scope of "ordinary parental duties". Child care services must be rendered by a provider that is licensed, certified, or has some other formal status under State regulations.  Note: If the child placed in a foster family home is the parent of a son or daughter who is in the same home and payments described in Section 475(4)(A) of the Social Security Act are being made under this part with respect to such child, the foster care maintenance payments shall also include such amounts as may be necessary to cover the cost of the items described in Section 475(4)(A) of the Social Security Act, with respect to such son or daughter. [42 U.S.C. 675(4)(A)].  Foster parents of Level II - Level V licensed family foster homes shall receive a room and board rate per s. 409.145(3), F.S. | | | | |
| **Description how the CBC ensures that only Allowable costs are captured and that specifically unallowable costs are excluded.** Completed by CBC | | | | |
| **FSFN Standard Service Types** | | | | **Additional Service Types** |
|  | | | | Completed by CBC   * XXXX |
| **OCA** | | **OCA Title** | | **Identifying GL Account Codes** |
| **LCLVE** | | **Level I Licensed Foster Home Payments – Eligible** | | Completed by CBC |
| **Purpose/Activity**: This Budget Entity/Other Cost Accumulator (BE/OCA) combination captures the cost associated with direct payments, as recorded in the state's Comprehensive Child Welfare Information System, for a Title IV-E Eligible child placed in a Level I licensed foster family home, as defined by Section 409.175(5)(a), Florida Statutes (F.S.), licensed by the State in which it is situated or has been approved by the agency of such State having responsibility for licensing homes of this type as meeting the standards established for such licensing.[42 U.S.C. 672(c)].  These direct "foster care maintenance payments" are to cover the cost of (and the cost of providing) food, clothing, shelter, daily supervision, school supplies, a child's personal incidentals, liability insurance with respect to a child, reasonable travel to the child's home for visitation, and reasonable travel for the child to remain in the school in which the child is enrolled at the time of placement.[42 U.S.C. 675(4)(A)]. Daily supervision includes cost for child care that provides daily supervision during a foster parent's working hours when the child is not in school, and which facilitate the foster parent's attendance at activities which are beyond the scope of "ordinary parental duties". Child care services must be rendered by a provider that is licensed, certified, or has some other formal status under State regulations.  Note: If the child placed in a foster family home is the parent of a son or daughter who is in the same home and payments described in Section 475(4)(A) of the Social Security Act are being made under this part with respect to such child, the foster care maintenance payments shall also include such amounts as may be necessary to cover the cost of the items described in Section 475(4)(A) of the Social Security Act, with respect to such son or daughter. [42 U.S.C. 675(4)(A)].  Foster parents of Level I licensed family foster homes shall receive a room and board rate per s. 409.145(3), F.S. | | | | |
| **Description how the CBC ensures that only Allowable costs are captured and that specifically unallowable costs are excluded.** Completed by CBC | | | | |
| **FSFN Standard Service Types** | | | | **Additional Service Types** |
| * Level I Child Care Subsidy | | | | Completed by CBC   * XXXX |
| **OCA** | | **OCA Title** | | **Identifying GL Account Codes** |
| **LCLVI** | | **Level I Licensed Foster Home Payments – Ineligible** | | Completed by CBC |
| **Purpose/Activity**: This Budget Entity/Other Cost Accumulator (BE/OCA) combination captures the cost associated with direct payments, as recorded in the state's Comprehensive Child Welfare Information System, for a Title IV-E Ineligible child placed in a Level I licensed foster family home, as defined by Section 409.175(5)(a), Florida Statutes (F.S.), licensed by the State in which it is situated or has been approved by the agency of such State having responsibility for licensing homes of this type as meeting the standards established for such licensing.[42 U.S.C. 672(c)].  These direct "foster care maintenance payments" are to cover the cost of (and the cost of providing) food, clothing, shelter, daily supervision, school supplies, a child's personal incidentals, liability insurance with respect to a child, reasonable travel to the child's home for visitation, and reasonable travel for the child to remain in the school in which the child is enrolled at the time of placement.[42 U.S.C. 675(4)(A)]. Daily supervision includes cost for child care that provides daily supervision during a foster parent's working hours when the child is not in school, and which facilitate the foster parent's attendance at activities which are beyond the scope of "ordinary parental duties". Child care services must be rendered by a provider that is licensed, certified, or has some other formal status under State regulations.  Note: If the child placed in a foster family home is the parent of a son or daughter who is in the same home and payments described in Section 475(4)(A) of the Social Security Act are being made under this part with respect to such child, the foster care maintenance payments shall also include such amounts as may be necessary to cover the cost of the items described in Section 475(4)(A) of the Social Security Act, with respect to such son or daughter. [42 U.S.C. 675(4)(A)].  Foster parents of Level I licensed family foster homes shall receive a room and board rate per s. 409.145(3), F.S. | | | | |
| **Description how the CBC ensures that only Allowable costs are captured and that specifically unallowable costs are excluded.** Completed by CBC | | | | |
| **FSFN Standard Service Types** | | | | **Additional Service Types** |
|  | | | | Completed by CBC   * XXXX |
| **OCA** | **OCA Title** | | | **Identifying GL Account Codes** |
| **ISFHS** | **Ineligible Foster Home Setting** | | | Completed by CBC |
| **Purpose/Activity**: This Budget Entity/Other Cost Accumulator (BE/OCA) combination captures the cost associated with direct payments, as recorded in the state’s Comprehensive Child Welfare  Information System, for room and board costs which are not considered federally eligible foster  care maintenance payments, due to the placement provider. This is specific to family-like settings  when a child is housed in a dwelling that is not properly licensed, to a lapse in background  screenings, or other factors that cause the placement to be an ineligible setting. | | | | |
| **Description how the CBC ensures that only Allowable costs are captured and that specifically unallowable costs are excluded.** Completed by CBC | | | | |
| **FSFN Standard Service Types** | | | | **Additional Service Types** |
|  | | | | Completed by CBC   * XXXX |
| **OCA** | **OCA Title** | | | **Identifying GL Account Codes** |
| **ISGHS** | **Ineligible Group Home Setting** | | | Completed by CBC |
| **Purpose/Activity**: This Budget Entity/Other Cost Accumulator (BE/OCA) combination captures the cost associated with direct payments, as recorded in the state’s Comprehensive Child Welfare  Information System, for room and board costs which are not considered federally eligible foster  care maintenance payments, due to the placement provider. This is specific to Child Caring  Agencies when a child is housed in a building or dwelling that is not properly licensed, to a lapse in  background screenings or other factors that cause the placement to be an ineligible setting. | | | | |
|  | | | | |
| **Description how the CBC ensures that only Allowable costs are captured and that specifically unallowable costs are excluded.** Completed by CBC | | | | |
| **FSFN Standard Service Types** | | | | **Additional Service Types** |
|  | | | | Completed by CBC   * XXXX |
| **Child Care Subsidies** | | | | |
| **OCA** | **OCA Title** | | | **Identifying GL Account Codes** |
| **CCSLE** | **Child Care Subsidy Level I-V Licensure – IV-E Eligible** | | | Completed by CBC |
| **Purpose:** This Budget Entity/Other Cost Accumulator (BE/OCA) combination captures the costs associated with the monthly $200 child care subsidy direct payments, as recorded in the state’s Comprehensive Child Welfare Information System, for a Title IV-E Eligible child, placed in a Level I – Level V licensed family foster home, as defined by Section 409.175(5)(a), Florida Statutes (F.S.), licensed by the State in which it is situated or has been approved by the agency of such State having responsibility for licensing homes of this type as meeting the standards established for such licensing [42 U.S.C. 672(c)].  The monthly $200 child care subsidy is for a child in an out-of-home placement, age 0-5 or until school entry, whichever comes first, pursuant to s. 409.145(4), F.S., where child care is necessary due to the licensed foster parent(s) being employed and the child is enrolled in a registered, exempt, or licensed child care facility or home. If the amount the foster parent(s) pays for child care and claimed to Title IV-E is less than $200, the difference shall be coded to OCA SFCCS (State Funded Child Care Subsidy). | | | | |
| **Description how the CBC ensures that only Allowable costs are captured and that specifically unallowable costs are excluded.** Completed by CBC | | | | |
| **FSFN Standard Service Types** | | | | **Additional Service Types** |
| * Level I Child Care Subsidy * Level II-V Child Care Subsidy | | | | Completed by CBC   * XXXX |
| **OCA** | **OCA Title** | | | **Identifying GL Account Codes** |
| **CCSLI** | **Child Care Subsidy Level I-V Licensure – IV-E Ineligible** | | | Completed by CBC |
| **Purpose:** This Budget Entity/Other Cost Accumulator (BE/OCA) combination captures the costs associated with the monthly $200 child care subsidy direct payments, as recorded in the state’s Comprehensive Child Welfare Information System, for a Title IV-E Ineligible child, placed in a Level I – Level V licensed family foster home, as defined by Section 409.175(5)(a), Florida Statutes (F.S.), licensed by the State in which it is situated or has been approved by the agency of such State having responsibility for licensing homes of this type as meeting the standards established for such licensing [42 U.S.C. 672(c)].  The monthly $200 child care subsidy is for a child in an out-of-home placement, age 0-5 or until school entry, whichever comes first, pursuant to s.409.145(4), F.S., where child care is necessary due to the licensed foster parent(s) being employed and the child is enrolled in registered, exempt, or licensed child care facility or home. If the amount the foster parent(s) pays for child care and claimed to Title IV-E is less than $200, the difference shall be coded to OCA SFCCS (State Funded Child Care Subsidy). | | | | |
| **Description how the CBC ensures that only Allowable costs are captured and that specifically unallowable costs are excluded.** Completed by CBC | | | | |
| **FSFN Standard Service Types** | | | | **Additional Service Types** |
| * Level I Child Care Subsidy * Level II-V Child Care Subsidy | | | | Completed by CBC   * XXXX |
| **OCA** | **OCA Title** | | | **Identifying GL Account Codes** |
| **SFCCS** | **State Funded Child Care Subsidy** | | | Completed by CBC |
| **Purpose:** This Budget Entity/Other Cost Accumulator (BE/OCA) combination captures the cost associated with direct payments, as recorded in the state's Comprehensive Child Welfare Information System, to issue the $200 child care subsidy, for a child in an out-of-home placement, age 0-5 or until school entry, whichever occurs first, pursuant to s. 409.145(4), F.S., as a state-funded subsidy to a non-licensed relative or non-licensed non-relative provider, as well as for a licensed foster home provider when the child care is not necessary due to the foster parent not being employed; the child is not enrolled in a registered, exempt, or licensed child care facility or home, when the foster parent is employed; or the amount the foster parent pays for child care and claimed to Title IV-E is less than $200, with the difference, bringing the child subsidy payment to the required $200 monthly amount, being coded to this OCA. | | | | |
| **Description how the CBC ensures that only Allowable costs are captured and that specifically unallowable costs are excluded.** Completed by CBC | | | | |
| **FSFN Standard Service Types** | | | | **Additional Service Types** |
| * Licensed State Funded Child Care Subsidy * Non-Licensed State Funded Child Care Subsidy | | | | Completed by CBC   * XXXX |
| **Licensed Child Caring Agency (Residential Group Care) Maintenance Payments** | | | | |
| **OCA** | | | **OCA Title** | **Identifying GL Account Codes** | |
| **CHPGH** | | | **CBC- IV-ADMIN – Group Home – FSFN PMT** | Completed by CBC | |
| **Purpose/Activity**: This BE/OCA combination captures the cost of direct payments for Title IV-E Administrative activities provided to out-of-home dependency children placed in licensed child caring agencies, i.e., residential group homes, where the allowable Title IV-E Administrative costs are incurred for the proper and efficient administration of the Title IV-E State Plan, and the residential group care facility IV-E administrative activity, per 45 CFR §1356.60 Fiscal requirements (Title IV-E), is one or more of the following:   * Title IV-E Eligibility Determinations/Redeterminations; * Referral to services identified on the child’s case plan; * Preparation for and participation in judicial determinations; * Seeking placement of the child; * Development of the child’s case plan; * Providing reviews of the child’s case; * Case management and case supervision; * Recruitment and licensing of foster homes and institutions; * Rate setting; * A proportional share of agency overhead when any of these above activities apply; and * Costs related to data collection and reporting. | | | | | |
| **Description how the CBC ensures that only Allowable costs are captured and that specifically unallowable costs are excluded.** Completed by CBC | | | | | |
| **FSFN Standard Service Types** | | | | **Additional Service Types** | |
|  | | | | Completed by CBC   * XXXX | |
| **OCA** | | | **OCA Title** | **Identifying GL Account Codes** | |
| **CSFGH** | | | **CBC-OTHER Client Services-Group Home-FSFN PYMT** | Completed by CBC | |
| **Purpose/Activity**: This BE/OCA combination captures the cost of direct payments for services provided to out-of-home dependency clients placed in licensed child caring agencies i.e., residential group homes, which are not allowable as Title IV-E Maintenance, i.e., foster care maintenance payments, or Title IV-E Administration.  Each direct payment shall be associated with the unsafe child as the benefactor of these services and must be recorded in FSFN.  These services include, but are not limited to, costs of social services provided to children, such as counseling or therapy; educational related costs, such as providing professional tutoring services; and non-Medicaid eligible services, such as costs of medical doctor’s appointments, filled prescriptions, and medical supplies. | | | | | |
| **Description how the CBC ensures that only Allowable costs are captured and that specifically unallowable costs are excluded.** Completed by CBC | | | | | |
| **FSFN Standard Service Types** | | | | **Additional Service Types** | |
|  | | | | Completed by CBC   * XXXX | |
| **OCA** | | **OCA Title** | | **Identifying GL Account Codes** |
| **LCSSE** | | **FFPSA Specified Setting CCI IV-E** | | Completed by CBC |
| **Purpose:** This budget Entity/Other Cost Accumulator (BE/OCA) combination captures direct payments, in accordance with Sec.472(k) of the Act, to child-care institutions (CCI) defined as a "specified setting"; A qualified residential treatment program as defined in Sec. 472(k)(4); A setting specializing in providing prenatal, post-partum, or parenting supports for youth; or A setting providing high-quality residential care and supportive services to children and youth who are at risk of becoming sex trafficking victims in accordance with section 471(a)(9)(C) for a Title IV-E Eligible child.  The CCI Specified-Setting, which is licensed by the State in which it is situated or has been approved by the agency of such State having responsibility for licensing homes of this type, as meeting the standards established for such licensing. [42 U.S.C. 672(c)]  These direct "foster care maintenance payments" (FCMP) are to cover the cost of (and the cost of providing) food, clothing, shelter, daily supervision, school supplies, a child's personal incidentals, liability insurance with respect to a child, reasonable travel to the child's home for visitation, and reasonable travel for the child to remain in the school in which the child is enrolled at the time of placement. [42 U.S.C. 675(4)(A)] Note: If the child placed in a CCI is the parent of a child who is in the same facility and payments described in Section 475(4)(A) of the Act are being made with respect to such child, the FCMPs shall also include such amounts as may be necessary to cover the cost of the items described in Section 475(4)(A) of the Act, with respect to such child. [42 U.S.C. 75(4)(B)]  A "child's personal incidentals" are typically purchased for the child on an occasional, as-needed basis and may include a variety of items. Examples of some include Cosmetics; Fees related to activities; Funeral expenses; Graduation fees; Infant and toddler supplies, including high-chairs and diapers; Items related to personal hygiene; Miscellaneous items, such as stationary items, film, and the cost of film development; Over-the-counter medications and special dietary foods; and Special lessons, including horseback riding.  Per ACF Child Welfare Policy Manual 8.3B 1-9, costs for "social services" are not allowable FCMPs under any circumstances, regardless of who provides the social service. Please see ACF Child Welfare Policy Manual 8.3B 1-9 for more information pertaining to the costs for and examples of social services. | | | | |
| **Description how the CBC ensures that only Allowable costs are captured and that specifically unallowable costs are excluded.** Completed by CBC | | | | |
| **FSFN Standard Service Types** | | | | **Additional Service Types** |
|  | | | | Completed by CBC   * XXXX |
| **OCA** | | **OCA Title** | | **Identifying GL Account Codes** |
| **LCSSI** | | **FFPSA Specified Setting CCI Ineligible** | | Completed by CBC |
| **Purpose:** This budget Entity/Other Cost Accumulator (BE/OCA) combination captures direct payments, in accordance with Sec.472(k) of the Act, to a child-care institution (CCI) defined as a "specified setting"; A qualified residential treatment program as defined in Sec. 472(k)(4); A setting specializing in providing prenatal, post-partum, or parenting supports for youth; or A setting providing high-quality residential care and supportive services to children and youth who are at risk of becoming sex trafficking victims in accordance with section 471(a)(9)(C) for a Title IV-E Ineligible child.  The CCI Specified-Setting, which is licensed by the State in which it is situated or has been approved by the agency of such State having responsibility for licensing homes of this type, as meeting the standards established for such licensing. [42 U.S.C. 672(c)]  These direct "foster care maintenance payments" (FCMP) are to cover the cost of (and the cost of providing) food, clothing, shelter, daily supervision, school supplies, a child's personal incidentals, liability insurance with respect to a child, reasonable travel to the child's home for visitation, and reasonable travel for the child to remain in the school in which the child is enrolled at the time of placement. [42 U.S.C. 675(4)(A)] Note: If the child placed in a CCI is the parent of a child who is in the same facility and payments described in Section 475(4)(A) of the Act are being made with respect to such child, the FCMPs shall also include such amounts as may be necessary to cover the cost of the items described in Section 475(4)(A) of the Act, with respect to such child. [42 U.S.C. 75(4)(B)]  A "child's personal incidentals" are typically purchased for the child on an occasional, as-needed basis and may include a variety of items. Examples of some include Cosmetics; Fees related to activities; Funeral expenses; Graduation fees; Infant and toddler supplies, including high-chairs and diapers; Items related to personal hygiene; Miscellaneous items, such as stationary items, film, and the cost of film development; Over-the-counter medications and special dietary foods; and Special lessons, including horseback riding.  Per ACF Child Welfare Policy Manual 8.3B 1-9, costs for "social services" are not allowable FCMPs under any circumstances, regardless of who provides the social service. Please see ACF Child Welfare Policy Manual 8.3B 1-9 for more information pertaining to the costs for and examples of social services. | | | | |
| **Description how the CBC ensures that only Allowable costs are captured and that specifically unallowable costs are excluded.** Completed by CBC | | | | |
| **FSFN Standard Service Types** | | | | **Additional Service Types** |
|  | | | | Completed by CBC   * XXXX |
| **OCA** | | **OCA Title** | | **Identifying GL Account Codes** |
| **SESSE** | | **FFPSA Specified Setting Safe House Child Care Institution IV-E** | | Completed by CBC |
| **Purpose:** This Budget Entity/Other Cost Accumulator (BE/OCA) combination captures direct payments of Title IV-E eligible children, in accordance with Sec. 472(k) of the Act, to a child-care institution (CCI) defined as a "specified setting"; A setting providing high quality residential care and supportive services to children and youth who have been found to be sex trafficking victims in accordance with section 471(a)(9)(c). The Specified-Setting, which is licensed by the State having responsibility for licensing home of this type, as meeting the standards established for such licensing [42 U.S.C.672(c).  These direct "foster care maintenance payments" (FCMP) are to cover the cost of (and the cost of providing) food, clothing, shelter, daily supervision, school supplies, a child's personal incidentals, liability insurance with respect to a child, reasonable travel to the child's home for visitation, and reasonable travel for the child to remain in the school in which the child is enrolled at the time of placement[42 U.S.C. 675(4)(A)].  Note: If the child placed in a CCI is the parent of a child who is in the same facility and payments described in Section 475(4)(A) of the Act are being made with respect to such child, the FCMPs shall also include such amounts as may be necessary to cover the cost of the items described in Section 475(4)(A) of the Act, with respect to such child [42 U.S.C. 675(4)(B)].  A child's "personal incidentals" are typically purchased for the child on an occasional, as needed basis and may include a variety of items. Examples of some may include: Cosmetics; fees related to activities; funeral expenses; graduation fees; infant and toddler supplies, including high chairs and diapers; items related to personal hygiene; miscellaneous items, such as stationary items, film, and the cost of film development; over-the-counter medications and special dietary foods; and special lessons, including horseback riding.  Per ACF Child Welfare Policy Manual 8.3B 1-9, costs for "social services" are not allowable FCMPs under any circumstances, regardless of who provides the social services. Please see ACF Child Welfare Policy Manual 8.3B 1-9 for more information pertaining to the costs for and examples of social services. | | | | |
| **Description how the CBC ensures that only Allowable costs are captured and that specifically unallowable costs are excluded.** Completed by CBC | | | | |
| **FSFN Standard Service Types** | | | | **Additional Service Types** |
| * Safe House | | | | Completed by CBC   * XXXX |
| **OCA** | | **OCA Title** | | **Identifying GL Account Codes** |
| **SESSI** | | **FFPSA Specified Setting Safe House Child Care Institution Ineligible** | |  |
| **Purpose:** This Budget Entity/Other Cost Accumulator (BE/OCA) combination captures direct payments of Title IV-E ineligible children, in accordance with Sec. 472(k) of the Act, to a child-care institution (CCI) defined as a "specified setting"; A setting providing high quality residential care and supportive services to children and youth who have been found to be sex trafficking victims in accordance with section 471(a)(9)(c). The Specified-Setting, which is licensed by the State having responsibility for licensing home of this type, as meeting the standards established for such licensing [42 U.S.C.672(c).  These direct "foster care maintenance payments" (FCMP) are to cover the cost of (and the cost of providing) food, clothing, shelter, daily supervision, school supplies, a child's personal incidentals, liability insurance with respect to a child, reasonable travel to the child's home for visitation, and reasonable travel for the child to remain in the school in which the child is enrolled at the time of placement[42 U.S.C. 675(4)(A)].  Note: If the child placed in a CCI is the parent of a child who is in the same facility and payments described in Section 475(4)(A) of the Act are being made with respect to such child, the FCMPs shall also include such amounts as may be necessary to cover the cost of the items described in Section 475(4)(A) of the Act, with respect to such child [42 U.S.C. 675(4)(B)].  A child's "personal incidentals" are typically purchased for the child on an occasional, as needed basis and may include a variety of items. Examples of some may include: Cosmetics; fees related to activities; funeral expenses; graduation fees; infant and toddler supplies, including high chairs and diapers; items related to personal hygiene; miscellaneous items, such as stationary items, film, and the cost of film development; over-the-counter medications and special dietary foods; and special lessons, including horseback riding.  Per ACF Child Welfare Policy Manual 8.3B 1-9, costs for "social services" are not allowable FCMPs under any circumstances, regardless of who provides the social services. Please see ACF Child Welfare Policy Manual 8.3B 1-9 for more information pertaining to the costs for and examples of social services. | | | | |
| **Description how the CBC ensures that only Allowable costs are captured and that specifically unallowable costs are excluded.** Completed by CBC | | | | |
| **FSFN Standard Service Types** | | | | **Additional Service Types** |
| * Safe House | | | | Completed by CBC   * XXXX |
| **Licensed Child Caring Agency (Residential Group Care) Maintenance Payments** | | | | |
| **OCA** | | **OCA Title** | | **Identifying GL Account Codes** |
| **LCNSE** | | **FFPSA Non-Specified Setting CCI IV-E** | | Completed by CBC |
| **Purpose:** This Budget Entity/Other Cost Accumulator (BE/OCA) combination captures direct payments, in accordance with Sec. 472(k) of the Act, to a child-care institution (CCI) defined as a "non-specified setting" which includes all CCI's except those determined to qualify as a "specified setting". It does not include placements in a licensed residential family-based substance abuse treatment facility consistent with Sec. 472(j) of the Act since such a facility does not meet the definition of a CCI. The CCI non-specified setting, which is licensed by the State in which it is situated or has been approved, by the agency of such State having responsibility for licensing homes of this type, as meeting the standards established for such licensing. [42 U.S.C. 672(c)]  These direct "foster care maintenance payments" (FCMP) are to cover the cost of (and the cost of providing) food, clothing, shelter, daily supervision, school supplies, a child's personal incidentals , liability insurance with respect to a child, reasonable travel to the child's home for visitation, and reasonable travel for the child to remain in the school in which the child is enrolled at the time of placement. [42 U.S.C. 675(4)(A)]  Note: If the child placed in a CCI is the parent of a child who is in the same home and payments described in Sec. 475(4)(A) of the Act are being made with respect to such child, the FCMPs shall also include such amounts as may be necessary to cover the cost of the items described in Sec. 475(4)(A) of the Act, with respect to such child. [42 U.S.C. 675(4)(B)]  A "child's personal incidentals" are typically purchased for the child on an occasional, as-needed basis and may include a variety of items. Examples of some include: Cosmetics; Fees related to activities; Funeral expenses; Graduation fees; Infant and toddler supplies, including high-chairs and diapers; Items related to personal hygiene; Miscellaneous items, such as stationary items, film, and the cost of film development; Over-the-counter medications and special dietary foods; and Special lessons, including horseback riding.  Per ACF Child Welfare Policy Manual 8.3B 1-9, costs for "social services" are not allowable FCMPs under any circumstances, regardless of who provides the social service. Please see ACF Child Welfare Policy Manual 8.3B 1-9 for more information pertaining to the costs for and examples of social services. | | | | |
| **Description how the CBC ensures that only Allowable costs are captured and that specifically unallowable costs are excluded.** Completed by CBC | | | | |
| **FSFN Standard Service Types** | | | | **Additional Service Types** |
|  | | | | Completed by CBC   * XXXX |
| **OCA** | | **OCA Title** | | **Identifying GL Account Codes** |
| **LCNSI** | | **FFPSA Non-Specified Setting CCI Ineligible** | | Completed by CBC |
| **Purpose:** This Budget Entity/Other Cost Accumulator (BE/OCA) combination captures direct payments, in accordance with Sec. 472(k) of the Act, to a child-care institution (CCI) defined as a "non-specified setting" which includes all CCI's except those determined to qualify as a "specified setting". It does not include placements in a licensed residential family-based substance abuse treatment facility consistent with Sec. 472(j) of the Act since such a facility does not meet the definition of a CCI. The CCI non-specified setting, which is licensed by the State in which it is situated or has been approved, by the agency of such State having responsibility for licensing homes of this type, as meeting the standards established for such licensing. [42 U.S.C. 672(c)]  These direct "foster care maintenance payments" (FCMP) are to cover the cost of (and the cost of providing) food, clothing, shelter, daily supervision, school supplies, a child's personal incidentals , liability insurance with respect to a child, reasonable travel to the child's home for visitation, and reasonable travel for the child to remain in the school in which the child is enrolled at the time of placement. [42 U.S.C. 675(4)(A)]  Note: If the child placed in a CCI is the parent of a child who is in the same home and payments described in Sec. 475(4)(A) of the Act are being made with respect to such child, the FCMPs shall also include such amounts as may be necessary to cover the cost of the items described in Sec. 475(4)(A) of the Act, with respect to such child. [42 U.S.C. 675(4)(B)]  A "child's personal incidentals" are typically purchased for the child on an occasional, as-needed basis and may include a variety of items. Examples of some include: Cosmetics; Fees related to activities; Funeral expenses; Graduation fees; Infant and toddler supplies, including high-chairs and diapers; Items related to personal hygiene; Miscellaneous items, such as stationary items, film, and the cost of film development; Over-the-counter medications and special dietary foods; and Special lessons, including horseback riding.  Per ACF Child Welfare Policy Manual 8.3B 1-9, costs for "social services" are not allowable FCMPs under any circumstances, regardless of who provides the social service. Please see ACF Child Welfare Policy Manual 8.3B 1-9 for more information pertaining to the costs for and examples of social services. | | | | |
| **Description how the CBC ensures that only Allowable costs are captured and that specifically unallowable costs are excluded.** Completed by CBC | | | | |
| **FSFN Standard Service Types** | | | | **Additional Service Types** |
|  | | | | Completed by CBC   * XXXX |
| **Licensed Residential Care** | | | | |
| **OCA** | **OCA Title** | | | **Identifying GL Account Codes** |
| **SECLE** | **Licensed Care Sexually Exploited Youth Room and Board – Eligible** | | | Completed by CBC |
| **Purpose:** This Budget Entity/Other Cost Accumulator (BE/OCA) combination captures the costs associated with direct payments for a Title IV-E eligible child placed in a Level III Licensed family foster home (Safe Foster Home), as defined by Section 409.175(5)(a), Florida Statutes, for children, licensed by the State in which it is situated or has been approved, by the agency of such State having responsibility for licensing homes of this type, as meeting the standards established for such licensing [42 U.S.C.672(c)]  **Types of Costs**: This BE/OCA combination captures the cost of (and the cost of providing) food, clothing, shelter, daily supervision, school supplies, a child's personal incidentals, liability insurance with respect to a child, reasonable travel to the child's home for visitation and reasonable travel for the child to remain in the school in which the child is enrolled at the time of placement [42 U.S.C. 675(4)(A)].  NOTE: If the child placed in a foster family home is the parent of a son or daughter who is in the same home and payments described in section 475(a)(A) of the Social Security Act are being made under this part with respect to such child, the foster care maintenance payments shall also include such amounts as may be necessary to cover the cost of the items described in Section 475(4)(A) of the Social Security Act, with respect to such son or daughter [42 U.S.C. 675(4)(A)]. | | | | |
| **Description how the CBC ensures that only Allowable costs are captured and that specifically unallowable costs are excluded.** Completed by CBC | | | | |
| **FSFN Standard Service Types** | | | | **Additional Service Types** |
| * Level III Safe Foster Home * Safe Foster Home Clothing | | | | Completed by CBC   * XXXX |
| **OCA** | **OCA Title** | | | **Identifying GL Account Codes** |
| **SECLI** | **Licensed Care Sexually Exploited Youth Room and Board – Ineligible** | | | Completed by CBC |
| **Purpose:** This Budget Entity/Other Cost Accumulator (BE/OCA) combination captures the costs associated with direct payments for a Title IV-E ineligible child placed in a Level III Licensed family foster home (Safe Foster Home), as defined by Section 409.175(5)(a), Florida Statutes, for children, licensed by the State in which it is situated or has been approved, by the agency of such State having responsibility for licensing homes of this type, as meeting the standards established for such licensing [42 U.S.C.672(c)]  **Types of Costs**: This BE/OCA combination captures the cost of (and the cost of providing) food, clothing, shelter, daily supervision, school supplies, a child's personal incidentals, liability insurance with respect to a child, reasonable travel to the child's home for visitation and reasonable travel for the child to remain in the school in which the child is enrolled at the time of placement [42 U.S.C. 675(4)(A)].  NOTE: If the child placed in a foster family home is the parent of a son or daughter who is in the same home and payments described in section 475(a)(A) of the Social Security Act are being made under this part with respect to such child, the foster care maintenance payments shall also include such amounts as may be necessary to cover the cost of the items described in Section 475(4)(A) of the Social Security Act, with respect to such son or daughter [42 U.S.C. 675(4)(A)]. | | | | |
| **Description how the CBC ensures that only Allowable costs are captured and that specifically unallowable costs are excluded.** Completed by CBC | | | | |
| **FSFN Standard Service Types** | | | | **Additional Service Types** |
| * Level III Safe Foster Home * Safe Foster Home Clothing | | | | Completed by CBC   * XXXX |
| **Client Services** | | | | |
| **OCA** | **OCA Title** | | | **Identifying GL Account Codes** |
| **SECSV** | **Services for Sexually Exploited Children** | | | Completed by CBC |
| **Purpose:** This Budget Entity/Other Cost Accumulator (BE/OCA) combination captures the cost of non-Title IV-E support services for children who are victims of sexual exploitation.  **Types of Costs:** This BE/OCA combination contains costs incurred for support services for children who are victims of sexual exploitation and have been adjudicated dependent or are subject to an open investigation due to allegations of abuse, neglect or exploitation. | | | | |
| **Description how the CBC ensures that only Allowable costs are captured and that specifically unallowable costs are excluded.** Completed by CBC | | | | |
| **FSFN Standard Service Types** | | | | **Additional Service Types** |
|  | | | | Completed by CBC   * XXXX |
| **OCA** | **OCA Title** | | | **Identifying GL Account Codes** |
| **CSF0H** | **Other Client Services – Out-of-Home** | | | Completed by CBC |
| **Purpose/Activity:** This BE/OCA combination captures the costs of direct payments for services provided to Out-of-Home dependency clients which are not allowable as foster care maintenance payments.  These service costs may include: Assessment and Evaluation; Child Care (This would be child care costs to facilitate a foster parent's participation in activities that are within the realm of "ordinary parental duties" or child care activities that are deemed a social service and are not reimbursable under title IV-E, such as illness of a foster parent, respite care, special needs of a child in foster care best met in a day care setting, i.e. therapeutic child care (Administration for Children and Families, Child Welfare Policy Manual 8.3B.1-3.); Counseling; Home Maintenance; Housekeeping; In-Home Family Support; Information and Referral; Legal Services; Respite; Temporary Housing; Transportation (This would be transportation outside the reasonable travel for the child to remain in the school in which the child is enrolled at the time of placement) (Administration for Children and Families, Child Welfare Policy Manual 8.3B.1-2); and Visitation.  Each direct payment shall be made associated with the child as the benefactor of such service and recorded in FSFN. NOTE: Any Medicaid eligible services must be billed to Medicaid if the client is eligible, such as the Comprehensive Behavioral Health Assessment (CBHA).  In addition, costs associated with restitution to a foster parent for damages caused by a child in foster care are allowable in this cost pool. | | | | |
| **Description how the CBC ensures that only Allowable costs are captured and that specifically unallowable costs are excluded.** Completed by CBC | | | | |
| **FSFN Standard Service Types** | | | | **Additional Service Types** |
|  | | | | Completed by CBC   * XXXX |
| **OCA** | **OCA Title** | | | **Identifying GL Account Codes** |
| **CSFAS** | **Other Client Services – Adoption** | | | Completed by CBC |
| **Purpose/Activity:** This Budget Entity/Other Cost Allocation (BE/OCA) combination is for direct payments for services provided to Post-Adoption clients and should ONLY be used for payments recorded in FSFN as prescribed in s. 409.988 (1)(b), F.S.  These payments are for short term post adoption services that include but not limited to: \* Behavior Analyst Services; \* Coaching; \* Educational Advocacy Referral \* Emergency Financial Assistance; \* Enrichment Activities; \* Family counseling; \* Individual Counseling  \* Specialized summer programs for children with challenging behaviors: \* Babysitting; \* Respite care; \* Equine therapy; or \* Medical, behavior or mental health services not covered by Children's Medical Services, Children's Mental Health Services, Medicaid, Agency for Persons with Disabilities or local school district. Additionally, these payments are not for services funded through maintenance adoption subsidy or medical assistance payments.  Such assistance may only be provided for services after adoption finalization and shall terminate on or before the child's 18th birthday. | | | | |
| **Description how the CBC ensures that only Allowable cost are captured and that specifically unallowable cost are excluded.** Completed by CBC | | | | |
| **FSFN Standard Service Types** | | | | **Additional Service Types** |
| * Behavior Analyst Services (Paid) * Psychiatric Eval/Assessment (Paid) * Medication Management (Paid) * Psychological Eval/Assess (Paid) * Psychosexual Evaluation (Paid) * Neuropsychological (Paid) * Psychoeducational (Paid) * Substance Abuse Evaluation (Paid) * Targeted Case Management (Paid) * Family Counseling (Paid) * Individual Counseling (Paid) * Respite - In Home (Paid) * Respite - Out of home (Paid) * Training (Paid) * Educational Advocacy Referral (Paid) * Mentoring (Paid) * Summer Camp Referral (Paid) * Emergency Financial Assistance (Paid) * Enrichment Activities (Paid) * Tutoring (Paid) * Residential Treatment (Paid) * Coaching (Paid) * Health Care Needs (Paid) | | | | No other service types allowed. |
| **OCA** | **OCA Title** | | | **Identifying GL Account Codes** |
| **CSFIH** | **Other Client Services – In-Home – FSFN Payment** | | | Completed by CBC |
| **Purpose/Activity:** This Budget Entity/Other Cost Accumulator (BE/OCA) combination captures the cost of direct payments for services provided to In-Home clients where a child protection investigator  determined the child to be unsafe upon completion of the child protection investigation. Such  services are provided to children and their families to prevent the child from entering an out-of-home  placement, as well as to provide services for children and their families who are returning to  their home from being in an out-of-home placement to ensure the safety of the child can and will be  maintained. These service costs may include: Assessment and Evaluation; Child Care;  Counseling; Home Maintenance; Housekeeping; Legal Services; Respite; Transportation; and  Temporary Housing.  Each payment made shall be associated with the Unsafe child as the benefactor of such service  and recorded in FSFN. This cost pool is for the direct payment of services, which are not safety  management services. This cost pool does not include costs for medical services.  Note: Any Medicaid eligible service must be billed to Medicaid if the client is eligible. | | | | |
| **Description how the CBC ensures that only Allowable costs are captured and that specifically unallowable costs are excluded.** Completed by CBC | | | | |
| **FSFN Standard Service Types** | | | | **Additional Service Types** |
|  | | | | Completed by CBC   * XXXX |

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Maintenance Adoption Subsidies (MAS and EMAS)** | | | | | | | | | |
| **OCA** | | | **OCA Title** | | | | **Identifying GL Account Codes** | | |
| **39MAS** | | | **Maintenance Adoption Subsidy – TANF** | | | | Completed by CBC | | |
| **Purpose/Activity:** This BE/OCA combination captures the costs of providing the Temporary Assistance for Needy Families Maintenance Adoption Subsidy (TANF MAS) to children who have been determined as TANF eligible.  The client eligibility requirements are as follows:  (1) the child is ineligible for Title IV-E Maintenance Adoption Subsidy;  (2) the child had not reached his or her 18th birthday;  (3) the child was never emancipated;  (4) the child has special needs;  (5) the child's income is below 200% of the current federal poverty level; and  (6) the child is living with a specified relative and the child resides in Florida and is a United States citizen or a qualified noncitizen.  These requirements are determined by the family services counselor. The child's continued eligibility for TANF MAS must be redetermined every twelve months and reviewed when one of the eligibility requirements changes. | | | | | | | | | |
| **Description how the CBC ensures that only Allowable costs are captured and that specifically unallowable costs are excluded.** Completed by CBC | | | | | | | | | |
| **FSFN Standard Service Types** | | | | | | | **Additional Service Types** | | |
|  | | | | | | | Completed by CBC   * XXXX | | |
| **OCA** | | | | | **OCA Title** | | | **Identifying GL Account Codes** | |
| **WR001** | | | | | **Maintenance Adoption Subsidies – IV-E** | | | Completed by CBC | |
| **Purpose/Activity:** This BE/OCA combination captures the costs of adoption subsidy payments for those clients who meet the Title IV-E eligibility requirements. | | | | | | | | | |
| **Description how the CBC ensures that only Allowable costs are captured and that specifically unallowable costs are excluded.** Completed by CBC | | | | | | | | | |
| **FSFN Standard Service Types** | | | | | | | **Additional Service Types** | | |
|  | | | | | | | Completed by CBC   * XXXX | | |
| **OCA** | | | | | **OCA Title** | | | **Identifying GL Account Codes** | |
| **WO006** | | | | | **Maintenance Adoption Subsidies – State** | | | Completed by CBC | |
| **Purpose/Activity:** This BE/OCA combination captures the costs in a Community-Based Care contract for adoption subsidy payments that are otherwise not eligible for Title IV-E and Temporary Assistance to Needy Families (TANF). | | | | | | | | | |
| **Description how the CBC ensures that only Allowable costs are captured and that specifically unallowable costs are excluded.** Completed by CBC | | | | | | | | | |
| **FSFN Standard Service Types** | | | | | | | **Additional Service Types** | | |
|  | | | | | | | Completed by CBC   * XXXX | | |
| **OCA** | | | | | **OCA Title** | | | **Identifying GL Account Codes** | |
| **WR002** | | | | | **Extended Adoption Subsidies – IV-E** | | | Completed by CBC | |
| **Purpose/Activity:** This Budget Entity/Other Cost Accumulator (BE/OCA) combination captures the cost of adoption subsidy payments as recorded in the Florida Safe Families Network (FSFN) system for those adopted clients ages 18-20 who meet the Title IV-E eligibility requirements and who were at least 16 years of age when adopted from foster care after spending at least six months in the Department's custody within the twelve months immediately preceding such adoption and are either at least one of the following:  o Completing secondary education or a program leading to an equivalent credential; o Enrolled in an institution that provides postsecondary or vocational education; o Participating in a program or activity designed to promote or eliminate barriers to employment; o Employed at least 80 hours per month; or  o Are unable to participate in programs or activities listed above on a full-time basis due to a physical, intellectual, emotional, or psychiatric condition that limits participation.  Any such barrier to participation must be supported by documentation in the child's case file, education file, or medical records within FSFN. | | | | | | | | | |
| **Description how the CBC ensures that only Allowable costs are captured and that specifically unallowable costs are excluded.** Completed by CBC | | | | | | | | | |
| **FSFN Standard Service Types** | | | | | | | **Additional Service Types** | | |
|  | | | | | | | Completed by CBC   * XXXX | | |
| **OCA** | | | | | **OCA Title** | | | **Identifying GL Account Codes** | |
| **WO007** | | | | | **Extended Adoption Subsidies - State** | | | Completed by CBC | |
| **Purpose/Activity:** This Budget Entity/Other Cost Accumulator (BE/OCA) combination captures the cost of adoption subsidy payments as recorded in the Florida Safe Families Network (FSFN) system for those adopted clients ages 18-20 who **do not** meet the Title IV-E eligibility requirements and who were at least 16 years of age when adopted from foster care after spending at least six months in the Department's custody within the twelve months immediately preceding such adoption and are either at least one of the following:  o Completing secondary education or a program leading to an equivalent credential; o Enrolled in an institution that provides postsecondary or vocational education; o Participating in a program or activity designed to promote or eliminate barriers to employment; o Employed at least 80 hours per month; or  o Are unable to participate in programs or activities listed above on a full-time basis due to a physical, intellectual, emotional, or psychiatric condition that limits participation.  Any such barrier to participation must be supported by documentation in the child's case file, education file, or medical records within FSFN. | | | | | | | | | |
| **Description how the CBC ensures that only Allowable costs are captured and that specifically unallowable costs are excluded.** Completed by CBC | | | | | | | | | |
| **FSFN Standard Service Types** | | | | | | | **Additional Service Types** | | |
| * Extension Adoption Subsidy | | | | | | | Completed by CBC   * XXXX | | |
| **OCA** | | | | | **OCA Title** | | | **Identifying GL Account Codes** | |
| **WO008** | | | | | **State-Funded Extended EMAS** | | | Completed by CBC | |
| **Purpose/Activity:** This BE/OCA combination captures the cost of state-funded Extension of Maintenance Adoption Subsidy payments, as recorded in the Florida Safe Families Network (FSFN) system, for adopted clients ages 18, 19 or 20, whose initial Adoption Assistance Agreement was effective when the child was 14 or 15 years of age and is either: completing secondary education or a program leading to an equivalent credential; enrolled in an institution that provides postsecondary or vocational education; participating in a program or activity designed to promote or eliminate barriers to employment; employed at least 80 hours per month; or unable to participate in programs or activities listed above due to a physical, intellectual, emotional or psychiatric condition that limits participation. Any such barrier to participation must be supported by documentation in the child's case file, education file or medical records within FSFN. | | | | | | | | | |
| **Description how the CBC ensures that only Allowable costs are captured and that specifically unallowable costs are excluded.** Completed by CBC | | | | | | | | | |
| **FSFN Standard Service Types** | | | | | | | **Additional Service Types** | | |
| * EMAS 14 & 15 State Funded | | | | | | | No other service types allowed. | | |
| **OCA** | | | **OCA Title** | | | | **Identifying GL Account Codes** | | |
| **MP000** | | | **Non-Recurring Adoption Expenses for Special Needs Children** | | | | Completed by CBC | | |
| **Purpose/Activity:** This BE/OCA combination captures the costs of payments of allowable "nonrecurring adoption expenses". . . reasonable and necessary adoption fees, court costs, attorney fees and other expenses which are directly related to the legal adoption of any child with special needs and which are not incurred in violation of state and federal law, and which have not been reimbursed from other sources of funds. Other expenses which are directly related to the legal adoption of a child with special needs may include the adoption study, including health and psychological examination, supervision of a placement prior to adoption, transportation and the reasonable costs of lodging and food for the child and/or the adoptive parents when necessary to complete the placement or adoption process. Children are not required to be Title IV-E or Social Security Income eligible, but must be a child with special needs. The maximum amount of reimbursement for nonrecurring payments is $1,000 per child per adoption episode in accordance with Florida Statute, 409.166(7). | | | | | | | | | |
| **Description how the CBC ensures that only Allowable costs are captured and that specifically unallowable costs are excluded.** Completed by CBC | | | | | | | | | |
| **FSFN Standard Service Types** | | | | | | | **Additional Service Types** | | |
|  | | | | | | | Completed by CBC   * XXXX | | |
| **OCA** | | | **OCA Title** | | | | **Identifying GL Account Codes** | | |
| **SFMSA** | | | **Medical Subsidy Assistance** | | | | Completed by CBC | | |
| **Purpose/Activity:** This Budget Entity/Other Cost Accumulator (BE/OCA) combination documents the use of Medical Subsidy (also known as Medical Assistance), as prescribed in s. 409.166(4)(c), F.S.  Medical Subsidy must be established prior to adoption finalization and documented on the Adoption Assistance Agreement.  Once established and approved within the Adoption Assistance Agreement, the Medical Assistance becomes available for medical, dental, or behavioral health care if the surgical, hospital, or related services needed are a result of a physical or mental condition of the child which existed before the adoption and is not covered by Medicaid, Children's Medical Services, or Children's Mental Health Services.  Such assistance may only be provided for services after adoption finalization and shall terminate on or before the child's 18th birthday.  This OCA captures ONLY the costs of services provided through Medical Assistance and should not be used for enhanced maintenance adoption subsidies, which are based on the board rate the child would receive if in out-of-home care, typically due to placement in therapeutic or medical foster care. | | | | | | | | | |
| **Description how the CBC ensures that only Allowable costs are captured and that specifically unallowable costs are excluded.** Completed by CBC | | | | | | | | | |
| **FSFN Standard Service Types** | | | | | | | **Additional Service Types** | | |
|  | | | | | | | Completed by CBC   * XXXX | | |
| **Guardianship Assistance Payments (GAP and EGAP)** | | | | | | | | | |
| **OCA** | | | **OCA Title** | | | | **Identifying GL Account Codes** | | |
| **GAP4E** | | | **Guardianship Assistance Payments – IV-E** | | | | Completed by CBC | | |
| **Purpose/Activity:** This Budget Entity/Other Cost Accumulator (BE/OCA) combination captures the costs of guardianship assistance monthly payments, as recorded in the Florida Safe Families Network (FSFN) system for those clients, under age 18, determined to be Title IV-E eligible.  **Types of Costs:** This BE/OCA combination contains costs incurred for guardianship assistance monthly payments for Title IV-E eligible clients under 18, where the out-of-home case has been closed to permanent guardianship and the permanent guardian caregiver has been determined eligible to receive a monthly payment through the Guardianship Assistance Program, where: o The child has been placed with the guardian by the court, o The court has granted legal custody to the guardian pursuant to s. 39.521 or s. 39.522, F.S.; o The guardian has been licensed to care for the child, as provided in s. 409.175, F.S.; o The child was eligible for foster care room and board payments for at least 6 consecutive months with the current guardian; and o The guardian enters a guardianship assistance agreement for the child prior to the closing of the case in permanent guardianship. | | | | | | | | | |
| **Description how the CBC ensures that only Allowable costs are captured and that specifically unallowable costs are excluded.** Completed by CBC | | | | | | | | | |
| **FSFN Standard Service Types** | | | | | | | **Additional Service Types** | | |
| * Guardianship Assistance | | | | | | | Completed by CBC   * XXXX | | |
| **OCA** | | | **OCA Title** | | | | **Identifying GL Account Codes** | | |
| **GAPTA** | | | **Guardianship Assistance Payments - TANF** | | | | Completed by CBC | | |
| **Purpose/Activity:** This Budget Entity/Other Cost Accumulator (BE/OCA) combination captures the costs of guardianship assistance monthly payments, as recorded in the Florida Safe Families Network (FSFN) system for those clients, under age 18, determined to be Temporary Assistance for Needy Families (TANF) eligible.  **Types of Costs:** This BE/OCA combination contains costs incurred for guardianship assistance monthly payments for TANF eligible clients under 18, where the out-of-home case has been closed to permanent guardianship and the permanent guardian caregiver has been determined eligible to receive a monthly payment through the Guardianship Assistance Program, where: o The child has been placed with the guardian by the court, o The court has granted legal custody to the guardian pursuant to s. 39.521 or s. 39.522, F.S.; o The guardian has been licensed to care for the child, as provided in s. 409.175, F.S.; o The child was eligible for foster care room and board payments for at least 6 consecutive months with the current guardian; and o The guardian enters a guardianship assistance agreement for the child prior to the closing of the case in permanent guardianship. | | | | | | | | | |
| **Description how the CBC ensures that only Allowable costs are captured and that specifically unallowable costs are excluded.** Completed by CBC | | | | | | | | | |
| **FSFN Standard Service Types** | | | | | | | **Additional Service Types** | | |
| * Guardianship Assistance | | | | | | | Completed by CBC   * XXXX | | |
| **OCA** | | | | **OCA Title** | | | | **Identifying GL Account Codes** | | |
| **GAPSF** | | | | **Guardianship Assistance Payments - State** | | | | Completed by CBC | | |
| **Purpose/Activity:** This Budget Entity/Other Cost Accumulator (BE/OCA) combination captures the costs of guardianship assistance monthly payments, as recorded in the Florida Safe Families Network (FSFN) system for those clients, under age 18, determined to be Title IV-E and Temporary Assistance for Needy Families (TANF) ineligible.  **Types of Costs:** This BE/OCA combination contains costs incurred for guardianship assistance monthly payments for Title IV-E eligible clients under 18, where the out-of-home case has been closed to permanent guardianship and the permanent guardian caregiver has been determined eligible to receive a monthly payment through the Guardianship Assistance Program, where: o The child has been placed with the guardian by the court, o The court has granted legal custody to the guardian pursuant to s. 39.521 or s. 39.522, F.S.; o The guardian has been licensed to care for the child, as provided in s. 409.175, F.S.; o The child was eligible for foster care room and board payments for at least 6 consecutive months with the current guardian; and o The guardian enters a guardianship assistance agreement for the child prior to the closing of the case in permanent guardianship. | | | | | | | | | | |
| **Description how the CBC ensures that only Allowable costs are captured and that specifically unallowable costs are excluded.** Completed by CBC | | | | | | | | | | |
| **FSFN Standard Service Types** | | | | | | | | **Additional Service Types** | | |
| * Guardianship Assistance | | | | | | | | Completed by CBC   * XXXX | | |
| **OCA** | | | | **OCA Title** | | | | **Identifying GL Account Codes** | | |
| **GAPNR** | | | | **Guardianship Assistance Payments – Non-Recurring** | | | | Completed by CBC | | |
| **Purpose/Activity:** This Budget Entity/Other Cost Accumulator (BE/OCA) combination captures the cost of the non-recurring, one-time payment amount of $2,000 to assist with the costs of establishing permanent guardianship and the permanent guardian caregiver has been determined eligible to receive a monthly payment through the Guardianship Assistance Program.  **Types of Costs:** This BE/OCA combination captures costs incurred to assist with the costs of establishing permanent guardianship where: o The child has been placed with the guardian by the court, o The court has granted legal custody to the guardian pursuant to s. 39.521 or s. 39.522, F.S.; o The guardian has been licensed to care for the child, as provided in s. 409.175, F.S.; o The child was eligible for foster care room and board payments for at least 6 consecutive months with the current guardian; and o The guardian enters a guardianship assistance agreement for the child prior to the closing of the case in permanent guardianship. | | | | | | | | | | |
| **Description how the CBC ensures that only Allowable costs are captured and that specifically unallowable costs are excluded.** Completed by CBC | | | | | | | | | | |
| **FSFN Standard Service Types** | | | | | | | | **Additional Service Types** | | |
| * Guardianship Assistance | | | | | | | | Completed by CBC   * XXXX | | |
| **OCA** | | | | **OCA Title** | | | | **Identifying GL Account Codes** | | |
| **EGAPE** | | | | **Extended Guardianship Assistance Payments – IV-E** | | | | Completed by CBC | | |
| **Purpose/Activity:** This Budget Entity/Other Cost Accumulator (BE/OCA) combination captures the costs of guardianship assistance payments, as recorded in the Florida Safe Families Network (FSFN) system for those Guardianship Assistance Program (GAP) eligible clients, now ages 18-20 years.  **Types of Costs:** This BE/OCA combination contains costs incurred for guardianship assistance payments for eligible clients age 18-20 who meet the Title IV-E eligibility requirements and whose permanent guardian entered into an initial guardianship assistance agreement when the child was at least 16 years of age and are at least one of the following:  o Completing secondary education or program leading to an equivalent credential; o Enrolled in an institution that provides postsecondary or vocational education; o Participating in a program or activity designed to promote or eliminate barriers to employment; o Employed at least 80 hours per month; or  o Are unable to participate in programs or activities listed above on a full-time basis due to a physical, intellectual, emotional or physical condition that limits participation.  Any such barrier to participation must be supported by documentation in the child's case file, education file or medical records within FSFN. | | | | | | | | | | |
| **Description how the CBC ensures that only Allowable costs are captured and that specifically unallowable costs are excluded.** Completed by CBC | | | | | | | | | | |
| **FSFN Standard Service Types** | | | | | | | | **Additional Service Types** | | |
| * Guardianship Assistance | | | | | | | | Completed by CBC   * XXXX | | |
| **OCA** | | | | **OCA Title** | | | | **Identifying GL Account Codes** | | |
| **EGAPI** | | | | **Extended Guardianship Assistance Payments – IV-E Ineligible** | | | | Completed by CBC | | |
| **Purpose/Activity:** This Budget Entity/Other Cost Accumulator (BE/OCA) combination captures the costs of guardianship assistance payments, as recorded in the Florida Safe Families Network (FSFN) system for those Guardianship Assistance Program (GAP) eligible clients, now ages 18-20 years.  **Types of Costs:** This BE/OCA combination contains costs incurred for guardianship assistance payments for eligible clients age 18-20 who **do not** meet the Title IV-E eligibility requirements and whose permanent guardian entered into an initial guardianship assistance agreement when the child was at least 16 years of age and are at least one of the following:  o Completing secondary education or program leading to an equivalent credential; o Enrolled in an institution that provides postsecondary or vocational education; o Participating in a program or activity designed to promote or eliminate barriers to employment; o Employed at least 80 hours per month; or  o Are unable to participate in programs or activities listed above on a full-time basis due to a physical, intellectual, emotional or physical condition that limits participation.  Any such barrier to participation must be supported by documentation in the child's case file, education file or medical records within FSFN. | | | | | | | | | | |
| **Description how the CBC ensures that only Allowable costs are captured and that specifically unallowable costs are excluded.** Completed by CBC | | | | | | | | | | |
| **FSFN Standard Service Types** | | | | | | | | **Additional Service Types** | | |
| * Guardianship Assistance | | | | | | | | Completed by CBC   * XXXX | | |
| **OCA** | | | | **OCA Title** | | | | **Identifying GL Account Codes** | | |
| **EGAP8** | | | | **State-Funded Extended EGAP** | | | | Completed by CBC | | |
| **Purpose/Activity:** This BE/OCA combination captures the costs of state-funded Extension of Guardianship Assistance Program payments, as recorded in the Florida Safe Families Network (FSFN) system, for clients ages 18, 19 or 20, whose permanent guardian's initial Guardianship Assistance Agreement was effective when the child was 14 or 15 years of age and is either: completing secondary education or a program leading to an equivalent credential; enrolled in an institution that provides postsecondary or vocational education; participating in a program or activity designed to promote or eliminate barriers to employment; employed at least 80 hours per month; or unable to participate in programs or activities listed above due to a physical, intellectual, emotional or psychiatric condition that limits participation. Any such barrier to participation must be supported by documentation in the child's case file, education file or medical records within FSFN. | | | | | | | | | | |
| **Description how the CBC ensures that only Allowable costs are captured and that specifically unallowable costs are excluded.** Completed by CBC | | | | | | | | | | |
| **FSFN Standard Service Types** | | | | | | | | **Additional Service Types** | | |
| * EGAP 14 & 15 State Funded | | | | | | | | No other service types allowed. | | |
|  | | | | | | | | | | |
| **Independent Living – Postsecondary Education Services and Supports (PESS) and Aftercare** | | | | | | | | | | |
| **OCA** | | | | **OCA Title** | | | | **Identifying GL Account Codes** | | |
| **CHPES** | | | | **Road to Independence Program – Postsecondary Education Services and Supports (PESS) Chafee Eligible** | | | | Completed by CBC | | |
| **Purpose/Activity:** This BE/OCA combination captures direct payments, as recorded in FSFN, to young adults ages 18 up to 23, and/or direct payments made to the Community Based Care Lead Agency, with the Chafee eligible young adult being the benefactor for costs associated with room and board and educationally related expenses, such as tutoring, summer school, and/or supplies.  Or for those eligible Extended Foster Care (EFC) and Postsecondary Education Services and Supports (PESS) dual enrolled young adults, as prescribed in Section 409.1451(2)(b)3. and 5., Florida Statutes.  Payments made directly to the Community-Based Care Lead Agency are to secure housing and utilities, with the balance being paid directly to the young adult until such time the lead agency and the young adult determine that the young adult can successfully manage the full amount of the assistance.   The amount of the financial assistance for a young adult who does not remain in foster care and is attending a postsecondary school, as provided in Section 1009.533, Florida Statutes, is $1,720.  A young adult is eligible to receive financial assistance during the months when enrolled in a postsecondary educational institution.   The amount of the financial assistance may be disregarded for purposes of determining the eligibility for, or the amount of, any other federal or federally support assistance. | | | | | | | | | | |
| **Description how the CBC ensures that only Allowable costs are captured and that specifically unallowable costs are excluded.** Completed by CBC | | | | | | | | | | |
| **FSFN Standard Service Types** | | | | | | | | **Additional Service Types** | | |
|  | | | | | | | | Completed by CBC   * XXXX | | |
| **OCA** | | | | **OCA Title** | | | | **Identifying GL Account Codes** | | |
| **ETVOS** | | | | **CBC – ETV / Young Adult from Other State – FSFN PMT** | | | | Completed by CBC | | |
| **Purpose/Activity**: This Budget Entity/Other Cost Accumulator (BE/OCA) combination captures the costs related to direct payments to eligible young adults, ages 18 up to 23, and/or direct payments made to a provider, as directed by the eligible young adult, with the eligible young adult being the benefactor for costs associated with room and board and educationally related expenses, such as tutoring, summer school, and/or supplies. Eligible young adults must be attending a postsecondary institution.  Eligible young adults are age 18 up to 23, who have aged out of out-of-home care in another State and eligibility has been confirmed by the Department’s Youth and Young Adult Services  Deputy Director, where at minimum, has earned a standard high school diploma or its equivalent pursuant to Sections 1003.428, 1003.429, 1003.43, 1003.435, or 1003.438, F.S.; and has been admitted for enrollment as a FULL-TIME or PART-TIME basis, as provided by federal law (Higher Education Act of 1965, P.L., Sections 101 and 102).  The maximum amount for this payment is $5,000 and may not exceed the actual cost of attendance for the postsecondary educational institution in which the young adult is enrolled.  A cost of attendance is required.  ETV funds are to be paid directly to the eligible young adult.  **Coordination with the DCF, Office of Child Welfare, Youth and Young Adult Services Deputy Direct is REQUIRED prior to using this OCA.** | | | | | | | | | | |
| **Description how the CBC ensures that only Allowable costs are captured and that specifically unallowable costs are excluded.** Completed by CBC | | | | | | | | | | |
| **FSFN Standard Service Types** | | | | | | | | **Additional Service Types** | | |
|  | | | | | | | | Completed by CBC   * XXXX | | |
| **OCA** | | | | **OCA Title** | | | | **Identifying GL Account Codes** | | |
| **ETVPS** | | | | **Road to Independence Program – Postsecondary Education Services and Supports (PESS) Chafee Education Training Voucher (ETV) Program** | | | | Completed by CBC | | |
| **Purpose/Activity:** This BE/OCA combination captures direct payments, as recorded in FSFN, to the young adults, ages 18 to 23, and/or direct payments made to the Community-Based Care Lead Agency, with the young adult being the benefactor for costs associated with room and board and educationally related expenses, such as tutoring, summer school, and/or supplies. OR for those eligible Extended Foster Care (EFC) and Postsecondary Education Services and Supports (PESS) dual enrolled young adults, as prescribed in Section 409.1451(2)(b)3 and 5, Florida Statutes. Payments made directly to the Community-Based Care Lead Agency are to secure housing and utilities, with the balance being paid to the young adult until such time as the lead agency and the young adult determine that the young adult can successfully manage the full amount of the assistance.  The amount of the financial assistance for a young adult who does not remain in foster care and is attending a postsecondary school, as provided in Section 1009.533, Florida Statutes, is $1,720. A young adult is eligible to receive financial assistance during the months when enrolled in a postsecondary educational institution. The amount of the financial assistance may be disregarded for purposes of determining the eligibility for, or the amount of, any other federal or federally support assistance. The Chafee Education and Training Voucher (ETV) Program is for eligible 18-22 year old young adults, formerly in foster care, who are attending an institution of higher education, on a PARTIME or FULLTIME basis, as provided by the Higher Education Act of 1965, Public Law, Sections 101 and 102.  Note: The institution of higher education determines the number of hrs. required to be deemed a part/fulltime student for the purposes of the ETV Program. Section 409.1451(2)(a)4., F.S., deems 9 credit hours "fulltime" for the purposes determining eligibility for the PESS Program only.  A young adult participating on the date he/she attains 21 yrs. of age remains eligible to continue receiving the voucher until age 23, as long as he/she is enrolled in a postsecondary education or training program and is making satisfactory progress toward completion of that program. Public Law 107-133, Title II, Section 201 requires initial participation in the program prior to the young adult's 21st birthday. | | | | | | | | | | |
| **Description how the CBC ensures that only Allowable costs are captured and that specifically unallowable costs are excluded.** Completed by CBC | | | | | | | | | | |
| **FSFN Standard Service Types** | | | | | | | | **Additional Service Types** | | |
|  | | | | | | | | Completed by CBC   * XXXX | | |
| **OCA** | | | | **OCA Title** | | | | **Identifying GL Account Codes** | | |
| **SFPEX** | | | | **CBC-State Funded – PESS Expansion** | | | | Completed by CBC | | |
| **Purpose/Activity:** This BE/OCA combination captures direct payments, as recorded in FSFN, to eligible young adults ages 18 up to 23, and/or direct payments made bythe Community Based Care Lead Agency, with the eligible young adult being the benefactor for costs associated with room and board and other educationally related expenses.  Per s. 409.1451(2), F.S., the young adult is determined to be eligible for these funds if the young adult at age 14 or 15 was adopted from foster care or placed with a court-approved dependency guardian after spending at least 6 months in licensed care within the 12 months immediately preceding such placement or adoption; earned a standard high school diploma pursuant to s. [1002.3105](https://gcc02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fm.flsenate.gov%2FStatutes%2F1002.3105&data=05%7C02%7Cakeem.tory%40myflfamilies.com%7Cc2edf7a645024ddb651908dc9a04934f%7Cf70dba48b2834c578831cb411445a94c%7C0%7C0%7C638554591642423461%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C0%7C%7C%7C&sdata=6VanQZP52KlLaKCE1KNIhACBT5uJikEjTpF9P%2Betw4U%3D&reserved=0)(5), F.S., s. [1003.4281](https://gcc02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fm.flsenate.gov%2FStatutes%2F1003.4281&data=05%7C02%7Cakeem.tory%40myflfamilies.com%7Cc2edf7a645024ddb651908dc9a04934f%7Cf70dba48b2834c578831cb411445a94c%7C0%7C0%7C638554591642434741%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C0%7C%7C%7C&sdata=SvFm0ESfm%2FLMsI0cAgi%2BYKln9OTkWZvP9euRYVmpJiQ%3D&reserved=0), F.S,  or s. [1003.4282](https://gcc02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fm.flsenate.gov%2FStatutes%2F1003.4282&data=05%7C02%7Cakeem.tory%40myflfamilies.com%7Cc2edf7a645024ddb651908dc9a04934f%7Cf70dba48b2834c578831cb411445a94c%7C0%7C0%7C638554591642443223%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C0%7C%7C%7C&sdata=2q8hiCc3O3cRohb%2Ff715QDAFvz4wOyBSzYoHz21KzPE%3D&reserved=0), F.S.,  or its equivalent pursuant to s. [1003.435](https://gcc02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fm.flsenate.gov%2FStatutes%2F1003.435&data=05%7C02%7Cakeem.tory%40myflfamilies.com%7Cc2edf7a645024ddb651908dc9a04934f%7Cf70dba48b2834c578831cb411445a94c%7C0%7C0%7C638554591642448938%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C0%7C%7C%7C&sdata=sqEP0pHZyFO%2FB9Z5t5GHK149re1fQyJ6Fo7fGlka7Gw%3D&reserved=0), F.S.; has been admitted for enrollment as a full-time student or its equivalent in an eligible postsecondary educational institution as provided in s. [1009.533](https://gcc02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fm.flsenate.gov%2FStatutes%2F1009.533&data=05%7C02%7Cakeem.tory%40myflfamilies.com%7Cc2edf7a645024ddb651908dc9a04934f%7Cf70dba48b2834c578831cb411445a94c%7C0%7C0%7C638554591642454324%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C0%7C%7C%7C&sdata=xW2aoD7LvnofQmIgM4fqxJFTLdhoyPMAfw0p3tQVM%2F0%3D&reserved=0), F.S.  For purposes of this section, the term “full-time” means 9 credit hours or the vocational school equivalent.  A student may enroll part-time if he or she has a recognized disability or is faced with another challenge or circumstance that would prevent full-time attendance.  A student needing to enroll part-time for any reason other than having a recognized disability must get approval from his or her academic advisor; has reached 18 years of age but is not yet 23 years of age; has applied, with the assistance from the young adult’s caregiver and the community-based lead agency, for any other grants and scholarships for which he or she may qualify; and has signed an agreement to allow the department and the community-based care lead agency access to school records.  The monthly amount of financial assistance for the eligible young adult is $1,750.  The eligible young adult may receive this financial assistance during the months when enrolled in a postsecondary educational institution.  The amount of the financial assistance may be disregarded for purposes of determining the eligibility for, or the amount of, any other federal or federally support assistance. | | | | | | | | | | |
| **Description how the CBC ensures that only Allowable costs are captured and that specifically unallowable costs are excluded.** Completed by CBC | | | | | | | | | | |
| **FSFN Standard Service Types** | | | | | | | | **Additional Service Types** | | |
| * PESS Expansion 18-22 | | | | | | | | Completed by CBC   * XXXX | | |
| **OCA** | | | | **OCA Title** | | | | **Identifying GL Account Codes** | | |
| **CH0AT** | | | | **Chafee Aftercare -Other** | | | | Completed by CBC | | |
| **Purpose/Activity:** This BE/OCA combination captures direct payments, as recorded in FSFN, of services and/or support, other than room and board, made to young adults, ages 18 up to 23, who have aged out of foster care for "Aftercare Support Services" provided by the Road-to-Independence Program and/or direct payments made to a provider, with the Chafee eligible young adult being the benefactor for costs of:  \* Mentoring and tutoring; \* Mental health services and substance abuse counseling; \* Life skills classes, including credit management and prevention health activities; \* Parenting classes; \* Job skills training, and; \* Counselor consultations.  Post-Secondary Education Services and Support are **ineligible** to receive Aftercare Services. | | | | | | | | | | |
| **Description how the CBC ensures that only Allowable costs are captured and that specifically unallowable costs are excluded.** Completed by CBC | | | | | | | | | | |
| **FSFN Standard Service Types** | | | | | | | | **Additional Service Types** | | |
|  | | | | | | | | Completed by CBC   * XXXX | | |
| **OCA** | | | | **OCA Title** | | | | **Identifying GL Account Codes** | | |
| **ETVAF** | | | | **Chafee Education Training Voucher (ETV) Program Aftercare Services** | | | | Completed by CBC | | |
| **Purpose/Activity:** This BE/OCA combination captures direct payments to eligible young adults, ages 18 up to 23, and/or direct payments made to a provider, as directed by the young adult, with the young adult being the benefactor for costs associated with room and board and educationally related expenses, such as tutoring, summer school, and/or supplies. Young adults must be attending a post-secondary institution, either full-time or part-time, as provided by federal law (Higher Education Act 1965, Public Law, Sections 101 and 102).  A young adult, age 18 up to 23, is eligible for Aftercare Services within the Road to Independence Program, if he or she was a dependent child (pursuant to Chapter 39, Florida Statutes) and had live in licensed foster care, or in subsidized independent living, at the time of his/her 18th birthday.  A young adult participating on the date he or she attains 21 years of age remains eligible to continue receiving the voucher until age 23 years of age, as long as he or she is enrolled in a postsecondary education or training program and are making satisfactory progress toward completion of that program. Federal law (Public Law 107-133, Title II, Section 201) requires initial participation in the program prior to the young adult's 21st birthday.  The federal portion of funding received by the young adult during the 12-month period, which follows each state fiscal year, may not exceed the actual cost of attendance for the postsecondary educational institution or training program in which the young adult is enrolled. A cost of attendance assessment in required. ETV funds are to be paid directly to the young adult unless the young adult requests otherwise.  These funds are to help eligible students who are former foster care children receive the educational and vocational training needed to achieve independence.  Examples of appropriate expenditures by the young adult include: books, educational support equipment/supplies (i.e., computer); room and board (i.e., housing, food and utilities); special study projects; tutoring/mentoring; transportation; and vocational training.  DOCUMENTATION REQUIRED: proof of enrollment and/or satisfactory progress; a fund disbursement schedule; cost of attendance documentation; and a youth individualized budget. | | | | | | | | | | |
| **Description how the CBC ensures that only Allowable costs are captured and that specifically unallowable costs are excluded.** Completed by CBC | | | | | | | | | | |
| **FSFN Standard Service Types** | | | | | | | | **Additional Service Types** | | |
|  | | | | | | | | Completed by CBC   * XXXX | | |
| **OCA** | | | | **OCA Title** | | | | **Identifying GL Account Codes** | | |
| **ETVAP** | | | | **Chafee Education and Training Voucher Program - Non RTI Program** | | | | Completed by CBC | | |
| **Purpose/Activity:** This Budget Entity/Other Cost Accumulator (BE/OCA) combination captures the costs related to direct payments to eligible young adults, ages 16 up to 23, and/or direct payments made to a provider, as directed by the eligible young adult, with the eligible young adult being the benefactor for costs associated with room and board and educationally related expenses, such as tutoring, summer school, and/or supplies. Eligible young adults must be attending a postsecondary institution.  Eligible young adults are age 16 up to 23, NOT receiving services through the Road-to-Independence Program, as provided by Section 409.1451, F.S. who were at least 16 years of age and adopted from Foster Care or placed with a court-approved dependency guardian after spending at least six months in licensed care within the twelve months immediately preceding such placement or adoption; has earned a standard high school diploma or its equivalent pursuant to Sections 1003.428, 1003.429, 1003.43, 1003.435, or 1003.438, F.S.; and has been admitted for enrollment as a FULL-TIME or PART-TIME basis, as provided by federal law (Higher Education Act of 1965, P.L., Sections 101 and 102).  An eligible young adult participating on the date he or she attains 21 years of age remains eligible to continue receiving the voucher until 23 years of age, as long as he or she is enrolled in a postsecondary education or training program and is making satisfactory progress toward completion of that program. Federal law (P.L. 107-133, Title II, Section 201) requires initial participation in the program prior to the young adult's 21st birthday. Federal law (Higher Education Act of 1965, Sections 102 and 472) provides the maximum amount of ETV funds that may be distributed to each eligible young adult, which is $6,250 ($5,000 federal share and $1,250 State match) for a 12-month period. This 12-month period follows each state fiscal year.  The amount of $6,250 may not exceed the actual cost of attendance for the postsecondary educational institution in which the young adult is enrolled. A cost of attendance is required. ETV funds are to be paid directly to the eligible young adult, unless the young adult requests otherwise. **Coordination with the DCF, Office of Child Welfare, Statewide IL Coordinator is REQUIRED prior to using this OCA** | | | | | | | | | | |
| **Description how the CBC ensures that only Allowable costs are captured and that specifically unallowable costs are excluded.** Completed by CBC | | | | | | | | | | |
| **FSFN Standard Service Types** | | | | | | | | **Additional Service Types** | | |
|  | | | | | | | | Completed by CBC   * XXXX | | |
| **OCA** | | | | **OCA Title** | | | | **Identifying GL Account Codes** | | |
| **SF0AT** | | | | **CBC State Funded Aftercare - Other** | | | | Completed by CBC | | |
| **Purpose/Activity:** This BE/OCA combination captures the costs of direct payments to young adults currently receiving financial assistance through Postsecondary Education Services and Supports (PESS), s. 409.1451(2), Florida Statutes, ages 18 - 22, and/or direct payments made to a provider, as directed by the PESS young adult, with the PESS young adult being the benefactor for costs when the PESS young adult is experiencing an emergency situation, and it has been determined the PESS young adult's resources are insufficient to meet the emergency situation. | | | | | | | | | | |
| **Description how the CBC ensures that only Allowable costs are captured and that specifically unallowable costs are excluded.** Completed by CBC | | | | | | | | | | |
| **FSFN Standard Service Types** | | | | | | | | **Additional Service Types** | | |
|  | | | | | | | | Completed by CBC   * XXXX | | |
| **OCA** | | | | **OCA Title** | | | | **Identifying GL Account Codes** | | |
| **SFAEX** | | | | **CBC-State Funded – Aftercare Expansion** | | | | Completed by CBC | | |
| **Purpose/Activity:** This BE/OCA combination captures direct payments, as recorded in FSFN, to eligible young adults ages 18 up to 23, and/or direct payments made by the Community Based Care Lead Agency, with the eligible young adult being the benefactor for costs associated with room and board and other Aftercare Services related costs.  Room and board costs include housing, food, utilities, rental deposits, household goods, furnishings, and other basic living expenses.  Other Aftercare Services related costs include mentoring and tutoring; mental health services and substance abuse counseling (if Medicaid cannot be used first); life skills classes (including credit management and prevention health activities); parenting classes; job skills training, and counselor consultations.  Temporary financial assistance through Aftercare Services can also include automobile repairs or large medical expenses (if Medicaid cannot be used first) to address emergency situations.  These funds should only be used for the expanded Aftercare Services population, where effective July 1, 2024, per s. 409.1451(3), F.S., the young adult is determined to be eligible for these funds if the young adult was in out-of-home care for at least six (6) months after the young adult’s 14th birthday and was not reunified with their parent or guardian; are not in foster care; and are temporarily not receiving financial assistance under s. 409.1451(2), F.S., to pursue postsecondary education. | | | | | | | | | | |
| **Description how the CBC ensures that only Allowable costs are captured and that specifically unallowable costs are excluded.** Completed by CBC | | | | | | | | | | |
| **FSFN Standard Service Types** | | | | | | | | **Additional Service Types** | | |
|  | | | | | | | | Completed by CBC   * XXXX | | |
| **OCA** | | | | **OCA Title** | | | | **Identifying GL Account Codes** | | |
| **SFSRA** | | | | **State Funded Aftercare – Room and Board** | | | | Completed by CBC | | |
| **Purpose/Activity:** This BE/OCA combination captures direct payments, as recorded in FSFN, of services and/or support, other than room and board, made to young adults, ages 18 up to 23, who have aged out of foster care for "Aftercare Support Services" provided by the Road-to-Independence Program. Room and board costs include housing, food, utilities, and rental deposits. | | | | | | | | | | |
| **Description how the CBC ensures that only Allowable costs are captured and that specifically unallowable costs are excluded.** Completed by CBC | | | | | | | | | | |
| **FSFN Standard Service Types** | | | | | | | | **Additional Service Types** | | |
|  | | | | | | | | Completed by CBC   * XXXX | | |
| **Extended Foster Care** | | | | | | | | | | |
| **OCA** | | | | **OCA Title** | | | | **Identifying GL Account Codes** | | |
| **EFRBE** | | | | **Title IV-E Extended Foster Care Payments – Eligible** | | | | Completed by CBC | | |
| **Purpose/Activity:** This Budget Entity/Other Cost Accumulator (BE/OCA) combination captures the cost of the Title IV-E eligible Extended Foster Care (EFC) payments recorded in the Florida Safe Families Network (FSFN) System for young adults in Extended Foster Care, ages 18-20, or 21 with a documented disability. These payments are for "room and board" expenses which include but are not limited to: deposits for housing and utilities, safe housing, utilities, including electricity, gas, water and garbage collection. Other payments may include child care payments to a licensed child care facility, for a young adult with a child, to meet their education, training and/or work requirement, expense related to a qualifying activity, and transportation to and from the young adult's qualifying activities.  These extended foster care case workers serve young adults, ages 18-20, or 21 with a documented disability, who are in Extended Foster Care, in a supervised living arrangement, and meet one of the following eligibility requirements: o Completing secondary education or a program leading to an equivalent credential; o Enrolled in an institution that provides postsecondary or vocational education; o Participating in a program or activity designed to promote or eliminate barriers to employment; o Employed for at least 80 hours per month; or o Are unable to participate in programs or activities listed above full time due to a physical, intellectual, emotional, or psychiatric condition that limits participation.  Any such barrier to participation, such as a physical, intellectual, or psychiatric condition that impairs the child's ability to perform one or more life activities, must be supported by documentation in the child's case file, school records, or medical records. | | | | | | | | | | |
| **Description how the CBC ensures that only Allowable costs are captured and that specifically unallowable costs are excluded.** Completed by CBC | | | | | | | | | | |
| **FSFN Standard Service Types** | | | | | | | | **Additional Service Types** | | |
| * SLA Lic FH (EFC) * SLA Lic GH (EFC) * SLA TLP (EFC) * SLA ALF (EFC) * SLA Shared House (EFC) * SLA Shared HHH (EFC) * SLA Individual H (EFC) * EFC Allowance (EFC) * EFC Childcare (EFC) * SLA RENT Sec Dep (EFC) * SLA RQD RENT ADV (EFC) | | | | | | | | Completed by CBC   * XXXX | | |
| **OCA** | | | | **OCA Title** | | | | **Identifying GL Account Codes** | | |
| **EFRBI** | | | | **Title IV-E Extended Foster Care Payments - Ineligible** | | | | Completed by CBC | | |
| **Purpose/Activity:** This Budget Entity/Other Cost Accumulator (BE/OCA) combination captures the cost of the Title IV-E INELIGIBLE Extended Foster Care (EFC) payments recorded in the Florida Safe Families Network (FSFN) System for young adults in Extended Foster Care, ages 18-20, or 21 with a documented disability. These payments are for "room and board" expenses which include but are not limited to: deposits for housing and utilities, safe housing, sufficient food to meet the young adult's nutritional requirements, utilities, including electricity, gas, water and garbage collection. Other payments may include child care payments to a licensed child care facility, for a young adult with a child, counselor consultations, expense related to a qualifying activity, and transportation to and from the young adult's qualifying activities.  Young adults, ages 18, 19 and 20, or 21 with a documented disability who are in Extended Foster Care, in a supervised living arrangement and are:  o Completing secondary education or a program leading to an equivalent credential; o Enrolled in an institution that provides postsecondary or vocational education; o Participating in a program or activity designed to promote or eliminate barriers to employment; o Employed for at least 80 hours per month; or o Are unable to participate in programs or activities listed above full time due to a physical, intellectual, emotional, or psychiatric condition that limits participation.  Any such barrier to participation, such as a physical, intellectual, or psychiatric condition that impairs the child's ability to perform one or more life activities, must be supported by documentation in the child's case file, school records, or medical records. | | | | | | | | | | |
| **Description how the CBC ensures that only Allowable costs are captured and that specifically unallowable costs are excluded.** Completed by CBC | | | | | | | | | | |
| **FSFN Standard Service Types** | | | | | | | | **Additional Service Types** | | |
| * SLA Lic FH (EFC) * SLA Lic GH (EFC) * SLA TLP (EFC) * SLA ALF (EFC) * SLA Shared House (EFC) * SLA Shared HHH (EFC) * SLA Individual H (EFC) * SLA Lic FH (EFC21) * SLA Lic GH (EFC21) * SLA TLP (EFC21) * SLA ALF (EFC21) * SLA Shared House (EFC21) * SLA Shared HHH (EFC21) * SLA Individual H (EFC21) * EFC Allowance (EFC) * EFC Allowance (EFC21) * EFC Childcare (EFC) * EFC Childcare (EFC21) * EFC Childcare (EF-NT) * SLA RENT Sec Dep (EFC) * SLA RENT Sec Dep (EFC21) * SLA RQD RENT ADV (EFC) * SLA RQD RENT ADV (EFC21) | | | | | | Completed by CBC   * XXXX | | |
| **OCA** | | | | **OCA Title** | | | | **Identifying GL Account Codes** | | |
| **EFCOE** | | | | **Extended Foster Care – Other Expenses** | | | | Completed by CBC | | |
| **Purpose/Activity:** This BE/OCA combination captures the direct payments made for expenses not allowable as part of a Foster Care Maintenance Payment, for young adults ages 18, 19, 20, and 21, in extended foster care, who reside in an approved supervised living arrangement, either documented in FSFN as a Placement or Living Arrangement. For young adults who are age 21, there must be a documented disability in FSFN for the young adult, with the EFC Program Eligibility page in FSFN indicating the young adult remains eligible for the Extended Foster Care program.  These payments are for other expenses which include, but are not limited to: \* Counselor consultations and counseling; \* Costs associated with a doctor's visit that is Non-Medicaid eligible; \* Mental Health services and substance abuse counseling \* Tutoring; and  \* Parenting classes  Young adults, ages 18, 19, and 20, or 21 with a documented disability, who are in extended foster care, reside in a licensed foster home, licensed group home, or other supervised living arrangement, and are: Completing secondary education or program leading to an equivalent credential; Enrolled in an institution that provides postsecondary or vocational education; Participating in a program or activity designed to promote or eliminate barriers to employment; Employed for at least 80 hours per month; or Unable to participate in programs or activities listed above full time due to a physical, intellectual, emotional or psychiatric condition that limits participation. Any such barrier to participation must be supported by documentation in the child's case file or school or medical records of a physical, intellectual, or psychiatric condition that impairs the child's ability to perform one or more life activities. | | | | | | | | | | |
| **Description how the CBC ensures that only Allowable costs are captured and that specifically unallowable costs are excluded.** Completed by CBC | | | | | | | | | | |
| **FSFN Standard Service Types** | | | | | | | | **Additional Service Types** | | |
|  | | | | | | | | Completed by CBC   * XXXX | | |
| **Children’s Mental Health Services (100806)** | | | | | | | | | | |
| **OCA** | | | | **OCA Title** | | | | **Identifying GL Account Codes** | | |
| **19MCF** | | | | **Children’s Mental Health (SED) Services (Case or Treatment Plan Specific)** | | | | Completed by CBC | | |
| **Purpose/Activity**: This BE/OCA combination captures the costs of services that will provide non-Medicaid reimbursable wraparound services to children within the previous 12 months sufficient to meet diagnostic criteria specified in the CD 0-3R, DSM-5 (including V-codes), or ICD-10 (including ICD-10 Z code) equivalent (or most recent edition). The following DSM-5 V codes and ICD-10 Z codes are excluded: V63.9 (Z75.3); V63.8 (Z75.4); V15.81 (Z91.19); 278.00 (E66.9); V65.2 (X76.5); V40.31 (Z91.83); and V62.89 (R41.83).  Children must be in out-of-home care or be at risk of placement into out-of-home care. In addition, children must have a functional impairment which interferes with, or limits the child's role or functioning in family, school, or community or would have met the functional impairment criteria during the referenced year had they not had services or supports provided.  Services purchased with these funds must be identified in the mental health treatment plan or the service plan for the child as defined in Florida Statute 394.496 or the case plan for the child as described in Florida Statutes 39.6011 and 39.6012.  **NOTE: Expenditures reported to this BE/OCA combination should only be for the client specific payments that are processed through the Florida Safe Families Network (FSFN).** | | | | | | | | | | |
| **Description how the CBC ensures that only Allowable costs are captured and that specifically unallowable costs are excluded.** Completed by CBC | | | | | | | | | | |
| **FSFN Standard Service Types** | | | | | | | | **Additional Service Types** | | |
|  | | | | | | | | Completed by CBC   * XXXX | | |
| **Family First Prevention Services Act Transition Funds** | | | | | | | | | | |
| **OCA** | | **OCA Title** | | | | | | **Identifying GL Account Codes** | | |
| **FFPSM** | | **FFPSA-CBC Supplementation Foster Care Maintenance** | | | | | | Completed by CBC | | |
| **Purpose/Activity:** This BE/OCA combination captures the costs associated with the implementation of the Family First Prevention Services Act (FFPSA) through the Families First Transition Act (FFTA). This act supports the use of evidence-based practices to promote the well-being of children, youth, and families to prevent unnecessary foster care placements. For children who do need to enter foster care, the act encourages use of family-based care. This budget Entity/Other Cost Accumulator (BE/OCA) combination captures direct payments for Title IV-E Eligible and Reimbursable children in a "non-specified setting" child-care institution (CCI), where the CCI is in accordance with Section 472(k) of the Act and the CCI is defined as a "non-specified setting" which includes all CCIs, except those determined to qualify as a "specified setting". It does not include placements in a licensed residential family-based substance abuse treatment facility consistent with Section 472(j) of the Act since such a facility does not meet the definition of a CCI. The CCI non-specified setting, which is licensed by the State in which it is situated or has been approved, by the agency of such State having responsibility for licensing homes of this type, as meeting the standards established for such licensing. [42 U.S.C.672(c)] Such payments begin on the 15th day of the placement, where these direct "foster care maintenance payments" are to cover the cost of (and the cost of providing) food, clothing, shelter, daily supervision, school supplies, a child's personal incidentals, liability insurance with respect to a child, reasonable travel to the child's home for visitation, and reasonable travel for the for the child to remain in the school in which the child is time of placement. [42 U.S.C. 675(4)(A)].].  This funding is to support the stabilization of a child or children/sibling group in a licensed setting identified as being suited to meet the needs of the child(ren).  **All unused funds must be returned to the Department after the state fiscal year's final reconciliation of funding and expenditures for the Community Based Care (CBC) lead agencies has been completed by Department.** | | | | | | | | | | |
| **Description how the CBC ensures that only Allowable costs are captured and that specifically unallowable costs are excluded.** Completed by CBC | | | | | | | | | | |
| **FSFN Standard Service Types** | | | | | | | | **Additional Service Types** | | |
|  | | | | | | | | Completed by CBC   * XXXX | | |
| **OCA** | **OCA Title** | | | | | | | **Identifying GL Account Codes** | | |
| **PVSPS** | **Prevention Services – Client Specific – FSFN Payment** | | | | | | | Completed by CBC | | |
| Purpose/Activity: This Budget Entity/Other Cost Accumulator (BE/OCA) combination captures the cost associated with direct payments, as recorded in the state’s Comprehensive Child Welfare Information System, for activities provided for the prevention of abuse, abandonment, or neglect from occurring for children who have been the subject of an investigation. These activities are for children and their families which include assessments, counseling, transportation, child care, home maintenance, temporary housing, and legal services. This cost pool does not include costs for medical services. | | | | | | | | | | |
| **Description how the CBC ensures that only Allowable costs are captured and that specifically unallowable costs are excluded.** Completed by CBC | | | | | | | | | | |
| **FSFN Standard Service Types** | | | | | | | | **Additional Service Types** | | |
|  | | | | | | | | Completed by CBC   * XXXX | | |

# Section IX – Funding Not Provided Within the DCF Community Based Care Lead Agency Contract

**Child Welfare Specialty Plan (CWSP)**– This cost pool captures the costs charged to a contract with the Community Based Care Integrated Health (CBCIH) to provide medical and behavioral health care coordination to Medicaid eligible children enrolled in the Child Welfare Specialty Plan (CWSP). Care coordination is provided on behalf of the managed care plan and described in the Agency for Health Care Administration (AHCA) Statewide Medicaid Managed Care (SMMC) Model Health Plan Contract Exhibit II-C Child Welfare.

Allocation Methodology – Costs incurred are direct charged to the contract.

***CBC Cost Allocation Plan Requirement –*** *The CBC will provide a description of the types of costs charged to this cost pool and how its accounting system captures these costs. The CBC should provide the general ledger account and sub-account codes as listed in the Chart of Accounts that are used to capture the costs included in this cost pool.  If the account/sub-account codes are not unique for this cost pool, explain how the costs are identified for this cost pool.  Attachments may be used to simplify the explanation of allocated costs.*

# Attachment I – Position Listing

# Attachment II – Sub-contract Listing

# Attachment III – Title IV-E Maintenance

# Attachment IV – Organization Chart

**(Add ORG Chart)**

# Attachment V – Chart of Accounts

**(Add Chart of Accounts (all levels) and the Cost Pools they are associated with)**