REPORTING CATEGORY REFERENCE GUIDE

Updated December 18, 2013

This FSFN reference guide is to provide guidance to Child Welfare Community-Based Care Lead Agencies (CBCs) on which Reporting Category should be used for each Service Type created in FSFN. The Office of Revenue Management in the CFO Group at DCF maintains the table in FSFN that associates the Other Cost Accumulator (OCA) to each Reporting Category. CBCs are required to report payment information from FSFN to DCF by OCA each month.

Below is a table, in alphabetical order, of the "current" Reporting Categories in FSFN seen today and the "new" Reporting Categories scheduled to be added to FSFN during the week of December 15th. This table provides a quick "at-a-glance" view of the Reporting Categories along with the Eligibility, OCA, and OCA Title attached to each one. In addition, another table below provides of the Reporting Category and the National Youth in Transition Database (NYTD) Reporting Group combination to be used when a Service Type is created and/or updated. Below the tables, descriptions are provided of the allowable supports and services to be captured within each Reporting Category.

Note: CBC questions regarding the information contained in this guide should first be addressed through the DCF Contract Manager.

CURRENT OR NEW	REPORTING CATEGORY	ELIGIBILITY	OCA	OCA TITLE
Current	Adoption	Admin 50/50	MP000	Non-Recurring Adoption Expenses
		Adoption TANF Eligible	39MAS	Maintenance Adoption Subsidies – Other
		Adoption TANF Ineligible	WO006	Maintenance Adoption Subsidies – Other
		Adoption TANF Pending	WO006	Maintenance Adoption Subsidies – Other
		Not Applicable	WO006	Maintenance Adoption Subsidies – Other
		Title IV-E Adoption Eligible	WR001	Maintenance Adoption Subsidies – Title IV-E
		Title IV-E Adoption Pending	WO006	Maintenance Adoption Subsidies – Other
Current	Adoption/Guardianship RTI	Not Applicable	SFAG0	SF – Adopted/Guardianship RTI
Current	Aftercare Other (Chafee)	Not Applicable	CH0AT	Chafee Road to Independence Program – Other – Aftercare

REPORTING CATEGORY REFERENCE GUIDE

CURRENT OR NEW	REPORTING CATEGORY	ELIGIBILITY	OCA	OCA TITLE
Current	Aftercare Other (State)	Not Applicable	SF0AT	Chafee – State Funded Aftercare – Other
Current	Aftercare Room and Board (State)	Not Applicable	SFSRA	Chafee – State Funded – Aftercare – Room and Board
Current	ETV Full Time	Not Applicable	ETVSS	Chafee Education and Training Voucher Program - Scholarship
Current	ETV Part Time	Not Applicable	ETV0T	Chafee Education and Training Voucher Program – Transitional Support Services
Current	Foster Home (previously Foster Care)	Title IV-E Foster Care Eligible Non- Reimbursable	LCFH0	Licensed Care – Foster Homes
		Title IV-E Foster Care Eligible Reimbursable	LCFH0	Licensed Care – Foster Homes
		Title IV-E Foster Care Ineligible	LCFH0	Licensed Care – Foster Homes
		Title IV-E Foster Care Pending	LCFH0	Licensed Care – Foster Homes
Current	Group Home	Title IV-E Foster Care Eligible Non- Reimbursable	LCRGE	Licensed Care – Residential Group Homes / Emergency Shelter
		Title IV-E Foster Care Eligible Reimbursable	LCRGE	Licensed Care – Residential Group Homes / Emergency Shelter
		Title IV-E Foster Care Ineligible	LCRGE	Licensed Care – Residential Group Homes / Emergency Shelter
		Title IV-E Foster Care Pending	LCRGE	Licensed Care – Residential Group Homes / Emergency Shelter

REPORTING CATEGORY REFERENCE GUIDE

CURRENT OR NEW	REPORTING CATEGORY	ELIGIBILITY	OCA	OCA TITLE
Current	Other Licensed Care (previously Other)	Title IV-E Foster Care Eligible Non- Reimbursable	LC0TH	Licensed Care – Other
		Title IV-E Foster Care Eligible Reimbursable	LC0TH	Licensed Care – Other
		Title IV-E Foster Care Ineligible	LC0TH	Licensed Care – Other
		Title IV-E Foster Care Pending	LC0TH	Licensed Care – Other
Current	RTI Scholarship	Not Applicable	CHFSS	Chafee Road to Independence Program – Scholarships
Current	Scholarship No ETV	Not Applicable	SF0SS	Chafee – State Funded Scholarships
Current	Scholarship Post ETV	Not Applicable	SFOSS	Chafee – State Funded Scholarships
Current	SIL Other	Not Applicable	CHF0T	Chafee – Subsidized Independent Living – Other
Current	Subsidized IL	Not Applicable	SFSIL	Chafee – State Funded SIL
Current	Transitional Other (Chafee)	Not Applicable	СНТОТ	Chafee Road to Independence Program – Other – Transitional Support Services
Current	Transitional Other (State)	Not Applicable	SFT0T	Chafee- State Funded Transitional – Other
Current	Transitional Room & Board (State)	Not Applicable	SFTRB	Chafee – State Funded Transitional – Room and Board
				Adoption Support
New	Adoption Support Svcs – Client Specific Svc	Not Applicable	AS0CS	Adoption Support Services – Pre-adoptive and Post-adoptive

REPORTING CATEGORY REFERENCE GUIDE

CURRENT OR NEW	REPORTING CATEGORY	ELIGIBILITY	OCA	OCA TITLE
New	Child Placing Agency – FH, GH, or Other	Not Applicable	СНРАО	Child Placing Agency – Family Foster Homes and Child Care Institutions
New	Children's Mental Hlth Svcs – Case Plan	Not Applicable	19MCB	Children's Mental Health Services
New	DCF/Orange County – Reg Residential GC	Not Applicable	NA000	Regular Residential Group Care
New	EFC Allowance – Chafee – Age 18-20	Not Applicable	KRA00	Extended Foster Care – Allowance Payment (Chafee Eligible)
New	EFC Allowance – SF – Age 21	Not Applicable	KRAI0	Extended Foster Care – Allowance Payment (Chafee Ineligible)
New	EFC Foster Home – PESS – Room & Board	Not Applicable	EFPES	Extended Foster Care – Foster Home – Postsecondary – Room and Board
New	EFC Foster Home – Room & Board	Not Applicable	EFCFH	Extended Foster Care – Foster Home – Room and Board
New	EFC Group Home – PESS – Room & Board	Not Applicable	EGPES	Extended Foster Care – Group Home – Postsecondary – Room and Board
New	EFC Group Home – Room & Board	Not Applicable	EFCGH	Extended Foster Care – Group Home – Room and Board
New	EFC – PESS – Other Expenses	Not Applicable	EPESO	Extended Foster Care – Postsecondary – Other Expenses
New	EFC – Other Expenses	Not Applicable	EFCOE	Extended Foster Care – Other Expenses

REPORTING CATEGORY REFERENCE GUIDE

CURRENT OR NEW	REPORTING CATEGORY	ELIGIBILITY	OCA	OCA TITLE
New	EFC OSLA – PESS – Room & Board	Not Applicable	EOPES	Extended Foster Care – Other Supervised Living Arrangement – Postsecondary – Room and Board
New	EFC OSLA – Room & Board	Not Applicable	EFCSL	Extended Foster Care – Other Supervised Living Arrangement – Room and Board
New	ETV – Aftercare – Age 18-22	Not Applicable	ETVAF	Road to Independence Program – Aftercare Services – Chafee Education & Training Voucher Program
New	ETV – PESS – Age 18-22	Not Applicable	ETVPS	Road to Independence Program – Postsecondary Education Services & Support (PESS) – Chafee Education & Training Voucher Program
New	Foster Home – 10% Supplemental	Not Applicable	SFSBR	Supplemental Board Rate – Independent Life Skills and Normalcy Supports – State Funded
New	Other Client Svcs – Adoption	Not Applicable	CS0AS	Other Client Services / Adoption
New	Other Client Svcs – In-Home	Not Applicable	CS0IH	Other Client Services / In-Home
New	Other Client Svcs – Out-of-Home	Not Applicable	CS00H	Other Client Services / Out-of-Home

REPORTING CATEGORY REFERENCE GUIDE

CURRENT OR NEW	REPORTING CATEGORY	ELIGIBILITY	OCA	OCA TITLE
New	PESS – Chafee – Age 18-20	Not Applicable	CHPES	Road to Independence Program – Postsecondary Education Services & Support (PESS) – Chafee Eligible
New	PESS – State Funded – Age 21 & 22	Not Applicable	SFPES	Road to Independence Program – Postsecondary Education Services & Support (PESS) – State Funded
New	Prevention – Non-Dependent Child	Not Applicable	PVSCS	Prevention Services – Non-Dependent Child
New	Safe Harbor – Group Home or Other	Not Applicable	FCEXV	Foster Care – Children Exploitation Victims

REPORTING CATEGORY	NYTD REPORTING GROUP
Adoption	Not Applicable
Adoption/Guardianship RTI	Educational Financial Assistance
Aftercare Other (Chafee)	Other Financial Assistance
Aftercare Other (State)	Other Financial Assistance
Aftercare Room and Board (State)	Room and Board Financial Assistance
ETV Full Time	Educational Financial Assistance
ETV Part Time	Educational Financial Assistance
Foster Home (previously Foster Care)	Not Applicable <u>or</u> Any of the "Services & Supports"
Group Home	Not Applicable <u>or</u> Any of the "Services & Supports"
Other Licensed Care (previously Other)	Not Applicable <u>or</u> Any of the "Services & Supports"
RTI Scholarship	Educational Financial Assistance

REPORTING CATEGORY REFERENCE GUIDE

REPORTING CATEGORY	NYTD REPORTING GROUP		
Scholarship No ETV	Educational Financial Assistance		
Scholarship Post ETV	Educational Financial Assistance		
SIL Other	Subsidized Independent Living		
Subsidized IL	Subsidized Independent Living		
Transitional Other (Chafee)	Other Financial Assistance		
Transitional Other (State)	Other Financial Assistance		
Transitional Room & Board (State)	Room and Board Financial Assistance		
Adoption Support Svcs – Client Specific Svc	Not Applicable		
Child Placing Agency – FH, GH, or Other	Not Applicable		
Children's Mental Hlth Svcs – Case Plan	Not Applicable <u>or</u> Any of the "Services & Supports"		
DCF/Orange County – Reg Residential GC	Not Applicable <u>or</u> Any of the "Services & Supports"		
EFC Allowance – Chafee – Age 18-20	Other Financial Assistance		
EFC Allowance – SF – Age 21	Other Financial Assistance		
EFC Foster Home – PESS – Room & Board	Room and Board Financial Assistance		
EFC Foster Home – Room & Board	Room and Board Financial Assistance		
EFC Group Home – PESS – Room & Board	Room and Board Financial Assistance		
EFC Group Home – Room & Board	Room and Board Financial Assistance		
EFC – PESS – Other Expenses	Educational Financial Assistance		
EFC – Other Expenses	Other Financial Assistance		
EFC OSLA – PESS – Room & Board	Room and Board Financial Assistance		
EFC OSLA – Room & Board	Room and Board Financial Assistance		
ETV – Aftercare – Age 18-22	Educational Financial Assistance		
ETV – PESS – Age 18-22	Educational Financial Assistance		
Foster Home – 10% Supplemental	Not Applicable		

REPORTING CATEGORY REFERENCE GUIDE

Updated December 18, 2013

REPORTING CATEGORY	NYTD REPORTING GROUP
Other Client Svcs – Adoption	Not Applicable <u>or</u> Any of the "Services & Supports"
Other Client Svcs – In-Home	Not Applicable <u>or</u> Any of the "Services & Supports"
Other Client Svcs – Out-of-Home	Not Applicable <u>or</u> Any of the "Services & Supports"
PESS – Chafee – Age 18-20	Educational Financial Assistance
PESS – State Funded – Age 21 & 22	Educational Financial Assistance
Prevention – Non-Dependent Child	Not Applicable
Safe Harbor – Group Home or Other	Not Applicable <u>or</u> Any of the "Services & Supports"

^{*}The National Youth in Transition Database (NYTD) Reporting Group descriptions are located on page 49 of this document.

Frequently Used Acronyms:

EFC – Extended Foster Care

ETV – Education & Training Voucher (Chafee Federal Funds)

FH – Foster Home

GH - Group Home

OSLA – Other Supervised Living Arrangement

PESS – Postsecondary Education Support & Services

R&B - Room & Board

SF – State Funds

SIL - Subsidized Independent Living

REPORTING CATEGORY ~

CURRENT:

ADOPTION

Direct payments to the adoptive parents as a result of an adoption assistance agreement (as defined in Section 475(a)(3) of the Social Security Act) entered into by a State with parents who adopt a child with special needs.

The State -

- Shall make payments of nonrecurring adoption expenses incurred by or on behalf of such parents in connection with the adoption of such child, directly through the State agency or through another public or nonprofit private agency, in amounts determined under Section 475(a)(3) of the Social Security Act, and
- In any case where the child meets the requirements of Section 475(a)(2) of the Social Security Act, may make adoption assistance payments to such parents, directly through the State agency or through another public or nonprofit private agency, in amounts so determined. [Section 475(a)(1)(B) of the Social Security Act]

Note: The nonrecurring adoption expenses shall not exceed \$1,000 per adoptive child for that particular adoptive placement.

- o Eligibility Status
 - ➤ Admin 50/50
 - ⇒ OCA: MP000
 - ✓ Non-Recurring Adoption Expenses
 - ➤ Adoption TANF Eligible
 - ⇒ OCA: 39MAS
 - ✓ Maintenance Adoption Subsidies TANF
 - ➤ Adoption TANF Ineligible
 - ⇒ OCA: WO006
 - ✓ Maintenance Adoption Subsidies Other
 - ➤ Adoption TANF Pending
 - ⇒ OCA: WO006
 - ✓ Maintenance Adoption Subsidies Other
 - ➤ Not Applicable
 - ⇒ OCA: WO006
 - ✓ Maintenance Adoption Subsidies Other

REPORTING CATEGORY REFERENCE GUIDE

Updated December 18, 2013

- > Title IV-E Adoption Eligible
 - ⇒ OCA: WR001
 - ✓ Maintenance Adoption Subsidies Title IV-E
- > Title IV-E Adoption Pending
 - ⇒ OCA: WO006
 - ✓ Maintenance Adoption Subsidies Other
- ADOPT/GUARDIANSHIP RTI {Remains effective for service dates through December 31, 2018}
 Direct payments to young adults, ages 18 up to 23, who after 16 were adopted from foster care or placed with a court-approved dependency guardian for costs associated with room and board and educationally related expenses, such as tutoring, summer school, and/or supplies.

PLEASE NOTE: The Independent Living Program's Road to Independence (RTI) will no longer become available to young adults formerly in foster care, effective January 1, 2014. A young adult currently participating in RTI will continue his or her participation until reaching the age of 23 or otherwise becoming ineligible, due to the young adult not meeting the ongoing requirements of RTI set forth prior to January 1, 2014. After January 1, 2014, there is no reinstatement option for any currently enrolled young adult in the former RTI, due to a young adult becoming ineligible.

- o Eligibility Status
 - ➤ Not Applicable
 - ⇒ OCA: SFAG0
 - ✓ SF Adopted/Guardianship RTI
- AFTERCARE OTHER (CHAFEE)

Direct payments to young adults, ages 18, 19, and 20, and/or direct payments made to a provider, as directed by the young adult, with the young adult being the benefactor for costs of:

- Counselor consultations
- Job skills training
- Life skills classes, including credit management and preventive health activities
- Mental health services and substance abuse counseling
- Mentoring and tutoring

REPORTING CATEGORY REFERENCE GUIDE

Updated December 18, 2013

Parenting classes

PLEASE NOTE: Effective January 1, 2014, young adults participating in the former Independent Living's Road-to-Independence (RTI), Extended Foster Care (EFC), or Postsecondary Education Services & Support (PESS) are ineligible to receive Aftercare Services.

- o Eligibility Status
 - ➤ Not Applicable
 - ⇒ OCA: CH0AT
 - ✓ Chafee Road to Independence Program Other Aftercare

• AFTERCARE OTHER (STATE)

Direct payments to young adults, ages 21 and 22, and/or direct payments made to a provider, as directed by the young adult, with the young adult being the benefactor for costs of:

- Counselor consultations
- Job skills training
- Life skills classes, including credit management and preventive health activities
- Mental services and substance abuse counseling
- Mentoring and tutoring
- Parenting classes

PLEASE NOTE: Effective January 1, 2014, young adults participating in the former Independent Living Program's Road-to-Independence (RTI), Extended Foster Care (EFC), or Postsecondary Education Services & Support (PESS) are ineligible to receive Aftercare Services.

- o Eligibility Status
 - ➤ Not Applicable
 - ⇒ OCA: SF0AT
 - ✓ Chafee State Funded Aftercare Other

REPORTING CATEGORY REFERENCE GUIDE

Updated December 18, 2013

AFTERCARE ROOM & BOARD (STATE)

Direct payments to young adults, ages 18 up to 23, and/or direct payments made to a provider, as directed by the young adult, with the young adult being the benefactor for costs of room and board, which includes housing, food, utilities, and rental deposits.

PLEASE NOTE: Effective January 1, 2014, young adults participating in the former Independent Living Program's Road-to-Independence (RTI), Extended Foster Care (EFC), or Postsecondary Education Services & Support (PESS) are ineligible to receive Aftercare Services.

- o Eligibility Status
 - ➤ Not Applicable
 - ⇒ OCA: SFSRA
 - ✓ Chafee State Funded Aftercare Room and Board
- ETV FULL TIME {Remains effective for service dates through December 31, 2018}
 Direct payments to young adults, ages 18 up to 23, and/or direct payments made to a provider, as directed by the young adult, with the young adult being the benefactor for costs associated with room and board and educationally related expenses, such as tutoring, summer school, and/or supplies. Young adults must be attending a postsecondary institution full-time.

PLEASE NOTE: The Independent Living Program's Road to Independence (RTI) will no longer become available to young adults formerly in foster care, effective January 1, 2014. A young adult currently participating in RTI will continue his or her participation until reaching the age of 23 or otherwise becoming ineligible, due to the young adult not meeting the requirements of RTI set forth prior to January 1, 2014. After January 1, 2014, there is no reinstatement option for any currently enrolled young adult in the former RTI, due to a young adult becoming ineligible.

- o Eligibility Status
 - ➤ Not Applicable
 - ⇒ OCA: ETVSS
 - ✓ Chafee Education and Training Voucher Program Scholarship

REPORTING CATEGORY REFERENCE GUIDE

Updated December 18, 2013

• ETV PART TIME {Remains effective for service dates through March 31, 2014}

Direct payments to young adults, ages 18 up to 23, and/or direct payments made to a provider, as directed by the young adult, with the young adult being the benefactor for costs associated with room and board and educationally related expenses, such as tutoring, summer school, and/or supplies. Young adults must be attending a post-secondary institution part-time.

PLEASE NOTE: The Transitional Support Services, provided through the Independent Living Program, will longer become available to young adults formerly in foster care, effective January 1, 2014. A young adult participating in this program on or before December 31, 2013, will continue receiving Transitional Support Services until March 31, 2014, unless he or she becomes ineligible to continue in the program prior to that date.

Eligibility Status –

- ➤ Not Applicable
 - ⇒ OCA: ETV0T
 - ✓ Chafee Education and Training Voucher Program Transitional Support Services
- **FOSTER CARE** {*Effective January 1, 2014, this title is changing to Foster Home.*}

TITLE: FOSTER HOME

Direct payments to a foster family home for children, licensed by the State in which it is situated or has been approved, by the agency of such State having responsibility for licensing homes of this type, as meeting the standards established for such licensing. [42 U.S.C. § 672(c)] These direct "foster care maintenance payments" are to cover the cost of (and the cost of providing) food, clothing, shelter, daily supervision, school supplies, a child's personal incidentals, liability insurance with respect to a child, reasonable travel to the child's home for visitation, and reasonable travel for the child to remain in the school in which the child is enrolled at the time of placement. [42 U.S.C. § 675(4)(A)]

Note: If the child placed in a foster family home is the parent of a son or daughter who is in the same home and payments described in Section 475(4)(A) of the Social Security Act are being made under this part with respect to such child, the foster care maintenance payments shall also include such amounts as may be necessary to cover the cost of the items described in Section 475(4)(A) of the Social Security Act, with respect to such son or daughter. [42 U.S.C. § 675(4)(A)]

REPORTING CATEGORY REFERENCE GUIDE

Updated December 18, 2013

A "child's personal incidentals" are typically purchased for the child on an occasional, as-needed basis and may include a variety of items. Examples of some "personal incidentals" include:

- Cosmetics:
- Fees related to activities, such as Boy/Girl Scouts;
- Funeral expenses;
- Graduation fees;
- Infant and toddler supplies, including high chairs and diapers;
- Items related to personal hygiene;
- Miscellaneous items, such as stamps, envelopes, writing paper, film and the cost of film development for a personal camera;
- Over-the-counter medications and special dietary foods; and
- Special lessons, including horseback riding.

[Administration for Children and Families, Child Welfare Policy Manual 8.3B.1-9]

- o Eligibility Status
 - ➤ Title IV-E Foster Care Eligible Non-Reimbursable
 - ⇒ OCA: LCFH0
 - ✓ Licensed Care Foster Homes
 - ➤ Title IV-E Foster Care Eligible Reimbursable
 - ⇒ OCA: LCFH0
 - ✓ Licensed Care Foster Homes
 - ➤ Title IV-E Foster Care Ineligible
 - ⇒ OCA: LCFH0
 - ✓ Licensed Care Foster Homes
 - ➤ Title IV-E Foster Care Pending
 - ⇒ OCA: LCFH0
 - ✓ Licensed Care Foster Homes

GROUP HOME

Direct payments to a private or public child-care institution that accommodates no more than twenty-five (25) children and is licensed by the State in which it is situated or has been approved by the agency of such State having responsibility for licensing homes of this type as meeting the standards established for such licensing.... [42 U.S.C. § 672(c)] These direct "foster care maintenance payments" are to cover the cost of (and the cost of providing) food, clothing, shelter, daily supervision, school supplies, a child's personal incidentals, liability insurance with

REPORTING CATEGORY REFERENCE GUIDE

Updated December 18, 2013

respect to a child, reasonable travel to the child's home for visitation, and reasonable travel for the child to remain in the school in which the child is enrolled at the time of placement. [42 U.S.C. § 675(4)(A)]

Note: If the child placed in a child-care institution is the parent of a son or daughter who is in the same home and payments described in Section 475(4)(A) of the Social Security Act are being made under this part with respect to such child, the foster care maintenance payments shall also include such amounts as may be necessary to cover the cost of the items described in Section 475(4)(A) of the Social Security Act, with respect to such son or daughter. [42 U.S.C. § 675(4)(A)]

For the purposes of this cost pool and for AFCARS reporting purposes, "Group Homes" are described as child-care institutions, which are substitute care settings that house twelve (12) or fewer children. [Administration for Children and Families, Child Welfare Policy Manual 1.2B.7-6]

A "child's personal incidentals" are typically purchased for the child on an occasional, as-needed basis and may include a variety of items. Examples of some "personal incidentals" include:

- Cosmetics;
- Fees related to activities, such as Boy/Girl Scouts;
- Funeral expenses;
- Graduation fees;
- Infant and toddler supplies, including high chairs and diapers;
- Items related to personal hygiene;
- Miscellaneous items, such as stamps, envelopes, writing paper, film and the cost of film development for a personal camera;
- Over-the-counter medications and special dietary foods; and
- Special lessons, including horseback riding.

[Administration for Children and Families, Child Welfare Policy Manual 8.3B.1-9]

- o Eligibility Status
 - ➤ Title IV-E Foster Care Eligible Non-Reimbursable
 - ⇒ OCA: LCRGE
 - ✓ Licensed Care Residential Group Homes/Emergency Shelter
 - ➤ Title IV-E Foster Care Eligible Reimbursable
 - ⇒ OCA: LCRGE
 - ✓ Licensed Care Residential Group Homes/Emergency Shelter
 - ➤ Title IV-E Foster Care Ineligible
 - ⇒ OCA: LCRGE
 - ✓ Licensed Care Residential Group Homes/Emergency Shelter

REPORTING CATEGORY REFERENCE GUIDE

Updated December 18, 2013

- ➤ Title IV-E Foster Care Pending
 - ⇒ OCA: LCRGE
 - ✓ Licensed Care Residential Group Homes/Emergency Shelter
- OTHER {Effective January 1, 2014, this title is changing to Other Licensed Care.}

TITLE: OTHER LICENSED CARE

Direct payments to a private or public child-care institution that accommodates no more than twenty-five (25) children and is licensed by the State in which it is situated or has been approved by the agency of such State having responsibility for licensing homes of this type as meeting the standards established for such licensing.... [42 U.S.C. § 672(c)] These direct "foster care maintenance payments" are to cover the cost of (and the cost of providing) food, clothing, shelter, daily supervision, school supplies, a child's personal incidentals, liability insurance with respect to a child, reasonable travel to the child's home for visitation, and reasonable travel for the child to remain in the school in which the child is enrolled at the time of placement. [42 U.S.C. § 675(4)(A)]

Note: If the child placed in a child-care institution is the parent of a son or daughter who is in the same home and payments described in Section 475(4)(A) of the Social Security Act are being made under this part with respect to such child, the foster care maintenance payments shall also include such amounts as may be necessary to cover the cost of the items described in Section 475(4)(A) of the Social Security Act, with respect to such son or daughter. [42 U.S.C. § 675(4)(A)]

For the purposes of this cost pool and for AFCARS reporting purposes, "Institutions" are described as child-care institutions, which are substitute care settings that provide care for more than twelve (12) children. [Administration for Children and Families, Child Welfare Policy Manual 1.2B.7-6]

A "child's personal incidentals" are typically purchased for the child on an occasional, as-needed basis and may include a variety of items. Examples of some "personal incidentals" include:

- Cosmetics:
- Fees related to activities, such as Boy/Girl Scouts;
- Funeral expenses;
- Graduation fees;
- Infant and toddler supplies, including high chairs and diapers;
- Items related to personal hygiene;

REPORTING CATEGORY REFERENCE GUIDE

Updated December 18, 2013

- Miscellaneous items, such as stamps, envelopes, writing paper, film and the cost of film development for a personal camera;
- Over-the-counter medications and special dietary foods; and
- Special lessons, including horseback riding.

[Administration for Children and Families, Child Welfare Policy Manual 8.3B.1-9]

- o Eligibility Status
 - ➤ Title IV-E Foster Care Eligible Non-Reimbursable
 - ⇒ OCA: LC0TH
 - ✓ Licensed Care Other
 - ➤ Title IV-E Foster Care Eligible Reimbursable
 - ⇒ OCA: LC0TH
 - ✓ Licensed Care Other
 - ➤ Title IV-E Foster Care Ineligible
 - ⇒ OCA: LC0TH
 - ✓ Licensed Care Other
 - ➤ Title IV-E Foster Care Pending
 - ⇒ OCA: LC0TH
 - ✓ Licensed Care Other
- RTI SCHOLARSHIP {Remains effective for service dates through December 31, 2018}
 Direct payments to young adults, ages 18, 19, & 20, and/or direct payments made to a provider, as directed by the young adult, with the young adult being the benefactor for costs associated with room and board and educationally related expenses, such as tutoring, summer school, and/or supplies.

PLEASE NOTE: The Independent Living Program's Road to Independence (RTI) will no longer become available to young adults formerly in foster care, effective January 1, 2014. A young adult currently participating in RTI will continue his or her participation until reaching the age of 23 or otherwise becoming ineligible, due to the young adult not meeting the requirements of RTI set forth prior to January 1, 2014. After January 1, 2014, there is no reinstatement option for any currently enrolled young adult in the former RTI, due to a young adult becoming ineligible.

REPORTING CATEGORY REFERENCE GUIDE

Updated December 18, 2013

- Eligibility Status –
 ➢ Not Applicable
 ⇒ OCA: CHFSS
 ✓ Chafee Road to Independence Program Scholarship
- SCHOLARSHIP NO ETV {Remains effective for service dates through December 31, 2018} Direct payments to young adults, ages 21 & 22, and/or direct payments made to a provider, as directed by the young adult, with the young adult being the benefactor for costs associated with room and board and educationally related expenses, such as tutoring, summer school, and/or supplies.

PLEASE NOTE: The Independent Living Program's Road to Independence (RTI) will no longer become available to young adults formerly in foster care, effective January 1, 2014. A young adult currently participating in RTI will continue his or her participation until reaching the age of 23 or otherwise becoming ineligible, due to the young adult not meeting the requirements of RTI set forth prior to January 1, 2014. After January 1, 2014, there is no reinstatement option for any currently enrolled young adult in the former RTI, due to a young adult becoming ineligible.

○ Eligibility Status –
 ➢ Not Applicable
 ⇒ OCA: SFOSS
 ✓ Chafee – State Funded Scholarships

• SCHOLARSHIP POST ETV {Remains effective for service dates through December 31, 2018} Direct payments to young adults, ages 18 up to 23, and/or direct payments made to a provider, as directed by the young adult, with the young adult being the benefactor for costs associated with room and board and educationally related expenses, such as tutoring, summer school, and/or supplies. Used after ETV Full Time Reporting Category has reached the federal maximum of \$6,250.

REPORTING CATEGORY REFERENCE GUIDE

Updated December 18, 2013

PLEASE NOTE: The Independent Living Program's Road to Independence (RTI) will no longer become available to young adults formerly in foster care, effective January 1, 2014. A young adult currently participating in RTI will continue his or her participation until reaching the age of 23 or otherwise becoming ineligible, due to the young adult not meeting the requirements of RTI set forth prior to January 1, 2014. After January 1, 2014, there is no reinstatement option for any currently enrolled young adult in the former RTI, due to a young adult becoming ineligible.

- o Eligibility Status
 - ➤ Not Applicable
 - ⇒ OCA: SFOSS
 - ✓ Chafee State Funded Scholarships
- SIL OTHER {Remains effective for service dates through December 31, 2015}
 Direct payments to young adults, ages 16 & 17, and/or direct payments made to a provider, as directed by the young adult, with the young adult being the benefactor for costs associated with the Subsidized Independent Living Program (SIL) other than room and board costs.

PLEASE NOTE: The Subsidized Independent Living Program is no longer available for enrollment by youth in foster care effective January 1, 2014. A youth currently enrolled in this program will continue program participation until exiting foster care, entering Extended Foster Care, or otherwise becoming ineligible to continue in the program.

- o Eligibility Status
 - ➤ Not Applicable
 - ⇒ OCA: CHF0T
 - ✓ Chafee Subsidized Independent Living Other
- SUBSIDIZED IL {Remains effective for service dates through December 31, 2015}
 Direct payments to young adults, ages 16 & 17, and/or direct payments made to a provider, as directed by the young adult, with the young adult being the benefactor for costs associated with Subsidized Independent Living Program (SIL) room and board, which include housing, food, utilities, and rental deposits.

REPORTING CATEGORY REFERENCE GUIDE

Updated December 18, 2013

PLEASE NOTE: The Subsidized Independent Living Program is no longer available for enrollment by youth in foster care effective January 1, 2014. A youth currently enrolled in this program will continue program participation until exiting foster care, entering Extended Foster Care, or otherwise becoming ineligible to continue in the program.

- o Eligibility Status
 - ➤ Not Applicable
 - ⇒ OCA: SFSIL
 - ✓ Chafee State Funded SIL
- TRANSITIONAL OTHER (CHAFEE) {Remains effective for service dates through March 31, 2014}

Direct payments to young adults, ages 18, 19, & 20, and/or direct payments made to a provider, as directed by the young adult, with the young adult being the benefactor for costs of:

- Child Care
- Educationally related expense
- Employment Service Fees and clothing and supplies for job interviews
- Personal hygiene items
- Start-up costs, such as household items
- Tools for vocational purposes
- Transportation expenses

PLEASE NOTE: The Transitional Support Services, provided through the Independent Living Program, will longer become available to young adults formerly in foster care, effective January 1, 2014. A young adult participating in this program on or before December 31, 2013, will continue receiving Transitional Support Services until March 31, 2014, unless he or she becomes ineligible to continue in the program prior to that date.

- o Eligibility Status
 - ➤ Not Applicable
 - ⇒ OCA: CHT0T
 - ✓ Chafee Road to Independence Program Other Transitional Support Services

REPORTING CATEGORY REFERENCE GUIDE

Updated December 18, 2013

- TRANSITIONAL OTHER (STATE) {Remains effective for service dates through March 31, 2014} Direct payments to young adults, ages 21 & 22, and/or direct payments made to a provider, as directed by the young adult, with the young adult being the benefactor for costs of:
 - Child Care
 - Educationally related expense
 - Employment Service Fees and clothing and supplies for job interviews
 - Personal hygiene items
 - Start-up costs, such as household items
 - Tools for vocational purposes
 - Transportation expenses

PLEASE NOTE: The Transitional Support Services, provided through the Independent Living Program, will no longer become available to young adults formerly in foster care, effective January 1, 2014. A young adult participating in this program on or before December 31, 2013, will continue receiving Transitional Support Services until March 31, 2014, unless he or she becomes ineligible to continue in the program prior to that date.

- o Eligibility Status
 - Not Applicable
 - ⇒ OCA: SFT0T
 - ✓ Chafee State Funded Transitional Other
- TRANSITIONAL ROOM & BOARD (STATE) {Remains effective for service dates through March 31, 2014}

Direct payments to young adults, ages 18 up to 23, and/or direct payments made to a provider, as directed by the young adult, with the young adult being the benefactor for costs of room and board, which include housing, food, utilities, and rental deposits.

PLEASE NOTE: The Transitional Support Services, provided through the Independent Living Program will no longer become available to young adults formerly in foster care, effective January 1, 2014. A young adult participating in this program on or before December 31, 2013, will remain receiving Transitional Support Services until March 31, 2014, unless he or she becomes ineligible to continue in the program prior to that date.

- o Eligibility Status
 - ➤ Not Applicable
 - ⇒ OCA: SFTRB
 - ✓ Chafee State Funded Transitional Room and Board

REPORTING CATEGORY REFERENCE GUIDE

Updated December 18, 2013

NEW:

• ADOPTION SUPPORT SERVICES - DIRECT CLIENT SERVICES

TITLE: ADOPTION SUPPORT SVCS — CLIENT SPECIFIC SVC
Direct payments made to any person, corporation, or agency, public or private, other than the parent or legal guardian of the child or an intermediary acting pursuant to Chapter 63, Florida Statutes, that receives a child for placement and places or arranges for the placement of a child in a family foster home, residential child caring agency, or approved adoptive home and provides any of the necessary adoptive services listed under the definition of Adoption subsection 65C-15.001(1), Florida Administrative Code. [Rule 65C-15.001(5), Florida Administrative Code; Child-Placing Agencies]

For the purposes of this cost pool, only child-placing activities related to adoption services shall be included here. Each direct payment made shall be associated with the child being placed as the benefactor of such service.

Additional guidance for child placing agencies may be found within Chapter 65C-15, Florida Administrative Code.

In addition, these adoption services also include home studies and post-adoptive evaluations, and any direct payment made shall be associated with the child, either pre-adoptive or post-adoptive, as the benefactor of such service.

- o Eligibility Status
 - ➤ Not Applicable
 - ⇒ OCA: ASOCS
 - √ Adoption Support Services Pre-adoptive and Post-adoptive
- CHILD PLACING AGENCY FOSTER HOME, GROUP HOME, OR OTHER
 TITLE: CHILD PLACING AGENCY FH, GH, OR OTHER
 Direct payments made to any person, corporation, or agency, public or private, other than the parent or legal guardian of the child or an intermediary acting pursuant to Chapter 63, Florida Statutes, that receives a child for placement and places or arranges for the placement of a child in a family foster home, residential child caring agency, or approved adoptive home and provides any of the necessary adoptive services listed under the definition of Adoption subsection 65C-15.001(1), Florida Administrative Code. [Rule 65C-15.001(5), Florida Administrative Code; Child-Placing Agencies]

REPORTING CATEGORY REFERENCE GUIDE

Updated December 18, 2013

For the purposes of this cost pool, only child-placing activities related to placing a child in a family foster home or child caring institution shall be included here. Each direct payment made shall be associated with the child being placed as the benefactor of such service.

Additional guidance for child placing agencies may be found within Chapter 65C-15, Florida Administrative Code.

- o Eligibility Status
 - ➤ Not Applicable
 - ⇒ OCA: CHPA0
 - ✓ Child Placing Agency Family Foster Homes and Child Care
 Institutions

• CHILDREN'S MENTAL HEALTH SERVICES (CASE PLAN SPECIFIC)

TITLE: CHILDREN'S MENTAL HLTH SVCS — CASE PLAN
Direct payments for services and supports that are not Medicaid reimbursable, to eligible children placed in Out-of-Home care, or who are at high risk for placement in Out-of-Home care, with severe emotional disturbance as defined in Section 1912(c) of the Public Health Services Act, as amended by Public Law 102-321.

Expenditure of these funds for services and supports must be in accordance with the Community Mental Health Block Grant guidelines and may be used in nontraditional ways to meet client treatment needs. Expenditures must be used solely for direct community-based services and supports, and each direct payment made shall be associated with the child as the benefactor of such service.

These community wraparound services and supports must be included as part of the child's treatment goals in the child's mental health treatment plan, as defined in Section 394.496, Florida Statutes, or the child welfare case plan, as described in Sections 39.6011 and 39.6012, Florida Statutes.

- o Eligibility Status
 - ➤ Not Applicable
 - ⇒ OCA: 19MCB
 - ✓ Children's Mental Health Services

DEPARTMENT OF CHILDREN AND FAMILIES (DCF) / ORANGE COUNTY
 CONTRACT — REGULAR RESIDENTIAL GROUP CARE

TITLE: DCF/ORANGE COUNTY — REG RESIDENTIAL GC
Direct payments for regular (nonpsychiatric) residential group care for children who are not
eligible for Title IV-E or Title IV-A Emergency Assistance. Residential group care is a staffed
facility licensed by the Department of Children and Families as a child caring or child placing
agency. Group care is provided to dependent older children, adolescents or large sibling groups
who cannot easily be accommodated in a single family home.

- o Eligibility Status
 - ➤ Not Applicable
 - ⇒ OCA: NA000
 - ✓ Regular Residential Group Care

• EXTENDED FOSTER CARE (EFC) ALLOWANCE PAYMENT — CHAFEE ELIGIBLE 18-20

TITLE: EFC ALLOWANCE — CHAFEE — AGE 18-20 Direct allowance payments made to the young adult, ages 18, 19, or 20, who is in extended foster care, but not receiving Postsecondary Education Services & Support. The allowance payment is to enable the young adult to experience managing money as he or she transitions from licensed care to independent living. The amount of the allowance is based on a needs assessment.

The allowance payment includes, but is not limited to, expenses such as:

- Child care expenses;
- Clothing;
- Extracurricular activities;
- Internet service;
- Personal items;
- Recreational activities;
- Nonessential transportation;
- Savings;
- Telephone; and
- Vehicle related expenses.

REPORTING CATEGORY REFERENCE GUIDE

Updated December 18, 2013

- o Eligibility Status -
 - ➤ Not Applicable
 - ⇒ OCA: KRA00
 - ✓ Extended Foster Care Allowance Payment (Chafee Eligible)
- EXTENDED FOSTER CARE (EFC) ALLOWANCE PAYMENT STATE FUNDED 21

TITLE: EFC ALLOWANCE - SF - AGE 21

Direct allowance payments made to the young adult, age 21 with a disability, in extended foster care, but not receiving Postsecondary Education Services & Support. The allowance payment is to enable the young adult to experience managing money as he or she transitions from licensed care to independent living. The amount of the allowance is based on a needs assessment.

The allowance payment includes, but is not limited to, expenses such as:

- Child care expenses;
- Clothing;
- Extracurricular activities;
- Internet service;
- Personal items;
- Recreational activities;
- Nonessential transportation;
- Savings;
- Telephone; and
- Vehicle related expenses.
- o Eligibility Status -
 - ➤ Not Applicable
 - \Rightarrow OCA: KRAIO
 - ✓ Extended Foster Care Allowance Payment (Chafee Ineligible)

REPORTING CATEGORY REFERENCE GUIDE

Updated December 18, 2013

EXTENDED FOSTER CARE (EFC) FOSTER HOME — POSTSECONDARY
 EDUCATION SERVICES & SUPPORT (PESS) — ROOM AND BOARD

TITLE: EFC FOSTER HOME - PESS - ROOM & BOARD

Direct payments to a licensed foster family home for young adults, ages 18, 19, 20, and 21 with a disability, in extended foster care <u>and</u> who are eligible for the Road to Independence Program – Postsecondary Education Services & Support (PESS) completing postsecondary education or a program leading to an equivalent credential.

These payments are for "Room and Board" expenses, which include:

- Deposits for housing and utilities;
- Safe housing;
- Sufficient food to meet the young adult's nutritional requirements; and
- Utilities, including electricity, gas, water, and garbage collection.

Program Eligibility -

Young adults, ages 18, 19, 20, and 21 with a disability, who are in extended foster care, reside in a licensed foster home, and are:

- Enrolled in an institution that provides postsecondary or vocational education; or
- Unable to participate in programs or activities listed above full time due to a physical, intellectual, emotional, or psychiatric condition that limits participation. Any such barrier to participation must be supported by documentation in the child's case file or school or medical records of a physical, intellectual, or psychiatric condition that impairs the child's ability to perform one or more life activities.

AND

An eligible young adult, ages 18, 19, 20, and 21 with a disability, who:

- Was living in licensed care on his or her 18th birthday or is currently living in licensed care; or was at least 16 years of age and was adopted from foster care or placed with a court-approved dependency guardian after spending at least six (6) months in licensed care within the twelve (12) months immediately preceding such placement or adoption;
- Had spent at least six (6) months in licensed care before reaching his or her 18th birthday;
- Has earned a standard high school diploma or its equivalent pursuant to Sections 1003.428, 1003.429, 1003.43, 1003.435, or 1003.438, Florida Statutes;
- Has been admitted for enrollment as a full-time student or its equivalent in an eligible postsecondary educational institution, as provided in Section 1009.533, Florida Statutes.
 NOTE: For the purposes of this section, full-time means nine (9) credit hours or the vocational equivalent. A student may enroll part-time if he or she has a recognized

REPORTING CATEGORY REFERENCE GUIDE

Updated December 18, 2013

disability or is faced with another challenge or circumstance that would prevent fulltime attendance. A student needing to enroll part-time for any reason other than having a recognized disability must get approval from his or her academic advisor;

- Has reached 18 years of age but is not yet 23 years of age;
- Has applied, with assistance from the young adult's caregiver and the Community-Based
 Care Lead Agency, for any other grants and scholarships for which he or she may qualify;
- Has submitted a Free Application for Federal Student Aid, which is complete and error free; and
- Has signed an agreement to allow the Department and Community-Based Care Lead
 Agency access to school records.

For a young adult who remains in foster care <u>and</u> is attending a postsecondary school, as provided in Section 1009.533, Florida Statutes, and continues to reside in a licensed foster home, the amount of financial assistance is the established room and board rate for foster parents. This takes the place of the payment provided for in Section 409.145(4), Florida Statutes.

A young adult is eligible to receive financial assistance during the months when enrolled in a postsecondary educational institution.

- o Eligibility Status
 - ➤ Not Applicable
 - ⇒ OCA: EFPES
 - ✓ Extended Foster Care Foster Home Post Secondary Room and Board
- EXTENDED FOSTER CARE (EFC) FOSTER HOME ROOM AND BOARD

 TITLE: EFC FOSTER HOME ROOM & BOARD

 Direct payments to a foster family home for young adults, ages 18, 19, 20, and 21 with a disability, in extended foster care. These family foster homes are licensed by the State in which it is situated or has been approved by the agency of such State having responsibility for licensing homes of this type, as meeting the standards established for such licensing. [42 U.S.C. § 672(c)]

These payments are for "Room and Board" expenses, which include:

- Deposits for housing and utilities;
- Safe housing;

REPORTING CATEGORY REFERENCE GUIDE

Updated December 18, 2013

- Sufficient food to meet the young adult's nutritional requirements; and
- Utilities, including electricity, gas, water, and garbage collection.

Program Eligibility -

Young adults, ages 18, 19, 20, and 21 with a disability, who are in extended foster care, reside in a licensed foster home, and are:

- Completing secondary education or program leading to an equivalent credential;
- Enrolled in an institution that provides postsecondary or vocational education;
- Participating in a program or activity designed to promote or eliminate barriers to employment;
- Employed for at least 80 hours per month; or
- O Unable to participate in programs or activities listed above full time due to a physical, intellectual, emotional, or psychiatric condition that limits participation. Any such barrier to participation must be supported by documentation in the child's case file or school or medical records of a physical, intellectual, or psychiatric condition that impairs the child's ability to perform one or more life activities.
- o Eligibility Status
 - > Not Applicable
 - ⇒ OCA: EFCFH
 - ✓ Extended Foster Care Foster Home Room and Board
- EXTENDED FOSTER CARE (EFC) GROUP HOME POSTSECONDARY EDUCATION SERVICES & SUPPORT (PESS) ROOM AND BOARD

TITLE: EFC GROUP HOME - PESS - ROOM & BOARD

Direct payments to a licensed group home for young adults, ages 18, 19, 20, and 21 with a disability, in extended foster care <u>and</u> who are completing postsecondary education or a program leading to an equivalent credential.

These payments are for "Room and Board" expenses, which include:

- Deposits for housing and utilities;
- Safe housing;
- Sufficient food to meet the young adult's nutritional requirements; and
- Utilities, including electricity, gas, water, and garbage collection.

REPORTING CATEGORY REFERENCE GUIDE

Updated December 18, 2013

Program Eligibility -

Young adults, ages 18, 19, 20, and 21 with a disability, who are in extended foster care, reside in a licensed group home, and are:

- Enrolled in an institution that provides postsecondary or vocational education; or
- Unable to participate in programs or activities listed above full time due to a physical, intellectual, emotional, or psychiatric condition that limits participation. Any such barrier to participation must be supported by documentation in the child's case file or school or medical records of a physical, intellectual, or psychiatric condition that impairs the child's ability to perform one or more life activities.

AND

An eligible young adult, ages 18, 19, 20, and 21 with a disability, who:

- Was living in licensed care on his or her 18th birthday or is currently living in licensed care; or was at least 16 years of age and was adopted from foster care or placed with a court-approved dependency guardian after spending at least six (6) months in licensed care within the twelve (12) months immediately preceding such placement or adoption;
- Had spent at least six (6) months in licensed care before reaching his or her 18th birthday;
- Has earned a standard high school diploma or its equivalent pursuant to Sections 1003.428, 1003.429, 1003.43, 1003.435, or 1003.438, Florida Statutes;
- Has been admitted for enrollment as a full-time student or its equivalent in an eligible postsecondary educational institution, as provided in Section 1009.533, Florida Statutes. NOTE: For the purposes of this section, full-time means nine (9) credit hours or the vocational equivalent. A student may enroll part-time if he or she has a recognized disability or is faced with another challenge or circumstance that would prevent full-time attendance. A student needing to enroll part-time for any reason other than having a recognized disability must get approval from his or her academic advisor;
- Has reached 18 years of age but is not yet 23 years of age;
- Has applied, with assistance from the young adult's caregiver and the Community-Based
 Care Lead Agency, for any other grants and scholarships for which he or she may qualify;
- Has submitted a Free Application for Federal Student Aid, which is complete and error free: and
- Has signed an agreement to allow the Department and Community-Based Care Lead
 Agency access to school records.

For a young adult who remains in foster care, is attending a postsecondary school, as provided in Section 1009.533, Florida Statutes, and continues to reside in a licensed group home, the

REPORTING CATEGORY REFERENCE GUIDE

Updated December 18, 2013

amount of financial assistance is negotiated between the Community-Based Care Lead Agency and licensed group home provider.

A young adult is eligible to receive financial assistance during the months when enrolled in a postsecondary educational institution.

- o Eligibility Status
 - ➤ Not Applicable
 - ⇒ OCA: EGPES
 - ✓ Extended Foster Care Group Home Post Secondary Room and Board
- EXTENDED FOSTER CARE (EFC) GROUP HOME ROOM AND BOARD

TITLE: EFC GROUP HOME - ROOM & BOARD

Direct payments to a private or public child-care institution which accommodates no more than twenty-five (25) children, for young adults in extended foster care, ages 18, 19, 20, and 21 with a disability. These private or public child-care institutions are licensed by the State in which it is situated or has been approved by the agency of such State having responsibility for licensing homes of this type, as meeting the standards established for such licensing.... [42 U.S.C. § 672(c)]

These payments are for "Room and Board" expenses, which include:

- Deposits for housing and utilities;
- Safe housing;
- Sufficient food to meet the young adult's nutritional requirements; and
- Utilities, including electricity, gas, water, and garbage collection.

Program Eligibility -

Young adults, ages 18, 19, 20, and 21 with a disability, who are in extended foster care, reside in a licensed group home, and are:

- Completing secondary education or program leading to an equivalent credential;
- Enrolled in an institution that provides postsecondary or vocational education;
- Participating in a program or activity designed to promote or eliminate barriers to employment;
- Employed for at least 80 hours per month; or

REPORTING CATEGORY REFERENCE GUIDE

Updated December 18, 2013

- Unable to participate in programs or activities listed above full time due to a physical, intellectual, emotional, or psychiatric condition that limits participation. Any such barrier to participation must be supported by documentation in the child's case file or school or medical records of a physical, intellectual, or psychiatric condition that impairs the child's ability to perform one or more life activities.
- o Eligibility Status
 - ➤ Not Applicable
 - ⇒ OCA: EFCGH
 - ✓ Extended Foster Care Group Home Room and Board
- EXTENDED FOSTER CARE (EFC) POSTSECONDARY EDUCATION
 SERVICES & SUPPORT (PESS) OTHER EXPENSES

TITLE: EFC - PESS - OTHER EXPENSES

Direct payments made for expenses, other than room and board, for young adults ages 18, 19, 20, and 21 with a disability, in extended foster care <u>and</u> who are completing postsecondary education, or a program leading to an equivalent credential. These young adults reside in a licensed foster home, licensed group home, or other supervised living arrangement.

These payments are for other expenses which include, but are not limited to:

- Child care payments for a young adult with a child;
- Counselor consultations;
- Expenses related to their qualifying activity, e.g. graduation announcements, cap and gown, computer, internship or apprentice related expenses i.e. tools, business attire, etc.;
- Extracurricular activities;
- Job skills training;
- Life skills classes, including credit management and preventive health activities;
- Mental health services and substance abuse counseling;
- Mentoring and tutoring;
- Parenting classes; and
- Transportation to and from the young adult's qualifying activities.

REPORTING CATEGORY REFERENCE GUIDE

Updated December 18, 2013

Program Eligibility -

Young adults, ages 18, 19, 20, and 21 with a disability, who are in extended foster care, reside in a licensed group home, and are:

- Enrolled in an institution that provides postsecondary or vocational education; or
- Unable to participate in programs or activities listed above full time due to a physical, intellectual, emotional, or psychiatric condition that limits participation. Any such barrier to participation must be supported by documentation in the child's case file or school or medical records of a physical, intellectual, or psychiatric condition that impairs the child's ability to perform one or more life activities.

AND

An eligible young adult, ages 18, 19, 20, and 21 with a disability, who:

- Was living in licensed care on his or her 18th birthday or is currently living in licensed care; or was at least 16 years of age and was adopted from foster care or placed with a court-approved dependency guardian after spending at least six (6) months in licensed care within the twelve (12) months immediately preceding such placement or adoption;
- Had spent at least six (6) months in licensed care before reaching his or her 18th birthday;
- Has earned a standard high school diploma or its equivalent pursuant to Sections 1003.428, 1003.429, 1003.43, 1003.435, or 1003.438, Florida Statutes;
- Has been admitted for enrollment as a full-time student or its equivalent in an eligible postsecondary educational institution, as provided in Section 1009.533, Florida Statutes. NOTE: For the purposes of this section, full-time means nine (9) credit hours or the vocational equivalent. A student may enroll part-time if he or she has a recognized disability or is faced with another challenge or circumstance that would prevent full-time attendance. A student needing to enroll part-time for any reason other than having a recognized disability must get approval from his or her academic advisor;
- Has reached 18 years of age but is not yet 23 years of age;
- Has applied, with assistance from the young adult's caregiver and the Community-Based
 Care Lead Agency, for any other grants and scholarships for which he or she may qualify;
- Has submitted a Free Application for Federal Student Aid, which is complete and error free; and
- Has signed an agreement to allow the Department and Community-Based Care Lead
 Agency access to school records.

A young adult is eligible to receive financial assistance during the months when enrolled in a postsecondary educational institution.

REPORTING CATEGORY REFERENCE GUIDE

Updated December 18, 2013

- o Eligibility Status -
 - Not Applicable
 - ⇒ OCA: EPESO
 - ✓ Extended Foster Care Postsecondary Other Expenses

• EXTENDED FOSTER CARE (EFC) OTHER EXPENSES

TITLE: EFC — OTHER EXPENSES

Direct payments made for expenses, other than room and board, for young adults ages 18, 19, 20, and 21 with a disability, in extended foster care, who resides in a licensed foster home, licensed group home, or other supervised living arrangement.

These payments are for other expenses which include, but are not limited to:

- Child care payments for a young adult with a child;
- Counselor consultations;
- Expenses related to their qualifying activity, e.g. graduation announcements, cap and gown, computer, internship or apprentice related expenses i.e. tools, business attire, etc.;
- Extracurricular activities;
- Job skills training;
- Life skills classes, including credit management and preventive health activities;
- Mental health services and substance abuse counseling;
- Mentoring and tutoring;
- Parenting classes; and
- Transportation to and from the young adult's qualifying activities.

Program Eligibility -

Young adults, ages 18, 19, 20, and 21 with a disability, who are in extended foster care, reside in a licensed foster home, licensed group home, or other supervised living arrangement, and are:

- Completing secondary education or program leading to an equivalent credential;
- Enrolled in an institution that provides postsecondary or vocational education;
- Participating in a program or activity designed to promote or eliminate barriers to employment;
- Employed for at least 80 hours per month; or
- Unable to participate in programs or activities listed above full time due to a physical, intellectual, emotional, or psychiatric condition that limits participation. Any such barrier to participation must be supported by documentation in the child's case file or

REPORTING CATEGORY REFERENCE GUIDE

Updated December 18, 2013

school or medical records of a physical, intellectual, or psychiatric condition that impairs the child's ability to perform one or more life activities.

- o Eligibility Status
 - ➤ Not Applicable
 - ⇒ OCA: EFCOE
 - ✓ Extended Foster Care Other Expenses
- EXTENDED FOSTER CARE (EFC) OTHER SUPERVISED LIVING ARRANGEMENT — POSTSECONDARY EDUCATION SERVICES & SUPPORT (PESS) — ROOM AND BOARD

TITLE: EFC OSLA – PESS – ROOM & BOARD

Direct payments to a provider of a supervised living arrangement, for young adults ages 18, 19, 20, and 21 with a disability, in extended foster care <u>and</u> who are completing postsecondary education or a program leading to an equivalent credential.

These payments are for "Room and Board" expenses, which include:

- Deposits for housing and utilities;
- Safe housing;
- Sufficient food to meet the young adult's nutritional requirements; and
- Utilities, including electricity, gas, water, and garbage collection.

Program Eligibility -

Young adults, ages 18, 19, 20, and 21 with a disability, who are in extended foster care, reside in a supervised living arrangement, and are:

- Enrolled in an institution that provides postsecondary or vocational education;
- Unable to participate in programs or activities listed above full time due to a physical, intellectual, emotional, or psychiatric condition that limits participation. Any such barrier to participation must be supported by documentation in the child's case file or school or medical records of a physical, intellectual, or psychiatric condition that impairs the child's ability to perform one or more life activities.

AND

An eligible young adult, ages 18, 19, 20, and 21 with a disability, who:

Was living in licensed care on his or her 18th birthday or is currently living in licensed care; or was at least 16 years of age and was adopted from foster care or placed with a

REPORTING CATEGORY REFERENCE GUIDE

Updated December 18, 2013

- court-approved dependency guardian after spending at least six (6) months in licensed care within the twelve (12) months immediately preceding such placement or adoption;
- Had spent at least six (6) months in licensed care before reaching his or her 18th birthday;
- Has earned a standard high school diploma or its equivalent pursuant to Sections 1003.428, 1003.429, 1003.43, 1003.435, or 1003.438, Florida Statutes;
- Has been admitted for enrollment as a full-time student or its equivalent in an eligible postsecondary educational institution, as provided in Section 1009.533, Florida Statutes. NOTE: For the purposes of this section, full-time means nine (9) credit hours or the vocational equivalent. A student may enroll part-time if he or she has a recognized disability or is faced with another challenge or circumstance that would prevent full-time attendance. A student needing to enroll part-time for any reason other than having a recognized disability must get approval from his or her academic advisor;
- Has reached 18 years of age but is not yet 23 years of age;
- Has applied, with assistance from the young adult's caregiver and the community based care lead agency, for any other grants and scholarships for which he or she may qualify;
- Has submitted a Free Application for Federal Student Aid, which is complete and error free; and
- Has signed an agreement to allow the Department and Community-Based Care Lead Agency access to school records.

A young adult is eligible to receive financial assistance during the months when enrolled in a postsecondary educational institution.

- o Eligibility Status
 - ➤ Not Applicable
 - ⇒ OCA: EOPES
 - ✓ Extended Foster Care Other Supervised Living Arrangement Post Secondary – Room and Board
- EXTENDED FOSTER CARE (EFC) OTHER SUPERVISED LIVING ARRANGEMENT — ROOM AND BOARD

TITLE: EFC OSLA - ROOM & BOARD

Direct payments to a provider of a supervised living arrangement for young adults ages 18, 19, 20, and 21 with a disability, in extended foster care.

REPORTING CATEGORY REFERENCE GUIDE

Updated December 18, 2013

These payments are for "Room and Board" expenses, which include:

- Deposits for housing and utilities;
- Safe housing;
- Sufficient food to meet the young adult's nutritional requirements; and
- Utilities, including electricity, gas, water, and garbage collection.

Program Eligibility -

Young adults, ages 18, 19, 20, and 21 with a disability, who are in extended foster care, reside in a supervised living arrangement, and are:

- Completing secondary education or program leading to an equivalent credential;
- Enrolled in an institution that provides postsecondary or vocational education;
- Participating in a program or activity designed to promote or eliminate barriers to employment;
- Employed for at least 80 hours per month; or
- Unable to participate in programs or activities listed above full time due to a physical, intellectual, emotional, or psychiatric condition that limits participation. Any such barrier to participation must be supported by documentation in the child's case file or school or medical records of a physical, intellectual, or psychiatric condition that impairs the child's ability to perform one or more life activities.
- o Eligibility Status
 - ➤ Not Applicable
 - ⇒ OCA: EFCSL
 - ✓ Extended Foster Care Other Supervised Living Arrangement Room and Board
- ETV AFTERCARE SERVICES CHAFEE EDUCATION & TRAINING VOUCHER
 TITLE: ETV AFTERCARE AGE 18-22

Direct payments to eligible young adults, ages 18 up to 23, and/or direct payments made to a provider, as directed by the young adult, with the young adult being the benefactor for costs associated with room and board and educationally related expenses, such as tutoring, summer school, and/or supplies. Young adults must be attending a postsecondary institution, either full-time or part-time, as provided by federal law (Higher Education Act of 1965, Public Law, Sections 101 and 102).

REPORTING CATEGORY REFERENCE GUIDE

Updated December 18, 2013

Program Eligibility -

A young adult, age 18 up to 23, is eligible for Aftercare Services, within the Road to Independence Program, if he or she was a dependent child (pursuant to Chapter 39, Florida Statutes) and had lived in licensed foster care, or in subsidized independent living, at the time of his or her 18th birthday.

A young adult participating on the date he or she attains 21 years of age remains eligible to continue receiving the voucher until 23 years of age, as long as he or she is enrolled in a postsecondary education or training program and is making satisfactory progress toward completion of that program. Federal law (Public Law 107-133, Title II, Section 201) requires initial participation in the program prior to the young adult's 21st birthday. Federal law (Higher Education Act of 1965, Sections 102 and 472) provides the maximum amount of ETV funds that may be distributed to each young adult, which is \$6,250 (\$5,000 federal share and \$1,250 state match) for a 12-month period. This 12-month period follows each state fiscal year. The amount of \$6,250 may not exceed the actual cost of attendance for the postsecondary educational institution in which the young adult is enrolled. A cost of attendance assessment is required. ETV funds are to be paid directly to the young adult unless the young adult requests otherwise. These funds are to help eligible students who are former foster care children receive the educational and vocational training needed to achieve independence.

Examples of appropriate expenditures by the young adult include:

- Books:
- Educational support equipment/supplies (i.e. computer);
- Room and board (i.e., housing, food and utilities);
- Special study projects;
- Tutoring/mentoring;
- Transportation; and
- Vocational training.
- o Eligibility Status
 - ➤ Not Applicable
 - ⇒ OCA: ETVAF
 - ✓ Chafee Education and Training Voucher (ETV) Program –
 Aftercare Services

REPORTING CATEGORY REFERENCE GUIDE

Updated December 18, 2013

• ETV — POSTSECONDARY EDUCATION SERVICES & SUPPORT (PESS) — CHAFEE EDUCATION & TRAINING VOUCHER

TITLE: ETV – PESS – AGE 18-22

Direct payments to the young adults, ages 18 up to 23, and/or direct payments made to the Community-Based Care Lead Agency, with the young adult being the benefactor for costs associated with room and board and educationally related expenses, such as tutoring, summer school, and/or supplies.

Payments made directly to the Community-Based Care Lead Agency are to secure housing and utilities, with the balance being paid directly to the young adult until such time the lead agency and the young adult determine that the young adult can successfully manage the full amount of the assistance.

Program Eligibility -

A young adult, age 18 up to 23, **not** enrolled in Extended Foster Care, who:

- Was living in licensed care on his or her 18th birthday or is currently living in licensed care; or was at least 16 years of age and was adopted from foster care or placed with a court-approved dependency guardian after spending at least six (6) months in licensed care within the twelve (12) months immediately preceding such placement or adoption;
- Had spent at least six (6) months in licensed care before reaching his or her 18th birthday;
- Has earned a standard high school diploma or its equivalent pursuant to Sections 1003.428, 1003.429, 1003.43, 1003.435, or 1003.438, Florida Statutes;
- Has been admitted for enrollment as a full-time student or its equivalent in an eligible postsecondary educational institution, as provided in Section 1009.533, Florida Statutes. NOTE: For the purposes of this section, full-time means nine (9) credit hours or the vocational equivalent. A student may enroll part-time if he or she has a recognized disability or is faced with another challenge or circumstance that would prevent full-time attendance. A student needing to enroll part-time for any reason other than having a recognized disability must get approval from his or her academic advisor;
- Has reached 18 years of age but is not yet 23 years of age;
- Has applied, with assistance from the young adult's caregiver and the Community-Based
 Care Lead Agency, for any other grants and scholarships for which he or she may qualify;
- Has submitted a Free Application for Federal Student Aid, which is complete and error free; and
- Has signed an agreement to allow the Department and Community-Based Care Lead
 Agency access to school records.

REPORTING CATEGORY REFERENCE GUIDE

Updated December 18, 2013

The amount of the financial assistance for a young adult who does not remain in foster care and is attending a postsecondary school, as provided in Section 1009.533, Florida Statutes, is \$1,256.

A young adult is eligible to receive financial assistance during the months when enrolled in a postsecondary educational institution.

The amount of the financial assistance may be disregarded for purposes of determining the eligibility for, or the amount of, any other federal or federally support assistance.

The Chafee Education & Training Voucher (ETV) Program is for eligible 18, 19, 20, 21, and 22 year old young adults, formerly in foster care, who are attending an institution of higher education, on a PART-TIME or FULL-TIME basis, as provided by federal law (Higher Education Act of 1965, Public Law, Sections 101 and 102). Note: The institution of higher education determines the number of hours required to be determined a part-time or full-time student for the purposes of the ETV program. Section 409.1451(2)(a)4., Florida Statutes, deems nine (9) credit hours "full-time" for the purposes of determining eligibility for the PESS Program ONLY.

A young adult participating on the date he or she attains 21 years of age remains eligible to continue receiving the voucher until 23 years of age, as long as he or she is enrolled in a postsecondary education or training program and is making satisfactory progress toward completion of that program. Federal law (Public Law 107-133, Title II, Section 201) requires initial participation in the program prior to the young adult's 21st birthday. Federal law (Higher Education Act of 1965, Sections 102 and 472) provides the maximum amount of ETV funds that may be distributed to each young adult, which is \$6,250 (\$5,000 federal share and \$1,250 state match) for a 12-month period. This 12-month period follows each state fiscal year.

The amount of \$6,250 may not exceed the actual cost of attendance for the postsecondary educational institution in which the young adult is enrolled. A cost of attendance assessment is required. ETV funds are to be paid directly to the young adult unless the young adult requests otherwise. These funds are to help eligible students who are former foster care children receive the educational and vocational training needed to achieve independence.

Examples of appropriate expenditures by the young adult include:

- Books;
- Educational support equipment/supplies (i.e. computer);
- Room and board (i.e., housing, food and utilities);
- Special study projects;
- Tutoring/mentoring;
- Transportation; and

REPORTING CATEGORY REFERENCE GUIDE

Updated December 18, 2013

Vocational training.

PLEASE NOTE: Historically, the fund split for an ETV OCA was 80% Federal (ETV) and 20% State Match. To maximize efficiencies for the Community-Based Care (CBC) Lead Agencies and to ensure the federal maximum amount per young adult in a 12-month period is not exceeded, the Department is adjusting the fund split to **20% Federal (ETV) and 80% State Match**. This change will enable CBC Lead Agencies to continue with one OCA during the entire 12-month period without having to change the OCA once the young adult has exceeded the maximum federal earnings.

- o Eligibility Status
 - > Not Applicable
 - ⇒ OCA: ETVPS
 - ✓ Road to Independence Program Postsecondary Education Services & Support (PESS) – Chafee Education & Training Voucher Program
- FOSTER HOME 10% LIFE SKILLS AND NORMALCY SUPPORTS PAYMENT
 TITLE: FOSTER HOME 10% SUPPLEMENTAL
 Direct payments made to a foster family home for children and are licensed by the State in
 which it is situated or has been approved by the agency of such State having responsibility for
 licensing homes of this type, as meeting the standards established for such licensing. [42 U.S.C. §
 672(c)]

This is a supplemental board payment to the licensed family foster home for children, ages 13 through 17, placed in the licensed family foster home's care for the purpose of providing independent life skills and normalcy supports.

The supplemental board rate paid to foster parents is effective January 1, 2014. Pursuant to Section 409.145(4)(b), Florida Statutes, Community-Based Care Lead Agencies must pay a supplemental room and board payment to foster care parents for providing independent life skills and normalcy supports to children who are 13 through 17 years of age placed in their care. The supplemental payment shall be paid monthly to the foster care parents on a per-child basis in addition to the current monthly room and board rate payment. The supplemental monthly

REPORTING CATEGORY REFERENCE GUIDE

Updated December 18, 2013

payment shall be based on 10 percent of the monthly room and board rate for children 13 through 21 years of age, as provided under this section and adjusted annually.

- o Eligibility Status
 - ➤ Not Applicable
 - ⇒ OCA: SFSBR
 - ✓ Supplemental Board Rate Independent Life Skills and Normalcy Supports State Funded

OTHER CLIENT SERVICES / ADOPTION

TITLE: OTHER CLIENT SVCS — ADOPTION

Direct payments for services provided to Pre-Adoption and Post-Adoption clients.

These service costs may include:

- Assessment and Evaluation
- Child Care
- Counseling
- Home Maintenance
- Housekeeping
- In-Home Family Support
- Information and Referral
- Legal Services
- Post Placement Services
- Respite
- Transportation
- Temporary Housing

Each direct payment made shall be associated with the child as the benefactor of such service.

- o Eligibility Status
 - ➤ Not Applicable
 - ⇒ OCA: CSOAS
 - ✓ Other Client Services / Adoption

OTHER CLIENT SERVICES / IN-HOME

TITLE: OTHER CLIENT SVCS - IN-HOME

Direct payments for services provided to In-Home dependency clients. Such services are provided to children and their families to prevent the child from entering the child welfare system, as well as to provide services for children and their families who are returning to their home from being in an out-of-home placement to ensure the safety of the child can and will be maintained.

These service costs may include:

- Assessment and Evaluation
- Child Care
- Counseling
- Home Maintenance
- Housekeeping
- In-Home Family Support
- Information and Referral
- Legal Services
- Post Placement Services
- Respite
- Transportation
- Temporary Housing

Each direct payment made shall be associated with the child as the benefactor of such service.

In-Home dependency clients are those families or households in which the child is under the State's and/or court ordered supervision.

- o Eligibility Status
 - ➤ Not Applicable
 - ⇒ OCA: CS0IH
 - ✓ Other Client Services / In-Home

OTHER CLIENT SERVICES / OUT-OF-HOME

TITLE: OTHER CLIENT SVCS — OUT-OF-HOME
Direct payments for services provided to Out-of-Home dependency clients which are not allowable as foster care maintenance payments.

REPORTING CATEGORY REFERENCE GUIDE

Updated December 18, 2013

These service costs may include:

- Assessment and Evaluation
- Child Care (This would be child care costs to facilitate a foster parent's participation in activities that are within the realm of "ordinary parental duties" or child care activities that are deemed a social service and are not reimbursable under title IV-E, such as illness of a foster parent, respite care, special needs of a child in foster care best met in a day care setting, i.e. therapeutic child care) [Administration for Children and Families, Child Welfare Policy Manual 8.3B.1-3.]
- Counseling
- Home Maintenance
- Housekeeping
- In-Home Family Support
- Information and Referral
- Legal Services
- Respite
- Temporary Housing
- Transportation (This would be transportation outside the reasonable travel to the child's home for visitation and reasonable travel for the child to remain in the school in which the child is enrolled at the time of placement) [Administration for Children and Families, Child Welfare Policy Manual 8.3B.1-2.]
- Visitation

Each direct payment made shall be associated with the child as the benefactor of such service.

NOTE: Any Medicaid eligible services must be billed to Medicaid if the client is eligible, such as the Comprehensive Behavioral Health Assessment (CBHA).

In addition, costs associated with restitution to a foster parent for damages caused by a child in foster care are allowable in this cost pool.

- o Eligibility Status
 - ➤ Not Applicable
 - ⇒ OCA: CS00H
 - ✓ Other Client Services / Out-of-Home

REPORTING CATEGORY REFERENCE GUIDE

Updated December 18, 2013

• POSTSECONDARY EDUCATION SERVICES & SUPPORT (PESS) — CHAFEE ELIGIBLE

TITLE: PESS - CHAFEE - AGE 18-20

Direct payments to the young adults, ages 18, 19, & 20, and/or direct payments made to the Community-Based Care Lead Agency, with the young adult being the benefactor for costs associated with room and board and educationally related expenses, such as tutoring, summer school, and/or supplies.

Payments made directly to the Community-Based Care Lead Agency are to secure housing and utilities, with the balance being paid directly to the young adult until such time the lead agency and the young adult determine that the young adult can successfully manage the full amount of the assistance.

Program Eligibility -

A young adult, age 18 up to 23, **not** enrolled in Extended Foster Care, who:

- Was living in licensed care on his or her 18th birthday or is currently living in licensed care; or was at least 16 years of age and was adopted from foster care or placed with a court-approved dependency guardian after spending at least six (6) months in licensed care within the twelve (12) months immediately preceding such placement or adoption;
- Had spent at least six (6) months in licensed care before reaching his or her 18th birthday;
- Has earned a standard high school diploma or its equivalent pursuant to Sections 1003.428, 1003.429, 1003.43, 1003.435, or 1003.438, Florida Statutes;
- Has been admitted for enrollment as a full-time student or its equivalent in an eligible postsecondary educational institution, as provided in Section 1009.533, Florida Statutes. NOTE: For the purposes of this section, full-time means nine (9) credit hours or the vocational equivalent. A student may enroll part-time if he or she has a recognized disability or is faced with another challenge or circumstance that would prevent full-time attendance. A student needing to enroll part-time for any reason other than having a recognized disability must get approval from his or her academic advisor;
- Has reached 18 years of age but is not yet 23 years of age;
- Has applied, with assistance from the young adult's caregiver and the Community-Based
 Care Lead Agency, for any other grants and scholarships for which he or she may qualify;
- Has submitted a Free Application for Federal Student Aid, which is complete and error free; and
- Has signed an agreement to allow the Department and Community-Based Care Lead
 Agency access to school records.

REPORTING CATEGORY REFERENCE GUIDE

Updated December 18, 2013

The amount of the financial assistance for a young adult who does not remain in foster care and is attending a postsecondary school, as provided in Section 1009.533, Florida Statutes, is \$1,256.

A young adult is eligible to receive financial assistance during the months when enrolled in a postsecondary educational institution.

The amount of the financial assistance may be disregarded for purposes of determining the eligibility for, or the amount of, any other federal or federally support assistance.

- o Eligibility Status
 - ➤ Not Applicable
 - ⇒ OCA: CHPES
 - ✓ Road to Independence Program Postsecondary Education Services & Support (PESS) – Chafee Eligible

POSTSECONDARY EDUCATION SERVICES & SUPPORT (PESS) — STATE FUNDED

TITLE: PESS — STATE FUNDED — AGE 21&22 Direct payments to the young adults, ages 21&22, and/or direct payments made to the Community-Based Care Lead Agency, with the young adult being the benefactor for costs associated with room and board and educationally related expenses, such as tutoring, summer school, and/or supplies.

Payments made directly to the Community-Based Care Lead Agency are to secure housing and utilities, with the balance being paid directly to the young adult until such time the lead agency and the young adult determine that the young adult can successfully manage the full amount of the assistance.

Please Note: For the remainder of this state fiscal year, this Reporting Category may also be used for those young adults, ages 18, 19, and 20, who were currently in the former Independent Living Program's RTI, received the Chafee Educational & Training Voucher federal funds during July 1, 2013 through December 31, 2013 <u>and</u> has met the \$6,250 maximum amount. This may only be done through the remainder of this state fiscal year and ends with the "Service Ending Date" of June 30, 2014.

REPORTING CATEGORY REFERENCE GUIDE

Updated December 18, 2013

Program Eligibility -

A young adult, age 18 up to 23, **not** enrolled in Extended Foster Care, who:

- Was living in licensed care on his or her 18th birthday or is currently living in licensed care; or was at least 16 years of age and was adopted from foster care or placed with a court-approved dependency guardian after spending at least six (6) months in licensed care within the twelve (12) months immediately preceding such placement or adoption;
- Had spent at least six (6) months in licensed care before reaching his or her 18th birthday;
- Has earned a standard high school diploma or its equivalent pursuant to Sections 1003.428, 1003.429, 1003.43, 1003.435, or 1003.438, Florida Statutes;
- Has been admitted for enrollment as a full-time student or its equivalent in an eligible postsecondary educational institution, as provided in Section 1009.533, Florida Statutes. NOTE: For the purposes of this section, full-time means nine (9) credit hours or the vocational equivalent. A student may enroll part-time if he or she has a recognized disability or is faced with another challenge or circumstance that would prevent full-time attendance. A student needing to enroll part-time for any reason other than having a recognized disability must get approval from his or her academic advisor;
- Has reached 18 years of age but is not yet 23 years of age;
- Has applied, with assistance from the young adult's caregiver and the Community-Based
 Care Lead Agency, for any other grants and scholarships for which he or she may qualify;
- Has submitted a Free Application for Federal Student Aid, which is complete and error free; and
- Has signed an agreement to allow the Department and Community Based Care Lead
 Agency access to school records.

The amount of the financial assistance for a young adult who does not remain in foster care and is attending a postsecondary school, as provided in Section 1009.533, Florida Statutes, is \$1,256.

A young adult is eligible to receive financial assistance during the months when enrolled in a postsecondary educational institution.

The amount of the financial assistance may be disregarded for purposes of determining the eligibility for, or the amount of, any other federal or federally support assistance.

- o Eligibility Status
 - ➤ Not Applicable
 - ⇒ OCA: SFPES

REPORTING CATEGORY REFERENCE GUIDE

Updated December 18, 2013

 ✓ Road to Independence Program – Postsecondary Education Services & Support (PESS) – State Funded

PREVENTION SERVICES — NON-DEPENDENT CHILD

TITLE: PREVENTION SERVICES — NON-DEPENDENT CHILD Direct payments for services provided to In-Home non-dependency children. Such services are provided to children and their families to prevent or mitigate the possibility of a child being abused, neglected, or abandoned.

In addition, services are provided to In-Home non-dependency children, where verified findings of maltreatment have occurred in the past, in an effort to prevent any maltreatment from occurring again.

These service costs may include:

- Assessment and Evaluation
- Child Care
- Counseling
- Home Maintenance
- Housekeeping
- Information and Referral
- Legal Services
- Respite
- Temporary Housing
- Transportation

Each direct payment made shall be associated with the child as the benefactor of such service.

In-Home non-dependency clients are those families and households in which the child is not under the State's and/or court ordered supervision.

- o Eligibility Status
 - Not Applicable
 - ⇒ OCA: PVSCS
 - ✓ Prevention Services Non-Dependent Child

REPORTING CATEGORY REFERENCE GUIDE

Updated December 18, 2013

• SAFE HARBOR - GROUP HOME OR OTHER

TITLE: SAFE HARBOR — GROUP HOME OR OTHER

Direct payments made to licensed providers for intensive service beds in selected communities

(Ft. Lauderdale, Miami, Orlando, and Tampa) for child victims of commercial sexual exploitation who are in the foster care system. These children are in need of placements and services established by the Florida Safe Harbor Act of 2012.

Children who are identified as victims of commercial sexual exploitation will have access to intensive supports, including mental health and substance abuse services.

Each direct payment made shall be associated with the child as the benefactor of such placement and/or service.

- o Eligibility Status
 - ➤ Not Applicable
 - ⇒ OCA: FCEXV
 - ✓ Foster Care Children Exploitation Victims

REPORTING CATEGORY REFERENCE GUIDE

Updated December 18, 2013

ADDITIONAL REFERENCES ~

NATIONAL YOUTH IN TRANSITION DATABASE (NYTD) REPORTING GROUP DESCRIPTIONS (PROVIDED BY THE OFFICE OF CHILD WELFARE)

SERVICES & SUPPORTS (PAID OR UNPAID):

- INDEPENDENT LIVING NEEDS ASSESSMENT
 - ♦ Report whether the youth received an independent living needs assessment, which is a systematic procedure to identify a youth's basic skills, emotional social capabilities, and strengths and needs to match the youth with appropriate independent living skills.

ACADEMIC SUPPORT

Report whether a youth received academic services designed to help a youth complete high school or obtain a General Equivalency Degree (GED).

Post-Secondary Educational Support

❖ Report whether the youth received support designed to help the youth enter or complete college. For example, test preparation, college counseling, assistance with applying for college and securing financial aid and tutoring while in college.

CAREER PREPARATION

❖ Report whether the youth received services that develop a youth's ability to find, apply for, and retain appropriate employment.

EMPLOYMENT PROGRAMS OR VOCATIONAL TRAINING

♦ Report whether a youth received programs and training designed to build a youth's skills for a specific trade, vocation or career through classes or on-site training.

• BUDGET AND FINANCIAL MANAGEMENT

♦ Report whether the youth receives training and other practical assistance related to budget and financial independent living skills.

HOUSING EDUCATION AND HOME MANAGEMENT TRAINING

♦ Report whether a youth receives instruction or support services regarding housing responsibilities and home management skills.



REPORTING CATEGORY REFERENCE GUIDE

Updated December 18, 2013

HEALTH EDUCATION AND RISK PREVENTION

♦ Report whether a youth received services related to health-related educational topics, but not the receipt of direct health services.

FAMILY SUPPORT AND HEALTHY MANAGEMENT EDUCATION

Report whether a youth receives education on maintaining healthy families, including parenting and childcare skills, spousal communication, family violence prevention and responsible fatherhood.

MENTORING

♦ Report whether a youth receives mentoring, which is defined as programs or services in which a youth meets regularly with a screened and trained adult on a one-on-one basis. Please note: This is only to collect data on mentoring as a service that is provided by the State agency.

SUPERVISED INDEPENDENT LIVING

♦ Report whether a youth was served via a supervised independent living arrangements under the supervision of an agency, but without 24-hour a day supervision.

FINANCIAL ASSISTANCE:

ROOM AND BOARD FINANCIAL ASSISTANCE

♦ Report whether the youth is receiving room and board payments and other financial assistance such as rent deposits and utilities.

EDUCATIONAL FINANCIAL ASSISTANCE

❖ Report whether is receiving educational financial assistance for school books and materials, tuition assistance, examination and application fees, and educational vouchers for college tuition or vocational education.

OTHER FINANCIAL ASSISTANCE

❖ Report whether the youth is receiving any other type of financial assistance from the State agency to assist the youth to live independently.