



State of Florida
Department of Children and Families

Ron DeSantis
Governor

Shevaun L. Harris
Secretary

DATE: August 16, 2021

TO: Regional Managing Directors
Community-Based Care (CBC) Lead Agency CEOs

THROUGH: Taylor Hatch, Deputy Secretary

FROM: Stefanie Camfield, Assistant Secretary for Child Welfare *SC*
Sharron Washington, Assistant Secretary of Operations *SW*

SUBJECT: Chafee Consolidated Appropriation Act Division X-Supporting Foster Youth and Families through the Pandemic Act

PURPOSE: The purpose of this memorandum is to provide guidance on how the funds provided through the Division X- Supporting Foster Youth and Families through the Pandemic Act ("Act") will be administered, distributed, and documented.

BACKGROUND: The Consolidated Appropriations Act, 2021, P.L. 116-260, enacted into law on December 27, 2020, makes continuing appropriations for specified federal agencies and provides temporary flexibilities and assistance in response to the pandemic and public health emergency. Division X of P.L. 116-260, titled, the "Supporting Foster Youth and Families through the Pandemic Act," includes additional, supplemental, or enhanced funding and requires title IV-E agencies to take a number of actions to protect and support youth and young adults currently or formerly in foster care.

The Act allocated an additional \$350 million for the John H. Chafee Foster Care Program for Successful Transition to Adulthood (Chafee program), and an additional \$50 million for Education and Training Vouchers (ETV) Program for all states. Florida received \$19,791,518 in additional Chafee funds and \$2,876,674 in additional ETV funds out of the total \$400 million.

Under the Act, Florida's young adults will be permitted to remain in and re-enter extended foster care (EFC) without meeting the requirements of education and employment conditions during the period of December 27, 2020 through September 30, 2021. Each CBC shall contact eligible young adults between the ages of 18 and 21, or 22 with a disability, who exited extended foster care due to the inability to meet education and employment conditions and offer an opportunity to re-enter the program. Young adults must meet the age requirements during the period of December 27, 2020 through September 30, 2021 for entry into EFC.

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Mission: Work in Partnership with Local Communities to Protect the Vulnerable, Promote Strong and Economically Self-Sufficient Families, and Advance Personal and Family Recovery and Resiliency

Florida is also implementing the provisions for Chafee funding to service children, youth, and young adults, ages 14-23. Funding will be available under the following categories:

- (a) Transportation to youth and young adults.
- (b) A one-time payment to young adults currently in extended foster care (EFC) and post-secondary education services (PESS), young adults entering EFC and PESS, children placed in relative/non-relative/Level I placements under an open dependency case, and children placed in licensed care.
- (c) Availability of additional funding to support the needs of young adults in EFC, PESS, and Aftercare that were impacted by the pandemic.
- (d) Employment and educational incentives for young adults in EFC, PESS, and Aftercare.
- (e) Life Skills incentive for completion of an assessment and enrolling into a life skills program.
- (f) Keys to Independence program incentive upon enrollment.
- (g) Campaign outreach by DCF and community partners.

ACTION REQUIRED: Please share this memorandum and the attached guidelines with independent living specialists, case managers, eligibility specialists, and Community Based Care Lead Agency.

Community Based Care Lead Agencies who receive inquiries from young adults who are not from their area are to refer them to their CBC of origin if known or to the following website <https://divisionxchafee.questionpro.com/>.

CONTACT INFORMATION: If you have any questions or require additional information, please contact Cal Walton, III, Youth and Young Adult Transition Services Specialist at Cal.Walton@myflfamilies.com or (407) 241-4712, or Marci Kirkland, Office of CBC/ME Financial Accountability, at Marci.Kirkland@myflfamilies.com or (850) 354-4026.

Cc: Regional Family and Community Services Directors
Grainne O'Sullivan, Director of Child Welfare Legal Services
Barney Ray, Director of Revenue Management & Partner Compliance
Center for Child Welfare

Attachments: Division X Additional Chafee Funding Guide
Additional Chafee Assistance Form
Additional Chafee Incentive Form
Additional Chafee Chart
Division X Chafee Allocation by CBC
Division X Chafee ETV Allocation by CBC



Division X

Chafee & Chafee ETV

Federal Funds

Allowable Expenditures

& Documentation Guide



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Part I: Overview and Eligibility

The Community-Based Care (CBC) Lead Agency shall utilize the Chafee Division X funding that has been allocated for specific allowable expenses. Division X Chafee and Chafee Education & Training Voucher (ETV) Federal Funds are available until exhausted.

Under the Act, Florida's young adults will be permitted to remain in, and re-enter extended foster care (EFC) without meeting the requirements of education and employment conditions during the period of December 27, 2020 through September 30, 2021. Each CBC shall contact eligible young adults between the ages of 18 and 21, or 22 with a disability, who exited extended foster care due to the inability to meet education and employment conditions and offer an opportunity to re-enter the program.

Florida is also implementing the provisions for Chafee funding to service children, youth, and young adults, ages 14 – 22. Funding will be available under the following categories:

- Transportation to youth and young adults.
- A one-time financial check to young adults currently in extended foster care (EFC) and Post-secondary education services (PESS), young adults entering EFC and PESS, children placed in relative/non-relative/Level I placements under an open dependency case, and children placed in licensed care.
- Availability of additional funding to support the needs of young adults in EFC, PESS, and Aftercare that were impacted by the pandemic.
- Employment and Educational incentives for young adults in EFC, PESS, and Aftercare.
- Life Skills incentive for completion of an assessment and enrolling into a life skills program.
- Driver's license incentive upon enrollment.
- Campaign outreach by DCF and community partners.

Eligibility

Young adults who meet the age requirements of 18 to 21, or 22 with a disability during the period of December 27, 2020 through September 30, 2021 are eligible to remain in EFC or re-enter EFC without education and employment conditions:

The following youth and young adults are eligible for the Chafee Division X funding:

1. Youth, ages 14-17 years old, currently in out of home care, including relative, non-relative, and level one licensure.
2. Young adults, ages 18 up to 23 years old, who aged out in the legal custody of the department, currently enrolled, or are eligible to enroll in Extend Foster Care, PESS, or Aftercare Programs.



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Part II: Transportation

Note: Detailed guidance for setting up the FSFN Service Types for these activities is located in [Part IX](#) within this document.

1. **Transportation Assistance, Ages 15 – 17:** The community-based care agencies will use the OCA Code CHXTR out of the Division X Chafee-Transportation Category to provide a maximum of \$500.00 per youth ages 15-17 to cover transportation needs upon request. The funds shall be distributed to the caregiver on behalf of the youth ages 15-17. For the NYTD reporting requirement, the community-based care agency shall document the type of transportation services provided in the FSFN IL Case Note using the Housing Education and Home Management NYTD Reporting Group. The youth must submit a request for the service using the “**Additional Chafee Assistance**” form.
2. **Transportation Assistance, Ages 18 – 22:** The community-based care agencies will use the OCA Code CHXTR out of the Division X Chafee-Transportation Category to provide up to a maximum of \$2,000.00 for young adults in EFC, Aftercare, or PESS to cover transportation needs upon request. The funds shall be made directly to the young adult or vendor. For the NYTD reporting requirement, the community-based care agency shall document the type of transportation services provided in the FSFN IL Case Note using the Housing Education and Home Management NYTD Reporting Group. The young adult must submit a request for the service using the “**Additional Chafee Assistance**” form.

Part III: Extended Foster Care

Note: Detailed guidance for setting up the FSFN Service Types for these activities is located in [Part IX](#) within this document.

1. **Stimulus Check Option 1:** The community-based care agencies will use the OCA Code CHXEF out of the Division X Chafee-EFC Category to provide a one-time stimulus check of \$1,500.00 to all young adults currently in EFC. The funds shall be made directly to the young adult. The community-based care agency shall report this service type in FSFN with the NYTD Reporting Group “Other Financial Assistance.”
2. **Stimulus Check Option 2:** The community-based care agencies will use the OCA Code CHXEF out of the Division X Chafee-EFC Category to provide a one-time stimulus check of \$1,500.00 within two weeks to all young adults enrolling in EFC. The funds shall be made directly to the young adult. The community-based care agency shall report this service type in FSFN with the NYTD Reporting Group “Other Financial Assistance.” **Note:** A young adult who exits EFC and re-enters the EFC program is not entitled to an additional one-time payment of \$1,500.
3. **Additional Chafee Assistance for EFC:** The community-based care agencies will use the OCA Code CHXEF out of the Division X Chafee-EFC Category to provide a total maximum of \$1,000.00 to



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young adults in EFC who require additional financial support (i.e., rent, groceries, utilities, childcare, laptops, cell phone service, internet service, etc.). The funds shall be made directly to the young adult or the vendor. The young adult must submit a request for the service using the **“Additional Chafee Assistance”** form.

For the NYTD reporting requirement, the community-based care agency shall document the type of service(s) provided in the FSFN IL Case Note using the following NYTD Reporting Group selections:

- Living Expenses: Family Support and Healthy Marriage Education
 - Technology Assistance: Career Preparation
 - Medical Reimbursement: Health Education and Risk Prevention
 - Meaningful Permanent Connection: document FSFN Person Page
4. **EFC Educational Incentive:** The community-based care agencies will use the OCA Code CHXEF out of the Division X Chafee-EFC Category to provide a \$500.00 incentive per semester for young adults participating in EFC who achieved academic progress for the Fall 2021 semester and Spring 2022 semester. The funds shall be made directly to the young adult. The community-based care agency shall report this service type in FSFN with the NYTD Reporting Group “Education Financial Assistance.” The maximum amount allotted for a young adult is \$1,000.00. The young adult must submit a request for the service using the **“Additional Chafee Incentive”** form.
 5. **EFC Employment Incentive:** The community-based care agencies will use the OCA Code CHXEF out of the Division X Chafee-EFC Category to provide a one-time \$1,000.00 incentive or any young adult in EFC who is gainfully employed as of 7/1/2021. The funds shall be made directly to the young adult. The community-based care agency shall document the service provided in the FSFN Reporting Group “Other Financial Assistance.” The young adult must submit a request for the service using the **“Additional Chafee Incentive”** form.

Part IV: Youth ages 14-17 in out of home care

Note: Detailed guidance for setting up the FSFN Service Types for these activities is located in **Part IX** within this document.

1. **One-Time Stimulus Check- Relative/Non-relative/Level I:** The community-based care agencies will use the OCA Code CHXRA out of the Division X Chafee-Relief and Assistance Category to provide a one-time stimulus check of \$1,000.00 per youth ages 15-17 in an open dependency placed with a relative, non-relative, or Level I licensure. The funds shall be distributed to the caregiver on behalf of the youth. The community-based care agency shall report this service type in FSFN with the NYTD Reporting Group “Other Financial Assistance.”

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2. **One-Time Stimulus Check- Licensed Out-of-Home Care (Level I excluded):** The community-based care agencies will use the OCA Code CHXRA out of the Division X Chafee-Relief and Assistance Category to provide a one-time stimulus check of \$500.00 per youth ages 15-17 in licensed out-of-home care (Level I excluded). The funds shall be distributed to the caregiver on behalf of the youth, to the youth's master trust fund, or directly to youth ages 16 or 17 years old. The community-based care agency shall report this service type in FSFN with the NYTD Reporting Group "Other Financial Assistance."
3. **Life Skills Assessment/Program Incentive:** The community-based care agencies will use the OCA Code CHXRA out of the Division X Chafee-Relief and Assistance Category to provide a one-time \$200.00 incentive for any youth ages 14-17 in out-of-home care upon completion of an independent living assessment and a one-time \$500.00 incentive for any youth ages 14-17 who successfully enrolls in a life skills program. The funds shall be distributed to the caregiver on behalf of the youth or to the youth directly. The community-based care agency shall report this service type in FSFN with the NYTD Reporting Group "Other Financial Assistance." The youth must submit a request for the service using the "Additional Chafee Incentive" form.
4. **Keys to Independence Incentive:** The community-based care agencies will use the OCA Code CHXRA out of the Division X Chafee-Relief and Assistance Category to provide a one-time \$100.00 incentive for any youth ages 15-17 in out-of-home care who enrolls into the Keys to Independence program. The funds shall be distributed to the caregiver on behalf of the youth or to the youth directly. The community-based care agency shall report this service type in FSFN with the NYTD Reporting Group "Other Financial Assistance." The youth must submit a request for the service using the "Additional Chafee Incentive" form.

Part V: Post-Secondary Educational Services and Support (PESS) and Aftercare

Note: Detailed guidance for setting up the FSFN Service Types for these activities is located in [Part IX](#) within this document.

1. **One Time Stimulus Check Option 1:** The community-based care agencies will use the OCA Code CHXRA out of the Division X Chafee-Relief and Assistance Category to provide a one-time stimulus check of \$1,500.00 to all young adults currently in PESS. The funds shall be made directly to the young adult. The community-based care agency shall report this service type in FSFN with the NYTD Reporting Group "Other Financial Assistance."
2. **One Time Stimulus Check Option 2:** The community-based care agencies will use the OCA Code CHXRA out of the Division X Chafee-Relief and Assistance Category to provide a one-time stimulus check of \$1,500 within two weeks to all young adults enrolling in PESS. The funds shall be made directly to the young adult. The community-based care agency shall report this service type in FSFN with the NYTD Reporting Group "Other Financial Assistance." **Note:** A young adult who exits PESS and re-enters the PESS program is not entitled to an additional one-time payment of \$1,500.



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3. **Additional Chafee Assistance for PESS:** The community-based care agencies will use the OCA Code CHXRA out of the Division X Chafee-Relief and Assistance Category to provide a maximum of \$1,000.00 to young adults in PESS who require additional financial support (i.e., rent, groceries, utilities, childcare, laptops, cell phone service, internet service, etc.). The funds shall be made directly to the young adult or to the vendor. The young adult must submit a request for the service using the “**Additional Chafee Assistance**” form.

For the NYTD reporting requirement, the community-based care agency shall document the type of service(s) provided in the FSFN IL Case Note using the following NYTD Reporting Group selections:

- Living Expenses: Family Support and Healthy Marriage Education
- Technology Assistance: Career Preparation
- Medical Reimbursement: Health Education and Risk Prevention
- Meaningful Permanent Connection: document FSFN Person Page

4. **Additional Chafee Assistance for Aftercare:** The community-based care agencies will use the OCA Code CHXRA out of the Division X Chafee-Relief and Assistance Category to provide a maximum of \$2,500.00 to young adults in Aftercare who require additional financial support (i.e., rent, groceries, utilities, childcare, laptops, cell phone service, internet service, etc.). The funds shall be made directly to the young adult or to the vendor. The young adult must submit a request for the service using the “**Additional Chafee Assistance**” form.

For the NYTD reporting requirement, the community-based care agency shall document the type of service(s) provided in the FSFN IL Case Note using the following NYTD Reporting Group selections:

- Living Expenses: Family Support and Healthy Marriage Education
- Technology Assistance: Career Preparation
- Medical Reimbursement: Health Education and Risk Prevention
- Meaningful Permanent Connection: document FSFN Person Page

5. **PESS/Aftercare Educational Incentive:** The community-based care agencies will use the OCA Code CHXRA out of the Division X Chafee-Relief and Assistance Category to provide a one-time \$500.00 incentive per semester for young adults participating in PESS or Aftercare who achieved academic progress for the Fall 2021 semester and Spring 2022 semester. The funds shall be made directly to the young adult. The community-based care agency shall report this service type in FSFN with the NYTD Reporting Group “Other Financial Assistance.” The maximum amount allotted for a young adult is \$1,000.00. The young adult must submit a request for the service using the “**Additional Chafee Incentive**” form.



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6. **PESS/Aftercare Employment Incentive:** The community-based care agencies will use the OCA Code CHXRA out of the Division X Chafee-Relief and Assistance Category to provide a one-time \$1,000.00 incentive for any young adult in PESS or Aftercare who is gainfully employed as of 7/1/2021. The funds shall be made directly to the young adult. The community-based care agency shall report this service type in FSFN with the NYTD Reporting Group "Other Financial Assistance. The young adult must submit a request for the service using the "**Additional Chafee Incentive**" form.

Part VI: Public Awareness Campaign Funding

The community-based care agency shall dedicate their allocated funding for campaigning to provide awareness and outreach to youth and young adults. The OCA for the campaign funds is CHXRA. Detail of how much each CBC is allocated for the Public Awareness Campaign will be provided when the Schedule of Funds, which include all Division X Chafee and Chafee ETV federal funding, has been provided. At this time, costs to support the Public Awareness Campaign should not exceed the amount allocated by the Department for this purpose.

Part VII: Division X Chafee ETV Funds

Note: Detailed guidance for setting up the FSFN Service Types for these activities is located in [Part IX](#) within this document.

To ensure the Division X Chafee and Chafee ETV funds are not being utilized for like purposes, the community-based care agency shall dedicate their allocated funding of the Division X Chafee ETV funds to a specific number of PESS young adults identified by the Department. The OCA for the Division X Chafee ETV funds is ETVXR.

Part VIII: Additional Chafee Forms Overview

A. Additional Chafee Assistance Form (Appendix B)

The Additional Chafee Assistance Form is to be completed by any youth or young adult requesting Transportation Assistance, or the additional Chafee Assistance in EFC, PESS, or Aftercare. Youth and young adults may qualify for multiple categories but may not exceed the allotted amount within each category.

Once the form has been filled out in its entirety, the young adult and the designated staff must sign the form. The CBC Lead Agency designated staff must initial acknowledging that the IL Case Note was entered into FSFN.

The CBC is required to complete the mandatory NYTD entry as outlined in Part II – Part V of this guidance document.



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The CBC Fiscal staff need to enter the FSFN Service Type used to pay the young adult, if it was a one-time or an on-going payment, and the amount being paid.

The Additional Chafee Assistance form and any supporting documentation shall be uploaded to the File Cabinet within the young adult's FSFN Case File once CBC fiscal staff processes the payment through FSFN.

Additional Information:

Transportation: To ensure there is not duplicity of services, each staff member shall verify if the youth or young adult is enrolled and eligible to receive services from Keys to Independence prior to utilization of transportation funds.

Medical Reimbursement: Young adults may request reimbursement for past medical expenses related to the pandemic so long as the young adult provides documentation detailing the time frame to which the expense was incurred.

Meaningful Permanent Connection: The CBC shall ensure that each young adult re-entering EFC identifies a supportive adult. The CBC the name and relationship of the supportive adult under the Professional/Family Support Network Contacts Tab on the Participants Page in FSFN.

B. Additional Chafee Incentive Form (Appendix C)

The Additional Chafee Incentive Form is to be completed by any youth or young adult requesting funding related to the Keys to Independence, Life Skills Assessment/ Programs, and Education and Employment Incentives. Each incentive can be disbursed only one time regardless of transitioning in and out of a program. This should be documented on the chart of Page 2 of the form.

Once the form has been filled out in its entirety, the young adult and the designated staff must sign the form. The CBC Lead Agency designated staff must initial acknowledging that the IL Case note was entered into FSFN.

The CBC is required to complete the mandatory NYTD entry as outlined in Part II – Part V of this guidance document.

The CBC Fiscal staff need to enter the FSFN Service Type used to pay the young adult, if it was a one-time or an on-going payment, and the amount being paid.

The Additional Chafee Incentive form and all supporting documentation shall be uploaded to the File Cabinet within the young adult's FSFN Case File, once CBC fiscal staff has processed the payment through FSFN.



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Additional Information:

Keys to Independence. To be eligible for the incentive, the young adult must be between the ages of 15-17 years old and successfully enroll into the Keys to Independence. The designated staff should receive notification from a Keys to Independence representative and indicate on this form the date of enrollment.

Life Skills Assessment/Program. Youth ages 14- 17 years old in out-of-home care who complete an Independent Living assessment may receive a \$200 incentive. Youth ages 14-17 years old in out of home care may receive an additional incentive of \$500 for successfully enrolling in an independent living program. The name of the independent living assessment (Casey, Daniel, or CBC assessment) and the name of the life skills program shall be documented on the form.

To ensure the appropriate NYTD Reporting Group is captured in FSFN, the CBC must complete the following:

1. Document the appropriate category for each life skills topic completed and complete an IL Case Note for Life Skills Program (General Note) for the NYTD required reporting.
2. Upon completion of a Life Skills Assessment, an IL Case Note must be entered to include the selection of the IL Assessment Category. The strengths and needs must be entered in the relevant Life Skills fields of the Life Skill Assessment Pop-up page under the Academic and Life Skills Progress Tab of the Independent Living Module.

Education Incentive (PESS, Aftercare, and EFC): Any young adult in EFC, Aftercare, or PESS who achieved academic progress for the Fall 2021 semester and Spring 2022 semester are eligible to receive a \$500.00 incentive per semester for a total of up to \$1,000 max.

Documentation from the postsecondary institution shall be obtained for verification of academic progress and shall be documented on the incentive form for each semester.

The CBC is required to complete the mandatory NYTD entry as outlined in Part II – Part V of this guidance document. Additional documentation shall be based on the educational setting as follows:

1. For high school/GED, use the NYTD Reporting Group “Academic Support.”
2. Postsecondary (EFC/Aftercare, and PESS), use the NYTD Reporting Group “Postsecondary Education Support.”

Employment Incentive (PESS, Aftercare, and EFC): Any young adult in EFC, Aftercare, or PESS who is gainfully employed as of July 1, 2021, is eligible to receive a one-time incentive of \$1,000.

For the NYTD reporting requirement, the community-based care agency shall document the incentive in the FSFN IL Case Note to the Career Preparation NYTD Reporting Group.



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Part IX: Finance

In an effort to appropriately track the Division X federal funds and to ensure the maximum amounts for each to youth and young adults are not exceeded, all payments **must be made using standardized service types**. Below is a list of the required standardized service types that **must** be created and utilized in FSFN when processing these payments.

A. Standardized Service Types for Transportation

The descriptions for when these Service Types are used are located in [Part II](#) within this document.

The following Division X Chafee Service Types all have the same Service Category, Effective Date, Service Type selection, Eligibility, License Type Required, Reporting Category, Statewide (NCANDS) Reporting, and NYTD Reporting, which are:

Service Category:	Independent Living
Effective Date:	07/2021
Service Type:	Service
Eligibility:	Not Applicable
License Type Required:	No Existing License Type
Reporting Category:	Division X Chafee - Transportation
NCANDS Reporting:	Transportation Services
NYTD Reporting:	Other Financial Assistance

These service types should be set up with the 'Rate by Service' radio button selected and the 'Rate by Child' box checked.

It is up to the CBC as to which Service Batch is chosen, since this is the data element within the Service Type which directly correlates as to the timing in which a CBC chooses to process these payments through FSFN.

In addition, make sure the boxes for 'Payments Allowed', 'Ongoing Service/Placement', and 'Negative Payment Allowed' have been checked.

PLEASE NOTE: It is extremely important these Service Types are titled **exactly** as they are listed below. Please follow the exact alphanumeric and capitalization as provided.

Standardized Service Types:

Long Description: Division X Transportation 18-22

Medium Description: Div X Transport 18-22

Short Description: DIV X TRN 18-22

Maximum Amount to Young Adult*: \$2,000



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*Make sure to set up this Service Rate within the Service Type’s Maintain Services Page, with an ‘Effective Date’ of 07/2021 and the ‘Daily Rate Amount’ as \$0.00 *{by doing this, it will allow a child specific amount to be entered through either a Manual Payment Request or a Non-Placement Service}*.

Long Description: Division X Transportation 15-17

Medium Description: Div X Transport 15-17

Short Description: DIV X TRN 15-17

Maximum Amount to Youth*: \$500

*Make sure to set up this Service Rate within the Service Type’s Maintain Services Page, with an ‘Effective Date’ of 07/2021 and the ‘Daily Rate Amount’ as \$0.00 *{by doing this, it will allow a child specific amount to be entered through either a Manual Payment Request or a Non-Placement Service}*.

Payment Service Dates: When processing payments in FSFN using the above standardized Service Types, the Payment Service Begin and End Date should be the date the “**Additional Chafee Assistance**” form was approved.

FSFN Reporting Category: Division X Chafee – Transportation

OCA: CHXTR

OCA Title: Div X Chafee Transportation

Description:

Captures direct payments, as recorded in FSFN, to eligible youth and young adults, ages 15 up to 23, and/or direct payments made to a provider, with the Division X Chafee eligible young adult being the benefactor for costs associated with driving and transportation assistance during the time period of April 1, 2020 through September 30,2021 in response to the COVID-19 pandemic.

For eligible young adults, ages 18 up to 23, driving and transportation assistance may include:

- Costs related to obtaining a Driver’s License;
- Vehicle insurance*;
- Driver’s education classes and testing fees;
- Driving practice lessons or hours;



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- Vehicle license fees;
- Roadside assistance;
- Car insurance deductibles*;
- Car repairs*;
- Delinquent car notes*;
- Gas cards; and
- Bus passes.

*Car must be owned by the young adult.

The amount of this Division X financial assistance for driving and transportation costs must not exceed \$2,000 per young adult.

For eligible youth, ages 15, 16, and 17, driving and transportation assistance may include:

- Costs related to obtaining a Driver’s License;
- Driver’s education classes and testing fees;
- Driving practice lessons or hours;
- Vehicle license fees;
- Roadside assistance;
- Gas cards;
- Bus passes; and
- Delinquent car notes*.

*Car must be owned by the youth.

The amount of this Division X financial assistance for driving and transportation costs must not exceed \$500 per youth.

B. Standardized Service Types for Extended Foster Care

The descriptions for when these Service Types are used is located in [Part III](#) within this document.

The following Division X Chafee Service Types all have the same Service Category, Effective Date, Service Type selection, Eligibility, License Type Required, and Reporting Category, which are:

Service Category:	Independent Living
Effective Date:	07/2021
Service Type:	Service
Eligibility:	Not Applicable
License Type Required:	No Existing License Type
Reporting Category:	Division X Chafee – Extended Foster Care



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These service types should be set up with the 'Rate by Service' radio button selected and the 'Rate by Child' box checked.

It is up to the CBC as to which Service Batch is chosen, since this is the data element within the Service Type which directly correlates as to the timing in which a CBC chooses to process these payments through FSFN.

In addition, make sure the boxes for 'Payments Allowed', 'Ongoing Service/Placement', and 'Negative Payment Allowed' have been checked.

PLEASE NOTE: It is extremely important these Service Types are titled exactly as they are listed below. Please follow the exact alphanumeric and capitalization as provided.

Standardized Service Types:

Long Description: Division X Stimulus/EFC
Medium Description: Div X Stimulus/EFC
Short Description: DIV X STIM/EFC
NCANDS Reporting: Independent and Transitional Living Services
NYTD Reporting: Other Financial Assistance

Maximum Amount to Young Adult*: \$1,500

*Make sure to set up this Service Rate within the Service Type's Maintain Services Page, with an 'Effective Date' of 07/2021 and the 'Daily Rate Amount' as \$1,500.

Long Description: Division X Additional Need/EFC
Medium Description: Div X Additional Need/EFC
Short Description: DIV X ADD/EFC
NCANDS Reporting: Independent and Transitional Living Services
NYTD Reporting: Other Financial Assistance

Maximum Amount to Youth*: \$1,000

*Make sure to set up this Service Rate within the Service Type's Maintain Services Page, with an 'Effective Date' of 07/2021 and the 'Daily Rate Amount' as \$0.00 *{by doing this, it will allow a child specific amount to be entered through either a Manual Payment Request or a Non-Placement Service}*.



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Payment Service Dates: When processing payments in FSFN using the “Division X Additional Need/EFC” standardized Service Type, the Payment Service Begin and End Date should be the date the “**Additional Chafee Assistance**” form was approved.

Long Description: Division X Education Incentive/EFC

Medium Description: Div X Education Incen/EFC

Short Description: DIV X ED/EFC

NCANDS Reporting: Educational and Training Services

NYTD Reporting: Education Financial Assistance

Maximum Amount to Young Adult*: \$500/2021 Fall Semester; \$500/2022 Spring Semester

*Make sure to set up this Service Rate within the Service Type’s Maintain Services Page, with an ‘Effective Date’ of 07/2021 and the ‘Daily Rate Amount’ as \$500.

Long Description: Division X Employment Incentive/EFC

Medium Description: Div X Employ Incen/EFC

Short Description: DIV X EMP/EFC

NCANDS Reporting: Employment Services

NYTD Reporting: Other Financial Assistance

Maximum Amount to Young Adult*: \$1,000

*Make sure to set up this Service Rate within the Service Type’s Maintain Services Page, with an ‘Effective Date’ of 07/2021 and the ‘Daily Rate Amount’ as \$1,000.

Payment Service Dates: When processing payments in FSFN using either of the above two (2) incentive standardized Service Types, the Payment Service Begin and End Date should be the date the “**Additional Chafee Incentive**” form was approved.



Division X Chafee & Chafee ETV Federal Funds Allowable Expenditures & Documentation Guide

FSFN Reporting Category: Division X Chafee – Extended Foster Care

OCA: CHXEF

OCA Title: Div X Chafee Ext Foster Care

Captures direct payments, as recorded in FSFN, to Extended Foster Care (EFC) young adults, ages 18 up to 21, and/or direct payments made to a provider, with the Division X Chafee EFC young adult being the benefactor for certain costs incurred in meeting the requirements relating to preventing these EFC young adults from aging out of foster care, re-entry into foster care, and protections for youth in foster care (section 4(d)(1) and (2) of Division X), which include paying for maintenance payments for those EFC young adults who are not Title IV-E eligible. This modified EFC is only available during the time period of January 1, 2021 through September 30, 2021.

Additional financial assistance is being provided to the eligible EFC and modified EFC young adults through a one-time stimulus payment, an additional financial need request, and if eligible, educational incentive and/or employment incentive payments.

The amount of financial assistance may be disregarded for purposes of determining the eligibility for, or the amount of, federal or federally supported assistance.

Funding provided through the Supporting Foster Youth and Families through the Pandemic Act which was enacted as Division X of Public Law 116-260, the Consolidated Appropriations Act, 2021.

C. FSFN Reporting Category “Extended Foster Care” / “Title IV-E Foster Care Ineligible” Eligibility Status

For Payment Service Months July 2021, August 2021, and September 2021, the OCA EFRBI currently mapped to the Eligibility Status “Title IV-E Foster Care Ineligible” will be replaced with OCA CHXEF within the Reporting Category “Extended Foster Care.”

This means the Foster Care Maintenance Payments (FCMP) for these Payment Service Months for a Title IV-E Ineligible young adult in an out-of-home EFC Placement, where the FSFN Service Type for the Placement ends with (EFC), will be coded to OCA CHXEF instead of OCA EFRBI.

Please Note: Even if the payment has already been fully processed in FSFN during these service months before the OCA Table for the FSFN Reporting Category is updated, once the OCA Table is updated, an eligibility adjustment between the two OCAs will automatically be processed in FSFN. When these eligibility adjustments are reported on the FSFN OCA Summary & Detail Report, it will be up to the CBC Fiscal staff to correctly report via the Monthly Actual Expenditure Reports, the credited amount to OCA EFRBI with the offset payment amount being reported to OCA CHXEF.



Division X Chafee & Chafee ETV Federal Funds Allowable Expenditures & Documentation Guide

D. Standardized Service Types for Youth Ages 14-17 Out-of-Home Care (OHC)

The descriptions for when these Service Types are used is located in [Part IV](#) within this document.

The following Division X Chafee Service Types all have the same Service Category, Effective Date, Service Type selection, Eligibility, License Type Required, and Reporting Category, which are:

Service Category:	Independent Living
Effective Date:	07/2021
Service Type:	Service
Eligibility:	Not Applicable
License Type Required:	No Existing License Type
Reporting Category:	Division X Chafee – Relief and Assistance

These service types should be set up with the 'Rate by Service' radio button selected and the 'Rate by Child' box checked.

It is up to the CBC as to which Service Batch is chosen, since this is the data element within the Service Type which directly correlates as to the timing in which a CBC chooses to process these payments through FSFN.

In addition, make sure the boxes for 'Payments Allowed', 'Ongoing Service/Placement', and 'Negative Payment Allowed' have been checked.

PLEASE NOTE: It is extremely important these Service Types are titled exactly as they are listed below. Please follow the exact alphanumeric and capitalization as provided.

Standardized Service Types:

Long Description:	Division X Stimulus/RNR-LVL I 14-17
Medium Description:	Div X Stim/RNR-LVLI 14-17
Short Description:	DIV X RNR 14-17
NCANDS Reporting:	Independent and Transitional Living Services
NYTD Reporting:	Other Financial Assistance

Maximum Amount to Young Adult*: \$1,000

*Make sure to set up this Service Rate within the Service Type's Maintain Services Page, with an 'Effective Date' of 07/2021 and the 'Daily Rate Amount' as \$1,000.



Division X Chafee & Chafee ETV Federal Funds Allowable Expenditures & Documentation Guide

Long Description: Division X Stimulus/Level II-V 14-17
Medium Description: Div X Stim/LVL II-V 14-17
Short Description: DIV X LVL 14-17
NCANDS Reporting: Independent and Transitional Living Services
NYTD Reporting: Other Financial Assistance

Maximum Amount to Youth*: \$500

*Make sure to set up this Service Rate within the Service Type's Maintain Services Page, with an 'Effective Date' of 07/2021 and the 'Daily Rate Amount' as \$500.

Long Description: Division X Life Skills Assess Comp 14-17
Medium Description: Div X LS ASMT Comp 14-17
Short Description: DIV X LSA 14-17
NCANDS Reporting: Independent and Transitional Living Services
NYTD Reporting: Other Financial Assistance

Maximum Amount to Youth*: \$200

*Make sure to set up this Service Rate within the Service Type's Maintain Services Page, with an 'Effective Date' of 07/2021 and the 'Daily Rate Amount' as \$200.

Long Description: Division X Enroll Life Skills Prog 14-17
Medium Description: Div X Enroll LS Prg 14-17
Short Description: DIV X LSP 14-17
NCANDS Reporting: Independent and Transitional Living Services
NYTD Reporting: Other Financial Assistance

Maximum Amount to Youth*: \$500

*Make sure to set up this Service Rate within the Service Type's Maintain Services Page, with an 'Effective Date' of 07/2021 and the 'Daily Rate Amount' as \$500.



Division X Chafee & Chafee ETV Federal Funds Allowable Expenditures & Documentation Guide

Long Description: Division X Keys to Independ Incen 15-17
Medium Description: Div X Keys Incen 15-17
Short Description: DIV X K2I 15-17
NCANDS Reporting: Independent and Transitional Living Services
NYTD Reporting: Other Financial Assistance

Maximum Amount to Youth*: \$100

*Make sure to set up this Service Rate within the Service Type’s Maintain Services Page, with an ‘Effective Date’ of 07/2021 and the ‘Daily Rate Amount’ as \$100.

Payment Service Dates: When processing payments in FSFN using any of the above three (3) incentive standardized Service Types, the Payment Service Begin and End Date should be the date the “**Additional Chafee Incentive**” form was approved.

FSFN Reporting Category: Division X Chafee – Relief and Assistance

OCA: CHXRA

OCA Title: Div X Chafee Relief and Assist

Captures direct payments, as recorded in FSFN, to eligible young adults, ages 18 up to 23, and/or direct payments made to a provider, with the Division X Chafee eligible young adult being the benefactor to assist young adults in meeting living expenses, such as rent, groceries, meal delivery, and utilities. Reimbursement for personal protective equipment (PPE), including cloth masks, as well as assistance with medical expenses, including COVID testing and treatment, if these expenses are not already covered by other health insurance or Medicaid are also allowable costs for assisting eligible young adults.

Additional financial assistance may also be provided to prevent or remove barriers to education or employment for expenses, which may include but is not limited to:

- Purchases of cell phones, tablets, or laptops;
- Internet service, cell phone planes, or other technology needs; and
- Daycare costs or respite services.

This financial assistance is being provided to meet an eligible young adult’s needs during the time period of April 1, 2020 through September 30, 2021 in response to the COVID-19 pandemic.



Division X Chafee & Chafee ETV Federal Funds Allowable Expenditures & Documentation Guide

Additional financial assistance is being provided to eligible youth, ages 14 up to 18, in an out-of-home placement, and young adults, ages 18 up to 23, currently participating in PESS, through a one-time stimulus payment.

Young adults, ages 18 up to 23, currently participating in PESS or receiving Aftercare Services may receive, if eligible, educational incentive and/or employment incentive payments.

Eligible youth, ages 15 up to 18, may receive an incentive payment for successfully enrolling in the Keys to Independence Program.

Eligible youth, ages 14 up to 18, in an out-of-home placement, may receive life skills program or assessment incentive payments.

The amount of financial assistance may be disregarded for purposes of determining the eligibility for, or the amount of, federal or federally supported assistance.

The Children's Bureau (CB) provided the states with program instructions on March 9, 2021, to provide guidance on how to utilize the additional funds and encouraged agencies to partner with foster care alumni/ae, youth organizations and other partners to create the public awareness campaigns and to assist with outreach. These funds can be used for this public awareness and outreach purposes.

Funding provided through the Supporting Foster Youth and Families through the Pandemic Act which was enacted as Division X of Public Law 116-260, the Consolidated Appropriations Act, 2021.

E. Standardized Service Types for Postsecondary Education Services and Supports (PESS) and Aftercare Services

The descriptions for when these Service Types are used is located in [Part V](#) within this document.

The following Division X Chafee Service Types all have the same Service Category, Effective Date, Service Type selection, Eligibility, License Type Required, and Reporting Category, which are:

Service Category:	Independent Living
Effective Date:	07/2021
Service Type:	Service
Eligibility:	Not Applicable
License Type Required:	No Existing License Type
Reporting Category:	Division X Chafee – Relief and Assistance

These service types should be set up with the 'Rate by Service' radio button selected and the 'Rate by Child' box checked.



Division X Chafee & Chafee ETV Federal Funds Allowable Expenditures & Documentation Guide

It is up to the CBC as to which Service Batch is chosen, since this is the data element within the Service Type which directly correlates as to the timing in which a CBC chooses to process these payments through FSFN.

In addition, make sure the boxes for 'Payments Allowed', 'Ongoing Service/Placement', and 'Negative Payment Allowed' have been checked.

PLEASE NOTE: It is extremely important these Service Types are titled exactly as they are listed below. Please follow the exact alphanumeric and capitalization as provided.

Standardized Service Types:

Long Description: Division X Stimulus/P ESS

Medium Description: Div X Stimulus/P ESS

Short Description: DIV X STM P ESS

NCANDS Reporting: Independent and Transitional Living Services

NYTD Reporting: Other Financial Assistance

Maximum Amount to Young Adult*: \$1,500

*Make sure to set up this Service Rate within the Service Type's Maintain Services Page, with an 'Effective Date' of 07/2021 and the 'Daily Rate Amount' as \$1,500.

Long Description: Division X Additional Need/P ESS

Medium Description: Div X Additional Need/P ESS

Short Description: DIV X ADD/P ESS

NCANDS Reporting: Independent and Transitional Living Services

NYTD Reporting: Other Financial Assistance

Maximum Amount to Youth*: \$1,000

*Make sure to set up this Service Rate within the Service Type's Maintain Services Page, with an 'Effective Date' of 07/2021 and the 'Daily Rate Amount' as \$0.00 *{by doing this, it will allow a child specific amount to be entered through either a Manual Payment Request or a Non-Placement Service}*.



Division X Chafee & Chafee ETV Federal Funds Allowable Expenditures & Documentation Guide

Long Description: Division X Additional Need/AFT
Medium Description: Div X Additional Need/AFT
Short Description: DIV X ADD/AFT
NCANDS Reporting: Independent and Transitional Living Services
NYTD Reporting: Other Financial Assistance

Maximum Amount to Youth*: \$2,500

*Make sure to set up this Service Rate within the Service Type’s Maintain Services Page, with an ‘Effective Date’ of 07/2021 and the ‘Daily Rate Amount’ as \$0.00 *{by doing this, it will allow a child specific amount to be entered through either a Manual Payment Request or a Non-Placement Service}*.

Payment Service Dates: When processing payments in FSFN using the above additional need standardized Service Type, the Payment Service Begin and End Date should be the date the “**Additional Chafee Assistance**” form was approved.

Long Description: Division X Education Incentive/PESS AFT
Medium Description: Div X Ed Incen/PESS AFT
Short Description: DIV X ED/PES AF
NCANDS Reporting: Educational and Training Services
NYTD Reporting: Education Financial Assistance

Maximum Amount to Young Adult*: \$500/2021 Fall Semester; \$500/2022 Spring Semester

*Make sure to set up this Service Rate within the Service Type’s Maintain Services Page, with an ‘Effective Date’ of 07/2021 and the ‘Daily Rate Amount’ as \$500.

Long Description: Division X Employment Incentive/PESS AFT
Medium Description: Div X Emp Incen/PESS AFT
Short Description: DIV X EMP/PS AF
NCANDS Reporting: Employment Services



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NYTD Reporting: Other Financial Assistance

Maximum Amount to Young Adult*: \$1,000

*Make sure to set up this Service Rate within the Service Type's Maintain Services Page, with an 'Effective Date' of 07/2021 and the 'Daily Rate Amount' as \$1,000.

Payment Service Dates: When processing payments in FSFN using the above incentive standardized Service Type, the Payment Service Begin and End Date should be the date the “**Additional Chafee Incentive**” form was approved.

FSFN Reporting Category: Division X Chafee – Relief and Assistance

OCA: CHXRA

OCA Title: Div X Chafee Relief and Assist

Captures direct payments, as recorded in FSFN, to eligible young adults, ages 18 up to 23, and/or direct payments made to a provider, with the Division X Chafee eligible young adult being the benefactor to assist young adults in meeting living expenses, such as rent, groceries, meal delivery, and utilities. Reimbursement for personal protective equipment (PPE), including cloth masks, as well as assistance with medical expenses, including COVID testing and treatment, if these expenses are not already covered by other health insurance or Medicaid are also allowable costs for assisting eligible young adults.

Additional financial assistance may also be provided to prevent or remove barriers to education or employment for expenses, which may include but is not limited to:

- Purchases of cell phones, tablets, or laptops;
- Internet service, cell phone plans, or other technology needs; and
- Daycare costs or respite services.

This financial assistance is being provided to meet an eligible young adult's needs during the time period of April 1, 2020 through September 30, 2021 in response to the COVID-19 pandemic.

Additional financial assistance is being provided to eligible youth, ages 14 up to 18, in an out-of-home placement, and young adults, ages 18 up to 23, currently participating in PESS, through a one-time stimulus payment.



Division X Chafee & Chafee ETV Federal Funds Allowable Expenditures & Documentation Guide

Young adults, ages 18 up to 23, currently participating in PESS or receiving Aftercare Services may receive, if eligible, educational incentive and/or employment incentive payments.

Eligible youth, ages 15 up to 18, may receive an incentive payment for successfully enrolling in the Keys to Independence Program.

Eligible youth, ages 14 up to 18, in an out-of-home placement, may receive life skills program or assessment incentive payments.

The amount of financial assistance may be disregarded for purposes of determining the eligibility for, or the amount of, federal or federally supported assistance.

The Children’s Bureau (CB) provided the states with program instructions on March 9, 2021, to provide guidance on how to utilize the additional funds and encouraged agencies to partner with foster care alumni/ae, youth organizations and other partners to create the public awareness campaigns and to assist with outreach. These funds can be used for this public awareness and outreach purposes.

Funding provided through the Supporting Foster Youth and Families through the Pandemic Act which was enacted as Division X of Public Law 116-260, the Consolidated Appropriations Act, 2021.

F. Standardized Service Types for Division X Chafee ETV Postsecondary Education Services and Supports (PESS)

The following Division X Chafee ETV Service Types all have the same Service Category, Effective Date, Service Type selection, Eligibility, License Type Required, and Reporting Category, which are:

Service Category:	Independent Living
Effective Date:	07/2021
Service Type:	Service
Eligibility:	Not Applicable
License Type Required:	No Existing License Type
Reporting Category:	Division X Chafee – Relief and Assistance

These service types should be set up with the ‘Rate by Service’ radio button selected and the ‘Rate by Child’ box checked.

It is up to the CBC as to which Service Batch is chosen, since this is the data element within the Service Type which directly correlates as to the timing in which a CBC chooses to process these payments through FSFN.



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In addition, make sure the boxes for 'Payments Allowed', 'Ongoing Service/Placement', and 'Negative Payment Allowed' have been checked.

PLEASE NOTE: It is extremely important these Service Types are titled exactly as they are listed below. Please follow the exact alphanumeric and capitalization as provided.

Standardized Service Types:

Long Description: Division X ETV/PESS
Medium Description: Div X ETV/PESS
Short Description: DIV X ETV/PESS
NCANDS Reporting: Educational and Training Services
NYTD Reporting: Education Financial Assistance
Reporting Category: Division X Chafee Education Training Voucher (ETV)

Maximum Number \$1,256 Monthly Payments*: 6

*Make sure to set up this Service Rate within the Service Type's Maintain Services Page, with an 'Effective Date' of 07/2021 and the 'Monthly Rate Amount' as \$1,256.

The below steps must be followed when coding an existing PESS young adult to this above Service Type:

1. The current Non-Placement Service for the young adult's PESS Service Type is ended with a Service End Date of 7/31/2021;
2. A new Non-Placement Service is opened for the young adult, using the above Service Type, with a Service Begin Date of 08/01/2021, with an advanced Service End Date as 02/28/2022.
3. A new Non-Placement Service is opened, using your CBC's current PESS ETV Service Type with a Service Begin Date of 3/31/2022.

Note: A list of current PESS young adults who are coded to the regular Chafee ETV grant will be provided to the CBCs. The specific number identified for the CBC will need to be moved to this Division X Chafee ETV Service Type.

Long Description: Division X ETV Stimulus/PESS
Medium Description: Div X ETV Stim/PESS
Short Description: DIV X ETV STM
NCANDS Reporting: Educational and Training Services
NYTD Reporting: Education Financial Assistance



Division X Chafee & Chafee ETV Federal Funds Allowable Expenditures & Documentation Guide

Reporting Category: Division X Chafee Education Training Voucher (ETV)

Maximum Amount to Young Adult*: \$1,500

*Make sure to set up this Service Rate within the Service Type's Maintain Services Page, with an 'Effective Date' of 07/2021 and the 'Daily Rate Amount' as \$1,500.

NOTE: Only use this PESS Stimulus' Service Type for the young adults who are currently coded to the 'Division X ETV Stimulus/PESS' Service Type.

FSFN Reporting Category: Division X Chafee Education Training Voucher (ETV)

OCA: ETVXR

OCA Title: Div X Chafee ETV

Captures direct payments, as recorded in FSFN, to eligible young adults, ages 18 up to 23, and/or direct payments made to a provider, with the eligible young adult being the benefactor for costs associated with room and board and educationally related expenses, such as tutoring, summer school, and/or supplies.

In addition, these payments can be for other expenses related to attending postsecondary institutions that may not be covered in the cost of attendance, such as:

- Laptops;
- Other technology necessary for virtual education, such as earbuds/earphones;
- Desks, chair, and other items needed to create a learning space;
- Supplies such as printer paper and ink; and
- Tools for internet access such as broadband internet access, cell phone data cards, routers, and WIFI extenders.

From October 1, 2020 to September 30, 2022, the Division X Chafee ETV increases the maximum ETV award amount in section 477(i)(4)(B) of the Social Security Act from \$5,000 to \$12,000 through September 30, 2022.

The amount of financial assistance may be disregarded for purposes of determining the eligibility for, or the amount of, federal or federally supported assistance.

Funding provided through the Supporting Foster Youth and Families through the Pandemic Act which was enacted as Division X of Public Law 116-260, the Consolidated Appropriations Act, 2021.



Division X Chafee & Chafee ETV Federal Funds Allowable Expenditures & Documentation Guide

Part X: Department Point of Contacts

Office of Child Welfare

Cal Walton, III, Youth and Young Adult Transition Services Specialist Cal.walton@myflfamilies.com

Marci Kirkland, Office of CBC/ME Financial Accountability Marci.Kirkland@myflfamilies.com

Vanessa Snoddy, Case Management and Well-Being Manager Vanessa.snoddy@myflfamilies.com

Division X Chafee & Chafee ETV Federal Funds Allowable Expenditures & Documentation Guide

Appendix A Chafee Chart

SERVICES	OCA CODES	FSFN REPORTING CATEGORY	AGE	PROGRAM	FINANCIAL DISTRIBUTION OPTIONS	NYTD/ FSFN DOCUMENTATION CATEGORY
Chafee Transportation	CHXTR	Division X - Chafee Transportation	15-17	\$500 per youth in licensed care to cover transportation (i.e., car note, insurance, repairs, etc.)	1. To the caregiver on behalf of the youth	FSFN Service Type: Other Financial Assistance Entered in FSFN Case Notes: Transportation: Housing Education & Home Management
			18-23	\$2,000 per young adult in EFC, Aftercare, and PESS to cover transportation (i.e., car note, insurance, repairs, etc.)	1. To the Young Adult or 2. To the Vendor	
Extended Foster Care	CHXEF	Division X - Chafee EFC	18-21, 22 with disability	EFC: One-time stimulus check of \$1500 to all young adults currently in EFC.	1. To the Young Adult	Other Financial Assistance
				EFC: One-time stimulus check of \$1,500 within two weeks of young adults enrolling in EFC		
				EFC: \$1,000 (maximum) funds for young adults in EFC who require financial support (i.e. rent, groceries, utilities, childcare, laptops, cell phone service, internet service, etc.)	1. To the Young Adult or 2. To the Vendor	FSFN Service Type: Other Financial Assistance Entered in FSFN Case Notes: 1. Living Expenses: Family Support and Healthy Marriage Education 2. Technology Assistance: Career Preparation 3. Medical Reimbursement: Health Education and Risk Prevention 4. Meaningful Permanent Connection: document FSFN Person Page
				EFC Education Incentive: \$500 incentive per semester for young adults participating in EFC who achieved academic progress for the Fall 2021 semester and Spring 2022 semester	1. To the Young adult	Educational Financial Assistance
				EFC Employment Incentive: One time incentive of \$1,000 for any young adult gainfully employed as of 7/1/2021 in EFC.	1. To the Young adult	Other Financial Assistance
Foster Care Maintenance Payments for Non IV-E Eligible young adults in EFC	Handled by the Office of CBC/ME Financial Accountability; this OCA will be mapped to the 'Title IV-E Ineligible' Eligibility Status for FSFN Reporting Category "Extended Foster Care" for the Payment Service Months of July 2021 - September 2021.	Room and Board Financial Assistance				


Division X Chafee & Chafee ETV Federal Funds Allowable Expenditures & Documentation Guide

Chafee Other	CHXRA	Division X - Chafee Relief & Assistance	14-17	Relative/Non-Relative/Level 1 Licensure: One-time stimulus check of \$1,000 for those youth in open dependency cases.	1. To the child's caregiver	Other Financial Assistance
				Licensed out of home care: One-time stimulus check of \$500	1. To the child's caregiver, 2. Master trust fund, or 3. To the youth (if 16 or 17)	Other Financial Assistance
				Completion of life skills assessment or program: \$200 for completion of a life skills assessment and \$500 for enrollment	1. Through the CBC to the youth	FSFN Service Type: Other Financial Assistance Entered in FSFN Case Notes: Independent Living Needs Assessment
			15-17	Keys to Independence: \$100 incentive for those youth enrolled in the program	1. Through the CBC to the youth	Other Financial Assistance
			18-23	PESS: One-time stimulus check of \$1500 to all young adults currently in PESS.	1. To the Young Adult	Other Financial Assistance
				PESS: One-time stimulus check of \$1,500 within two weeks of young adults enrolling in PESS.	1. To the Young adult	Other Financial Assistance
				PESS: \$1,000 (maximum) funds for young adults in PESS who require financial support as a result of COVID (i.e. rent, groceries, utilities, childcare, laptops, cell phone service, internet service, medical bills, etc.)	1. To the Young Adult or 2. To the Vendor	FSFN Service Type: Other Financial Assistance Entered in FSFN Case Notes: 1. Living Expenses: Family Support and Healthy Marriage Education; 2. Technology Assistance: Career Preparation; 3. Medical Reimbursement: Health Education and Risk Prevention; or 4. Meaningful Permanent Connection: (additional documentation required on the FSFN Person Management Page)
				Aftercare: \$2,500 (maximum) funds for young adults in Aftercare who require financial support as a result of COVID (i.e. rent, groceries, utilities, childcare, laptops, cell phone service, internet service, medical bills, etc.)	1. To the Young Adult or 2. To the Vendor	FSFN Service Type: Other Financial Assistance Entered in FSFN Case Notes: 1. Living Expenses: Family Support and Healthy Marriage Education; 2. Technology Assistance: Career Preparation; 3. Medical Reimbursement: Health Education and Risk Prevention; or 4. Meaningful Permanent Connection: (additional documentation required on the FSFN Person Management Page)
			PESS/Aftercare Education Incentive: \$500 incentive per semester for young adults participating in PESS/ Aftercare who achieved academic progress for the Fall 2021 semester and Spring 2022 semester	1. To the Young adult	Educational Financial Assistance	
			PESS/Aftercare Employment Incentive: One time incentive of \$1,000 for any young adult gainfully employed as of 7/11/2021 in PESS/Aftercare.	1. To the Young adult	Other Financial Assistance	



Division X Chafee & Chafee ETV Federal Funds Allowable Expenditures & Documentation Guide

Appendix B Additional Chafee Assistance Form



Additional Chafee Assistance Form

Name (please print): _____ Date of Birth: _____

Address: _____ Apt: _____

City: _____ State: _____ County: _____ Zip Code: _____

Telephone Number: _____ Email Address: _____

Eligibility for additional funds:

- You aged out in the legal custody of the department at age 18.
- OR
- Currently enrolled or previously enrolled in Aftercare, Extended Foster Care, and PESS.
- AND
- You are at least 18 years old and have not yet turned age 23-years-old.

*Additional Chafee Financial Assistance is for the specified time period of April 1, 2020 – September 30, 2022 or when funds have been exhausted. Please see below for maximum award amounts per program.

Please Note: You may be eligible for additional support services through Florida's Aftercare, EFC, or PESS Programs. Contact your local independent living program or Daniel Memorial.

Florida has received additional Chafee funds to support our young adults, how can we best support you during this time?

I. TRANSPORTATION **

I need transportation assistance. Yes No

Car repairs* (must be car of the youth/young adult)

Car insurance* Delinquent car payments (must be car of the youth/young adult)

Gas card Obtain DL or driving lessons*

Other _____

Prior to providing any funding for any of these items with an (), you must determine that the young adult is not currently enrolled or eligible for the Keys to Independence Program(K2I), <https://keystoindependencefl.com/about/> or 321-207-8300.

****Maximum amount per youth 15-17 years old = \$500**

****Maximum amount per young adult 18 up to 23 years old = \$2,000.**

I have confirmed that the young adult is not enrolled in or eligible for the K2I program.

_____ Designated Staff signature

*FOR IL NYTD REPORTING PLEASE USE THIS CATEGORY: HOUSING EDUCATION & HOME MANAGEMENT TRAINING

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Division X Chafee & Chafee ETV Federal Funds Allowable Expenditures & Documentation Guide

Additional Chafee Assistance Form

II. LIVING EXPENSES

I need assistance with living expenses. Yes No

- Rent: I am at risk of homelessness/eviction and in need of financial assistance. *
- Groceries
- Utilities
- Childcare payments
- Other _____

*Payment will be made directly to landlord or leasing agency. Back payments and fees to prevent homelessness may be considered with proper legal documentation, such as eviction notice.

^FOR IL NYTD REPORTING IN FSN, PLEASE USE THIS CATEGORY: FAMILY SUPPORT AND HEALTHY MARRIAGE EDUCATION

III. TECHNOLOGY ASSISTANCE

I need resources to eliminate barriers for education and/or employment. Yes No

- Internet service
- Laptops Cell phone/cell service
- Other such as software programs/other technology _____

^FOR IL NYTD REPORTING IN FSN, PLEASE USE THIS CATEGORY: CAREER PREPARATION

IV. MEDICAL REIMBURSEMENT

I have medical expenses that are not covered by Medicaid or other health insurance Yes No
(Submit receipts for reimbursement or request funds for medical expenses such as mask, COVID-19 testing, and treatment).

^FOR IL NYTD REPORTING IN FSN, PLEASE USE THIS CATEGORY: HEALTH EDUCATION AND RISK PREVENTION

V. MEANINGFUL PERMANENT CONNECTIONS

Do you have any supportive adults? (i.e. mentors, adult connections, guardians)? Yes No
If yes, provide the names and relationship to you:

^FOR IL NYTD REPORTING IN FSN, PLEASE USE THE PROFESSIONAL/FAMILY SUPPORT NETWORK CONTACTS TAB ON PARTICIPANTS PAGE in FSN.

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Division X Chafee & Chafee ETV Federal Funds Allowable Expenditures & Documentation Guide

Additional Chafee Assistance Form

Additional Chafee Financial Assistance

Category	Amount	Frequency	End Date of Benefits
Transportation			9/30/2022
Living Expenses			9/30/2022
Technical Assistance			9/30/2022
Medical Reimbursement			9/30/2022
Other			9/30/2022

Additional Chafee Assistance Form: I affirm that the information I have provided on this form is true and accurate to the best of my knowledge. I acknowledge that the funds received through this form expires on September 30, 2022 and are to be use for the reasons I stated above.

Young Adult's Signature: _____ Date: _____
 Designated Staff Signature: _____ Date: _____

Completed by CBC Lead Agency

_____ Entered information into the FSFN NYTD Module/ IL Case Note
Note* Categories in red are the IL Case note categories for reporting.

Completed by CBC Fiscal Staff:


FSFN Service Type	Ongoing or One-Time	Amount Paid

Maximum amount per young adult by program excluding transportation needs:
 EFC- \$1,000
 PESS- \$1,000
 Aftercare- \$2,500

Additional Notes:

Division X Chafee & Chafee ETV Federal Funds Allowable Expenditures & Documentation Guide

Appendix C Additional Chafee Incentive Form



Additional Chafee Incentive Form

Name (please print): _____ Date of Birth: _____

Address: _____ Apt: _____

City: _____ State: _____ County: _____ Zip Code: _____

Telephone Number: _____ Email Address: _____

Eligibility for additional funds:

- Currently age 14-17 and in out of home care
- OR
- You aged out in the legal custody of the department at age 18.
- OR
- Currently enrolled, or previously enrolled in Aftercare, Extended Foster Care, and PESS.
- AND
- You are at least 18 years old and have not yet turned age 23-years-old.

*Additional Chafee Financial Incentive is for the specified period of April 1, 2020 – September 30, 2022 or when funds have been exhausted.

Please Note: You may be eligible for additional support services through Florida's Aftercare, EFC, or PESS Programs. Contact your local independent living program or Daniel Memorial.

I. KEYS TO INDEPENDENCE PROGRAM INCENTIVE (15-17 years old only)

Requirements:

- \$100 incentive for youth ages 15-17 who are successfully enrolled in the Keys to Independence Program.

I enrolled in the Keys to Independence Program on _____ (date)

^FOR IL NYTD REPORTING PLEASE USE THIS CATEGORY: If youth completed Drug and Alcohol course as part of obtaining permit or license, then also add IL NYTD REPORTING category: Health Education and Risk Prevention

II. LIFE SKILLS PROGRAM INCENTIVE (14-17 years old only)

Requirements:

- Youth ages 14-17 in out of home care who completes a life skills assessment receives an incentive of \$200.00
- Youth ages 14-17 in out of home care who enrolls into a life skills program receives an incentive of \$500.00

Youth successfully completed a life skills assessment on _____ (date)
Name of Life Skills Program/ _____

Youth successfully completed a life skills program on _____ (date)
Name of life skills program _____

^FOR IL NYTD REPORTING PLEASE USE THE appropriate Category for EACH life skill topic completed and date of completion of assessment in FSN.

1

Division X Chafee & Chafee ETV Federal Funds Allowable Expenditures & Documentation Guide

Additional Chafee Incentive Form

III. EDUCATION INCENTIVE (18-23 years old only)

\$500 incentive per semester for young adults ages 18-23 who achieved academic progress for the Fall 2021 semester and Spring 2022 semester. (\$1,000 annual maximum).

- Young adult achieved academic progress for Fall 2021 on _____ (date)
- Young adult achieved academic progress for Spring 2022 on _____ (date)

^ (High School/GED only): FOR IL NYTD REPORTING IN FSN, PLEASE USE THIS CATEGORY: Academic Support

^ EFC/AFC/PSS: FOR IL NYTD REPORTING IN FSN, PLEASE USE THIS CATEGORY: Post-Secondary Education Support

IV. EMPLOYMENT INCENTIVE (18-23 years old only)

One-time incentive of \$1,000 for any young adult ages 18-23 gainfully employed as of July 1, 2021.

- Young adult currently employed _____
- Date employment begin _____
- Name of employer _____

^FOR IL NYTD REPORTING IN FSN, PLEASE USE THIS CATEGORY: Career Preparation

Additional Chafee Incentive:

Chafee	One-Time Amount
Keys to Independence	
Life Skills Assessment/Program	
Education Incentive	
Employment Incentive	

Additional Chafee Incentive Form: I affirm that the information I have provided on this form is true and accurate to the best of my knowledge. I acknowledge that the funds received through this form expires on September 30, 2022 or when funds are exhausted.

Youth/Young Adult's Signature: _____ Date: _____
 Designated Staff Signature: _____ Date: _____



Division X Chafee & Chafee ETV Federal Funds Allowable Expenditures & Documentation Guide

Additional Chafee Incentive Form

Completed by CBC Lead Agency

_____ Entered information into the FSFN NYTD Module/ IL Case Note
Note* Categories in red are the IL Case note categories for reporting.

Completed by CBC Fiscal Staff:

FSFN Service Type	Ongoing or One-Time	Amount Paid

Additional Notes:



Additional Chafee Assistance Form

Name (please print): _____ Date of Birth: _____

Address: _____ Apt: _____

City: _____ State: _____ County: _____ Zip Code: _____

Telephone Number: _____ Email Address: _____

Eligibility for additional funds:

- You aged out in the legal custody of the department at age 18.
OR
- Currently enrolled or previously enrolled in Aftercare, Extended Foster Care, and PESS.
AND
- You are at least 18 years old and have not yet turned age 23-years-old.

*Additional Chafee Financial Assistance is for the specified time period of April 1, 2020 – September 30, 2022 or when funds have been exhausted. Please see below for maximum award amounts per program.

Please Note: You may be eligible for additional support services through Florida’s Aftercare, EFC, or PESS Programs. Contact your local independent living program or Daniel Memorial.

Florida has received additional Chafee funds to support our young adults, how can we best support you during this time?

I. TRANSPORTATION **

I need transportation assistance. Yes No

- Car repairs* (must be car of the youth/young adult)
- Car insurance* Delinquent car payments (must be car of the youth/young adult)
- Gas card Obtain DL or driving lessons*
- Other _____

Prior to providing any funding for any of these items with an (), you must determine that the young adult is not currently enrolled or eligible for the Keys to Independence Program(K2I), <https://keystoindependencefl.com/about/> or 321-207-8300.

****Maximum amount per youth 15-17 years old = \$500**
****Maximum amount per young adult 18 up to 23 years old = \$2,000.**

I have confirmed that the young adult is not enrolled in or eligible for the K2I program.
_____ Designated Staff signature

^FOR IL NYTD REPORTING PLEASE USE THIS CATEGORY: HOUSING EDUCATION & HOME MANAGEMENT TRAINING

Additional Chafee Assistance Form

II. LIVING EXPENSES

I need assistance with living expenses. Yes No

- Rent: I am at risk of homelessness/eviction and in need of financial assistance. *
- Groceries
- Utilities
- Childcare payments
- Other _____

*Payment will be made directly to landlord or leasing agency. Back payments and fees to prevent homelessness may be considered with proper legal documentation, such as eviction notice.

^FOR IL NYTD REPORTING IN FSFN, PLEASE USE THIS CATEGORY: FAMILY SUPPORT AND HEALTHY MARRIAGE EDUCATION

III. TECHNOLOGY ASSISTANCE

I need resources to eliminate barriers for education and/or employment. Yes No

- Internet service
- Laptops Cell phone/cell service
- Other such as software programs/other technology _____

^FOR IL NYTD REPORTING IN FSFN, PLEASE USE THIS CATEGORY: CAREER PREPARATION

IV. MEDICAL REIMBURSEMENT

I have medical expenses that are not covered by Medicaid or other health insurance Yes No

(Submit receipts for reimbursement or request funds for medical expenses such as mask, COVID-19 testing, and treatment).

^FOR IL NYTD REPORTING IN FSFN, PLEASE USE THIS CATEGORY: HEALTH EDUCATION AND RISK PREVENTION

V. MEANINGFUL PERMANENT CONNECTIONS

Do you have any supportive adults? (i.e. mentors, adult connections, guardians)? Yes No

If yes, provide the names and relationship to you:

^FOR IL NYTD REPORTING IN FSFN, PLEASE USE THE PROFESSIONAL/FAMILY SUPPORT NETWORK CONTACTS TAB ON PARTICIPANTS PAGE in FSFN.

Additional Chafee Assistance Form

Additional Chafee Financial Assistance

Category	Amount	Frequency	End Date of Benefits
Transportation			9/30/2022
Living Expenses			9/30/2022
Technical Assistance			9/30/2022
Medical Reimbursement			9/30/2022
Other			9/30/2022

Additional Chafee Assistance Form: I affirm that the information I have provided on this form is true and accurate to the best of my knowledge. I acknowledge that the funds received through this form expires on September 30, 2022 and are to be use for the reasons I stated above.

Young Adult's Signature: _____ Date: _____

Designated Staff Signature: _____ Date: _____

Completed by CBC Lead Agency

_____ Entered information into the FSFN NYTD Module/ IL Case Note
Note* Categories in red are the IL Case note categories for reporting.

Completed by CBC Fiscal Staff:

FSFN Service Type	Ongoing or One-Time	Amount Paid

Maximum amount per young adult by program excluding transportation needs:
 EFC- \$1,000
 PESS- \$1,000
 Aftercare- \$2,500

Additional Notes:



Additional Chafee Incentive Form

Name (please print): _____ Date of Birth: _____

Address: _____ Apt: _____

City: _____ State: _____ County: _____ Zip Code: _____

Telephone Number: _____ Email Address: _____

Eligibility for additional funds:

- Currently age 14-17 and in out of home care.
OR
- You aged out in the legal custody of the department at age 18.
OR
- Currently enrolled, or previously enrolled, in Aftercare, Extended Foster Care, and PESS.
AND
- You are at least 18 years old and have not yet turned 23 years old.

*Additional Chafee Financial Incentive is for the specified period of April 1, 2020 through September 30, 2022 until the emergency funds have been exhausted.

Please Note: You may be eligible for additional support services through Florida’s Aftercare, EFC, or PESS Programs. Contact your local independent living program or Daniel Memorial.

I. KEYS TO INDEPENDENCE PROGRAM INCENTIVE (15-17 years old only)

Requirements:

- \$100 one-time incentive for youth ages 15-17 who successfully enroll in the Keys to Independence Program.

I enrolled in the Keys to Independence Program on _____(date)

^FOR IL NYTD REPORTING PLEASE USE THIS CATEGORY: If youth completed Drug and Alcohol course as part of obtaining permit or license, then also add IL NYTD REPORTING category: Health Education and Risk Prevention

II. LIFE SKILLS PROGRAM INCENTIVE (14-17 years old only)

Requirements:

- Youth completes a life skills assessment receives a one-time incentive of \$200.00
- Youth who enrolls into a life skills program receives a one-time incentive of \$500.00

Youth successfully completed a life skills assessment on _____(date)
Name of life skills program _____

Youth successfully completed a life skills program on _____(date)
Name of life skills program _____

^FOR IL NYTD REPORTING PLEASE USE THE appropriate Category for EACH life skill topic completed and date of completion of assessment in FSFN.

Additional Chafee Incentive Form

III. EDUCATION INCENTIVE (18-23 years old only)

\$500 incentive per semester for young adults ages 18-23 who achieved academic progress for the Fall 2021 semester and Spring 2022 semester. (\$1,000 annual maximum).

- Young adult achieved academic progress for Fall 2021 on _____(date)
- Young adult achieved academic progress for Spring 2022 on _____(date)

^ (High School/GED only): FOR IL NYTD REPORTING IN FSN, PLEASE USE THIS CATEGORY: Academic Support

^ EFC/AFC/PESS: FOR IL NYTD REPORTING IN FSN, PLEASE USE THIS CATEGORY: Post-Secondary Education Support

IV. EMPLOYMENT INCENTIVE (18-23 years old only)

One-time incentive of \$1,000 for any young adult ages 18-23 gainfully employed as of July 1, 2021.

- Young adult currently employed _____
- Date employment began _____
- Name of employer _____

^FOR IL NYTD REPORTING IN FSN, PLEASE USE THIS CATEGORY: Career Preparation

Additional Chafee Incentive:

Chafee	One-Time Amount
Keys to Independence	
Life Skills Assessment/Program	
Education Incentive	
Employment Incentive	

Additional Chafee Incentive Form: I affirm that the information I have provided on this form is true and accurate to the best of my knowledge. I acknowledge that the funds received through this form expires on September 30, 2022, or when the emergency funds are exhausted.

Youth/Young Adult's Signature: _____

Date: _____

Designated Staff Signature: _____

Date: _____

Additional Chafee Incentive Form

Completed by CBC Lead Agency

_____ Entered information into the FSFN NYTD Module/ IL Case Note
Note* Categories in red are the IL Case note categories for reporting.

Completed by CBC Fiscal Staff:

FSFN Service Type	Ongoing or One-Time	Amount Paid

Additional Notes:

SERVICES	OCA CODES	FSFN REPORTING CATEGORY	AGE	PROGRAM	FINANCIAL DISTRIBUTION OPTIONS	NYTD/ FSFN DOCUMENTATION CATEGORY
Chafee Transportation	CHXTR	Division X - Chafee Transportation	15-17	\$500 per youth in licensed care to cover transportation (i.e., car note, insurance, repairs, etc.)	1. To the caregiver on behalf of the youth	FSFN Service Type: Other Financial Assistance
			18-23	\$2,000 per young adult in EFC, Aftercare, and PESS to cover transportation (i.e., car note, insurance, repairs, etc.)	1. To the Young Adult or 2. To the Vendor	Entered in FSFN Case Notes: Transportation; Housing Education & Home Management
Extended Foster Care	CHXEF	Division X - Chafee EFC	18-21, 22 with disability	EFC: One-time stimulus check of \$1500 to all young adults currently in EFC.	1. To the Young Adult	Other Financial Assistance
				EFC: One-time stimulus check of \$1,500 within two weeks of young adults enrolling in EFC		
				EFC: \$1,000 (maximum) funds for young adults in EFC who require financial support (i.e. rent, groceries, utilities, childcare, laptops, cell phone service, internet service, etc.)	1. To the Young Adult or 2. To the Vendor	FSFN Service Type: Other Financial Assistance Entered in FSFN Case Notes: 1. Living Expenses: Family Support and Healthy Marriage Education 2. Technology Assistance: Career Preparation 3. Medical Reimbursement: Health Education and Risk Prevention 4. Meaningful Permanent Connection: document FSFN Person Page
				EFC Education Incentive: \$500 incentive per semester for young adults participating in EFC who achieved academic progress for the Fall 2021 semester and Spring 2022 semester	1. To the Young adult	Educational Financial Assistance
				EFC Employment Incentive: One time incentive of \$1,000 for any young adult gainfully employed as of 7/1/2021 in EFC.	1. To the Young adult	Other Financial Assistance
				Foster Care Maintenance Payments for Non IV-E Eligible young adults in EFC	Handled by the Office of CBC/ME Financial Accountability; this OCA will be mapped to the 'Title IV-E Ineligible' Eligibility Status for FSFN Reporting Category "Extended Foster Care" for the Payment Service Months of July 2021 - September 2021.	Room and Board Financial Assistance
Chafee Other	CHXRA	Division X - Chafee Relief & Assistance	14-17	Relative/Non-Relative/Level 1 Licensure: One-time stimulus check of \$1,000 for those youth in open dependency cases.	1. To the child's caregiver	Other Financial Assistance
				Licensed out of home care: One-time stimulus check of \$500	1. To the child's caregiver, 2. Master trust fund, or 3. To the youth (if 16 or 17)	Other Financial Assistance
				Completion of life skills assessment or program: \$200 for completion of a life skills assessment and \$500 for enrollment	1. Through the CBC to the youth	FSFN Service Type: Other Financial Assistance Entered in FSFN Case Notes: Independent Living Needs Assessment
			15-17	Keys to Independence: \$100 incentive for those youth enrolled in the program	1. Through the CBC to the youth	Other Financial Assistance
			18-23	PESS: One-time stimulus check of \$1500 to all young adults currently in PESS.	1. To the Young Adult	Other Financial Assistance
				PESS: One-time stimulus check of \$1,500 within two weeks of young adults enrolling in PESS.	1. To the Young adult	Other Financial Assistance
				PESS: \$1,000 (maximum) funds for young adults in PESS who require financial support as a result of COVID (i.e. rent, , groceries, utilities, childcare, laptops, cell phone service, internet service, medical bills, etc.)	1. To the Young Adult or 2. To the Vendor	FSFN Service Type: Other Financial Assistance Entered in FSFN Case Notes: 1. Living Expenses: Family Support and Healthy Marriage Education; 2. Technology Assistance: Career Preparation; 3. Medical Reimbursement: Health Education and Risk Prevention; or 4. Meaningful Permanent Connection: (additional documentation required on the FSFN Person Management Page)
				Aftercare: \$2,500 (maximum) funds for young adults in Aftercare who require financial support as a result of COVID (i.e. rent, , groceries, utilities, childcare, laptops, cell phone service, internet service, medical bills, etc.)	1. To the Young Adult or 2. To the Vendor	FSFN Service Type: Other Financial Assistance Entered in FSFN Case Notes: 1. Living Expenses: Family Support and Healthy Marriage Education; 2. Technology Assistance: Career Preparation; 3. Medical Reimbursement: Health Education and Risk Prevention; or 4. Meaningful Permanent Connection: (additional documentation required on the FSFN Person Management Page)

				PESS/Aftercare Education Incentive: \$500 incentive per semester for young adults participating in PESS/ Aftercare who achieved academic progress for the Fall 2021 semester and Spring 2022 semester	1. To the Young adult	Educational Financial Assistance
				PESS/Aftercare Employment Incentive: One time Incentive of \$1,000 for any young adult gainfully employed as of 7/1//2021 in PESS/Aftercare.	1. To the Young adult	Other Financial Assistance

* Receipts are only required when paying for prior services rendered between 4/1/20-9/30/2021*

Public Awareness Amount \$200,100.00

Completed by:
Office Of Child
Welfare; updated
8/1/2021

**Florida Department of
Children and Families**

Division X Chafee Funds

Division X Federal Funds	OCA CHXRA Division X Chafee - Relief & Assistance				OCA CHXRA Division X Chafee - Relief & Assistance					
	Aftercare Services (Unduplicated Count for SFY20-21)				PESS (Unduplicated Count for SFY20-21)					
	Client Count	Additional Need @ \$2,500/Client	SFY 21-22 Employment Incentive at July 1,2021 @ (\$1,000/Client)	SFY 21-22 Educational Incentive \$500 each Semester @ \$1,000/Client	Client Count (Total PESS less ETV PESS clients)	Stimulus @ \$1,500/Client	Total PESS Client Count	Additional Need @ \$1,000/Client	SFY 21-22 Employment Incentive at July 1,2021 @ (\$1,000/Client)	SFY 21-22 Educational Incentive \$500 each Semester @ \$1,000/Client
CBC Lead Agency										
CBC of Brevard	16	\$40,000	\$16,000	\$16,000	17	\$25,500	24	\$24,000	\$24,000	\$24,000
ChildNet Inc	21	\$52,500	\$21,000	\$21,000	91	\$136,500	135	\$135,000	\$135,000	\$135,000
ChildNet Palm Beach	8	\$20,000	\$8,000	\$8,000	49	\$73,500	77	\$77,000	\$77,000	\$77,000
Children's Network of SW Florida	2	\$5,000	\$2,000	\$2,000	60	\$90,000	61	\$61,000	\$61,000	\$61,000
Citrus Health Network	7	\$17,500	\$7,000	\$7,000	124	\$186,000	232	\$232,000	\$232,000	\$232,000
COMM PARTNERSHIP FOR CHILDREN	7	\$17,500	\$7,000	\$7,000	26	\$39,000	38	\$38,000	\$38,000	\$38,000
Communities Connected for Kids	8	\$20,000	\$8,000	\$8,000	17	\$25,500	33	\$33,000	\$33,000	\$33,000
Eckerd Community Alternatives	33	\$82,500	\$33,000	\$33,000	61	\$91,500	79	\$79,000	\$79,000	\$79,000
Eckerd Community-Hillsborough	35	\$87,500	\$35,000	\$35,000	39	\$58,500	48	\$48,000	\$48,000	\$48,000
Embrace Families CBC	29	\$72,500	\$29,000	\$29,000	50	\$75,000	72	\$72,000	\$72,000	\$72,000
Families First Network	12	\$30,000	\$12,000	\$12,000	21	\$31,500	30	\$30,000	\$30,000	\$30,000
Family Support Services	18	\$45,000	\$18,000	\$18,000	20	\$30,000	27	\$27,000	\$27,000	\$27,000
HEARTLAND FOR CHILDREN INC	7	\$17,500	\$7,000	\$7,000	25	\$37,500	25	\$25,000	\$25,000	\$25,000
Kids Central Inc	15	\$37,500	\$15,000	\$15,000	25	\$37,500	32	\$32,000	\$32,000	\$32,000
Kids First of Florida Inc	1	\$2,500	\$1,000	\$1,000	13	\$19,500	13	\$13,000	\$13,000	\$13,000
NWF Health Network	5	\$12,500	\$5,000	\$5,000	19	\$28,500	35	\$35,000	\$35,000	\$35,000
PARTNERSHIP FOR STRONG FAMILIES	10	\$25,000	\$10,000	\$10,000	7	\$10,500	14	\$14,000	\$14,000	\$14,000
Safe Children Coalition	8	\$20,000	\$8,000	\$8,000	16	\$24,000	23	\$23,000	\$23,000	\$23,000
St Johns County Commission	1	\$2,500	\$1,000	\$1,000	7	\$10,500	7	\$7,000	\$7,000	\$7,000
Grand Total	243	\$607,500	\$243,000	\$243,000	687	\$1,030,500	1,005	\$1,005,000	\$1,005,000	\$1,005,000

Data Source: Florida Safe Families Network (FSFN)
OCA Summary & Detail Report; Payment Service
Dates 7/1/2020 - 2/28/2021; Extracted from
Tableau "as of 5/31/2021".

Completed by: Office of CBC/ME Financial
Accountability; original analysis completed 3/2/2021;
updated analysis completed 6/28/2021.

Out-of-Home Care
(as of April 30, 2021)

Division X Federal Funds

CBC Lead Agency	Children Ages 14 - 17 in Licensed Care	One-Time Payment @ \$500/Client	Life Skills Incentive for Enrollment @ \$200/Client	Life Skills Incentive for Completion @ \$500/Client	Children Ages 14 - 17 in Relative / Non-Relative Care	One-Time Payment @ \$1,000/Client	Life Skills Incentive for Enrollment @ \$200/Client	Life Skills Incentive for Completion @ \$500/Client	All Children Ages 15 - 17 in Out-of-Home Care	Keys to Independence Incentive @ \$100/Client
CBC of Brevard	67	\$33,500	\$13,400	\$33,500	49	\$49,000	\$9,800	\$24,500	79	\$7,900
ChildNet Inc	170	\$85,000	\$34,000	\$85,000	31	\$31,000	\$6,200	\$15,500	148	\$14,800
ChildNet Palm Beach	124	\$62,000	\$24,800	\$62,000	33	\$33,000	\$6,600	\$16,500	119	\$11,900
Children's Network of SW Florida	136	\$68,000	\$27,200	\$68,000	48	\$48,000	\$9,600	\$24,000	142	\$14,200
Citrus Health Network	182	\$91,000	\$36,400	\$91,000	32	\$32,000	\$6,400	\$16,000	173	\$17,300
COMM PARTNERSHIP FOR CHILDREN	102	\$51,000	\$20,400	\$51,000	48	\$48,000	\$9,600	\$24,000	100	\$10,000
Communities Connected for Kids	70	\$35,000	\$14,000	\$35,000	26	\$26,000	\$5,200	\$13,000	77	\$7,700
Eckerd Community Alternatives	228	\$114,000	\$45,600	\$114,000	88	\$88,000	\$17,600	\$44,000	225	\$22,500
Eckerd Community-Hillsborough	173	\$86,500	\$34,600	\$86,500	109	\$109,000	\$21,800	\$54,500	201	\$20,100
Embrace Families CBC	192	\$96,000	\$38,400	\$96,000	94	\$94,000	\$18,800	\$47,000	205	\$20,500
Families First Network	97	\$48,500	\$19,400	\$48,500	49	\$49,000	\$9,800	\$24,500	105	\$10,500
Family Support Services	104	\$52,000	\$20,800	\$52,000	23	\$23,000	\$4,600	\$11,500	103	\$10,300
HEARTLAND FOR CHILDREN INC	123	\$61,500	\$24,600	\$61,500	48	\$48,000	\$9,600	\$24,000	120	\$12,000
Kids Central Inc	118	\$59,000	\$23,600	\$59,000	84	\$84,000	\$16,800	\$42,000	148	\$14,800
Kids First of Florida Inc	28	\$14,000	\$5,600	\$14,000	20	\$20,000	\$4,000	\$10,000	32	\$3,200
NWF Health Network	77	\$38,500	\$15,400	\$38,500	33	\$33,000	\$6,600	\$16,500	81	\$8,100
PARTNERSHIP FOR STRONG FAMILIES	67	\$33,500	\$13,400	\$33,500	35	\$35,000	\$7,000	\$17,500	72	\$7,200
Safe Children Coalition	91	\$45,500	\$18,200	\$45,500	55	\$55,000	\$11,000	\$27,500	117	\$11,700
St Johns County Commission	21	\$10,500	\$4,200	\$10,500	6	\$6,000	\$1,200	\$3,000	21	\$2,100
Grand Total	2,170	\$1,085,000	\$434,000	\$1,085,000	911	\$911,000	\$182,200	\$455,500	2,268	\$226,800

Data Source: Florida Safe Families Network (FSFN)
OCA Summary & Detail Report; Payment Service
Dates 7/1/2020 - 2/28/2021; Extracted from
Tableau "as of 5/31/2021".

Completed by: Office of CBC/ME Financial
Accountability; original analysis completed 3/2/2021;
updated analysis completed 6/28/2021.

**Florida Department of
Children and Families**

Division X Federal Funds			\$ (977,288)	
CBC Lead Agency	OCA CHXRA Public Awareness Campaign	OCA CHXRA SUBTOTAL	REDUCE OCA CHXRA BY	OCA CHXRA AFTER PRORATED REDUCTION
CBC of Brevard	\$4,278	\$345,378	(\$39,365)	\$306,013
ChildNet Inc	\$11,628	\$919,128	(\$87,404)	\$831,724
ChildNet Palm Beach	\$7,176	\$564,476	(\$51,147)	\$513,329
Children's Network of SW Florida	\$6,873	\$547,873	(\$56,214)	\$491,659
Citrus Health Network	\$15,772	\$1,219,372	(\$91,196)	\$1,128,176
COMM PARTNERSHIP FOR CHILDREN	\$5,085	\$403,585	(\$39,848)	\$363,737
Communities Connected for Kids	\$3,798	\$300,198	(\$28,511)	\$271,687
Eckerd Community Alternatives	\$11,611	\$934,311	(\$103,771)	\$830,540
Eckerd Community-Hillsborough	\$9,655	\$782,655	(\$92,056)	\$690,599
Embrace Families CBC	\$10,504	\$842,704	(\$91,375)	\$751,329
Families First Network	\$4,871	\$390,571	(\$42,129)	\$348,442
Family Support Services	\$4,585	\$370,785	(\$42,830)	\$327,955
HEARTLAND FOR CHILDREN INC	\$4,859	\$390,059	(\$42,529)	\$347,530
Kids Central Inc	\$6,310	\$506,510	(\$55,185)	\$451,325
Kids First of Florida Inc	\$1,697	\$135,497	(\$14,130)	\$121,367
NWF Health Network	\$4,024	\$316,624	(\$28,821)	\$287,803
PARTNERSHIP FOR STRONG FAMILIES	\$3,088	\$247,688	(\$26,805)	\$220,883
Safe Children Coalition	\$4,358	\$347,758	(\$36,009)	\$311,749
St Johns County Commission	\$929	\$74,429	(\$7,964)	\$66,465
Grand Total	\$121,100	\$9,639,600	(\$977,288)	\$8,662,312

Data Source: Florida Safe Families Network (FSFN)
OCA Summary & Detail Report; Payment Service
Dates 7/1/2020 - 2/28/2021; Extracted from
Tableau "as of 5/31/2021".

Completed by: Office of CBC/ME Financial
Accountability; original analysis completed 3/2/2021;
updated analysis completed 6/28/2021.

Division X Chafee Funds

Florida Department of
Children and Families

OCA CHXTR												
Division X Chafee - Transportation												
Division X Federal Funds	Aftercare Services (Unduplicated Count for SFY20-21)		PESS (Unduplicated Count for SFY20-21)		EFC (Unduplicated Count for SFY20-21)		Licensed Out-of-Home Care		OCA CHXTR SUBTOTAL	\$ (572,435)	OCA CHXTR AFTER PRORATED REDUCTION	
	Client Count	Transportation Expenses @ \$2,000/Client	Client Count	Transportation Expenses @ \$2,000/Client	Client Count	Transportation Expenses @ \$2,000/Client	Children Ages 15 - 17 in Licensed Care	One-Time Payment @ \$500/Client				
CBC Lead Agency	Client Count	Transportation Expenses @ \$2,000/Client	Client Count	Transportation Expenses @ \$2,000/Client	Client Count	Transportation Expenses @ \$2,000/Client	Children Ages 15 - 17 in Licensed Care	One-Time Payment @ \$500/Client	OCA CHXTR SUBTOTAL	REDUCE OCA CHXTR BY	OCA CHXTR AFTER PRORATED REDUCTION	
CBC of Brevard	16	\$32,000	24	\$48,000	30	\$60,000	48	\$24,000	\$164,000	(\$16,435)	\$147,565	
ChildNet Inc	21	\$42,000	135	\$270,000	121	\$242,000	129	\$64,500	\$618,500	(\$61,984)	\$556,516	
ChildNet Palm Beach	8	\$16,000	77	\$154,000	111	\$222,000	95	\$47,500	\$439,500	(\$44,045)	\$395,455	
Children's Network of SW Florida	2	\$4,000	61	\$122,000	40	\$80,000	109	\$54,500	\$260,500	(\$26,106)	\$234,394	
Citrus Health Network	7	\$14,000	232	\$464,000	217	\$434,000	152	\$76,000	\$988,000	(\$99,014)	\$888,986	
COMM PARTNERSHIP FOR CHILDREN	7	\$14,000	38	\$76,000	36	\$72,000	70	\$35,000	\$197,000	(\$19,743)	\$177,257	
Communities Connected for Kids	8	\$16,000	33	\$66,000	27	\$54,000	57	\$28,500	\$164,500	(\$16,486)	\$148,014	
Eckerd Community Alternatives	33	\$66,000	79	\$158,000	71	\$142,000	164	\$82,000	\$448,000	(\$44,897)	\$403,103	
Eckerd Community-Hillsborough	35	\$70,000	48	\$96,000	89	\$178,000	124	\$62,000	\$406,000	(\$40,688)	\$365,312	
Embrace Families CBC	29	\$58,000	72	\$144,000	94	\$188,000	143	\$71,500	\$461,500	(\$46,250)	\$415,250	
Families First Network	12	\$24,000	30	\$60,000	76	\$152,000	72	\$36,000	\$272,000	(\$27,259)	\$244,741	
Family Support Services	18	\$36,000	27	\$54,000	90	\$180,000	85	\$42,500	\$312,500	(\$31,317)	\$281,183	
HEARTLAND FOR CHILDREN INC	7	\$14,000	25	\$50,000	65	\$130,000	88	\$44,000	\$238,000	(\$23,851)	\$214,149	
Kids Central Inc	15	\$30,000	32	\$64,000	35	\$70,000	93	\$46,500	\$210,500	(\$21,095)	\$189,405	
Kids First of Florida Inc	1	\$2,000	13	\$26,000	13	\$26,000	20	\$10,000	\$64,000	(\$6,414)	\$57,586	
NWF Health Network	5	\$10,000	35	\$70,000	30	\$60,000	59	\$29,500	\$169,500	(\$16,987)	\$152,513	
PARTNERSHIP FOR STRONG FAMILIES	10	\$20,000	14	\$28,000	12	\$24,000	50	\$25,000	\$97,000	(\$9,721)	\$87,279	
Safe Children Coalition	8	\$16,000	23	\$46,000	29	\$58,000	74	\$37,000	\$157,000	(\$15,734)	\$141,266	
St Johns County Commission	1	\$2,000	7	\$14,000	10	\$20,000	16	\$8,000	\$44,000	(\$4,409)	\$39,591	
Grand Total	243	\$486,000	1,005	\$2,010,000	1,196	\$2,392,000	1,648	\$824,000	\$5,712,000	(\$572,435)	\$5,139,565	

Data Source: Florida Safe Families Network (FSFN)
OCA Summary & Detail Report; Payment Service
Dates 7/1/2020 - 2/28/2021; Extracted from
Tableau "as of 5/31/2021".

Completed by: Office of CBC/ME Financial
Accountability; original analysis completed 3/2/2021;
updated analysis completed 6/28/2021.

**Florida Department of
Children and Families**

Division X Chafee Funds

OCA CHXEF											
Division X Chafee - Extended Foster Care											
Division X Federal Funds	Extended Foster Care (Unduplicated Count for SFY20-21)							OCA CHXEF SUBTOTAL	\$ (657,423)	OCA CHXEF AFTER PRORATED REDUCTION	
	CBC Lead Agency	Client Count	Stimulus @ \$1,500/Client	Addt'l Need @ \$1,000/Client	SFY 21-22 Employment Incentive at July 1, 2021 @ (\$1,000/Client)	SFY 21-22 Educational Incentive \$500 each Semester @ (\$1,000/Client) *60%	Title IV-E Ineligible Payments Client Count*				Foster Care Maintenance Pmt for Title IV-E Ineligible AVG @ for 3 Months
CBC of Brevard	30	\$45,000	\$30,000	\$30,000	\$18,000	13	\$24,916	\$147,916	(\$14,824)	\$133,092	
ChildNet Inc	121	\$181,500	\$121,000	\$121,000	\$72,600	49	\$114,485	\$610,585	(\$61,190)	\$549,395	
ChildNet Palm Beach	111	\$166,500	\$111,000	\$111,000	\$66,600	50	\$148,925	\$604,025	(\$60,533)	\$543,492	
Children's Network of SW Florida	40	\$60,000	\$40,000	\$40,000	\$24,000	14	\$26,338	\$190,338	(\$19,075)	\$171,263	
Citrus Health Network	217	\$325,500	\$217,000	\$217,000	\$130,200	122	\$384,110	\$1,273,810	(\$127,656)	\$1,146,154	
COMM PARTNERSHIP FOR CHILDREN	36	\$54,000	\$36,000	\$36,000	\$21,600	12	\$18,266	\$165,866	(\$16,622)	\$149,244	
Communities Connected for Kids	27	\$40,500	\$27,000	\$27,000	\$16,200	10	\$19,736	\$130,436	(\$13,072)	\$117,364	
Eckerd Community Alternatives	71	\$106,500	\$71,000	\$71,000	\$42,600	41	\$161,987	\$453,087	(\$45,407)	\$407,680	
Eckerd Community-Hillsborough	89	\$133,500	\$89,000	\$89,000	\$53,400	45	\$173,561	\$538,461	(\$53,962)	\$484,499	
Embrace Families CBC	94	\$141,000	\$94,000	\$94,000	\$56,400	34	\$79,467	\$464,867	(\$46,587)	\$418,280	
Families First Network	76	\$114,000	\$76,000	\$76,000	\$45,600	31	\$66,029	\$377,629	(\$37,844)	\$339,785	
Family Support Services	90	\$135,000	\$90,000	\$90,000	\$54,000	55	\$185,693	\$554,693	(\$55,589)	\$499,104	
HEARTLAND FOR CHILDREN INC	65	\$97,500	\$65,000	\$65,000	\$39,000	31	\$69,162	\$335,662	(\$33,639)	\$302,023	
Kids Central Inc	35	\$52,500	\$35,000	\$35,000	\$21,000	22	\$61,220	\$204,720	(\$20,516)	\$184,204	
Kids First of Florida Inc	13	\$19,500	\$13,000	\$13,000	\$7,800	8	\$42,468	\$95,768	(\$9,598)	\$86,170	
NWF Health Network	30	\$45,000	\$30,000	\$30,000	\$18,000	11	\$20,147	\$143,147	(\$14,346)	\$128,801	
PARTNERSHIP FOR STRONG FAMILIES	12	\$18,000	\$12,000	\$12,000	\$7,200	4	\$15,672	\$64,872	(\$6,501)	\$58,371	
Safe Children Coalition	29	\$43,500	\$29,000	\$29,000	\$17,400	12	\$43,682	\$162,582	(\$16,293)	\$146,289	
St Johns County Commission	10	\$15,000	\$10,000	\$10,000	\$6,000	1	\$600	\$41,600	(\$4,169)	\$37,431	
Grand Total	1,196	\$1,794,000	\$1,196,000	\$1,196,000	\$717,600	565	\$1,656,464	\$6,560,064	(\$657,423)	\$5,902,641	

Data Source: Florida Safe Families Network (FSFN)
OCA Summary & Detail Report; Payment Service
Dates 7/1/2020 - 2/28/2021; Extracted from
Tableau "as of 5/31/2021".

*Unduplicated EFC Client Count based on
Title IV-E Ineligible EFC Payments (OCA EFRBI)
during SFY20-21.

Completed by: Office of CBC/ME Financial
Accountability; original analysis completed 3/2/2021;
updated analysis completed 6/28/2021.

**Florida Department of
Children and Families**

Division X Federal Funds		
CBC Lead Agency	DIVISION X CHAFEE FEDERAL FUNDS ALLOCATION TOTAL	DIVISION X CHAFEE FEDERAL FUNDS ALLOCATION AFTER REDUCTION TOTAL
CBC of Brevard	\$657,294	\$586,670
ChildNet Inc	\$2,148,213	\$1,937,635
ChildNet Palm Beach	\$1,608,001	\$1,452,276
Children's Network of SW Florida	\$998,711	\$897,316
Citrus Health Network	\$3,481,182	\$3,163,316
COMM PARTNERSHIP FOR CHILDREN	\$766,451	\$690,238
Communities Connected for Kids	\$595,134	\$537,065
Eckerd Community Alternatives	\$1,835,398	\$1,641,323
Eckerd Community-Hillsborough	\$1,727,116	\$1,540,410
Embrace Families CBC	\$1,769,071	\$1,584,859
Families First Network	\$1,040,200	\$932,968
Family Support Services	\$1,237,978	\$1,108,242
HEARTLAND FOR CHILDREN INC	\$963,721	\$863,702
Kids Central Inc	\$921,730	\$824,934
Kids First of Florida Inc	\$295,265	\$265,123
NWF Health Network	\$629,271	\$569,117
PARTNERSHIP FOR STRONG FAMILIES	\$409,560	\$366,533
Safe Children Coalition	\$667,340	\$599,304
St Johns County Commission	\$160,029	\$143,487
Grand Total	\$21,911,664	\$19,704,518

Data Source: Florida Safe Families Network (FSFN)
OCA Summary & Detail Report; Payment Service
Dates 7/1/2020 - 2/28/2021; Extracted from
Tableau "as of 5/31/2021".

*Unduplicated EFC Client Count based on
Title IV-E Ineligible EFC Payments (OCA EFRBI)
during SFY20-21.

Completed by: Office of CBC/ME Financial
Accountability; original analysis completed 3/2/2021;
updated analysis completed 6/28/2021.

Division X Chafee ETV Funds

Florida Department of Children and Families	OCA ETVXR Postsecondary Education Services & Supports (PESS) Unduplicated Client Count for SFY 2020 - 2021 Less clients who turned 23 during SFY20-21	
Division X Federal Funds	PESS (Based on Unduplicated Count for SFY20-21 and currently coded to the ETV federal fund source)	
CBC Lead Agency	Client Count	OCA ETVXR Allocation @ \$9,036 each Young Adult
CBC of Brevard	7	\$59,926
ChildNet Inc	44	\$395,546
ChildNet Palm Beach	28	\$251,711
Children's Network of SW Florida	1	\$11,986
Citrus Health Network	108	\$982,873
COMM PARTNERSHIP FOR CHILDREN	12	\$107,876
Communities Connected for Kids	16	\$143,835
Eckerd Community Alternatives	18	\$167,808
Eckerd Community-Hillsborough	9	\$83,904
Embrace Families CBC	22	\$203,766
Families First Network	9	\$83,904
Family Support Services	7	\$59,926
HEARTLAND FOR CHILDREN INC	0	\$0
Kids Central Inc	7	\$59,926
Kids First of Florida Inc	0	\$0
NWF Health Network	16	\$143,835
PARTNERSHIP FOR STRONG FAMILIES	7	\$59,926
Safe Children Coalition	7	\$59,926
St Johns County Commission	0	\$0
Grand Total	318	\$2,876,674

Data Source: Florida Safe Families Network (FSFN) OCA Summary & Detail Report; Payment Service Dates 7/1/2020 - 2/28/2021; Extracted from Tableau "as of 5/31/2021".

Completed by: Office of CBC/ME Financial Accountability; original analysis completed 3/2/2021; updated analysis completed 6/28/2021.