

## Region Program Improvement Plan

**Southern Region PIP Monitoring Documentation Spreadsheet: Updated 6/2018**

### **Strategies**

The strategy is the implementation of specific child welfare practices, programs or policies that will be used to make improvements. Please note whether the strategy is an evidence-based, promising research program and whether it is part of a title IV-E demonstration waiver project. Strategies may be directed at making improvements under more than one goal. In those circumstances, identify each of goals.

### **Key Activities**

Succinctly name and describe the key activities associated with the strategy, including a description of the target population(s) and geographic scope. Include the key activities associated with the strategy. Also, identify where technical assistance from the National Capacity Building Center will be requested.

Key activities are metrics such as a process measure, implementation milestone or benchmark, or interim improvement in outcomes or systemic factors. For each key activity, include the projected completion date. Key activities help determine whether the state is on track to make the required changes for implementation of the improvement.

## Region Program Improvement Plan

### Southern Region PIP Monitoring Documentation Spreadsheet: Updated 6/2018

<b>Goal 1:</b> Children are first and foremost protected from abuse and neglect; safely maintained in their homes, if possible and appropriate; and provided services to protect and prevent removal from their home.			<b>Applicable CFSR Outcomes or Systemic Factors:</b> Safety 1 & 2; Permanency 1 & 2; Well-Being 1 & 3; Systemic Factors: Service Array and Resource Development			
<b>Strategy A:</b> Strengthen and enhance Florida's child welfare practice model			<b>Applicable CFSR Items:</b> 1			
Key Activities	Office and Lead Person Responsible	Evidence of Completion	Data Measure Used to Measure Improvement	Quarter Due	Quarterly Update	Quarter Completed
1. Region Best Practice Initiative— CPI will document/update victim seen the same day investigation is received. <ul style="list-style-type: none"> <li>Disseminate Best Practice Initiative Memo</li> </ul>	DCF/Lesline Anglade-Dorleans	Email to all Staff as to Documentation Requirements as per CFOP  Best Practice Initiative Memo was implemented and finalized.	PIP Monitored Cases (item 1)	Quarter 3 (03/2018)	<input checked="" type="checkbox"/> Completed 01/2018 <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	Completed Q3
1.1 CPI's will document daily diligent attempts made to see a victim/child---Supervisor will initiate a staffing with Program Administrator to discuss diligent attempts.	DCF/Lesline Anglade-Dorleans	Training/Review on CFOP 170-5: agenda Disseminate Region Protocol/ Procedures	PIP Monitored Cases (item 1)	Quarter 3 (03/2018)	<input checked="" type="checkbox"/> Completed 01/2018 <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	Completed Q3
1.2 Program Administrators will monitor Victim/Children seen on a daily basis and complete log 3 times a week for management review (Monday, Wednesday, & Friday)	DCF/Lesline Anglade-Dorleans	<ul style="list-style-type: none"> <li>Disseminate Directive to Program Administrators</li> <li>CPI Monthly Performance</li> <li>Victims/Children Seen Weekly Tracking Logs</li> <li>Monthly Key Indicator Report</li> </ul>	PIP Monitored Cases (item 1) and Regional Performance	Quarter 3 (03/2018) On-Going	<input checked="" type="checkbox"/> Completed 03/2018 <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	Completed Q3

## Region Program Improvement Plan

### Southern Region PIP Monitoring Documentation Spreadsheet: Updated 6/2018

		<p>The logs are submitted every Monday, Wednesday &amp; Friday to the Operations Manager. Daily reports are no longer uploaded as information is provided in Victims/Children Seen Weekly Tracking Logs.</p> <p>The logs allow the Region to track concerted efforts and identify trends with certain CPI's and/or Units. It also allows the PA's to track and staff cases that have been identified as Unable to Locate and to decide if a Pick-Up Order is necessary and if case needs to be transferred to the Regional Criminal Justice Coordinator.</p> <p>The region continues to meet 100% for timeliness of victims and children seen for all PIP cases, however, regional performance on all cases has not met the goal since quarter 1. Trends identified during Q4 include data entry issues and a lack of urgency surrounding diligent efforts which was addressed in a new key activity (3).</p>				
2. Region will train on CFOP 170-5, information to be included in monthly Supervisor Meetings with Staff	DCF/Lesline Anglade-Dorleans	Training/Review of CFOP 170-5 Document CPI attendance/participation with in service training	PIP Monitored Cases (item 1)	Quarter 2 (12/2017)	<input checked="" type="checkbox"/> Completed 11/2017 <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	Completed Q2

## Region Program Improvement Plan

### Southern Region PIP Monitoring Documentation Spreadsheet: Updated 6/2018

<p><b>2.1 RSF</b></p> <ul style="list-style-type: none"> <li>Review of all investigations meeting RSF criteria</li> <li>Tracking compliance and participation</li> <li>Tracking trends and needed areas of improvement</li> </ul>	<p>QA Manager Lovern Alleyne-Babb</p>	<ul style="list-style-type: none"> <li>Tracking through the QA portal</li> <li>Tracking by the FSC in each service center</li> <li>Sharing trend reports as provided by Tableau which identify areas for improvement</li> <li>Provide necessary in-service trainings for identified gaps</li> </ul> <p>One case met criteria in quarter 5.</p>	<p>PIP Monitored Cases (item 1)</p>	<p>Quarterly <b>On-going</b> reviews, Qualtrics report available upon request.</p>	<p><input checked="" type="checkbox"/> Completed 12/2017  <input type="checkbox"/> On/ahead of schedule  <input type="checkbox"/> Behind schedule  <input type="checkbox"/> No longer applicable</p>	<p>Completed Q2</p>
<p><b>2.2 CQI</b> Tracking of needs identified during consultations and field observations</p>	<p>QA Manager Lovern Alleyne-Babb</p>	<ul style="list-style-type: none"> <li>In service trainings for identified gaps conducted by CCSPE and ORS</li> <li>Training of new investigative staff during pre-service filed days by CCSPE and ORS for continued improvement</li> <li>Trainings were completed with the supervisory staff by Action in December</li> </ul>	<p>PIP Monitored Cases (item 1)</p>	<p>Quarter 2 (12/2017)</p>	<p><input checked="" type="checkbox"/> Completed 12/2017  <input type="checkbox"/> On/ahead of schedule  <input type="checkbox"/> Behind schedule  <input type="checkbox"/> No longer applicable</p>	<p>Completed Q2</p>
<p><b>3. Region's Immediate Response to all Investigations.</b> All intakes will be treated as an "immediate response". Commencement will occur and Victim Children seen within 4 hours of hotline intake time.</p> <p>*This PIP Item was added in Q4.</p>	<p>DCF/Lesline Anglade-Dorleans</p>	<ul style="list-style-type: none"> <li>Immediate Response directive was disseminated to Program Administrators on May 25, 2018. PA /OPS Meeting Agenda available upon request.</li> </ul> <p>The region included this PIP item to address the urgency surrounding seeing victims and children timely. Since implementation, the region commenced 100% of cases timely. However, the</p>	<p>PIP Monitored Cases (Item 1)</p>	<p>Quarter 4</p>	<p><input checked="" type="checkbox"/> Completed 05/2018  <input type="checkbox"/> On/ahead of schedule  <input type="checkbox"/> Behind schedule  <input type="checkbox"/> No longer applicable</p>	<p>Completed Q4</p>

## Region Program Improvement Plan

### Southern Region PIP Monitoring Documentation Spreadsheet: Updated 6/2018

		region has not met the target goal for victims and children seen timely.				
4. Complete Re-entry Analysis Reviews on all cases of re-entry into out-of-home care captured in scorecard measures  *This PIP Item was added in Q4.	OK Annette Jose	<ul style="list-style-type: none"> <li>Root Cause Analysis Review Trends</li> </ul> <p>Re-entry analysis completed in quarter 4 identified substance abuse and domestic violence as the main cause of re-entry.</p>	PIP Monitored Cases and scorecard measures	Quarter 4	<input checked="" type="checkbox"/> Completed 05/2018 <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	Completed Q4
5. Quarterly Stakeholder Meetings Provide quarterly feedback to management (Department leadership, CBC leadership, OCW specialists, child welfare professionals) on findings to inform practice changes or training as needed.  *This PIP Item was added in Q4.	DCF Lovern Alleyne-Babb	<ul style="list-style-type: none"> <li>Agenda and sign-in sheets</li> </ul> <p>Q5 Stakeholder meeting occurred on August 17, 2018. Leadership, QA and Training and supervisory staff from DCF, CBC and FCMA's were present to discuss overall CFSR performance from July 2017-June 2018.</p> <p>See uploaded agenda, sign-in sheets and minutes.</p>	PIP Monitored Cases	Quarter 4 On-Going	<input checked="" type="checkbox"/> Completed 05/2018 <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	Completed Q4

## Region Program Improvement Plan

### Southern Region PIP Monitoring Documentation Spreadsheet: Updated 6/2018

<b>Goal 1:</b> Children are first and foremost protected from abuse and neglect; safely maintained in their homes, if possible and appropriate; and provided services to protect and prevent removal from their home.			<b>Applicable CFSR Outcomes or Systemic Factors:</b> Safety 1 & 2; Permanency 1 & 2; Well-Being 1 & 3; Systemic Factors: Service Array and Resource Development			
<b>Strategy B:</b> Improve families' ability to provide for their own and their children's needs through quality family assessments, family engagement and appropriate supports to address identified needs.			<b>Applicable CFSR Items:</b> 2, 3, 5, 11, 12, 13, 29			
Key Activities	Office and Lead Person Responsible	Evidence of Completion	Data Measure Used to Measure Improvement	Quarter Due	Quarterly Update	Quarter Completed
1. Train Frontline Staff as to all services available in the Region—overview of Southern Region Service Array	OK Shannen Davis/ Tim Taylor	Training Agenda Training Sign-in Sheets Pre-service training for new case managers	PIP Monitored Cases	Quarter 1 (08/2017)	<input checked="" type="checkbox"/> Completed 08/2017 <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	Completed Q1
1.1 Southern Region CCSPE, OMC II, and Field Support Consultants will implement training schedule for Back to Basics Training developed by OCW and Action for Child Protection	DCF/Professional Development and Talent Management Trainer	<ul style="list-style-type: none"> <li>• Overview</li> <li>• Sign-in sheets</li> </ul> See uploaded sign-in sheets.	PIP Monitored Cases	Quarter 2 (12/2017)	<input checked="" type="checkbox"/> Completed 02/2018 <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	Completed Q3
1.2 Ongoing Fidelity Calls with Action for Child Protection	OK Patrick Travers	Agenda List of participants Q2: Fidelity Calls held on 11-20-17 Q3: Fidelity Calls held on 2-1-18, 2-2-18, 3-14-18, 3-15-18, 3-16-18	PIP Monitored Cases	Quarter 2	<input checked="" type="checkbox"/> Completed 11/2017 <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	Completed Q2

## Region Program Improvement Plan

### Southern Region PIP Monitoring Documentation Spreadsheet: Updated 6/2018

		There were no fidelity calls completed during Q4. Fidelity calls are no longer contracted.				
2. Implement CFOP 170-7 Develop and Manage Safety Plans Training/Review of CFOP 170-7	DCF Lesline Anglade-Dorleans/Key ACOK Lawrence Plaza	<p>Document CPI attendance/participation with in service training Agenda</p> <p>Pre-service continues to train on safety planning, see uploaded sign-in sheets.</p> <p>Safety Planning data is collected and scored, see key activity 3. FRC has developed a pilot program driven by these scores. Safety Plans that have been identified as insufficient are looked at with the case manager, case manager supervisor, and FCMA QA. The insufficiencies are discussed and a new safety plan is created.</p>	PIP Monitored Cases and regional data	Quarter 2 (12/2017) On-Going	<input checked="" type="checkbox"/> Completed 09/2017 <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	Completed Q2
2.1 Contract with Action for Child Protection to Booster Training to all Supervisors	QA Manager Lovern Alleyne-Babb	<p>Contract</p> <p>Action facilitated on-site consultations with CPIS and CCSPE on 4/30, 5/1 and 5/2/2018 for proficiency preparedness. See uploaded sign-in sheets.</p> <p>For the new FY, monthly on-site consults will resume in September.</p>	PIP Monitored Cases	Quarter 1	<input checked="" type="checkbox"/> Completed 09/2017 <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	Completed Q1
2.2 Monitor Rapid Safety Feedback Cases that meet the criteria of having safety plans	QA Manager Lovern Alleyne-Babb	RSF reports Q1 ATTACHMENT N	PIP Monitored Cases RSF Reviews	Quarter 1 On going	<input checked="" type="checkbox"/> Completed 10/2017 <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule	Completed Q2

## Region Program Improvement Plan

### Southern Region PIP Monitoring Documentation Spreadsheet: Updated 6/2018

		Q2: no cases met criteria for this item. Q3: no cases met criteria for this item. Q4: No case met criteria for this item.			<input type="checkbox"/> No longer applicable	
2.2.1 Develop Learning Circles identifying areas of need and/or improvement	QA Manager Lovern Alleyne-Babb	Agenda List of participants  Based on fidelity review data, CCSPE facilitated RSF learning circle on June 20, 2018. See uploaded overview.  The next learning circle is scheduled for July 16, 2018 on parenting and discipline.	PIP Monitored Cases RSF Reviews	On-going Monthly	<input checked="" type="checkbox"/> Completed 11/2017 <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	Completed Q2
3. QA Fidelity Reviews to ensure progress updates and conditions for return have been adequately assessed and documented  *This PIP Item was added in Q4.	OK Annette Jose	Fidelity Review Debriefing Reports  See uploaded scorecard measures and tools used to score items.	PIP Monitored Cases	Quarter 4 On-going	<input checked="" type="checkbox"/> Completed 04/2018 <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	Completed Q4
4. Monthly Quality Assurance Reviews of bio-parent and home visit notes, supervisory reviews, safety plans and case plans to ensure quality engagement, fidelity and sufficient documentation  *This PIP Item was added in Q4.	OK Annette Jose	Scorecard Performance Measures  The sample is not large enough to say that this has had an impact on the overall system but OurKids did see improvement. See uploaded performance overview.	PIP Monitored Cases	Quarter 4 On-Going	<input checked="" type="checkbox"/> Completed 05/2018 <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	



## Region Program Improvement Plan

### Southern Region PIP Monitoring Documentation Spreadsheet: Updated 6/2018

<b>Goal 2:</b> Children have permanency and stability in their living situations and the continuity of family relationships and connections is preserved for children.			<b>Applicable CFSR Outcomes or Systemic Factors:</b> Safety 2, Permanency 1 & 2; Well-being 1; Systemic Factors: Case Review System, Service Array and Resource Development, Statewide Information System, Foster and Adoptive Parent Licensing, Recruitment and Retention)			
<b>Strategy A:</b> Implement practice initiatives that will improve the permanency and stability of children's living situations.			<b>Applicable CFSR Items:</b> 4, 5, 6, 12, 19, 20, 23, 24, 29, and 35			
Key Activities	Office and Lead Person Responsible	Evidence of Completion	Data Measure Used to Measure Improvement	Quarter Due	Quarterly Update	Quarter Completed
1. Region to Participate in OCW Call to Action Policy Development CFOP 170-1, Chapter 5 CFOP 170-3 , Chapter 8, 9, 10, 11 CFOP 170-10, Chapter 9 Invite Representation from all Southern Regional FCMA Staff to Participate	DCF Lesline Anglade-Dorleans	Completion of Training May 24-25, 2017 in Orlando FL  Southern Region Attended OCQ Call to Action	PIP Monitored Cases	Quarter 1 (06/2017)	<input checked="" type="checkbox"/> Completed 5/24/2017 <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	Completed Q1
1.1 Participants of OCW Call to Action Will Develop Home Study Cross Training for Child Protective Investigators, Case Managers, Child Legal Services, Guardian Ad Litem, etc. Disregard the call to action, refer to as Unified home study cross training	QA Manager Lovern Alleyne-Babb/DCF Lesline Anglade-Dorleans	OCW trained the regional staff on this measure on April 17, 18, and 19 of 2018 at the Children's Court House.  See uploaded Sign-in Sheets.	PIP Monitored Cases	Quarter 4 (06/2018)	<input checked="" type="checkbox"/> Completed 04/2018 <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	Completed Q4
1.2 Region will engage in Family Finders Training	DCF Lesline Anglade-Dorleans	Agenda and Completion of Training	PIP Monitored Cases	Quarter 2 (12/2017)	<input checked="" type="checkbox"/> Completed 06/2017 <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	Completed Q2
2. Region will train and implement CFOP 170-11, Chapter 4 Child Placement Agreements	OK Annette Jose	Training agenda List of Participants	PIP Monitored Cases	Quarter 1 (06/2017)	<input checked="" type="checkbox"/> Completed 06/2016 <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule	Completed Q1

## Region Program Improvement Plan

### Southern Region PIP Monitoring Documentation Spreadsheet: Updated 6/2018

<p>3. Rapid Family Engagement</p> <ol style="list-style-type: none"> <li>1) Case Transfer Staffing (CTS) occurs within 14 business days and mandatory participants include biological parents, CPI, FCMA representative and Our Kids Gate Keepers. Biological parent's participation is key to ensure that they are actively engaged at the onset of the case.</li> <li>2) Formal Safety Services and Family Support Services (FSS) providers will make contact with family within 2- 48 hours following Our Kids referral to begin family engagement.</li> <li>3) Full Case Management Agency (FCMA) assigned as secondary in FSFN at time of referral by Our Kids.</li> <li>4) FCMA must conduct and document in FSFN face to face visit with child seen every 30 days.</li> </ol>	<p>OK Tim Taylor and Shannen Davis</p>	<ol style="list-style-type: none"> <li>1) Completion of CTS Training for FCMA occurred on 11/29/17 for CFCE, 11/30/17 for FRC, 12/13/17 for CHS.</li> <li>2) FSS executed contracts/FSFN report.</li> <li>3) FSFN report to reflect secondary assignment at onset of case assignment for FCMA's.</li> <li>4) FCMA Scorecard which reflects % of children under supervision seen every 30 days (June 2017 reflects 99.60%). See attached Q4 data.</li> </ol>	<p>PIP Monitored Cases/AND</p>	<p>Quarter 4 (06/2018) On-going</p>	<p><input type="checkbox"/> No longer applicable</p> <p><input checked="" type="checkbox"/> Completed 06/2018</p> <p><input type="checkbox"/> On/ahead of schedule</p> <p><input type="checkbox"/> Behind schedule</p> <p><input type="checkbox"/> No longer applicable</p>	<p>Completed Q4</p>
--	--	---	--------------------------------	---	---	---------------------

## Region Program Improvement Plan

Southern Region PIP Monitoring Documentation Spreadsheet: Updated 6/2018

<b>Goal 2:</b> Children have permanency and stability in their living situations and the continuity of family relationships and connections is preserved for children.		<b>Applicable CFSR Outcomes or Systemic Factors:</b> Safety 2; Permanency 1 & 2; Well-being 1; Systemic Factors: Case Review System, Service Array and Resource Development, Statewide Information System, Foster and adoptive parent licensing, recruitment and retention)				
<b>Strategy B:</b> Implement practice initiatives that will help ensure the continuity of family relationships and connections is preserved for children.		<b>Applicable CFSR Items:</b> 3, 7, 8, 9, 10, 11, 20, and 23				
Key Activities	Office and Lead Person Responsible	Evidence of Completion	Data Measure Used to Measure Improvement	Quarter Due	Quarterly Update	Quarter Completed
1. Region will train and implement CFOP 170-9 Family Assessment and Planning	OK Patrick Travers	Training Schedule Training Agenda Training Participants  See uploaded Q4 sign-in sheets.	PIP Monitored Cases	Quarter 4 (06/2018) On-going	<input checked="" type="checkbox"/> Completed 06/2018 <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	Completed Q4
2. Placement Stability /Speak to Wesley House about Separation of Sibling Group Protocol/Recruitment of Foster Homes	OK Annette Jose	Q1 CFSR ratings in the areas of Placement Stability and Continuity of family relationships. CFSR Data Q1  OurKids had consultants assess, analyze and provide feedback for sibling group and overall placement improvement. Recommendations included hiring more staff and purchasing an online foster placement system (other than FSN) to be addressed in Q4. OurKids will implement the recommendation in its entirety. The recommendations will roll out in three phases, phase 1 is already	PIP Monitored Cases	Quarter 4 (06/2018) On-going	<input type="checkbox"/> Completed MM/YYYY <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input checked="" type="checkbox"/> No longer applicable	

## Region Program Improvement Plan

### Southern Region PIP Monitoring Documentation Spreadsheet: Updated 6/2018

		progress, phase 2 and 3 will be completed by the end of Q6. See Goal 2 Strategy B Key Activity 4 for more information.				
3. QPI: Quality Parenting Initiatives Protocols/Workgroups	DCF Sonia De Escobar/ Trudy Petkovich	<p>QPI trainings and Task Force meetings were completed Q1: July 18, 2017, July 21, 2017 and July 27, 2017.</p> <p>QPI Steering Committee Meetings was held on May 8, 2018. See uploaded sign-in sheets, agenda and minutes.</p> <p>QPI PRIDE Trainings held in Q4: April 9, 2018, April 16, 2018, June 4, 2018 and June 18, 2018. See uploaded sing-in sheets.</p> <p>Foster Parent Resource Form uploaded for reference.</p>	PIP Monitored Cases	Quarter 2 (12/2017)	<input checked="" type="checkbox"/> Completed 12/2017 <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	Quarter 2
3.1 QPI: Caregiver Input Forms  *This PIP Item was added in Q4.	OK Annette Jose	<p>QPI Caregiver Input Form Template Caregiver Input Form Tracking</p> <p>QPI Caregiver Input forms are attached to the court notification email that informs each caregiver in the region of upcoming court hearings. In the email, caregivers are given instructions to fill out the forms and return them to ensure their input will be shared with</p>	PIP Monitored Cases	Quarter 4 On-Going	<input checked="" type="checkbox"/> Completed 04/2018 <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	Completed Q4

## Region Program Improvement Plan

### Southern Region PIP Monitoring Documentation Spreadsheet: Updated 6/2018

		the judiciary in the event they cannot be present. The region will continue to work with foster parents to ensure usage of the form. See uploaded Caregiver Input Form				
<p>4. Placement Stability/ Implement all recommendation made by Placement Assessment Team</p> <ol style="list-style-type: none"> <li>1. Hire 17 new staff for recruitment and licensing</li> <li>2. Implement an online system to pair foster families with youth</li> <li>3. Implement new recruitment campaign with a focus on areas of need, sibling groups, and zip codes with high removals</li> </ol> <p>*This PIP Item was added in Q4.</p>	<p>OK Recruitment Angela Mumford/OK IT David Matos</p>	<p>Placement Assessment Team Recommendations Report submitted with Q3. OK Update of Implemented Initiatives</p> <ol style="list-style-type: none"> <li>1. 4 of 17 staff were hired during Q4</li> <li>2. OurKids purchased Care Match</li> <li>3. See uploaded recruitment campaign update</li> </ol>	PIP Monitored Cases	Quarter 6	<input type="checkbox"/> Completed MM/YYYY <input checked="" type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	
<p>4.1 Placement Assessment Team Reassessment of Placement after all recommendations have been implemented</p> <p>*This PIP Item was added in Q4.</p>	<p>OK Annette Jose</p>	<p>Placement Assessment Team Reassessment Report</p>	PIP Monitored Cases	Quarter 8	<input type="checkbox"/> Completed MM/YYYY <input checked="" type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	
<p>5. Placement Consideration Efforts Form to be completed and discussed at CTS</p> <p>*This PIP Item was added in Q4.</p>	<p>DCF QA Lovern Alleyne-Babb/OK Tim Taylor</p>	<ul style="list-style-type: none"> <li>• Efforts to demonstrate placement consideration as per FAC 65C-20.004 and Chapter 39.401 (4)</li> <li>• Dissemination Memo</li> </ul>	PIP Monitored Cases	Quarter 5	<input type="checkbox"/> Completed MM/YYYY <input checked="" type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	

## Region Program Improvement Plan

### Southern Region PIP Monitoring Documentation Spreadsheet: Updated 6/2018

6. Foster Care Review Agency Permanency Round Tables targeting youth ages 6-12 in group homes *This PIP Item was added in Q4.	OK Marcel Rivas	Permanency Round Table Reviews  Foster Care Review began facilitating permanency round tables for the Southern Region in February 2018. See uploaded summary.	PIP Monitored Cases	Quarter 4 On-Going	<input checked="" type="checkbox"/> Completed 02/2018 <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	Quarter 3
<b>Goal 2:</b> Children have permanency and stability in their living situations and the continuity of family relationships and connections is preserved for children.			<b>Applicable CFSR Outcomes or Systemic Factors:</b> Permanency 1; Systemic Factors: Statewide Information System, Foster and adoptive parent licensing, recruitment and retention)			
<b>Strategy C:</b> The state's child welfare information system, FSFN, will have accurate and timely data that supports child well-being.			<b>Applicable CFSR Items:</b> 4 and 19			
Key Activities	Office and Lead Person Responsible	Evidence of Completion	Data Measure Used to Measure Improvement	Quarter Due	Quarterly Update	Quarter Completed
1. Region will establish a local protocol for guidance to all frontline Staff (CPI and CM) as to Placement and Living Arrangements	OK Training Lawrence Plaza/ QA Manager Lovern Alleyne-Babb	Local Protocol  Memo is in draft and will be implemented in Q5.	PIP Monitored Cases	Quarter 4 (06/2018)	<input type="checkbox"/> Completed MM/YYYY <input type="checkbox"/> On/ahead of schedule <input checked="" type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	
1.1 Region will train frontline staff as to protocol	OK Training / QA Manager Lovern Alleyne-Babb	Training Curriculum, Agenda, and Completion of Training  Memo is in draft and will be implemented in Q5.	PIP Monitored Cases	Quarter 4 (06/2018)	<input type="checkbox"/> Completed MM/YYYY <input type="checkbox"/> On/ahead of schedule <input checked="" type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	
1.2 Implementation of Cross Training of Home Studies	QA Manager Lovern Alleyne-Babb/DCF Lesline Anglade-Dorleans	Training Curriculum, Agenda, and Completion of Training  Completion of Make-Up Trainings May 23, May 24, June 26, 2018 facilitated by Growing Tree.	PIP Monitored Cases	Quarter 4 (06/2018)	<input checked="" type="checkbox"/> Completed 06/2018 <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	Completed Q4

## Region Program Improvement Plan

### Southern Region PIP Monitoring Documentation Spreadsheet: Updated 6/2018

		See uploaded sign-in sheets.				
2. Region will monitor timely entry of placements in FSFN <ul style="list-style-type: none"> <li>New placements will be entered into FSFN within 1 business day</li> <li>OurKids will monitor caseworkers efforts to ensure placements are accurate in FSFN</li> </ul> *This PIP item was added in Q4.	OK Annette Jose	MindShare/ Placement Monitoring Memo	PIP Monitored Cases	Quarter 5 On-Going	<input type="checkbox"/> Completed MM/YYYY <input checked="" type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	
3. Copy of Home Visit Note sent to all supervisors for quality and sufficiency review in real-time	OK Annette Jose	Mindshare Reports  See uploaded attachment.	PIP Monitored Cases	Quarter 5 On-Going	<input type="checkbox"/> Completed MM/YYYY <input checked="" type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	

<b>Goal 3:</b> Families have enhanced capacity to provide for their children needs and the well-being of children is improved through services to meet their education, physical health and mental health needs.			<b>Applicable CFSR Outcomes or Systemic Factors:</b> Safety 2; Permanency 1 & 2; Well-being 1, 2 & 3; Systemic Factors: Service Array and Resource Development			
<b>Strategy A:</b> Implement practice initiatives that will improve families 'capacity to provide for their children's needs through quality family assessments, family engagement and appropriate supports to address identified needs.			<b>Applicable CFSR Items:</b> 2, 3, 6, 10, 12, 12A, 12B-1, 12B-2, 12C, 13, 14, 15, and 29			
Key Activities	Office and Lead Person Responsible	Evidence of Completion	Data Measure Used to Measure Improvement	Quarter Due	Quarterly Update	Quarter Completed
1. Prevention and FCMA Service Plans and Case Plans that Address Allegation as well as both FFA's	OK Tim Taylor/Shannen Davis	FSFN query of case plans, review of uploaded service plans.  See uploaded example of service plan review.	PIP Monitored Cases	Quarter 2 Changed to Q4 (06/2018)	<input checked="" type="checkbox"/> Completed 06/2018 <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	Completed Q4

## Region Program Improvement Plan

### Southern Region PIP Monitoring Documentation Spreadsheet: Updated 6/2018

1.1 Referrals to MSP and FITT when SA/MH identified.	OK Tim Taylor/Shannen Davis	MSP and FITT Log for Q4 reflects as 151 MSP referrals and 7 FITT referrals. Please see uploaded MSP and FITT logs.	PIP Monitored Cases	Quarter 1 Changed to Q4 (06/2018)	<input checked="" type="checkbox"/> Completed 06/2018 <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	Completed Q4
1.2 INTAKE will implement ODARA (Ontario Domestic Assault Risk Assessment) for all DV or suspected DV	OK Tim Taylor/Shannen Davis	ODARA Training dates for OK Intake Staff.	PIP Monitored Cases	Quarter 4 (06/2018)	<input checked="" type="checkbox"/> Completed 04/2018 <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	Completed Q4
2. Offer evidence based Life Skills Programming for youth and young adults  (Educate Tomorrow)	OK Marcel Rivas	<p>Youth Redesign Meeting Agendas and Sign-in Sheet</p> <p>Youth Redesign</p> <p>This key activity was originally designed around Educate Tomorrow as OurKids was expected to contact them. While Educate Tomorrow is still involved, OurKids has included other agencies. Through collaboration, OurKids has implemented a plan to change the way Life Skills are provided within the region. Redesign is expected to be fully implemented by October, 2018. See uploaded redesign efforts.</p> <p>OurKids facilitated a 1-day life class, taught by former foster youth, to assist foster children ages 13+ with life skill information. The first class was held on June 23, 2018 and the next classes will occur in October, March and May.</p>	PIP Monitored Cases	<p>Quarter 4 (06/2018)</p> <p>Anticipate full implementation of redesign by October 2018.</p>	<input type="checkbox"/> Completed MM/YYYY <input type="checkbox"/> On/ahead of schedule <input checked="" type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	



## Region Program Improvement Plan

### Southern Region PIP Monitoring Documentation Spreadsheet: Updated 6/2018

<p>3. POE (children placement with relatives receive Relative Caregiver Program Benefits)</p> <ol style="list-style-type: none"> <li>1) Two (2) designated Our Kids UM staff are based out of the Children’s Court House to provide personalized 1:1 assistance to relatives/non-relatives with accessing benefits, including RCG funds.</li> <li>2) Relative Caregiver Training provided at in-service for new case managers (PPT. training presentations, sign-in sheets).</li> <li>3) Monthly Relative Caregiver report (Child in Care) which confirms status of referrals for this benefit. Tool is used by OK UM to collaborate with FCMA to ensure packets are completed for processing.</li> </ol>	<p>Tim Taylor and Luis Tomas, Our Kids</p>	<ol style="list-style-type: none"> <li>1) The Children’s Court House Activity log which captures the number of benefits (RCG/NRCG) applications processed each month. Log reflects as 156 (last quarter 75) benefit applications for this quarter which is a significant increase. Please see uploaded log.</li> <li>2) RGC/Non-RGC Training sign in sheets for pre-service on 4/3/18. Also, meeting with Economic Self Sufficiency (ESS) Office on 6.21.18 also attached. See uploaded sign-in sheet.</li> <li>3) Relative Caregiver Monthly report from CIC. Child in Care (CIC) reports this quarter as 150 (last quarter 83). Please see attached logs for April, May and June 2018.</li> </ol>	<p>PIP Monitored Cases</p>	<p>Quarter 6 (12/2018)</p>	<p> <input type="checkbox"/> Completed MM/YYYY  <input checked="" type="checkbox"/> On/ahead of schedule  <input type="checkbox"/> Behind schedule  <input type="checkbox"/> No longer applicable         </p>	
<p>3.1 Implement and Train on CFOP 170-10 Providing Services and Support to Children in Care and</p>	<p>Pending OCW</p>	<p>Training Agenda Training Participants</p>	<p>PIP Monitored Cases</p>		<p> <input type="checkbox"/> Completed MM/YYYY  <input type="checkbox"/> On/ahead of schedule  <input type="checkbox"/> Behind schedule         </p>	

## Region Program Improvement Plan

### Southern Region PIP Monitoring Documentation Spreadsheet: Updated 6/2018

for Caregivers to provide support for relative caregivers					<input type="checkbox"/> No longer applicable	
3.2 Region will implement training initiatives with Action for Child Protection and Growing Tree Solution to Enhance Supervisor Consultations	QA Lovern Alleyne-Babb	Growing Tree all staff Training was completed on January 2017. CPIS consultations are monthly on-site with Action.	PIP Monitored Cases	Quarter 4 (06/2018)	<input checked="" type="checkbox"/> Completed 01/2018 <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	Completed Q1
<b>Goal 3:</b> Families have enhanced capacity to provide for their children needs and the well-being of children is improved through services to meet their education, physical health and mental health needs.			<b>Applicable CFSR Outcomes or Systemic Factors:</b> Safety 2; Permanency 1 & 2; Well-being 1, 2 & 3; Systemic Factors: Service Array and Resource Development			
<b>Strategy B:</b> Implement practice initiatives to assure that children receive appropriate services to meet their educational needs.			<b>Applicable CFSR Items:</b> 9, 11, 16, and 29			
<b>Key Activities</b>	<b>Office and Lead Person Responsible</b>	<b>Evidence of Completion</b>	<b>Data Measure Used to Measure Improvement</b>	<b>Quarter Due</b>	<b>Quarterly Update</b>	<b>Quarter Completed</b>
1. Region Collaboration with Miami Dade Public Schools/Quarterly Meeting with School Support Liaison Office	DCF Charles Scherer/OK Vanessa Thorrington	Agenda of Meeting  Dayorsh Collins, Educational Coordinator for OurKids, collocated in the schoolboard to assist with diligent efforts to maintain school stability. Efforts are tracked, staffed weekly, and a collaborative decision is made. Both case management and the school board will assist in maintaining the child in their school of origin. This is a standing protocol for the region.	PIP Monitored Cases	Quarter 4 (06/2018)	<input checked="" type="checkbox"/> Completed 04/2018 <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	Quarter 4

## Region Program Improvement Plan

### Southern Region PIP Monitoring Documentation Spreadsheet: Updated 6/2018

1.1 Region Collaboration with Early Learning Coalition-Bi-Monthly Management Meeting to Discuss Challenges and Implement Strategic Planning for Kids Served –Representation from all FCMA	DCF Lesline Anglade-Dorleans/ELC Manager Isabel Afanador/OK Vanessa Thorrington	<p>Agenda</p> <p>See uploaded agendas and sign-in sheets. Meeting occurred on April 10 and June 12, 2018.</p>	PIP Monitored Cases	Quarter 4 (06/2018) and on going	<input checked="" type="checkbox"/> Completed 04/2018 <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	Completed Q4
<b>Goal 3:</b> Families have enhanced capacity to provide for their children needs and the well-being of children is improved through services to meet their education, physical health and mental health needs.			<b>Applicable CFSR Outcomes or Systemic Factors:</b> Safety 2; Permanency 1 & 2; Well-being 1, 2 & 3; Systemic Factors: Service Array and Resource Development			
<b>Strategy C:</b> Implement practice initiatives to assure children receive adequate services to meet their physical health, dental health, and mental health needs.			<b>Applicable CFSR Items:</b> 12, 12B, 17, 18, and 29			
Key Activities	Office and Lead Person Responsible	Evidence of Completion	Data Measure Used to Measure Improvement	Quarter Due	Quarterly Update	Quarter Completed
1. Integration of Child Welfare and SAMH Collocation of experts in service centers Dissemination of information to front line staff	DCF Sonia De Escobar/Charles Scherer	<p>See uploaded log of cases staffed with Subject Matter Experts Password: banyan401</p> <p>Experts are collocated in service centers.</p>	PIP Monitored Cases	Quarter 4 (06/2018)	<input checked="" type="checkbox"/> Completed 06/2018 <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	
1.1 Identifying work groups to head integration priorities	DCF Sonia De Escobar/Charles Scherer	Detailed Plan of Action uploaded.	PIP Monitored Cases	Quarter 4 (06/2018) On-going	<input checked="" type="checkbox"/> Completed 06/2018 <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	

## Region Program Improvement Plan

### Southern Region PIP Monitoring Documentation Spreadsheet: Updated 6/2018

1.2 Work groups to identify resources to serve high risk families development of resource guides	DCF Sonia De Escobar/Charles Scherer	Detailed Plan of Action uploaded in KA 1.1	PIP Monitored Cases	Quarter 4 (06/2018) On-going	<input checked="" type="checkbox"/> Completed 06/2018 <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	
---	--------------------------------------	--	---------------------	------------------------------	---	--