

Region Program Improvement Plan

Northwest Region

Strategies

The strategy is the implementation of specific child welfare practices, programs or policies that will be used to make improvements. Please note whether the strategy is an evidence-based, promising research program and whether it is part of a title IV-E demonstration waiver project. Strategies may be directed at making improvements under more than one goal. In those circumstances, identify each of goals.

Key Activities

Succinctly name and describe the key activities associated with the strategy, including a description of the target population(s) and geographic scope. Include the key activities associated with the strategy. Also, identify where technical assistance from the National Capacity Building Center will be requested.

Key activities are metrics such as a process measure, implementation milestone or benchmark, or interim improvement in outcomes or systemic factors. For each key activity, include the projected completion date. Key activities help determine whether the state is on track to make the required changes for implementation of the improvement.

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Goal 1: Children are first and foremost protected from abuse and neglect; safely maintained in their homes, if possible and appropriate; and provided services to protect and prevent removal from their home.			Applicable CFSR Outcomes or Systemic Factors: Safety 1 & 2; Permanency 1 & 2; Well-Being 1 & 3; Systemic Factors: Service Array and Resource Development			
Strategy A: Strengthen and enhance Florida's child welfare practice model			Applicable CFSR Items: 1			
Key Activities	Office and Lead Person Responsible	Evidence of Completion	Data Measure Used to Measure Improvement	Quarter Due	Quarterly Update	Quarter Completed
1. Supervisors, Administrators, Managers and Director will utilize reporting system to monitor and ensure accuracy of seeing victims timely.	Department Data Analyst, Supervisors, Administrators, Managers and Director	Data uploaded for evidence over two quarters. For Quarter 4 victims seen within 24 hours <u>82.4%</u> For both Quarter 3 and Quarter 4 cumulatively we seen victims in NWR within 24 hours <u>83.4 %</u> .	FL CQI PIP Monitored Cases	Quarter 1- Ongoing	<input checked="" type="checkbox"/> Completed 9/2017 <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	Quarter 1 Quarter 2 Quarter 3 Quarter 4
1.1 Daily and monthly monitoring of victims seen timely will be conducted to ensure completed and accuracy in recording in FSFN.	Department Data Analyst, Supervisors, Administrators, Managers and Director	Data Uploaded for evidence over two quarters. PMT agenda which is with all supervisors and management in NWR to discuss performance in this area and other areas.	FL CQI PIP Monitored Cases	Quarter 1	<input checked="" type="checkbox"/> Completed 09/2017 <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	Quarter 1
1.2 Performance Management Team meetings will be held quarterly to review supervisor specific performance in seeing victims timely.	Department Data Analyst, Supervisors, Administrators, Managers and Director	One quarterly performance management team meeting was held in Quarter 4 and each supervisor reviewed their units' performance on victims being seen timely and discussed barriers to meeting performance measures and best practices when they were met. Agenda and sign in sheets uploaded to evidence folder.	FL CQI PIP Monitored Cases	Quarter 1- Ongoing	<input checked="" type="checkbox"/> Completed 9/2017 <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	Quarter 1 Quarter 2 Quarter 3 Quarter 4

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2. Pre Commencement activities will reinforce purpose of seeing victims timely to ensure child safety and accurate decision making.	Department Supervisors	Increase in victims seen within 24 hours of Intake. Specifically, in Circuit 2 but Circuit 1 and 14, as well.	FL CQI PIP Monitored Cases	Quarter 1	<input checked="" type="checkbox"/> Completed 09/2017 <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	Quarter 1
3. Decision Support Teams (DST) will be utilized to ensure thorough assessment and accurate decision making for Present Danger and Impending Danger cases requiring an Out of Home Plan.	Department Supervisors and Critical Child Safety Practice Experts (CCSPE)/Training Team	<p>All families requiring an Out of Home Plan will have a DST prior to removal.</p> <p>Northwest Region DST/removal tracking spreadsheet, FSN and Northwest Region Children's Legal Services spreadsheet both uploaded for evidence.</p>	FL CQI PIP Monitored Cases	Quarter 1	<input checked="" type="checkbox"/> Completed 09/2017 <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	Quarter 1
3.1 Safety Management Services (SMS) providers will be included on DST calls.	Department Supervisors and Administrators	<p>SMS providers will participate on DST calls and removal analysis conducted quarterly will show increased engagement with SMS prior to removal.</p> <p>Northwest Region DST/removal tracking spreadsheet and removal analysis reviews. Removal tracking stopped November 2017 as we have done for a full year and based on analysis confident that that removals have consistently been the least intrusive safety action to protect the children.</p>	FL CQI PIP Monitored Cases	Quarter 1	<input checked="" type="checkbox"/> Completed 11/2017 <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	Quarter 1
4. Early engagement and Safety Planning with case management and families will be a priority.	Bay County and Leon County Department Supervisors and Administrators	Early Engagement process was implemented in Bay and Leon Counties and case management is introduced to the families sooner and part of developing impending danger safety planning through team conferencing.	FL CQI PIP Monitored Cases	Quarter 1	<input checked="" type="checkbox"/> Completed 09/2017 <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	Quarter 1

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		Early engagement tracking log and process uploaded for evidence.				
4.1 Case Management Agencies will engage with families upon identification of Present Danger or Impending Danger.		<p>Early Engagement process was implemented in C2/C14.</p> <p>Process has been implemented in Leon and Bay County with CHS. Policy process and sign in sheets uploaded for evidence.</p>	FL CQI PIP Monitored Cases	Quarter 1	<input checked="" type="checkbox"/> Completed 09/2017 <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	Quarter 1
5. Impending Danger Safety Plans will be conducted with case management and Families.	Department Circuit 1: Escambia, Santa Rosa, Okaloosa and Walton Counties	<p>Investigators, case management and families will engage to develop safety plans for their families. In Home Plans will increase and Out of Home Plans will decrease.</p> <p>Early engagement tracking log and process uploaded for evidence.</p> <p>Technical assistance with Casey Family Programs has been initiated with both CPI and CM staff in NWR on facilitation of Family Team Conferencing model around development of safety plans. Call notes attached.</p>	<p>FSFN and Impending Danger Safety Plan tracking system.</p> <p>FL CQI PIP Monitored Cases</p>	Quarter 2	<input checked="" type="checkbox"/> Completed 12/2017 <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	Quarter 2
6. Quality performance will be monitored monthly to the supervisor level to ensure accurate assessment and decision making.	Department CCSPE and Training Manager	<p>Increase in performance specific to supervisors related to quality measures and performance.</p> <p>Last quarterly data analysis uploaded for evidence (July-August 2017, last data available due to lag time of</p>	CPI Rapid Safety Feedback (RSF) roll up, removal tracking spreadsheet, Critical Incident Rapid Response and Mini reviews rolled into	Quarter 1	<input checked="" type="checkbox"/> Completed 09/2017 <input checked="" type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	Quarter 1

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		reviews done on completed investigations). There was a 10% increase in accurate supervisor consultation and guidance to support sufficient information collection from April-June RSF data (48%) to July-August (58%) data. Both April-June and July-August data uploaded.	the Northwest Region Quality Assessment spreadsheet FL CQI PIP Monitored Cases			
7. Safety Practice Consultants (SPC's) utilized to provide support and technical assistance around safety.	Assistant Director of Family Services, Child Welfare Training and Staff Development Manager, FamiliesFirst Network	Increase in performance related to: assessing and addressing risk and safety concerns Consultation trackers for October-December 2017 provided as evidence of completion.	Quarterly CQI Results (CFSR and Rapid Safety Feedback) Annual PIP case reviews Utilization of CFSR Online Monitoring System (OMS) Reports	Quarter 1	<input checked="" type="checkbox"/> Completed 09/2017 <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	Quarter 1
7.1 SPC's inclusion and participation in Conditions for Return (CFR) staffing's for purpose of safety planning.	Assistant Director of Family Services, FamiliesFirst Network	Increase in performance related to: assessing and addressing risk and safety concerns Consult Trackers uploaded for evidence. Password: Q2PIP	Quarterly CQI Results (CFSR and Rapid Safety Feedback) Annual PIP case reviews Utilization of CFSR Online Monitoring System (OMS) Reports	Quarter 2	<input checked="" type="checkbox"/> Completed 12/2017 <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	Quarter 2

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7.2 SPC's/case management consult within 15 days of case transfer for purpose of safety and case planning,	Assistant Director of Family Services; Child Welfare Training and Staff Development Manager, FamiliesFirst Network	<p>Increase in performance related to: assessing and addressing risk and safety concerns</p> <p>Consult Trackers uploaded for evidence. Password: Q2PIP</p>	<p>Quarterly CQI Results (CFSR and Rapid Safety Feedback)</p> <p>Annual PIP case reviews</p> <p>Utilization of CFSR Online Monitoring System (OMS) Reports</p>	Quarter 2	<input checked="" type="checkbox"/> Completed 12/2017 <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	Quarter 2
8. Collaborate with and facilitate integration of Safety Management Services, Wraparound Family Support and Intensive Family Preservation/Reunification service providers as team members through monthly Safety Service Provider Communication calls focused on assessing and addressing strengths/barriers around inclusion.	Contracts and Court Services Team Manager, Assistant Director of Family Services, FamiliesFirst Network	<p>Increase in performance related to: 1) providing services to family to prevent entry or re-entry</p> <p>Minutes of communication calls held during August and September and referral report are provided as evidence. This key activity is no longer applicable as FFN has moved to specialized In-Home Non-Judicial units who will provide Safety Management Services (SMS).</p>	<p>Quarterly CQI Results (CFSR and Rapid Safety Feedback)</p> <p>Annual PIP case reviews</p> <p>Utilization of CFSR Online Monitoring System (OMS) Reports</p>	Quarter 1	<input checked="" type="checkbox"/> Completed 09/2017 <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input checked="" type="checkbox"/> No longer applicable	Quarter 1
9. Participate in DJJ Lock Out Work Group with DCF and other stakeholders.	Placement and Utilization Team Manager, FamiliesFirst Network	<p>Increase in performance related to: 1) providing services to family to prevent entry or re-entry</p> <p>Notes for November meeting provided. This is a recurring meeting held on the third Tuesday of each month.</p>	<p>Quarterly CQI Results (CFSR and Rapid Safety Feedback)</p> <p>Annual PIP case reviews</p>	Quarter 1	<input checked="" type="checkbox"/> Completed 09/2017 <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	Quarter 1

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			Utilization of CFSR Online Monitoring System (OMS) Reports			
10. Contract with Action for Protection to provide training and consultation around safety practice and/or safety planning.	President of FFN, Director of Program Development, Child Welfare Training and Staff Development Manager, FamiliesFirst Network	<p>Increase in performance related to: assessing and addressing risk and safety concerns</p> <p>Evidence includes summaries of cases reviewed as part of training held 3/22/18 and 3/23/18. Families First Network had 25 participants on the first day and 21 participants on the second day.</p> <p>Analysis: A total of 7 cases were able to receive case consultations with ACTION in order to determine if safety actions were appropriate and/or if conditions for return have been met. In addition to the specific case feedback, participants were able to generalize concepts discussed to apply learned skills on their own casework.</p>	Quarterly CQI Results (CFSR and Rapid Safety Feedback) Annual PIP case reviews Utilization of CFSR Online Monitoring System (OMS) Reports	Quarter 3	<input checked="" type="checkbox"/> Completed 03/2018 <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	Quarter 3
11. Senior Leadership and Leadership to complete CFSR training in the CFSR portal for training and capacity building purposes (14.5 CEU's).	FamiliesFirst Network Managers and Supervisors	<p>Increase in performance related to: 1) providing services to family to prevent entry or re-entry 2) assessing and addressing risk and safety concerns</p> <p>Over 99% of LEAD, Excelerators, and STARS (90 FFN employees) completed</p>	Quarterly CQI Results (CFSR and Rapid Safety Feedback) Annual PIP case reviews	Quarter 3	<input checked="" type="checkbox"/> Completed 03/2018 <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	Quarter 3

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		<p>and passed this training with a score of 85% or higher. Completion report and LEAD Agenda where this strategy was discussed are attached for evidence.</p> <p>Analysis: By completing this process, leaders were able to gain a deeper understanding of federal child welfare requirements. Staff were permitted to do the training individually or as a group. Multiple groups were held and included rich discussions on how to apply the information learned. Additionally, this training has prompted additional discussion between QA staff and leaders. This messaging has further been continued in visits by FFN Executive Leaderships to each service center.</p>	Utilization of CFSR Online Monitoring System (OMS) Report			
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Goal 1: Children are first and foremost protected from abuse and neglect; safely maintained in their homes, if possible and appropriate; and provided services to protect and prevent removal from their home.			Applicable CFSR Outcomes or Systemic Factors: Safety 1 & 2; Permanency 1 & 2; Well-Being 1 & 3; Systemic Factors: Service Array and Resource Development			
Strategy B: Improve families' ability to provide for their own and their children's needs through quality family assessments, family engagement and appropriate supports to address identified needs.			Applicable CFSR Items: 2, 3, 5, 11, 12, 13, 29			
Key Activities	Office and Lead Person Responsible	Evidence of Completion	Data Measure Used to Measure Improvement	Quarter Due	Quarterly Update	Quarter Completed
1. Training will be geared to specific supervisor needs identified through quality assessment reviews and analysis.	Department Managers	Improvement in accurate decision making as evidence by better quality assessment reviews and analysis. Attendance in training. FSFN, removal tracking spreadsheet, Critical Incident Rapid Response and Mini reviews rolled into the Northwest Region Quality Assessment spreadsheet	Rapid Safety Feedback (RSF) roll up, Florida PIP Monitored Case Review	Quarter 2	<input checked="" type="checkbox"/> Completed 12/2017 <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	Quarter 2
1.1 Case Application Safety Planning training/Learning Circle.	Department Managers	Improvement in accurate decision making as evidence by better quality assessment reviews and analysis. Attendance in training. Safety Planning Application training was delivered by ACTION for child protection in the NWR in Quarter 2. Sign in sheets attached for evidence.	Florida PIP Monitored Case Review	Quarter 2	<input checked="" type="checkbox"/> Completed 12/2017 <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	Quarter 2
1.2 Supervisor Consultation monthly Learning Circles.	Department Managers	Improvement in accurate decision making as evidence by better quality assessment reviews and analysis. Training/Learning Circle attendance.	Florida PIP Monitored Case Review	Quarter 2	<input checked="" type="checkbox"/> Completed 12/2017 <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	Quarter 2

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		ACTION for Child Protection has been coming on site two months out of Quarter 1 doing one on one technical assistance with supervisors via contract with ACTION. Consultation summaries attached.				
2. Rapid Safety Feedbacks to include upfront supports will be conducted weekly to ensure accurate decision making on identified investigations.	Department Supervisors, Administrators and CCSPEs	<p>Weekly RSF tracking log and monthly tracking log and analysis will verify upfront supports are being conducted and performance improvement is being made.</p> <p>RSF weekly tracking log is attached, as well as policy which requires up front support from CCSPE to supervisor on upfront decision making for accuracy. July/August RSF data (latest data due to lag of assessment at conclusion of investigations) uploaded as well which enforces that there is a high correlation in up front decision making around assessment of priors/criminal history and impact to safety as well as present danger assessment and assessment of maltreatment---all up front assessments early on in investigations.</p>	Florida PIP Monitored Case Review	Quarter 1	<input checked="" type="checkbox"/> Completed 09/2017 <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	Quarter 1
3 Utilization of Intensive Family Preservation & Reunification Program (IFRP). This program is the HOMEBUILDERS model which is nationally recognized and	Assistant Director of Family Services, Director of	Increase in performance related to: 1) providing services to family to prevent entry or re-entry	Quarterly CQI Results (CFSR and Rapid Safety Feedback)	Quarter 1	<input checked="" type="checkbox"/> Completed 09/2017 <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	Quarter 1

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evidence based. United Methodist Children's Home (UMCH) is FFN's sub-contracted provider for this service. UMCH staffs are certified in the model.	Administration and Special Projects, Contracts and Court Services Team Manager, FamiliesFirst Network	Monthly report showing referral, wait list, etc. provided as evidence of completion.	Annual PIP case reviews Utilization of CFSR Online Monitoring System (OMS) Reports Utilization Management Tracking System/Reports			
4. Continued referral and utilization of ECC model for zero-three target population where danger threat includes substance abuse.	Director of Family Services, Early Childhood Court Team Manager, FamiliesFirst Network	Increase in performance related to: 1) providing services to family to prevent entry or re-entry 2) assessing and addressing risk and safety concerns Utilization Management Tracking System/Reports Reports uploaded for evidence. Password: Q2PIP	Quarterly CQI Results (CFSR and Rapid Safety Feedback) Annual PIP case reviews Utilization of CFSR Online Monitoring System (OMS) Reports	Quarter 2	<input checked="" type="checkbox"/> Completed 12/2017 <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	Quarter 2
5.. Post-Reunification Staffing's held the 1 st and 5 th month following reunification to assist in identification, assessment, and addressing of safety concerns; development of safety plans or continuing care plans and determining frequency of contact.	Director of Family Services, Assistant Director of Family Services, Director of Program Development, Policy Manager, FamiliesFirst Network	Increase in performance related to: 1) providing services to family to prevent entry or re-entry 2) assessing and addressing risk and safety concerns Tracking logs provided as evidence. This practice has been adopted by the Agency and is ongoing.	Quarterly CQI Results (CFSR and Rapid Safety Feedback) Annual PIP case reviews Utilization of CFSR Online Monitoring System (OMS) Reports	Quarter 1	<input checked="" type="checkbox"/> Completed 09/2017 <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	Quarter 1

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6. Sustain 17:1 caseload ratio through weekly review of workforce resource allocation with adjustments/implementation of support plans as needs identified.	President FamiliesFirst Network	<p>Increase in performance related to 1) engaging children and parents 2) quality assessments 3) providing services to families and 4) achieving case goal</p> <p>Email with case load report is attached as evidence.</p> <p>Analysis: This report is utilized by Executive Leadership Team Members on a weekly basis and has been used to make staffing changes. Based on information reviewed, the Agency has shifted staff to where the need in greatest. One unit serving South Walton County was dissolved and consolidated into an existing unit based out of DFS. Additionally, caseloads and turnover were identified as a concern for Crestview. Volunteers from Defuniak Springs were taken and will be working in the Crestview Service Center temporarily until caseloads have improved.</p>	Quarterly CQI Results (CFSR and Rapid Safety Feedback) Annual PIP case reviews Utilization of CFSR Online Monitoring System (OMS) Reports	Quarter 3	<div><input checked="" type="checkbox"/> Completed 03/2018</div> <div><input type="checkbox"/> On/ahead of schedule</div> <div><input type="checkbox"/> Behind schedule</div> <div><input type="checkbox"/> No longer applicable</div>	Quarter 3
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Goal 2: Children have permanency and stability in their living situations and the continuity of family relationships and connections is preserved for children.			Applicable CFSR Outcomes or Systemic Factors: Safety 2, Permanency 1 & 2; Well-being 1; Systemic Factors: Case Review System, Service Array and Resource Development, Statewide Information System, Foster and Adoptive Parent Licensing, Recruitment and Retention)			
Strategy A: Implement practice initiatives that will improve the permanency and stability of children's living situations.			Applicable CFSR Items: 4, 5, 6, 12, 19, 20, 23, 24, 29, and 35			
Key Activities	Office and Lead Person Responsible	Evidence of Completion	Data Measure Used to Measure Improvement	Quarter Due	Quarterly Update	Quarter Completed
1. Continue DST calls in response to removal rate and impact on placement capacity	President FamiliesFirst Network, Director of Family Services, Assistant Director of Family Services, FamiliesFirst Network DCF Partners	Performance improvement in the areas of: services provided to family to prevent entry or re-entry Tracker logs uploaded into evidence folder.	Quarterly CQI Results (CFSR and Rapid Safety Feedback) Annual PIP case reviews Utilization of CFSR Online Monitoring System (OMS) Reports	Quarter 1	<input checked="" type="checkbox"/> Completed 09/2017 <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	Quarter 1
2. Permanency Roundtables expansion to include entire circuit with focus on permanency for deep end children and children where barriers to permanency are identified.	Director of Program Development, Director of Family Services, Assistant Director of Family Services,	Performance improvement in the areas of: 1) achieving goal 2) appropriate permanency goal 3) meeting child's needs other than education, physical/dental and mental health	Quarterly CQI Results (CFSR and Rapid Safety Feedback) Annual PIP case reviews Utilization of CFSR Online Monitoring System (OMS) Reports	Quarter 4	<input checked="" type="checkbox"/> Completed 06/2018 <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	Quarter 4

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	Adoptions Team Manager, Policy FamiliesFirst Network					
3. Expansion of specialized Family Finders Unit circuit wide to identify, locate, inform and evaluate relatives	Director of Family Services, Adoptions Team Manager, FamiliesFirst Network	Performance improvement in the areas of 1) relative search and placement 2) placement stability	Quarterly CQI Results (CFSR and Rapid Safety Feedback) Annual PIP case reviews Utilization of CFSR Online Monitoring System (OMS) Reports	Quarter 4	<input checked="" type="checkbox"/> Completed 03/2018 <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	Quarter 4
4. Through contract with National Youth Advocate Program (NYAP) increase foster home capacity to meet needs of children with intensive behavioral needs. NYAP utilizes evidence-based practices.	Director of Administration and Special Projects, Contracts and Court Services Team Manager, FamiliesFirst Network	Performance improvement in the areas of 1) placement stability and 2) meeting child's mental/behavioral health needs Behavioral Foster Home Program Monthly and Quarterly Reports	Quarterly CQI Results (CFSR and Rapid Safety Feedback) Annual PIP case reviews Utilization of CFSR Online Monitoring System (OMS) Reports	Quarter 4	<input checked="" type="checkbox"/> Completed 06/2018 <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	Quarter 4
5. Targeted recruitment which considers the unique needs of children and youth in need of foster and adoptive families. Recruitment efforts utilize demographic data to inform	Director of Community Relations, Families First Network	Performance improvement in the areas of 1) placement stability 2) placing siblings together	Quarterly CQI Results (CFSR and Rapid Safety Feedback) Annual PIP case reviews	Quarter 5	<input type="checkbox"/> Completed MM/YYYY <input checked="" type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	

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recruiting by identifying characteristics of current foster and adoptive parents as well as children and youth in care. Primary outreach is advertisements online and on Facebook and emails to local agencies, news outlets, and faith-based organizations.			Utilization of CFSR Online Monitoring System (OMS) Reports Meeting recruitment goals			
6. Quality Parenting Initiative (QPI). Work groups focused on identifying and addressing barriers to providing quality services and achieving positive outcomes. Work group participants include stakeholders and agency staff. Foster parents are included in agency policy development and review.	President FamiliesFirst Network, Foster Home Development Team Manager, Assistant Director of Family Services, Early Childhood Court Team Manager, FamiliesFirst Network	Performance improvement in the areas of 1) assessing and addressing child's needs and 2) assessing and addressing caregivers' needs Mentor program spreadsheet provided as evidence. Proof includes minutes of meetings, plans, etc.	Quarterly CQI Results (CFSR and Rapid Safety Feedback) Annual PIP case reviews Utilization of CFSR Online Monitoring System (OMS) Reports	Quarter 1	<input checked="" type="checkbox"/> Completed 09/2017 <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	Quarter 1
7. Partner with Casey Family Programs to complete Rapid Permanency Reviews to identify barriers and implement strategies aimed at improving timeliness to finalized adoption when child is in a matched placement.	Director of Family Services, Adoptions Team Manager,	Performance improvement in the area of concerted efforts by agency and courts to achieve goal RPR trackers provided as evidence of completion. Password: Adopt1718	Quarterly CQI Results (CFSR and Rapid Safety Feedback) Annual PIP case reviews	Quarter 1 (July-Sept 2017) Begin process Complete Action Plans by Quarter 4	<input checked="" type="checkbox"/> Completed 09/2017 <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	Quarter 1 Quarter 4

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	FamiliesFirst Network		Utilization of CFSR Online Monitoring System (OMS) Reports			
8. Address legal barriers to permanency through bi-monthly collaborative meetings with DCF, CLS, GAL and court improvement representative.	Director of Family Services, FamiliesFirst Network	Performance improvement in the area of concerted efforts by agency and courts to achieve goal Meeting held with FFN and CLS and minutes uploaded as evidence.	Quarterly CQI Results (CFSR and Rapid Safety Feedback) Annual PIP case reviews Utilization of CFSR Online Monitoring System (OMS) Reports	Quarter 2	<input checked="" type="checkbox"/> Completed 12/2017 <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	Quarter 2
9. ECC monthly stakeholder's meetings to continue in Okaloosa County and Escambia Counties. Purpose of meeting will be to assess strengths, needs and to address any barriers to achieving positive outcomes.	Assistant Director of Family Services, Early Childhood Court Team Manager, FamiliesFirst Network	Performance improvement in the area of 1) engaging parents 2) concerted efforts by agency and courts to achieve goal ECC stakeholders meeting minutes uploaded as evidence.	Quarterly CQI Results (CFSR and Rapid Safety Feedback) Annual PIP case reviews Utilization of CFSR Online Monitoring System (OMS) Reports	Quarter 2	<input checked="" type="checkbox"/> Completed 12/2017 <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	Quarter 2
12. Incorporate new approaches to achieving permanency	Big Bend CBC COO & Circuit Operations Managers	Conducting length of stay staffing's, residential group care reviews, early childhood court and scrubs to increase permanency. Agendas, tracking logs and notes attached in evidence folder. Password: FSFN	Item 6 Florida PIP Monitored Case Review	Quarter 5	<input type="checkbox"/> Completed <input checked="" type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	

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		BBCBC leadership is taking a role in staffing cases during permanency, group care staffing's, scrubs (monthly reviews) to identify barriers to permanency and to help resolve these barriers.				
12.1 Maintain and enhance ongoing permanency staffing's with all parties	Big Bend CBC Placement Supervisors	<p>Permanency staffing documentation – FSFN Meeting Module</p> <p>New Permanency Process will focus on including more participates. Plan is to have process developed by 7/15 with plans to pilot in Bay in August 2018. See Attached evidence document “Permanency Staffing Process.”</p>	Florida PIP Monitored Case Review	Quarter 5	<input type="checkbox"/> Completed <input checked="" type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	
<p>12.2 Implement C2-Specific Approach</p> <p>a. Quarterly case scrub activities to assure ongoing attention for long-stayers in foster care.</p> <p>b. Monthly Length-of-Stay/Conditions-for-Return staffing's for all children in OHC more than 3 months.</p>	<p>Big Bend CBC</p> <p>a. Placement Supervisors & CMO Program Managers.</p> <p>b. C2 Operations Manager</p>	<p>Permanency staffing documentation – FSFN Meeting Module</p> <p>Password: FSFN</p> <p>Case staffing's (scrubs) have identified issues related identifying all parents and including them in court actions, finding the most appropriate placement up-front, timely goal changes and reviewing conditions for return. These findings have will be addressed through development of new permanency in future quarters a staffing process to include new tools, assignment of 2</p>	Florida PIP Monitored Case Review	Quarter 5	<input type="checkbox"/> Completed <input checked="" type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	

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		<p>individuals to completed staffing’s and training for those completing staffing’s.</p> <p>The Permanency Planning Team has identified information to be included on new Permanency Staffing Form. Agenda of Planning Meeting attached.</p>				
<p>12.3 Implement C14-Specific Approach</p> <p>a. Quarterly case scrub activities to assure ongoing attention for long-stayers in foster care.</p> <p>b. Quarterly case scrub/ Conditions-for-Return staffing’s for all children in OHC more than 3 months.</p>	<p>Big Bend CBC</p> <p>a. CMO Program Managers</p> <p>b. C14 Operations Mgr., CMO Program Manager</p>	<p>Permanency staffing documentation – Case note documentation</p> <p>Agendas and emails for scrubs/LOS and CFR attached in folder of evidence. Password: FSFN</p> <p>Case staffing’s (scrubs) have identified issues related identifying all parents and including them in court actions, finding the most appropriate placement up-front, timely goal changes and reviewing conditions for return. These findings have will be addressed through development of new permanency staffing process to include new tools, assignment of 2 individuals to completed staffing’s and training for those completing staffing’s.</p> <p>The Permanency Planning Team has identified information to be included on new Permanency Staffing Form. Agenda of Planning Meeting attached.</p>	<p>Florida PIP Monitored Case Review</p>	<p>Quarter 5</p>	<p><input type="checkbox"/> Completed</p> <p><input checked="" type="checkbox"/> On/ahead of schedule</p> <p><input type="checkbox"/> Behind schedule</p> <p><input type="checkbox"/> No longer applicable</p>	

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13. Activities Supporting Placement Stability in OHC		BBCBC has recently undertaken a complete restructuring of its Foster Family Support programming in both service area Circuits. This effort is designed to increase and maintain the number of foster family homes and contribute to placement stability in out-of-home care. This restructuring has changed the basis for providing Foster Family Support from subcontracted service to an internal agency management function. This change includes the reassignment of two BBCBC positions (Director of Program Development and an Out-of-Home Care Specialist) to focus the majority of their time to supporting Foster Family Support programming for as long as necessary.	Item 4 Florida PIP Monitored Case Review	Quarter 1 Quarter 5	<input type="checkbox"/> Completed 09/2017 <input checked="" type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	Quarter 1
13.1 BBCBC Guiding Principles of Placement: BBCBC formalized the agency's vision and values underpinning its placement-related Operating Policies (in-county placement, placement with siblings, maintaining school enrollment). Principles are the foundation for I/P Staff training and ongoing interactions with Stakeholders.	Big Bend CBC Placement Director	Weekly tracking of children placed out of the area	Item 4 Florida PIP Monitored Case Review	Quarter 1	<input checked="" type="checkbox"/> Completed 09/2017 <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	Quarter 1

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13.2 Placement Stabilization Staffing's: implemented upon any risk for placement disruption. Identify and institute supports to allow placement stability.	Big Bend CBC Placement Supervisors	<p>Placement stabilization form-child specific will be provided for evidence</p> <p>We held 6 formal, multi-agency stabilization staffing's in the 2nd quarter, with 1 of them resulting in a placement being stabilized. We also had at least 30 instances of Placement staff walking through a conversation with a struggling caregiver (who was contemplating asking for a child's removal) during which the Placement staff successfully helped the caregiver to arrive at a new strategy or link to a service or support that stabilized the placement and avoided a more formal staffing. These instances, while occurring at a much higher rate, are not tracked systematically at this time.</p>	Item 4 Florida PIP Monitored Case Review	Quarter 1	<input checked="" type="checkbox"/> Completed 09/2017 <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	Quarter 1
13.3 QA to assure Foster Parent needs are met: (1) <i>Transactional Surveys</i> upon child placement, child departure and quarterly to address needs for additional information or support to maintain the placement (2) BBCBC's new C2 Foster Family Support Unit contact with all licensed foster families, including: Face-to-	Big Bend CBC Placement Director	<p>Transactional Survey tool</p> <p>Quarterly foster home management meetings QPI Specialist brings data to discuss.</p> <p>Survey sample uploaded for evidence.</p> <p>We received 15 responses to Placement surveys during the 2nd quarter. Answers to the scaled questions (5-point Likert style, ranging from Strongly Agree to Strongly Disagree) were 78% positive (either Strongly Agree or Agree). The</p>	Florida PIP Monitored Case Review	(1) Quarter 2 (2) Quarter 4	<input checked="" type="checkbox"/> Completed 12/2017 <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	Quarter 2 Quarter 4

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<p>Face visits personal phone calls, Tallahassee Area Foster & Adoptive Parent Association (TAFAPA) Group Emails and presentations at TAFAPA meetings to introduce new structure & staff and to solicit input on foster family needed supports and training.</p>		<p>written feedback portions brought attention to several positives regarding communication and transition, and also mentioned information flow and transition planning (in one case) as areas that could be improved. This information was used to bring feedback directly to staff in several instances, and is also being used to inform more general training topics. In addition, the results of the scaled questions have been graphed for sharing with our partners and the public.</p> <p>(1) Transactional Survey efforts are under consideration for revision as part of the agency's restructuring of Foster Family Support programming.</p> <p>(2) All C2 licensed foster families have been contacted by C2 Foster Family Support Unit. Needs and supports identified during these visits are being compiled and prioritized for development.</p> <p>Evidence attached:</p> <ul style="list-style-type: none"> ○ TAFAPA Group Notification Correspondence ○ TAFAPA Sign-In Rosters (April & June meetings) 				
<p>14 Concerted Efforts to Place with Relatives: Maximize</p>	<p>Big Bend CBC Intake</p>	<p>Tracking Report</p>	<p>Item 10</p>	<p>Quarter 2</p>	<p><input checked="" type="checkbox"/> Completed 12/2017 <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule</p>	<p>Quarter 2</p>

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utilization of the <i>CLEAR</i> Family-Finder’s database – for all children entering LOHC and for long-term stayers in foster care	Placement Team	<p>Clear tracking report uploaded for evidence.</p> <p>CLEAR search activities are ongoing and continue to identify relatives to consider for placement if found in the child’s best interest.</p> <p>CLEAR searches were performed on 32 families comprising a total of 43 children who were in licensed care at the time the search was performed. Relatives and/or connections were identified for most, and our Placement Assistant was able to make positive contact with people connected to 14 of the families. A total of 20 of these children have been moved out of licensed care and into the homes of relative or non-relative caregivers. Our Placement Assistant left us in early December, and we have already identified a replacement who will be starting in February and will be focused on continuing these efforts. It is our belief that we can improve even further on this already successful activity.</p>	Florida PIP Monitored Case Review		<input type="checkbox"/> No longer applicable	
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Goal 2: Children have permanency and stability in their living situations and the continuity of family relationships and connections is preserved for children.			Applicable CFSR Outcomes or Systemic Factors: Safety 2; Permanency 1 & 2; Well-being 1; Systemic Factors: Case Review System, Service Array and Resource Development, Statewide Information System, Foster and adoptive parent licensing, recruitment and retention)			
Strategy B: Implement practice initiatives that will help ensure the continuity of family relationships and connections is preserved for children.			Applicable CFSR Items: 3, 7, 8, 9, 10, 11, 20, and 23			
Key Activities	Office and Lead Person Responsible	Evidence of Completion	Data Measure Used to Measure Improvement	Quarter Due	Quarterly Update	Quarter Completed
1. Upon decision that an Out of Home Plan is necessary investigators will seek placement with relatives to ensure family relationships and connections are maintained.	Department Supervisors and Administrators	Increase in relative and non-relative placement. Removal tracking sheet uploaded for evidence.	Florida PIP Monitored Case Review	Quarter 1	<input checked="" type="checkbox"/> Completed 09/2017 <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	Quarter 1
1.1 DST calls will address and reinforce placement to determine if a relative or non-relative is a viable option.	Department Supervisors and Administrators	Increase in relative and non-relative placement. FSFN reporting system and removal tracking spreadsheet.	Florida PIP Monitored Case Review	Quarter 1	<input checked="" type="checkbox"/> Completed 09/2017 <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	Quarter 1
1.2 CLEAR will be utilized by	Department Supervisors,	The purchasing process for the CLEAR system has been initiated and use should be implemented in Quarter 2.	Florida PIP Monitored Case Review	Quarter 4	<input type="checkbox"/> Completed MM/YYYY	

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investigators to seek unknown relatives.	Administrators, Managers and Director	*Removing from plan.			<input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	
2. Focus on placement of and keeping siblings together.	FamiliesFirst Network Executive Leadership Team	<p>Performance improvement in areas of: 1) placing siblings together 2) meeting child's mental/behavioral health needs 3) assessing and addressing caregiver needs</p> <p>FamiliesFirst is requesting that this item be removed from the PIP so that the focus can shift to newly added engagement activities. Removal of this item was previously discussed at meetings, but has not yet been formalized.</p> <p>*Removing from plan.</p>	<p>Quarterly CQI Results (CFSR and Rapid Safety Feedback)</p> <p>Annual PIP case reviews</p> <p>Utilization of CFSR Online Monitoring System (OMS) Reports</p>	Quarter 3	<input type="checkbox"/> Completed MM/YYYY <input type="checkbox"/> On/ahead of schedule <input checked="" type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	
2.1 Re-establish monthly separated sibling staffing's	Director of Family Services, Adoptions Team Manager, Placement and Utilization Team Manager, Foster Home Development Team Manager, FamiliesFirst Network	<p>Performance improvement in areas of: placing siblings together</p> <p>FamiliesFirst is requesting that this item be removed from the PIP so that the focus can shift to newly added engagement activities. Removal of this item was previously discussed at meetings, but has not yet been formalized.</p> <p>*Removing from plan.</p>	<p>Quarterly CQI Results (CFSR and Rapid Safety Feedback)</p> <p>Annual PIP case reviews</p> <p>Utilization of CFSR Online Monitoring System (OMS) Reports</p>	Quarter 3	<input type="checkbox"/> Completed MM/YYYY <input type="checkbox"/> On/ahead of schedule <input checked="" type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	
3. Focus on capturing parent/child and sibling visitation activities and	FamiliesFirst Network Executive Leadership Team	Performance improvement in area of: visiting with parent and siblings in Foster Care	<p>Quarterly CQI Results (CFSR and Rapid Safety Feedback)</p> <p>Annual PIP case reviews</p>	Quarter 5	<input type="checkbox"/> Completed MM/YYYY <input checked="" type="checkbox"/> On/ahead of schedule	

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concerted efforts to engage parents in visitation.			Utilization of CFSR Online Monitoring System (OMS) Reports		<input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	
3.1 Meet with stakeholders to formalize and implement a plan to address visitation between children & incarcerated parents and addressing practices where child visits with parents are disallowed.	President FamiliesFirst Network, Director of Family Services, Assistant Director of Family, Director of Program Development, FamiliesFirst Network	Performance improvement in area of: visiting with parent and siblings in Foster Care Meeting schedule Meeting attendees Plan to address visitation	Quarterly CQI Results (CFSR and Rapid Safety Feedback) Annual PIP case reviews Utilization of CFSR Online Monitoring System (OMS) Reports	Quarter 5	<input type="checkbox"/> Completed MM/YYYY <input checked="" type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	
3.2 Modify practice so the effort to confirm parent/child visits shifts from the parent to the agency	Director of Family Services, Assistant Director of Family Services, FamiliesFirst Network	Performance improvement in area of: visiting with parent and siblings in Foster Care Item moved to Q5 to allow additional time to formalize process. Informally, this information has been shared by Quality Management Staff when providing case-specific feedback to staff. It was discussed at the prior PIP quarterly meeting that a formal change in policy was not needed, but that message would be shared with staff (via email, unit meetings, etc.).	Quarterly CQI Results (CFSR and Rapid Safety Feedback) Annual PIP case reviews Utilization of CFSR Online Monitoring System (OMS) Reports	Quarter 4 Quarter 5	<input type="checkbox"/> Completed MM/YYYY <input type="checkbox"/> On/ahead of schedule <input checked="" type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	
3.3 Develop and deliver training to equip personnel responsible for parent/child/sibling visits. Training to	Director of Program Development, Child Welfare Training and Staff	Performance improvement in area of: visiting with parent and siblings in Foster Care http://centervideo.forest.usf.edu/video/center/ffn2018/famlyvstation/start.html Link to video of May 2018 Conference	Quarterly CQI Results (CFSR and Rapid Safety Feedback) Annual PIP case reviews	Quarter 4	<input checked="" type="checkbox"/> Completed 06/2018 <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule	Quarter 4

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include documentation of visits and concerted efforts to facilitate visits.	Development Manager, Director of Family Services, Assistant Director of Family Services, FamiliesFirst Network	<p>List of staff completing online training video and those attending May 2018 Conference also provided</p> <p>Analysis: Training was provided live and in addition made a part of the mandatory on line training for all staff in June 2018, so all staff who provide supervision of visitations have received the training. Feedback provided from attendees was overall positive. Class evaluations also attached to support analysis.</p>	Utilization of CFSR Online Monitoring System (OMS) Reports		<input type="checkbox"/> No longer applicable	
5. Ensuring Continuity of Family Relationships: Early Childhood Court Project (ECC): The ECC Project seeks to strengthen the parent/child attachment through child parent psychotherapy for families with children under three years of age.	Big Bend CBC ECC Coordinator	<p>Expeditious Achievement of Permanency Goal</p> <p>Leon County <i>Permanency</i> <u>Current Reunifications with parents prior to closure:</u> 10 children reunified within a median of 5.6 months (9 months less time than non-ECC Leon County children, 2016) <u>Current Case closures:</u> 8 children's cases closed (reunified, PG, or APPLA) within median of 12 months (7 months less time than non-ECC Leon County children, 2016) <u>Current Adoptions:</u> 1 child adopted in 23 months (5.3 months more time than non-ECC Leon County children, 2016) <i>Safety</i> 0 of the 8 children's cases closed in ECC were subsequently removed after their case was closed. (The same as Leon County non-ECC children, similar in age)</p>	Florida PIP Monitored Case Review	Quarter 1	<input checked="" type="checkbox"/> Completed 09/2017 <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	Quarter 1
5.1 Monthly ECC Family Team Meetings to engage families in services and provide intensive treatment.	Big Bend CBC ECC Coordinator, CPP Providers	<p>Meeting Schedule Meeting attendees Meeting agenda or minutes As of 10/30/17 Leon County current # of ECC children: 21 active; 8 closed; 29 total children served since 2015</p>		Quarter 1	<input checked="" type="checkbox"/> Completed 09/2017 <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	Quarter 1

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5.2 Monthly ECC Court Hearings to assure ongoing progress and support timely permanency.	Big Bend CBC ECC Coordinator, ECC Court Team, CPP Providers	Court schedule Attendees Court progress reports		Quarter 1	<input checked="" type="checkbox"/> Completed 09/2017 <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	Quarter 1
6. Maintaining Children's Connections by improve School Stability through a coordinated, best-interest school stability process for children entering foster care and changing foster care placements.	Big Bend CBC Well-Being Specialists	<p>See evidence for individual activities in Items 6.1 – 6.5 below.</p> <p>Purpose and Overview: The goal of these staffing's is to address the overall needs of the child taking into consideration best- interest factors for school placement and use a checklist to facilitate discussion and decision-making. Education/ ESSA staffing's are coordinated by the BBCBC Well-Being Specialists for children entering out-of-home care and when placement changes occur. If it is in the best interest of the child to change schools, a plan is created to assure a smooth transition. Educational placement is documented in the FSFN Education module and the checklist is uploaded to the FSFN case file cabinet. Joint procedures have been created with Case Management, School district liaisons, and the Well-Being Specialist.</p>	Item 9, Item 16 Florida PIP Monitored Case Review	Quarter 5	<input type="checkbox"/> Completed <input checked="" type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	
6.1 Revise current education staffing process and associated supports to improve efficiencies and accountability and pilot.	Big Bend CBC Well-Being Specialists, DCMs, CPIs, School District Staff	<p>Staffing process/action steps and training material used to pilot the changes. See attached:</p> <ul style="list-style-type: none"> ○ School Stability Procedures 3 (Initial) ○ ESSA One-Pager 	Item 9, Item 16, Florida PIP Monitored Case Review	Quarter 1	<input checked="" type="checkbox"/> Completed 09/2017 <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	Quarter 1
6.2 Education waivers are	Big Bend CBC CEO	<p>Revised materials, see attached:</p> <ul style="list-style-type: none"> ○ ESSA Staffing Procedures 01-2018 ○ ESSA Staffing Request Form update 	Item 9, Item 16, Florida PIP Monitored Case Review	Quarter 3	<input checked="" type="checkbox"/> Completed 09/2017	Quarter 3

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approved or denied by the CEO. Revise based on lessons learned during the pilot	Big Bend CBC Well-Being Specialists	○ ESSA Tracking			<input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	
6.3 Formalize new education/ ESSA staffing process in Operating Policy.	Big Bend CBC Well-Being Specialists, DCMs, CPIs, School District Staff	Operating Policy, process flow and materials adopted for the new ESSA staffing's. Training materials associated with the new process defined in Policy.	Item 9, Item 16, Florida PIP Monitored Case Review	Quarter 4 Quarter 5	<input type="checkbox"/> Completed <input checked="" type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	
6.4 Track implementation, monitor performance and revise as necessary	Big Bend CBC Well-Being Specialists	Every Student Succeeds Act (ESSA) staffing logs and log of CQI activities.	Item 9, Item 16, Florida PIP Monitored Case Review	Quarter 4 Quarter 5	<input type="checkbox"/> Completed <input checked="" type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	
6.5 Provide refresher training to staff, implement new education/ESSA staffing model.	Big Bend CBC Well-Being Specialists, DCMs, CPIs, School District Staff	Operating Policy, process flow and materials adopted for the new ESSA staffing's. Training materials associated with the new process defined in Policy.	Item 9, Item 16, Florida PIP Monitored Case Review	Quarter 5	<input type="checkbox"/> Completed <input checked="" type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	
7. Maintaining Connections: Transportation	DCMS, Big Bend CBC Well-Being Specialist	Agreements Signed Wakulla County School Procedure for Students in FC uploaded in evidence folder.	Item 9,	Quarter 2	<input checked="" type="checkbox"/> Completed 12/2017	Quarter 2

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Agreements with local school districts assure a child entering OHC continue in his/her home school/school or origin.			Item 16 Florida PIP Monitored Case Review		<input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	
7.1 Agency collaborates with school district to assure alternate transportation for the child (alternate bus route, etc.)	Big Bend CBC Well-Being Specialist	Educational stability is documented in the FSFN Education module. Transportation Request Form uploaded in evidence folder.		Quarter 2	<input checked="" type="checkbox"/> Completed 12/2017 <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	Quarter 2

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Goal 3: Families have enhanced capacity to provide for their children needs and the well-being of children is improved through services to meet their education, physical health and mental health needs.			Applicable CFSR Outcomes or Systemic Factors: Safety 2; Permanency 1 & 2; Well-being 1, 2 & 3; Systemic Factors: Service Array and Resource Development			
Strategy A: Implement practice initiatives that will improve families ‘capacity to provide for their children’s needs through quality family assessments, family engagement and appropriate supports to address identified needs.			Applicable CFSR Items: 2, 3, 6, 10, 12, 12A, 12B-1, 12B-2, 12C, 13, 14, 15, and 29			
Key Activities	Office and Lead Person Responsible	Evidence of Completion	Data Measure Used to Measure Improvement	Quarter Due	Quarterly Update	Quarter Completed
1. Timely referral and linkage of parents to assessments and services identified to meet individual needs through early and ongoing involvement of Care Coordination Unit for identification of individualized assessment and services needed based on history of services referred,	Director of Family Services, Assistant Director of Family Services, Director of Administration and Special Projects, Director of Care Coordination, FamiliesFirst Network	Performance improvement in the areas of 2) assessing and addressing the needs of parents Process Improvement Plan Uploaded for evidence.	Quarterly CQI Results (CFSR and Rapid Safety Feedback) Annual PIP case reviews Utilization of CFSR Online Monitoring System (OMS) Reports	Quarter 2	<input checked="" type="checkbox"/> Completed 12/2017 <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	Quarter 2

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provided or received. The unit will take on an enhanced role to coordinate services for parents. (In-home and Foster Care population).						
2. Implementation of electronic system (My Jump Vault) to facilitate caregiver access to child resource record information.	Director of Program Development, Business Support Team Manager, Senior Programmer/Analyst (IS), Child Welfare Training and Staff Development Manager, Policy Manager, FamiliesFirst Network	<p>Performance improvement in the areas of 1) assessing and addressing the needs of the child's social needs 2) assessing and addressing the needs of parents and caregivers 3) parent and child engagement in case planning 4) assessing and addressing child's educational, physical/dental and mental/behavioral health needs</p> <p>Report showing number of documents scanned into MJV.</p> <p>Analysis: Email update from Nancy Kirton. This item will be ongoing through implementation.</p>	Quarterly CQI Results (CFSR and Rapid Safety Feedback) Annual PIP case reviews Utilization of CFSR Online Monitoring System (OMS) Reports	Quarter 3 Ongoing to Quarter 4 and Quarter 5	<input checked="" type="checkbox"/> Completed 03/2018 <input checked="" type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	Quarter 3 Quarter 4
3.. Leadership debrief of CQI findings with planning to drive measures toward target (Quarterly)	President FamiliesFirst Network, Executive Leadership Team, FamiliesFirst Network	Performance improvement in the areas of 1) assessing and addressing the needs of the child's social needs 2) assessing and addressing the needs of parents and caregivers 3) parent and child engagement in case planning 4) assessing and addressing child's educational, physical/dental and mental/behavioral health needs	Quarterly CQI Results (CFSR and Rapid Safety Feedback) Annual PIP case reviews Utilization of CFSR Online Monitoring System (OMS) Reports	Quarter 3	<input checked="" type="checkbox"/> Completed 03/2018 <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	Quarter 3

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		<p>LEAD and SLT Agendas</p> <p>Analysis: This information was shared with Leadership staff at team meetings. Based on the information shared, FFN President has shared key points regarding engagement at Site Visits held at each service center.</p>				
<p>4. Quarterly CQI Training Meetings will be held. In-service training needs will be identified through review of quality assurance reviews and data and feedback from Quality Specialist, Placement Director, QPI Specialist and Operations Managers</p>		<p>During Quarterly CQI meeting held on 6/19/2018, the most immediate training need continued to center on Engagement, Quality Home Visits, Assessments and Safety Planning to include Conditions of Return.</p>	<p>Items 3, 12 (a. & b.) Florida PIP Monitored Case Review</p>	<p>Quarter 3</p>	<p><input checked="" type="checkbox"/> Completed 03/2018 <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable</p>	<p>Quarter 3</p>
<p>4.1 Monthly in-service training will be provided based on needs identified at the Quarterly CQI Training Meeting. Agenda, meeting notes and email to CMOs are attached.</p>	<p>Big Bend CBC Training Supervisor</p>	<p>Four-to-six training sessions (opportunities) offered across the network each quarter. Training Schedule Training Agenda Training Attendees</p> <p>Training Calendar and sign in sheets uploaded for evidence.</p> <p><u>See most recent training participation logs attached.</u></p> <p>Engagement/ Customer Service Training was provided in March 2018.</p>	<p>Items 3, 12 (a. & b.) Florida PIP Monitored Case Review</p>	<p>Quarter 5</p>	<p><input type="checkbox"/> Completed <input checked="" type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable</p>	

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		Training material and attendance sign-in sheets are attached.				
5. Assessments, Engagement & Supports: The ECC Project seeks to strengthen the parent/child attachment through child parent psychotherapy for families with children under three years of age. Key processes:	Big Bend CBC ECC Coordinator	Agendas See evidence for individual activities in Items 5.1 – 5.2 below.	Florida PIP Monitored Case Review	Quarter 1	<input checked="" type="checkbox"/> Completed 09/2017 <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	Quarter 1
5.1 Assessment: Specialized trauma assessments for parents to identify needs to build parent capacity.	Big Bend CBC ECC Coordinator, CPP Providers	Initial <i>Request for Proposals</i> related to the development of BBCBC's 'Parent Behavioral Health Assessment (PBHA)' Program has been withdrawn pending revision and reissue. Assessment tool Training agenda for staff		Quarter 1	<input checked="" type="checkbox"/> Completed 09/2017 <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	Quarter 1
5.2 Engagement & Support: Parents are engaged in specialized therapeutic services to address their identified needs and prevent future re-abuse.	Big Bend CBC ECC Coordinator, ECC Court Team, CPP Providers	Evidence of completion?		Quarter 1	<input checked="" type="checkbox"/> Completed 09/2017 <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	Quarter 1
6. Increase focus on family engagement by enhancing supervision	FamiliesFirst Network Executive Leadership Team, Child Welfare Training and Staff Development Manager	See sub items	Quarterly CQI Results (CFSR and Rapid Safety Feedback) Annual PIP case reviews Utilization of CFSR Online Monitoring	See Below	<input checked="" type="checkbox"/> Completed <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	Quarter 4

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			System (OMS) Reports			
6.1 Leadership will monitor the children seen reports on a monthly basis to ensure that contacts are occurring in the primary residence.	FamiliesFirst Network Team Managers, Director of Family Services	<p>Children Seen Report 7/8/18</p> <p>Analysis: In FY 2017-2018 Q3 reviews showed that locations of contacts were relevant for the circumstances of the case. Executive leadership and Senior leadership are increasing focus on ensuring monthly contacts in the home as this will help in supporting overall assessment and engagement.</p> <p>Leadership utilize the FSFN report for Children Seen-Child Current Residence information pulled a minimum of monthly to monitor the location of contacts. Utilization of these reports shows a positive trend, with 88.6% of children being seen in their residences in December 2017 to 91% of children being seen in their residence in June 2018. It's noteworthy that this trend continues to be positive even in the summer months when families are on vacations/traveling and their day-to-day schedule may differ from the school year.</p>	Quarterly CQI Results (CFSR and Rapid Safety Feedback) Annual PIP case reviews Utilization of CFSR Online Monitoring System (OMS) Reports	Quarter 4	<input checked="" type="checkbox"/> Completed <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	Quarter 4
6.2 Leadership will ensure that staff have been provided with template/guide for use in the field and will review case notes	FamiliesFirst Network Director of Family Services, Team Managers	Copy of Approved HV Template—implemented July 1, 2018	Quarterly CQI Results (CFSR and Rapid Safety Feedback)	Quarter 4 Quarter 5	<input type="checkbox"/> Completed MM/YYYY <input checked="" type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	

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as part of supervision process to ensure utilization of template		Continue into Quarter 5 for implementation and analysis	Annual PIP case reviews Utilization of CFSR Online Monitoring System (OMS) Reports			
6.3 Training for all supervisors regarding Supervisory Reviews and how to determine if quality contacts are occurring	Director of Family Services, Child Welfare Training and Staff Development Manager	Clinical Supervision Template Supervisory Oversight Guidelines Continue into Quarter 5 for Implementation and Analysis	Quarterly CQI Results (CFSR and Rapid Safety Feedback) Annual PIP case reviews Utilization of CFSR Online Monitoring System (OMS) Reports	Quarter 4 Quarter 5	<input type="checkbox"/> Completed MM/YYYY <input checked="" type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	
6.4 Develop and implement a process to monitor for post-placement contacts monthly	Director of Administration and Special Projects, Director of Family Services	Child Reunified June 2018 Listing Continue into Q5 for Implementation and Analysis	Quarterly CQI Results (CFSR and Rapid Safety Feedback) Annual PIP case reviews Utilization of CFSR Online Monitoring System (OMS) Reports	Quarter 4	<input type="checkbox"/> Completed 06/2018 <input checked="" type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	
6.5 Develop and implement process to track contacts with parents monthly	Director of Administration and Special Projects, Director of Family Services	Worker Contact with Parents Listing (June 2018) Continue into Q5 for Implementation and Analysis	Quarterly CQI Results (CFSR and Rapid Safety Feedback) Annual PIP case reviews Utilization	Quarter 4	<input type="checkbox"/> Completed MM/YYYY <input checked="" type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	

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			of CFSR Online Monitoring System (OMS) Reports			
7. Update Agency training regarding Quality Contacts	Child Welfare Training and Staff Development Manager, Quality Manager	FFN is modifying this task to state: Quality Contacts Training will continue and Team Managers will provide supporting in-service training to enhance current training. This will be used to roll-out the updated HV template and discuss expectations regarding Family Engagement during contacts. Move to Q5 for implementation and analysis.	Quarterly CQI Results (CFSR and Rapid Safety Feedback) Annual PIP case reviews Utilization of CFSR Online Monitoring System (OMS) Reports	Quarter 4 Quarter 5	<input type="checkbox"/> Completed MM/YYYY <input checked="" type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	
7.1 Staff will attend updated Quality Contacts Training	Director of Family Services, Child Welfare Training and Staff Development Manager	FFN is modifying this task to state: Quality Contacts Training will continue and Team Managers will provide supporting in-service training to enhance current training. This will be used to roll-out the updated HV template and discuss expectations regarding Family Engagement during contacts. Move to Q5 for implementation and analysis.	Quarterly CQI Results (CFSR and Rapid Safety Feedback) Annual PIP case reviews Utilization of CFSR Online Monitoring System (OMS) Reports	Quarter 4 Quarter 5	<input type="checkbox"/> Completed MM/YYYY <input checked="" type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	
8. Develop training on how SHINE reviews can be utilized as a supervision tool	Quality Manager, Child Welfare Training and Staff Development Manager	Move to Q6; this is being moved to allow additional time for the Quality Contacts in-service training and to ensure that the focus on quality and engagement continues over multiple quarters.	Quarterly CQI Results (CFSR and Rapid Safety Feedback) Annual PIP case reviews Utilization of CFSR Online Monitoring	Quarter 4 Quarter 6	<input type="checkbox"/> Completed MM/YYYY <input checked="" type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	

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			System (OMS) Reports			
8.1 Leadership staff will attend training regarding utilization of SHINE reviews	Director of Family Services, Child Welfare Training and Staff Development Manager	Move to Q6	Quarterly CQI Results (CFSR and Rapid Safety Feedback) Annual PIP case reviews Utilization of CFSR Online Monitoring System (OMS) Reports	Quarter 4 Quarter 6	<input type="checkbox"/> Completed MM/YYYY <input checked="" type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	

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Goal 3: Families have enhanced capacity to provide for their children needs and the well-being of children is improved through services to meet their education, physical health and mental health needs.			Applicable CFSR Outcomes or Systemic Factors: Safety 2; Permanency 1 & 2; Well-being 1, 2 & 3; Systemic Factors: Service Array and Resource Development			
Strategy B: Implement practice initiatives to assure that children receive appropriate services to meet their educational needs.			Applicable CFSR Items: 9, 11, 16, and 29			
Key Activities	Office and Lead Person Responsible	Evidence of Completion	Data Measure Used to Measure Improvement	Quarter Due	Quarterly Update	Quarter Completed
1. Timely referral and linkage of families to assessments and services identified to meet individual needs.	Director of Family Services, Assistant Director of Family Services, Director of Administration and Special Projects, Director of Care Coordination, FamiliesFirst Network	Performance improvement in the area of assessing and providing appropriate services to meet the child's educational needs.	Quarterly CQI Results (CFSR and Rapid Safety Feedback) Annual PIP case reviews Utilization of CFSR Online Monitoring System (OMS) Reports	Quarter 2	<input checked="" type="checkbox"/> Completed 12/2017 <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	Quarter 2
1.1 Through a team approach, strengthen CBHA process for children in Foster Care through analyzing and addressing barriers surrounding timeliness of CBHA (Foster Care population).	Director of Family Services, Assistant Director of Family Services, Director of Care Coordination, FamiliesFirst Network	Performance improvement in the area of assessing and providing appropriate services to meet the child's educational needs. Process Improvement Plan Uploaded for evidence.	Quarterly CQI Results (CFSR and Rapid Safety Feedback) Annual PIP case reviews Utilization of CFSR Online Monitoring System (OMS) Reports	Quarter 2	<input checked="" type="checkbox"/> Completed 12/2017 <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	Quarter 2

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1.2 Re-establish formalized process to ensure timely linkage to services recommended in the CBHA (Foster Care population).	Director of Family Services, Assistant Director of Family Services, Director of Administration and Special Projects, Director of Care Coordination, FamiliesFirst Network	<p>Performance improvement in the area of assessing and providing appropriate services to meet the child's educational needs.</p> <p>Process Improvement Plan Uploaded for evidence.</p>	<p>Quarterly CQI Results (CFSR and Rapid Safety Feedback)</p> <p>Annual PIP case reviews</p> <p>Utilization of CFSR Online Monitoring System (OMS) Reports</p>	Quarter 2	<input checked="" type="checkbox"/> Completed 12/2017 <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	Quarter 2
3. Child Well-Being Staffing's – within 75 days of removal to plan for the child's educational needs while in OHC.	Big Bend CBC Well-Being Specialists	<p>Well-Being Staffing Form completed (FSFN File Cabinet) & Staffing documentation in FSFN Meeting Module</p> <p>Tracking log and Form uploaded into evidence folder</p> <p>The Well-Being staffing is a review of the child's well-being needs. The CBHA is used as a guide for the review of the child's history of trauma and current functioning. This staffing results in the development of an action plan to meet the identified needs of the child.</p> <p>Well-Being Staffing's use a snap shot of a child's educational status at a point in time to create a plan to address unmet needs. The child's needs can change over time and progress is</p>	Florida PIP Monitored Case Review	Quarter 1	<input checked="" type="checkbox"/> Completed 09/2017 <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	Quarter 1

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		monitored by the DCM through report cards.				
3.1 CBHA recommendations are reviewed by all participants at the wellbeing staffing (parents, caregivers, providers, GAL program, DCMs, WB Specialist and the Nurse Care Coordinator)	Big Bend CBC Well-Being Specialists & DCMS	<p>Well-being Tracking log</p> <p>Tracking log and Form uploaded into evidence folder</p> <p>The tracking log shows the number of children where the Well-Being staffing was held and the timeliness of the staffing.</p> <p>Current SACWIS limitations prohibit detailed analysis regarding recommended services. Expanding/enhancing the education module in FSN would assist the CBC in the data collection for the benchmark of education.</p>		Quarter 1	<input checked="" type="checkbox"/> Completed 09/2017 <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	Quarter 1
3.2 Joint review of the CBHA assessment followed by joint action planning to address identified educational needs. Ongoing implementation is assigned to the DCM with monitoring by the DCMS.	Big Bend CBC Well-Being Specialists & DCMS	<p>Wellbeing Tracking log</p> <p>Tracking log and Form uploaded into evidence folder</p> <p>The child's needs are address through the action plan and is then uploaded in FSN for the supervisor to monitor.</p> <p>Current SACWIS limitations prohibit detailed analysis regarding recommended services. Expanding/enhancing the education module in</p>		Quarter 1	<input checked="" type="checkbox"/> Completed 09/2017 <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	Quarter 1

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		FSFN would assist the CBC in the data collection for the benchmark of education.				
4. Support School Success by improving School Stability [See Goal 2, Strategy B, Activities 6.0 – 6.5]	Big Bend CBC Well-Being Specialists	See evidence for individual activities in Goal 2, Strategy B, Activities 6.0 – 6.5.	Item 9, Item 16, Florida PIP Monitored Case Review	Quarter 5	<input type="checkbox"/> Completed <input checked="" type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	

Goal 3: Families have enhanced capacity to provide for their children needs and the well-being of children is improved through services to meet their education, physical health and mental health needs.			Applicable CFSR Outcomes or Systemic Factors: Safety 2; Permanency 1 & 2; Well-being 1, 2 & 3; Systemic Factors: Service Array and Resource Development			
Strategy C: Implement practice initiatives to assure children receive adequate services to meet their physical health, dental health, and mental health needs.			Applicable CFSR Items: 12, 12B, 17, 18, and 29			
Key Activities	Office and Lead Person Responsible	Evidence of Completion	Data Measure Used to Measure Improvement	Quarter Due	Quarterly Update	Quarter Completed
1. Timely referral and linkage of children to assessments and services identified to meet individual needs. (In-home and Foster Care population)	Director of Family Services, Assistant Director of Family Services, Director of Administration and Special Projects, Director of	Performance improvement in the area of assessing and providing appropriate services to meet the child's physical, dental, and mental health needs.	Quarterly CQI Results (CFSR and Rapid Safety Feedback) Annual PIP case reviews Utilization of CFSR Online Monitoring System (OMS) Reports	Quarter 2	<input checked="" type="checkbox"/> Completed 12/2017 <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	Quarter 2

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	Care Coordination, FamiliesFirst Network					
1.1 Early and ongoing involvement of Care Coordination Unit for identification of type of individualized assessment and services needed for children based on history of services referred, provided or received. The unit will continue to coordinate services for children and take on an enhanced role to coordinate services for parents. (In-home and Foster Care population).	Director of Administration and Special Projects, Director of Care Coordination, FamiliesFirst Network	Performance improvement in the area of assessing and providing appropriate services to meet the child's physical, dental, and mental health needs.	Quarterly CQI Results (CFSR and Rapid Safety Feedback) Annual PIP case reviews Utilization of CFSR Online Monitoring System (OMS) Reports	Quarter 2	<input checked="" type="checkbox"/> Completed 12/2017 <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	Quarter 2
1.2 Through a team approach, strengthen CBHA process for children in Foster Care through analyzing and addressing barriers surrounding timeliness of CBHA (Foster Care population).	Director of Family Services, Assistant Director of Family Services, Director of Care Coordination, FamiliesFirst Network	Performance improvement in the area of assessing and providing appropriate services to meet the child's physical, dental, and mental health needs. Process Improvement Plan Uploaded for evidence.	Quarterly CQI Results (CFSR and Rapid Safety Feedback) Annual PIP case reviews Utilization of CFSR Online Monitoring System (OMS) Reports	Quarter 2	<input checked="" type="checkbox"/> Completed 12/2017 <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	Quarter 2
1.3 Re-establish formalized process to ensure timely linkage to services recommended in the CBHA (Foster Care population)	Director of Family Services, Assistant	Performance improvement in the area of assessing and providing appropriate services to meet the child's physical, dental, and mental health needs.	Quarterly CQI Results (CFSR and Rapid Safety Feedback)	Quarter 2	<input checked="" type="checkbox"/> Completed 12/2017 <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	Quarter 2

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	Director of Family Services, Director of Care Coordination, FamiliesFirst Network	Process Improvement Plan Uploaded for evidence.	Annual PIP case reviews Utilization of CFSR Online Monitoring System (OMS) Reports			
4. Medical Dental Meetings- held weekly to ensure medical and dental needs are met.	Big Bend CBC Data Specialist	Medical and Dental appointments attended and recorded in the medical module in FSN. Meeting schedule Meeting attendance	Florida PIP Monitored Case Review	Quarter 1	<input checked="" type="checkbox"/> Completed 09/2017 <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	Quarter 1
4.1 Data Specialist creates report of children that are coming due and past due for dental and physical exams. Report is used by the NCC to schedule medical and dental appointments.	Big Bend CBC Data Specialist, DCMs, NCC	Report		Quarter 1	<input checked="" type="checkbox"/> Completed 09/2017 <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	Quarter 1
4.2 Weekly meetings are utilized to ensure barriers to children in OHC receiving dental exams and physicals are eliminated. Follow up is assigned to the DCM Supervisors with the NCC monitoring attendance at schedule appointments.	Big Bend CBC Data Specialists, DCM Supervisors, NCC	Meeting agenda Meeting schedule Meeting attendance		Quarter 1	<input checked="" type="checkbox"/> Completed 09/2017 <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	Quarter 1

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5. Nurse Care Coordinator-Supports Children, Caregivers, and DCMs in meeting the child's health needs	Big Bend CBC NCC, DCMs	Scorecard performance	Florida PIP Monitored Case Review	Quarter 1	<input checked="" type="checkbox"/> Completed 09/2017 <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	Quarter 1
5.1 NCC schedules physical and dental appointments and follows up with DCMs to ensure children are able to attend.	Big Bend CBC NCC, DCMs	Scorecard performance		Quarter 1	<input checked="" type="checkbox"/> Completed 09/2017 <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	Quarter 1
5.2 NCC assists DCMs with care in scheduling appointments with specialists, consulting on medical concerns, and obtaining Medical Reports for psychotropic medications.	Big Bend CBC NCC, DCMs	Scorecard performance, quality review performance data		Quarter 1	<input checked="" type="checkbox"/> Completed 09/2017 <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	Quarter 1
Goal 3: Families have enhanced capacity to provide for their children needs and the well-being of children is improved through services to meet their education, physical health and mental health needs.			Applicable CFSR Outcomes or Systemic Factors: Permanency 1; Systemic Factors: Statewide Information System, Foster and adoptive parent licensing, recruitment and retention)			
Strategy D: The state's child welfare information system, FSFN, will have accurate and timely data that supports child well-being.			Applicable CFSR Items: 4 and 19			
Key Activities	Office and Lead Person Responsible	Evidence of Completion	Data Measure Used to Measure Improvement	Quarter Due	Quarterly Update	Quarter Completed
1. Tracking, data reporting and weekly review of Medical/Dental in FSFN.	Director of Family Services, Assistant Director of Family Services, Business	Service Area Tracking Systems	Quarterly CQI Results (CFSR) Annual OHC PIP case reviews Utilization of CFSR Online Monitoring System (OMS) Reports	Quarter 1	<input checked="" type="checkbox"/> Completed 09/2017 <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	Quarter 1

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	Support Team Manager, FamiliesFirst Network					
2. Medical/Dental FSFN Data Entry Updates: Data reporting, review and updates in support of weekly Medical/Dental Meetings.	Big Bend CBC Data Specialist	Medical and Dental appointments attended and recorded in the medical module in FSFN. Scorecard performance	Item 17	Quarter 1	<input checked="" type="checkbox"/> Completed 09/2017 <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	Quarter 1
2.1 Report generated listing children in OHC who are coming due and those who are past due for dental and physical exams.	Big Bend CBC Data Specialist, DCMs, NCC	Weekly medical/dental meeting to ensure timeliness of scheduled appts. Scorecard performance		Quarter 1	<input checked="" type="checkbox"/> Completed 09/2017 <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	Quarter 1
2.2 NCC uses the report to schedule medical and dental appointments, then updates the FSFN Medical tab upon completion of the appointment and any upcoming follow-up care.	Big Bend CBC Data Specialists, DCM Supervisors, NCC	NCC participates in the weekly medical/dental meetings. Scorecard performance		Quarter 1	<input checked="" type="checkbox"/> Completed 09/2017 <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	Quarter 1
3. Education FSFN Data Entry Updates: Monthly data reporting, review and updates to support education outcomes for teens and young adults in OHC.	Big Bend CBC Data Specialist	BBCBC performance on Scorecard Measure 11 continues to improve with these systems in place with projected Quarter 3 performance of 100%.	Item 16	Quarter 1	<input checked="" type="checkbox"/> Completed 09/2017 <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	Quarter 1
3.1 Report generated listing teens and young adults approaching the age of majority to assure smooth transition to higher education.	Data Specialist, DCMs, IL Specialists	Education tab updated to accurately reflect education information and status. Data Integrity team audits FSFN education records to monitor accuracy and identify data entry errors for correction.		Quarter 1	<input checked="" type="checkbox"/> Completed 09/2017 <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	Quarter 1

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3.2 Collaborate with local school districts, sharing data to identify children involved in the child welfare system so that additional supports can be provided by the school.	Big Bend CBC Operations Managers, Data Specialists	Data is provided to local school districts regularly.		Quarter 1	<input checked="" type="checkbox"/> Completed 09/2017 <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	Quarter 1
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