Strategies

The strategy is the implementation of specific child welfare practices, programs or policies that will be used to make improvements. Please note whether the strategy is an evidence-based, promising research program and whether it is part of a title IV-E demonstration waiver project. Strategies may be directed at making improvements under more than one goal. In those circumstances, identify each of goals.

Key Activities

Succinctly name and describe the key activities associated with the strategy, including a description of the target population(s) and geographic scope. Include the key activities associated with the strategy. Also, identify where technical assistance from the National Capacity Building Center will be requested.

Key activities are metrics such as a process measure, implementation milestone or benchmark, or interim improvement in outcomes or systemic factors. For each key activity, include the projected completion date. Key activities help determine whether the state is on track to make the required changes for implementation of the improvement.

Goal 1: Children are first and for maintained in their homes, if posprotect and prevent removal from	ssible and appropriate;	- · · · · · · · · · · · · · · · · · · ·	Applicable CFSR Outcomes or Systemic Factors: Safety 1 & 2; Permanency 1 & 2; Well-Being 1 & 3; Systemic Factors: Case Review System, Service Array and Resource Development, Statewide Information System					
Strategy A: Strengthen and enha	ance Florida's child welf	fare practice model	Applicable CFSR Items: 1, 2, 3, 5,	6, 9, 10, 12, 13, 14	1, 15, 19, 24, 29, 30			
Key Activities	Office and Lead Person Responsible	Evidence of Completion	Data Measure Used to Measure Improvement	Quarter Due	Quarterly Update	Quarter Completed		
1. Strengthen accountability for commencement of investigations and proper documentation.	Region Operations Managers	Monthly performance data	Florida PIP Monitored Cases	3	Completed MM/YYYY On/ahead of schedule Behind schedule No longer applicable	NER % of timely commencements are consistently above the PIP target of 91.60%: Jan 2018 - 98.70% Mar 2018 - 98.43% April 2018 - 98.66% June 2018 - 98.66%		
1.1 Data will be provided monthly on commencement times to include seeing victims immediately; An analysis of all cases not commenced or with victims not seen within the four hour (immediate only) or twenty-four-hour time frame will be completed by the supervisor (this will include diligent efforts to locate victims when they are not seen within 24 hours). (Northeast Region) Items 1	Data Specialist and CPIS	Monthly tracking reports attached	Percent of Investigations Commenced within 24 Hours On-demand Listing OCWDRU Report	1	Completed 10/2017 On/ahead of schedule Behind schedule No longer applicable	Quarter 1 Data has been provided to the field weekly/monthly on commencement times. The supervisors have been provided monthly tracking reports.		
1.2 A Green Belt team will be commissioned to determine the root cause of non-compliance	Region	Completed Green Belt Project	Percent of Investigations Commenced within 24 Hours	3	Completed MM/YYYY On/ahead of schedule Behind schedule No longer applicable	NER % of timely commencements are consistently above the		

and provide countermeasures. Items 1			On-demand Listing OCWDRU Report			PIP target of 91.60%: Jan 2018 - 99.06% Feb 2018 - 98.70% Mar 2018 - 98.43% April 2018 - 98.60% May 2018 - 98.66% June 2018 - 98.66%		
Goal 1: Children are first and foremost protected from abuse and neglect; safely maintained in their homes, if possible and appropriate; and provided services to protect and prevent removal from their home.				Applicable CFSR Outcomes or Systemic Factors: Safety 1 & 2; Permanency 1 & 2; Well-Being 1 & 3; Systemic Factors: Case Review System, Service Array and Resource Development, Statewide Information System				
Strategy B: Improve families' ability to provide for their own and their children's needs through quality family assessments, family engagement and appropriate supports to address identified needs.			Applicable CFSR Items: 2, 3, 5, 6, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 29, 30					
Key Activities	Office and Lead Person Responsible	Evidence of Completion	Data Measure Used to Measure Improvement	Quarter Due	Quarterly Update	Quarter Completed		
1.0 Strengthen accountability for engagement and assessment of families to meet their needs.	NE Region CBCs and CPI staff	FSFN management reports, QA reviews, RSF reviews, documentation of review of available resources at all staff meetings	Florida PIP Monitored Cases	Ongoing	Completed 10/2017 On/ahead of schedule Behind schedule No longer applicable	Q1 and ongoing		
1.1 The CBCs each have a staff member or contracted agency to provide safety management engagement with families. The goal of these providers are to engage families in community services to meet their own and their children's needs as well as prevent removals.	NE Region CBCs	Staff member or agency identified and deployed.	Florida PIP Monitored Cases, Florida CQI cases, and Rapid Safety Feedback reviews	Ongoing	Completed 10/2017 On/ahead of schedule Behind schedule No longer applicable	Quarter 1 All CBCs have hired and implemented safety services.		
2.0 Enhance CPI and Case Manager skills, knowledge, and abilities relating to safety	Region FSPO, CBCs	100% of staff will complete training regarding safety planning and safety service	Florida PIP Monitored Cases	4	Completed MM/YYYY On/ahead of schedule Behind schedule No longer applicable	ACTION has been contracted to provide		

planning and safety service engagement through on-going training of the Florida Safety Practice Model. (Region) Items 1, 2 & 3		identification and engagement within one year.				trainings and consultations. CPI Dates: 4/2/18 4/3/18 4/4/18 5/7/18 5/8/18 5/9/18 Additional training in Q4 for FSS June 12. 2018 - JFCS/Daniel FAST. June 20, 21 - JFCS Dependency. June 22 - Daniel Dependency. June 25 - Nassau. June 26 - CHS. June 27 - Daniel,/JFCS FAST. June 28 - NTF. These trainings reviewed numerous cases and focused on fidelity.
2.1 Create a process flow chart of safety services and how to access them. (Region) Items 2&3	CBCs	A process flow chart will be received from all CBCs	Flow charts	1	Completed 01/2018 On/ahead of schedule Behind schedule No longer applicable Each CBC has provided the process by which the workers access safety services in their area.	(completed in 2 nd quarter)

2.1.2 Train all CPI/CM regarding how to access safety services Items 2&3	Region FSPO	100% staff will be trained within 6 months of hire.	Existing staff will be trained in Quarter 2. All new staff will be trained within 6 months of hire.	2 and on-going	Completed 01/2018 On/ahead of schedule Behind schedule No longer applicable service providers in the Circuit present an overview of the services offered, such as substance abuse, domestic violence, trauma therapy,	Case managers are trained during pre-service trainings. For CPIs receive their training after completing preservice. Wrap around trainings are conducted usually 4-6 weeks after pre-service training, where the services in the particular circuit/s are presented. In addition, in Duval County, there is a two-day training for CPIs a few days after completing pre-service class. The prevention and high risk newborn services.
2.1.3 Operations Managers and/or Program Administrators will reinforce how to engage families and safety service options at monthly performance reviews. (Region) Items 2&3	Operations Managers and PAs	Copy of agenda, participation in the meetings by the Operations Manager or Region Quality Assurance staff	Copy of agenda, participation in the meetings by the Operations Manager or Region Quality Assurance staff	4	☐ Completed MM/YYYY ☐ On/ahead of schedule ☐ Behind schedule ☐ No longer applicable	During barrier breakers meetings, the results of the PIP reviews are shared with management by way of debriefing summaries.
2.1.4 Region, Circuit, and CBC leadership will continue to meet regularly at monthly Barrier/Breakers meetings and quarterly Quality Assurance Managers meetings to discuss the system of care, challenges, and barriers. Items 2-18	Region, CBC, Operations Managers	Agendas and/or sign in sheets from meetings	Florida PIP Monitored Cases, Florida CQI and Rapid Safety Feedback cases	On-going	☐ Completed 10/2017 ☐ On/ahead of schedule 6/2018 ☐ Behind schedule ☐ No longer applicable	Barrier Breakers meetings continue to occur around the region in each Circuit and County. (see agenda and meeting dates in the NER evidence folder).

2.1.5 A quarterly survey will be created and provided to staff to determine their understanding of what a safety service is and how it is used. (Region) Items 2&3	Region FSPO	75% completion of survey by Family Safety staff. 80% correct answers on the survey		n 80% of the information ect on a survey of 75% of taff.		2 On-going A survey w created by second Qu and provid the staff by 3 rd Quarter	ill be On/ahead of sched the Behind schedule arter No longer applicated ed to	dule	Survey results are in the evidence folder. The survey results show that the CPIs and CPIS have a working knowledge of existing safety services and how to access them. New CPIs will be trained regarding safety services during pre-service and inservice trainings.
Goal 2: Children have permanency and stability in their living situations and the continuit of family relationships and connections is preserved for children.				Factors: Case Review	v Syster	m, Service A	ractors: Safety 2; Permane ray and Resource Developrecruitment and retention)	•	
Strategy A : Implement practice initiatives that will improve the permanency and stability of children's living situations.			lity of	Applicable CFSR Iten	ns: 2, 3	3, 4, 5, 6, 7,	10, 12, 13, 14, 15, 17, 18, 19	, 20, 29, 30, 3	4, 35
Key Activities	Office and Lead Person Responsible	Evidence of Completion		Data Measure Used to Measure Improvement	Qua	rter Due	Quarterly Update	Quarter Complet	
Enhance permanency and stability for children in their living situations.	NE Region CBCs	Increased number of foster horecruited under QPI standards		Florida PIP Monitored Cases	4		☐ Completed MM/YYYY ☐ On/ahead of schedule ☐ Behind schedule ☐ No longer applicable		
1.1 Each CBC will actively recruit foster homes, continue utilizing the Quality Parenting Initiative (QPI) standards in recruitment, and discuss placement stabilization.	NE Region CBCs	Increased number of foster horecruited under QPI standards Evidence of discussions regard placement stabilization. Recruitment/retention document attached and data related to number of foster homes recruitment.	s. ding nents	Number of Foster Homes, Number of placement disruptions, documentation of permanency staffings.	On-go	bing	☐ Completed MM/YYYY ☐ On/ahead of schedule ☐ Behind schedule ☐ No longer applicable	the recrediscusse Breakers folder) The Famore conduct all CBC a	ntinue to recruit and submit uiting efforts. QPI is also and monthly at all Barrier is meetings (see evidence nily Safety Program Office is quarterly meetings with and DCF licensing staff to special initiatives, teen

		1			
					recruitment, status of yearly goals
					and recruitment plans.
					As of July of 2018 - FSSNF remains
					in the green on the DCF scorecard
					for placement stability. Family
					Resource Advocate (FRA)- had a
					total of 94 closed referrals for FY-
					62 were closed successful for
					placement stabilization. 16 were
					l ·
					closed unsuccessful for placement
1					stabilization. 16 were closed other
					(kids moved due to circumstances
					beyond FCPX or FRA control- to
					incarceration, to higher levels of
					care, reunification, out of county
					placement, etc.). Total placement
					stabilization rate of 66%
					Justice Works- had a total of 16
					referrals this FY. 7 are currently
					open. 9 are closed. 3 successfully
					completed program. 1 moved to
					SIPP- discharged due to higher level
					of care. 4 committed to DJJ
					programs- discharged due to being
					moved out of county. 1 moved to
					inpatient SA treatment- discharged
l					due to being in treatment facility
l					Kinship Support: We began monthly
l					support group in March 2017 We
1					are completing initial home visits
1					after CTS to assess for basic needs,
l					benefit enrollment, and to engage
1					for support, navigation and training.
	1	1	1		, , , , ,

	Added kinship caregivers to our triannual trainings, Extended CHS AIT and JW to our kinship caregivers. As of 4/2018 the CHS Acute Intervention Team received 32 referrals since the program has began and 15 placements have been stabilized.
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Goal 2: Children have permanency and stability in their living situations and the continuity of family relationships and connections is preserved for children. Strategy B: Implement practice initiatives that will help ensure the continuity of family relationships and connections is preserved for children.			Applicable CFSR Outcomes or Systemic Factors: Safety 2; Permanency 1 & 2; Well-being 1 & 3; Systemic Factors: Case Review System, Service Array and Resource Development, Statewide Information System, Foster and adoptive parent licensing, recruitment and retention)				
			Applicable CFSR Ite	ms: 3, 6, 7, 8, 9, 10, 11,	12, 13, 14, 15, 17, 18, 24, 29, 3	0	
Key Activities	Office and Lead Person Responsible	Evidence of Completion	Data Measure Used to Measure Improvement	Quarter Due	Quarterly Update	Quarter Completed	
1.0 Enhancement and continuation of family relationships and connections are preserved for children	NE Region CBCs	Documentation of maintained relationships and connections	Florida PIP Monitored cases	On-going	Completed 10/2017 On/ahead of schedule Behind schedule No longer applicable	See evidence folder	
1.1 CBCs will identify family and community relationships by documenting family trees and efforts to determine each child's connections to the community and document efforts to preserve those placements. CBCs are also	NE Region CBC	Increased number of foster homes in high removals zip codes. Documentation of each child's family and community connections	Florida PIP Monitored cases, Florida CQI, and Rapid Safety Feedback case reviews	On-going	Completed 10/2017 On/ahead of schedule Behind schedule No longer applicable CBCs continue to recruit foster homes in areas of need and determine each	As of Q4, FSS completed the FY with 81 licensed homes (DCF goal was 72) and 16 teen homes (DCF goal was 12). We submitted 4 packets to DCF prior to end of fiscal year that were not approved due to new UHS roll out	

actively recruiting foster homes in community's /zip codes where there are a large number of shelters.					child's connections to the community.	which are still pending approval. Licensing currently has 5 homes in pre-license status (packets being worked prior to submission to DCF). FSS Licensing has a total of 6 homes at DCF awaiting
						approval (4 prior to 6/30 and 2 new this week). There are 20 units enrolled in PRIDE class QPI is discussed in detail
						at PRIDE training, and ongoing with PRIDE trainer and specifically during licensing and teen program presentations which cover
						supports to foster parents, QPI and teen enrichment programs. Kinship emails the QPI webinars to our foster
						parents, kinship caregivers, and staff. Bi- Monthly QPI meetings are held. Kinship had a Bridging the Gap Co- parenting training on
						5/25/2018. (see evidence folder)
1.2 CBCs will identify family and community relationships to assist when necessary to abide by visitation plans, when needed.	NE Region CBC	Documentation of each child's visitation plan and completion of visits with the parent(s)	Florida PIP Monitored cases and Rapid Safety Feedback case reviews	On-going CBCs continue to identify community and family connections through visitation plans. The	Completed MM/YYYY On/ahead of schedule Behind schedule No longer applicable	

2.0 CLS will monitor timeliness of the establishment of permanency goals and discuss barriers at the monthly barrier/breaker meetings.	NE Region CLS Managing Attorneys	Increased timeliness of the establishment permanency goal.	Florida PIP Monitored cases, Florida CQI, and Rapid Safety Feedback case reviews	visit sheets contain prompts to facilitate additional conversation for identifying possible family and community connections. On-going CLS attends all barrier breakers meetings around the region and actively participate in all discussions	○ Completed 10/2017 ○ On/ahead of schedule ○ Behind schedule ○ No longer applicable	Barrier breaker meetings are held on a monthly basis around the Region.
3.0 CLS attorneys and CBC Staffing Leaders will attend the training created by OCW (per the Statewide PIP regarding Strengthen the Permanency Hearing Decision Process) and integrate the training into practice.	NE Region CLS and CBCs	Proper decision making and documentation regarding permanency	Florida PIP Monitored cases, Florida CQI, and Rapid Safety Feedback case reviews	Quarter 2 and 3	Completed 01/2018 On/ahead of schedule Behind schedule No longer applicable	CLS sign in sheets are in the evidence folder.
4.0 CLS attorneys and Case Managers will attend the training developed by OCW (per the Statewide PIP regarding Caregivers receiving notice and a meaningful opportunity to be heard at all court hearings) and integrate the training into practice.	NE Region CLS and CBCs	Increased notice to caregivers regarding court hearings.	Florida PIP Monitored cases, Florida CQI, and Rapid Safety Feedback case reviews	Quarter 1 and 2 Training has not been implemented/created by OCW for CLS to attend.	Completed 01/2018 & 3/2018 On/ahead of schedule Behind schedule No longer applicable CLS sign in sheets are in the evidence folder.	Training Plans and proof of completion of training are in the evidence folder NER Program Office staff, CBC staff and caregivers and Group homes have completed the training video "Strengthening the Permanency Process: Lessons Learned from CFSR"

Goal 3: Families have enhanced capacity to provide for their children needs and the well-being of children is improved through services to meet their education, physical health and mental health needs. Strategy A: Implement practice initiatives that will improve families 'capacity to provide for their children's needs through quality family assessments, family engagement and appropriate supports to address identified needs.			Applicable CFSR Outcomes or Systemic Factors: Well-being 1, 2 & 3 Systemic Factors: Case Review System; Service Array and Resource Development; Foster and Adoptive Parent Licensing, Recruitment, and Retention; Statewide Information System			
			Applicable CFSR Items: 3, 12, 13, 14, 15, 16, 17, 18, 20, 24, 29, 30, 34			
Key Activities Office and Lead Person Responsible Evidence of Completion			Data Measure Used to Measure Improvement	Quarter Due	Quarterly Update	Quarter Completed
1.0 Strengthen accountability for engagement and assessment of families to meet their needs.	NE Region CBCs	Enhanced assessments documented in the Family Functioning Assessment and Progress Updates surrounding Child Needs and Caregiver Protective Capacities.	Florida PIP Monitored cases	3	□ Completed 3/2018 □ On/ahead of schedule □ Behind schedule □ No longer applicable	
1.1 CBCs will ensure the CMO staff receive training surrounding assessment and scaling of Child Needs and Caregiver Protective Capacities.	NE Region CBCs	Trainer's sign in sheets	Florida PIP Monitored cases, Florida CQI and Rapid Safety Feedback reviews.	3	Completed 02/2018 On/ahead of schedule Behind schedule No longer applicable	DCF contracted with Tonier Cain for Trauma Informed and Engagement Training on 5/29/18, 5/30/18 & 5/31/18. The training was extended to CBCs as well. In addition, FIP contracted with the same trainer for a 3- day training for FIP staff in June 2018.
1.2 CBCs will ensure their staff and clients are aware of the available resources in the community.	NE Region CBCs	Development of resource guide, documentation of resource fair, or other documentation provided on how staff and clients were educated.	Florida PIP Monitored cases, Florida CQI and Rapid Safety Feedback reviews.	3	Completed 03/2018 On/ahead of schedule Behind schedule No longer applicable	Resource guides are included in the evidence folder. KFF - POC Laurie Johnson-keys all referrals in and referrals are sent on to Tanya Miller (REV-MAX) for approval.

1.3 CBCs will educate through training and/or updated policy guidance on how to make meaningful referrals with source information.	NE Region CBCs	Sign in sheets from training (Child Welfare Trauma Toolkit Training provides education on this topic) or a copy of updated policy guidance. If this direction is already in policy guidance, documentation of emphasis on policy guidance to all staff.	Florida PIP Monitored cases, Florida CQI and Rapid Safety Feedback reviews.	3	Completed 03/2018 On/ahead of schedule Behind schedule No longer applicable	FIP -Each CM is responsible for ensuring clients have referrals for all their identified needs. FIP does not have one specific person that sends out all referrals; FIP has an admin assistant that the CMs utilize to assist with referrals. CPC utilizes 211, community directory and maintain resource information on CPC shared drive. FSS employs three community resource specialists. FSS staff received the Child welfare trauma toolkit training. Sign in sheets are in the evidence folder.
2.0 Deploy the statewide life skills progress guide for child welfare professionals (developed by OCW per the Statewide PIP)	NE Region FSPO and CBCs	Documentation of completion of NE Region deployment action plan.	Florida PIP Monitored cases	Quarter 8 and 9	Completed MM/YYYY On/ahead of schedule Behind schedule No longer applicable	

3.0 Deploy modified CFOP 170- 10 (Providing Services and Support for Children in Care and for Caregivers) when provided by OCW	NE Region FSPO and CBCs	Documentation of completion of NE Region deployment action plan.	Florida PIP Monitored cases	Quarters 5 and 6	Completed MM/YYYY On/ahead of schedule Behind schedule No longer applicable		
3.1 CBCs will ensure Relative Caregivers receive Relative Caregiver funds per required guidelines of modified CFOP 170-10 (Providing Services and Support for Children in Care and for Caregivers)	NE Region CBCs	Documentation from CBC development or enhancement of tracking systems to ensure all Relative Caregivers receive Relative Caregiver funds for youth placed in their care.	Florida PIP Monitored cases	Quarter 8	Completed MM/YYYY On/ahead of schedule Behind schedule No longer applicable		
	heir children needs and the well-being ducation, physical health and mental	Applicable CFSR Outcomes or Systemic Factors: Well-being 1, 2 & 3 Systemic Factors: Case Review System; Service Array and Resource Development; Foster and Adoptive Parent Licensing, Recruitment, and Retention; Statewide Information System					
Strategy B: Implement practice initiatives to assure that children receive appropriate services to meet their educational needs.			Applicable CFSR Items: 3, 13, 14, 15, 16, 19, 20, 29, 30, 34				
Key Activities	Office and Lead Person Responsible	Evidence of Completion	Data Measure Used to Measure	Quarter Due	Quarterly Update	Quarter	
			Improvement			Completed	
1.0 Strengthen accountability for identification of educational needs and implementation of services to address identified needs.	NE Regions CBCs	Enhanced identification of educational needs and implementation of services to address identified needs.	Improvement Florida PIP Monitored Cases	2	Completed 01/2018 On/ahead of schedule Behind schedule No longer applicable	Each CBC has identified a staff member who is designated as the liaison to the school boards in the area.	

1.1.2. Each CBC will identify a staff member or position that will be a single point of contact to be accountable for partnering with the school board.	tion that board(s) r of contact and service children r		regarding how enrollment vices will be provided to receiving protective				On/ahead of schedule Behind schedule	The CBCs have established MOUs with the school boards The MOUs are placed in the evidence folder.
Goal 3: Families have enhanced capacity to children is improved through services to me Strategy C: Implement practice initiatives to	eet their education, phy	sical health and mental healt	th needs.	Review Syst Licensing, R	em; Serv ecruitme	ice Array and Res nt, and Retention	nic Factors: Well-being 1, 2 & 3 source Development; Foster and its Statewide Information Systems, 17, 18, 20, 24, 29, 30, 34	nd Adoptive Parent
physical health, dental health, and mental h		e adequate services to meet	tileli	Applicable	cran iteli	15. 5, 15, 14, 15	, 17, 16, 20, 24, 25, 50, 54	
Key Activities	Office and Lead Person Responsible	Evidence of Completion		Data Measu Used to Me Improveme	asure	Quarter Due	Quarterly Update	Quarter Completed
1.0 Strengthen accountability for identification of physical/dental and mental health needs and implementation of services to address identified needs.	NE Region CBCs	Documentation in FSFN of dental, and mental health r	•	Florida PIP Monitored o	cases	4	☐ Completed MM/YYYY ☐ On/ahead of schedule 6/201 ☐ Behind schedule ☐ No longer applicable	See evidence .8 folder
1.1 The CBCs will ensure children's medical, dental and mental health needs are met by a qualified caregiver.	NE Region CBCs	Documentation in FSFN of dental, and mental health i	,	Florida PIP Monitored of Florida CQI Rapid Safety Feedback ca	and ´	4	☐ Completed MM/YYYY ☐ On/ahead of schedule 6/201 ☐ Behind schedule ☐ No longer applicable	See evidence .8 folder
1.2 The CBCs will ensure the children's medical, mental and dental health needs are being provided by a qualified medical professional as described in the CFSR.	NE Region CBCs	Documentation in FSFN of medical and dental health		Florida PIP Monitored of Florida CQI Rapid Safety	and	On going	Completed 03/2018 On/ahead of schedule Behind schedule No longer applicable	CBCs continue to ensure the medical, mental and dental health

Feedback cases.

needs are being documented in

See evidence folder.

FSFN.

Goal 3: Families have enhanced capacity to children is improved through services to me	Applicable CFSR Outcomes or Systemic Factors: Well-being 1, 2 & 3 Systemic Factors: Case Review System; Service Array and Resource Development; Foster and Adoptive Parent Licensing, Recruitment, and Retention; Statewide Information System					
Strategy D: The state's child welfare inform supports child well-being.	nation system, FSFN, wil	l have accurate and timely data that	ely data that Applicable CFSR Items: 19			
Key Activities	Office and Lead Person Responsible	Evidence of Completion	Data Measure Used to Measure Improvement	Quarter Due	Quarterly Update	Quarter Completed
1.0 The CBCs will use FSFN data to ensure medical and dental tabs are created timely and information is updated regularly.	NE Region CBCs	Created and updated medical and dental tabs.	Florida PIP Monitored Cases, Florida CQI Rapid Safety Feedback cases and CBC Quarterly Scorecards	On-going	Completed MM/YYYY On/ahead of schedule Behind schedule No longer applicable	Documentation is in the evidence folder.