

# Risk Pool Timeline

## SFY 2019-20

Action	Target Completion Date	Comments
Update/Finalize Risk Pool Protocol for FY 19-20	8/29/2019	OCW and Deputy Secretary
Notify CBCs and RMDs of protocol and deadlines. Goal: Release Application	8/29/2019	Distribution to come via email from the Assistant Secretary for Child Welfare
Recruit a <b>facilitator/leader</b> at least <b>three different CBC peers</b> and at least <b>three DCF staff</b> to serve as Risk Pool Peer Review Committee.	8/29/2019	Combination of CBC CEOs and CFOs
CBCs must submit Risk Pool Application and Detailed Budget Projection to the Office of CBC/ME Financial Accountability (OFA) no later than deadline.	9/13/2019	
Risk Pool Review Committee to meets to review applications, reports and data.	9/20/2019	No On-site visits necessary.
Write report of recommendations.	9/27/2019	Writer/ Risk Pool Team Lead - TBD  Administrative support may be requested pending Team Lead selection
Review recommendations and determine risk pool funding recipients.	10/4/2019	Risk Pool Committee <ul style="list-style-type: none"> <li>○ Secretary briefing</li> <li>○ Notify CBCs of Department's decision.</li> </ul>
Pre-Consult Review process	10/11/2019	Led by budget office
Submit budget amendment to Governor's Office and Legislature.	10/18/2019	On consult
Amend CBC contracts	11/1/2019	Regions with assistance from HQ