



State of Florida  
Department of Children and Families

Rick Scott  
Governor

Mike Carroll  
Secretary

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**DATE:** June 01, 2018

**TO:** Regional Managing Directors  
Regional Security Officers  
Sheriff's Offices Conducting Child Protective Investigations

**THROUGH:** David L. Fairbanks, Deputy Secretary *DLF*

**FROM:** JoShonda Guerrier, Assistant Secretary for Child Welfare *JSG*  
Rebecca Kapusta, Assistant Secretary for Operations *RK*

**SUBJECT:** New FSFN Security Profile for Domestic Violence Advocates

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**PURPOSE:** The purpose of this memorandum is to inform the regions of a new security profile that was created for the Domestic Violence advocates who are co-located with the Child Protective Investigation units.

**BACKGROUND:** When information available at pre-commencement or obtained during the Family Functioning Assessment indicates that intimate partner violence is believed to be occurring in the home, the child protective investigator must consult with a domestic violence advocate. Based on this policy, the Florida Coalition Against Domestic Violence (FCADV) is encouraging FSFN access for the Domestic Violence Child Welfare (DVCW) advocates that are co-located and/or have partnership agreements with Child Protective Investigations.

For cases referred to the DVCW advocates, information from FSFN would better assist the advocate with consultation services and properly provide safety planning and services to the victim.

**ACTION REQUIRED:** Please advise all Regional Security Officers that this new profile should only be assigned to the DV Advocate Group. If the DV Advocate is currently assigned any other FSFN profile, the profile should be changed at your earliest opportunity. The name of the new security profile is "Domestic Violence Advocate". The updated FSFN Security Matrix can be accessed from the following hyperlink; <http://fsfn.dcf.state.fl.us/docs/FSFNSecurityProfileMatrix.pdf>. The Security Matrix lists the user profiles across the top of the matrix and what resources the user is able to access down the left side of the matrix.

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Mission: Work in Partnership with Local Communities to Protect the Vulnerable, Promote Strong and Economically Self-Sufficient Families, and Advance Personal and Family Recovery and Resiliency

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**CONTACT INFORMATION:** If you have any questions regarding local readiness efforts, please contact Eddie Warren, FSFN Practice Specialist, Office of Child Welfare, at (850) 491-5873 or via email at [Eddie.Warren@myflfamilies.com](mailto:Eddie.Warren@myflfamilies.com).

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