



**State of Florida  
Department of Children and Families**


**Rick Scott**  
Governor


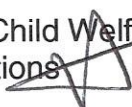
**Mike Carroll**  
Secretary

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**DATE:** September 14, 2016

**TO:** Regional Managing Directors  
Community-Based Care Lead Agency CEOs

**THROUGH:** David L. Fairbanks, Deputy Secretary 

**FROM:** JoShonda Guerrier, Assistant Secretary for Child Welfare   
Vicki Abrams, Assistant Secretary for Operations 

**SUBJECT:** Federal National Youth in Transition Database (NYTD) Survey

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**PURPOSE:** The purpose of this memorandum is to provide general information around the federal requirements for the National Youth in Transition Database and establish points of contact for the Department of Children and Families (DCF) Family Safety Program Offices and Community-Based Care (CBC) Lead Agencies.

**BACKGROUND:** Public Law 106-169 established the John H. Chafee Foster Care Independence Program (CFCIP) in section 477 of the Social Security Act, and a subsequent federal rule released on February 26, 2008 established the National Youth in Transition Database (NYTD). The NYTD is a mandatory data collection system developed by the Administration for Children and Families (ACF) in order to track all independent living services delivered and measures outcome data to evaluate the effectiveness of programs. Since 2010, ACF has required each state to administer surveys in efforts to collect the outcome information.

The outcome population for the Federal NYTD Survey includes all youth in out-of-home care that reach his/her 17th birthday during the federal fiscal year (FFY). States performance is assessed from data collected through surveys in the following six outcome areas:

- Increase youth financial self-sufficiency
- Improve youth educational (academic or vocational) attainment
- Increase youth connections with adults
- Reduce homelessness among youth
- Reduce high-risk behavior among youth
- Improve youth access to health insurance

1317 Winewood Boulevard, Tallahassee, Florida 32399-0700

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Mission: Work in Partnership with Local Communities to Protect the Vulnerable, Promote Strong and Economically Self-Sufficient Families, and Advance Personal and Family Recovery and Resiliency

As a longitudinal model for assessing how foster youth are progressing toward independence, States are to establish a cohort/group of youth to be followed for three (3) years. States should first establish the group to be followed over three years by surveying 17-year-olds in out-of-home care within 45 days of their 17th birthday. The survey period for this group, begins October 1, 2016 and ends September 30, 2017. This outcome group is also referred to as the baseline population. The baseline population is comprised of all youth who were in out-of-home care at some point during the 45 days after their 17th birthday, regardless of whether the youth received any paid independent living services.

**ACTION REQUIRED:** Please share this memorandum as appropriate with Community-Based Care Lead Agencies personnel, Case Management Organizations, and Regional DCF Family Safety Program Offices. Additionally, each Region and CBC will need to designate a single point of contact to assist in the coordination of the survey requirements with the Department's contracted provider Connected by 25 (Cby25). Please forward the single point of contact's name, email address and phone number to Brandie McCabe, Independent Living Specialist, Office of Child Welfare, via email to: [Brandie.McCabe@myflfamilies.com](mailto:Brandie.McCabe@myflfamilies.com) by Monday, September 19, 2016.

Mandatory conference calls will be held with the DCF Regional and CBC points of contact on the following dates:

September 22, 2016 at 10:00 a.m., Eastern Standard Time (EST)  
January 17, 2017 at 10:00 a.m., EST  
May 18, 2017 at 10:00 a.m., EST  
September 1, 2017 at 10:00 a.m., EST

**CONTACT INFORMATION:** If you have questions regarding this request, please contact Brandie McCabe at (850) 717-4218 or via email: [Brandie.McCabe@myflfamilies.com](mailto:Brandie.McCabe@myflfamilies.com).

cc: Regional Family and Community Services Directors  
Center for Child Welfare