



State of Florida
Department of Children and Families

Charlie Crist
Governor

Robert A. Butterworth
Secretary

DATE: October 1, 2007
TO: Regional Directors
THROUGH: George Sheldon, Assistant Secretary for Operations
David Fairbanks, Assistant Secretary for Programs
FROM: ^{Patricia Badland} Patricia Badland, Director of Office of Family Safety
SUBJECT: Pre-Service Test Item Writing Workshops

PURPOSE: The purpose of this memo is to provide you with information regarding on-going efforts to refine the pre-service curriculum and testing content. A schedule of test item writing workshops is attached. We encourage Child Protective Investigators, Community-Based Care Case Managers/Supervisors, and Child Welfare Legal Services attorneys to participate. Workshops are being held throughout the state to ensure everyone has an opportunity to contribute and make both the curriculum and the test accurate and pertinent. In addition, we ask that providers consider hosting one of the workshops where there is not a location designated at this time.

BACKGROUND: This year, we are piloting and validating new classroom training post-tests. Florida International University, charged with curriculum development, is conducting monthly test-item writing workshops across the state. The purpose of these workshops is to:

1. produce test questions for piloting; and,
2. identify appropriate pre-service classroom training content.

Your staff are asked to write and review actual pilot questions for the new test at these one and one-half-day workshops. They will also review the pre-service classroom training competencies and make recommendations about maintaining in the classroom training or moving to the field and/or in-service training components. Encouraging your staff to participate will ensure that your agency's feedback is incorporated into the finalized pre-service classroom training and testing process.

REQUIRED ACTION: Please share this information with your CBC agencies and Sheriff Offices.

1317 Winewood Boulevard, Tallahassee, Florida 32399-0700

Mission: Protect the Vulnerable, Promote Strong and Economically Self-Sufficient Families, and Advance Personal and Family Recovery and Resiliency

Pre-Service Test Item Writing Workshops
October 1, 2007
Page 2

CONTACT INFORMATION: For any questions, or to offer to host a workshop by providing a meeting location, please contact Taffy Compain, Office of Family Safety, at (850) 922-6656 or Taffy_B_Compain@dcf.state.fl.us.

Attachment

cc: Circuit Administrators
Debra Danker-Sandler, Florida International University
Diane Frazer, Florida International University

July 2007							
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Newport Beachside Hotel & Resort
 16701 Collins Avenue
 Miami Beach, FL 33160
 1-866-323-7931

August 2007							
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Amerisuites Tampa Westshore
 813-282-1037
 4811 Main Street
 Tampa, FL 33607

September 2007							
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Children's Home Society
 1485 South Semoran Blvd.
 Winter Park, FL 32397

October 2007							
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Hilton Garden Inn/Ponte Vedra
 45 PGA Boulevard
 Ponte Vedra Beach, FL 32082
 904--280-1661

November 2007							
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Newport Beachside Hotel & Resort
 16701 Collins Avenue
 Miami Beach, FL 33160
 1-866-323-7931

December 2007							
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Tallahassee
 Location to be announced
 Please contact FIU at 305-919-4584 for additional information

January 2008							
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Pensacola
 Location to be announced
 Please contact FIU at 305-919-4584 for additional information

February 2008							
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Tampa
 Location to be announced
 Please contact FIU at 305-919-4584 for additional information

March 2008							
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Newport Beachside Hotel & Resort
 16701 Collins Avenue
 Miami Beach, FL 33160
 1-866-323-7931

April 2008							
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Jacksonville
 Location to be announced
 Please contact FIU at 305-919-4584 for additional information

May 2008							
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Orlando
 Location to be announced
 Please contact FIU at 305-919-4584 for additional information

June 2008							
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