



FSFN TIP SHEET: Applied Income for Title IV-E AFDC Calculations v. 11/1/2019

Applied Income is the part of the 2-step budgeting process for AFDC Financial criteria of Title IV-E Eligibility. Applied Income calculations are used when a household member is not included in the Assistance Group (AG) nor Standard Filing Unit (SFU) but their income shall be considered. The Applied Income calculation is performed once, and the amount is included in both Step 1 and 2.

The Applied Income calculation is performed in specific scenarios, as identified.

The Applied Income logic is the same across each of the four scenarios with the exception of one additional disregard applied in the Sponsor and Sponsor's Spouse scenario.

Applied Income calculations are performed in the following scenarios:

- Alien Parent
- Stepparent not included in the AG
- Grandparent(s) when residing with the Minor Parent and Child
- Sponsor and Sponsor's Spouse of Alien Parent

Assistance Group/Standard Filing Unit Information

Assistance Group: Standard Filing Unit (SFU): Step 1: Step 2: Assets:



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Definition of Applied Income Scenarios

- **Alien Parent** = A parent who is not a U.S. Citizen nor a Qualified Non-Citizen, from a country other than Haiti or Cuba, who has resided in Country for greater than 5 years.
FSFN Data Requirements: Participant checked to be included in AG with a Role of 'Parent' or 'Minor Parent' and Citizenship status on Person Management page is documented as a Qualified Non-Citizen with an Entry Date is less than 5 years from AFDC Month and Country is not Cuba or Haiti; or documented as a Non-Qualified Non-Citizen.
- **Stepparent** = A legal stepparent of the child in the home without a mutual, AFDC-eligible child in the home.
FSFN Data Requirements: Participant with a Role of 'Stepparent' not checked to be included in the AG.
- **Grandparent** = A grandparent of the child residing in the home with the minor parent and the child.
FSFN Data Requirements: AG member with a Role of 'Minor Parent' and participant not included in the AG has a Role of 'Household Member' and the Household Member is identified as the 'Child's Mother' or 'Child's Father' on the Minor Parent's Person Management page.
- **Sponsor and Sponsor's Spouse** = A person who executed an affidavit of support or similar agreement on behalf of an alien (who is not the child of the sponsor or the sponsor's spouse) as a condition of the alien's entry into the United States. For a period of three years following entry, the income and assets of the Sponsor/Sponsor Spouse shall be considered.
FSFN Data Requirements: Participant with a Role of 'Sponsor' and 'Sponsor Spouse'. These roles are only available for a participant not in the AG and when an AG Member = Alien Parent with an Entry Date less than 3 years from AFDC Month. Sponsor's Spouse is only available if someone is identified as a Sponsor.

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Alien Parent

AFDC Information				
Assistance Group	Participant Name	Role	Unable to Obtain Income/Asset Verification	Action
<input checked="" type="checkbox"/>	Carol K. Walker	Parent	<input type="checkbox"/>	Obligated Monies Care Expenses
<input type="checkbox"/>	Negan K. Walker		<input type="checkbox"/>	
<input checked="" type="checkbox"/>	Carl K. Walker	Child	<input type="checkbox"/>	
<input type="checkbox"/>	Judith K. Walker		<input type="checkbox"/>	

Selected in the AG with a Role = Parent or Minor Parent

Person Management has Citizenship = Qualified Non-Citizen or Non-Qualified Non-Citizen

Country is not Cuba or Haiti

Basic	Additional	AKA Names	Address	Relationship	AFCARS/Other Participant Information	Child/Adult Functioning and Parenting
<p>Name ID: 900020866 Last Name: Walker Suffix: First Name: Carol Middle Name: K</p> <p>Basic Citizenship: <u>Qualified Non-Citizen</u> Non-Citizen D: If qualified non-citizen, indicate documentation supporting the status (e.g., I-551): Country: <u>CUBA</u> Entry Date: 00/00/0000 Status: Status Date: 00/00/0000</p> <p>Country List: BURUNDI CAMBODIA CANADA CHAD CHILE CHINA COLOMBIA CUBA CYPRUS CZECHOSLOVAKIA DENMARK DOMINICAN REPUBLIC EAST TIMOR ECUADOR EL SALVADOR EQUATORIAL GUINEA ETHIOPIA FINLAND FRANCE GERMAN DEMOCRATIC REPUBLIC GERMANY, FEDERAL REPUBLIC OF GERMANY, PRE-WAR GERMANY, RE-UNITED GREAT BRITAIN GREECE GUATEMALA GUINIA HAITI HONDURAS HUNGARY</p>						

Entry Date is less than 5 years from AFDC Month

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Stepparent not included in the AG

Relationship on Maintain Case
is Mother-Step or Father-Step

Participants	Relationships	Address	Professional/Family Support Network Contacts	Closing History
Relationships				
Subject(s)	Relationship		Subject(s)	
Walker, Carol K	Mother-Adoptive		Walker, Carl K	Delete
Walker, Negan K	Father-Step		Walker, Carl K	Delete
Walker, Carol K	Mother		Walker, Judith K	Delete
Walker, Negan K	Father		Walker, Judith K	Delete
Walker, Carl K	Son		Walker, Carol K	Delete
Walker, Carl K	Son-Step		Walker, Negan K	Delete
Walker, Judith K	Daughter		Walker, Carol K	Delete
Walker, Judith K	Daughter		Walker, Negan K	Delete

Not selected in the AG and
Role = Stepparent

AFDC Information

Assistance Group	Participant Name	Role	Unable to Obtain Income/Asset Verification	Action
<input checked="" type="checkbox"/>	Carol K. Walker	Parent	<input type="checkbox"/>	Obligated Monies Care Expenses
<input type="checkbox"/>	Negan K. Walker	Stepparent	<input type="checkbox"/>	Obligated Monies Care Expenses
<input checked="" type="checkbox"/>	Carl K. Walker	Child	<input type="checkbox"/>	
<input type="checkbox"/>	Judith K. Walker		<input type="checkbox"/>	

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Grandparent

AG Member has a Role = Minor Parent and another person not in the AG has a Role = Household Member.

AFDC Information

Assistance Group	Participant Name	Role	Unable to Obtain Income/Asset Verification	Action
<input type="checkbox"/>	Scooby J. Jenkies	<input type="text"/>	<input type="checkbox"/>	
<input type="checkbox"/>	Daphne Jenkies	Household Member	<input type="checkbox"/>	Obligated Monies
<input checked="" type="checkbox"/>	Velma J. Jenkies	Minor Parent	<input type="checkbox"/>	Care Expenses
<input type="checkbox"/>	Fred J. Jones	Stepparent	<input type="checkbox"/>	Obligated Monies Care Expenses
<input checked="" type="checkbox"/>	Scrappy J. Jones	Child	<input type="checkbox"/>	

Household Member is identified as the Minor Parent's Mother or Father on the Minor Parent's Person Management Record.

Basic	Additional	AKA Names	Address	Relationship	AFCARS/Other Participant Information	Child/Adult Functioning and Parenting
<h4>Person Information</h4>						
Child's Mother: Jenkies, Daphne		Search Edit Remove		Child's Father:		Search
Child's Legal Guardian (1):		Search		Child's Legal Guardian (2):		Search

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Sponsor or Sponsor's Spouse

Parent; Stepparent or Minor Parent = Alien logic but Entry Date is less than 3 years from AFDC Month.

Sponsor is only available if the person is not selected in the AG; Sponsor's Spouse is only available once a Sponsor is selected.

FSFN deducts the two Obligated Monies amounts, as well as the CNS equivalent to the total # of dependents documents plus the Sponsor and Sponsor's Spouse, if applicable.

Basic

Citizenship: Non-Citizen ID:
 Country: Entry Date: Status: Status Date:

AFDC Information

Assistance Group	Participant Name	Relationship	Unable to Obtain Income/Asset Verification	Action
<input type="checkbox"/>	Scooby J. Jenkies	Dependent	<input type="checkbox"/>	Obligated Monies
<input type="checkbox"/>	Daphne Jenkies	Household Member	<input type="checkbox"/>	Care Expenses
<input checked="" type="checkbox"/>	Velma J. Jenkies	Sponsor	<input type="checkbox"/>	Obligated Monies
<input type="checkbox"/>	Fred J. Jones	Minor Parent	<input type="checkbox"/>	Care Expenses
<input type="checkbox"/>	Fred J. Jones	Stepparent	<input type="checkbox"/>	Obligated Monies
<input checked="" type="checkbox"/>	Scrappy J. Jones	Child	<input type="checkbox"/>	Care Expenses