

AFDC Income Calculations Flowchart Training

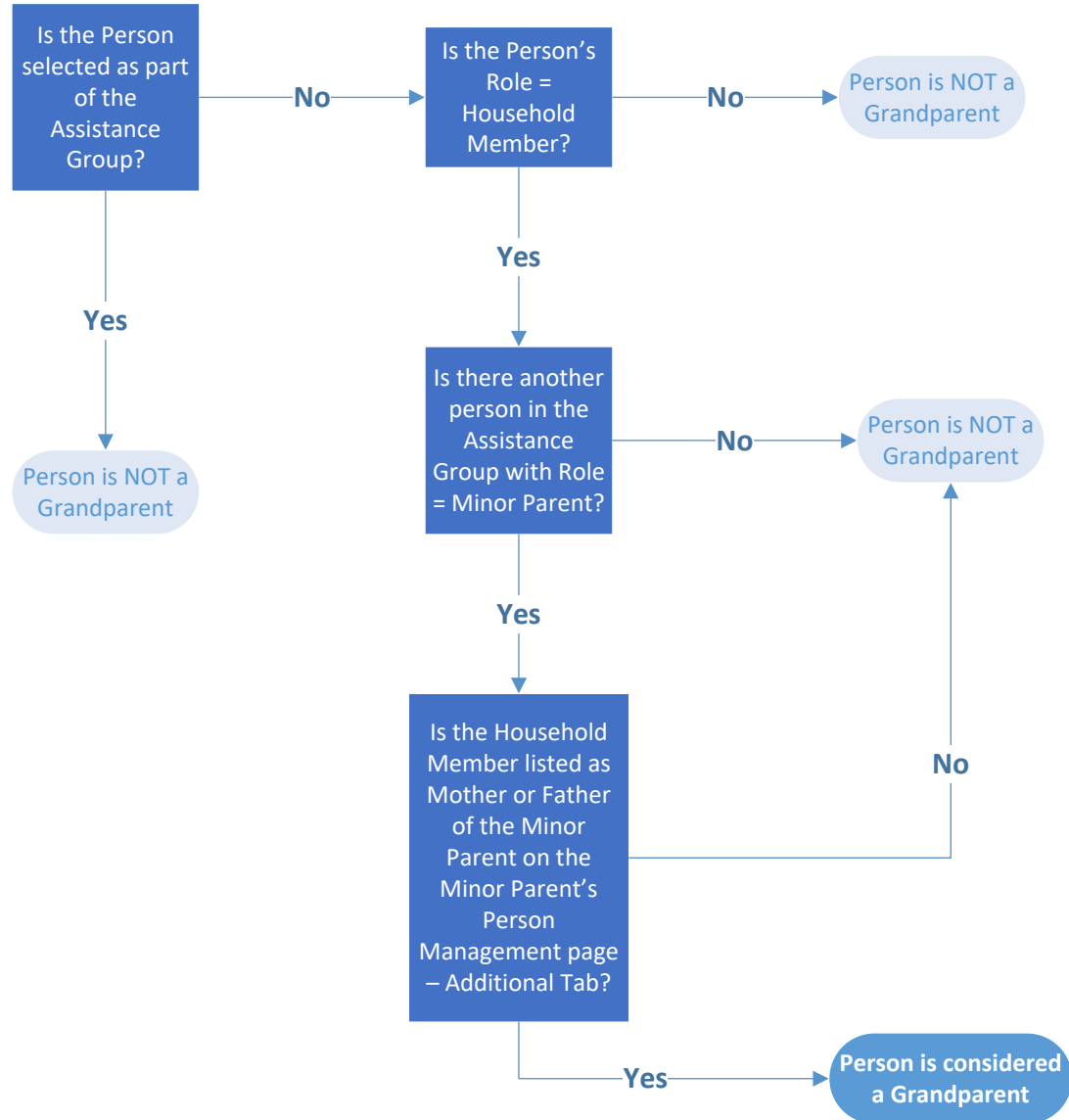
Purpose

The purpose of this flowchart is to give a detailed, organized view of the AFDC Income Calculations that are used in determining the answers to Questions 7 and 8 on the Title IV-E Foster Care and Title IV-E EFC Eligibility pages.

AFDC Income Calculations

Definitions

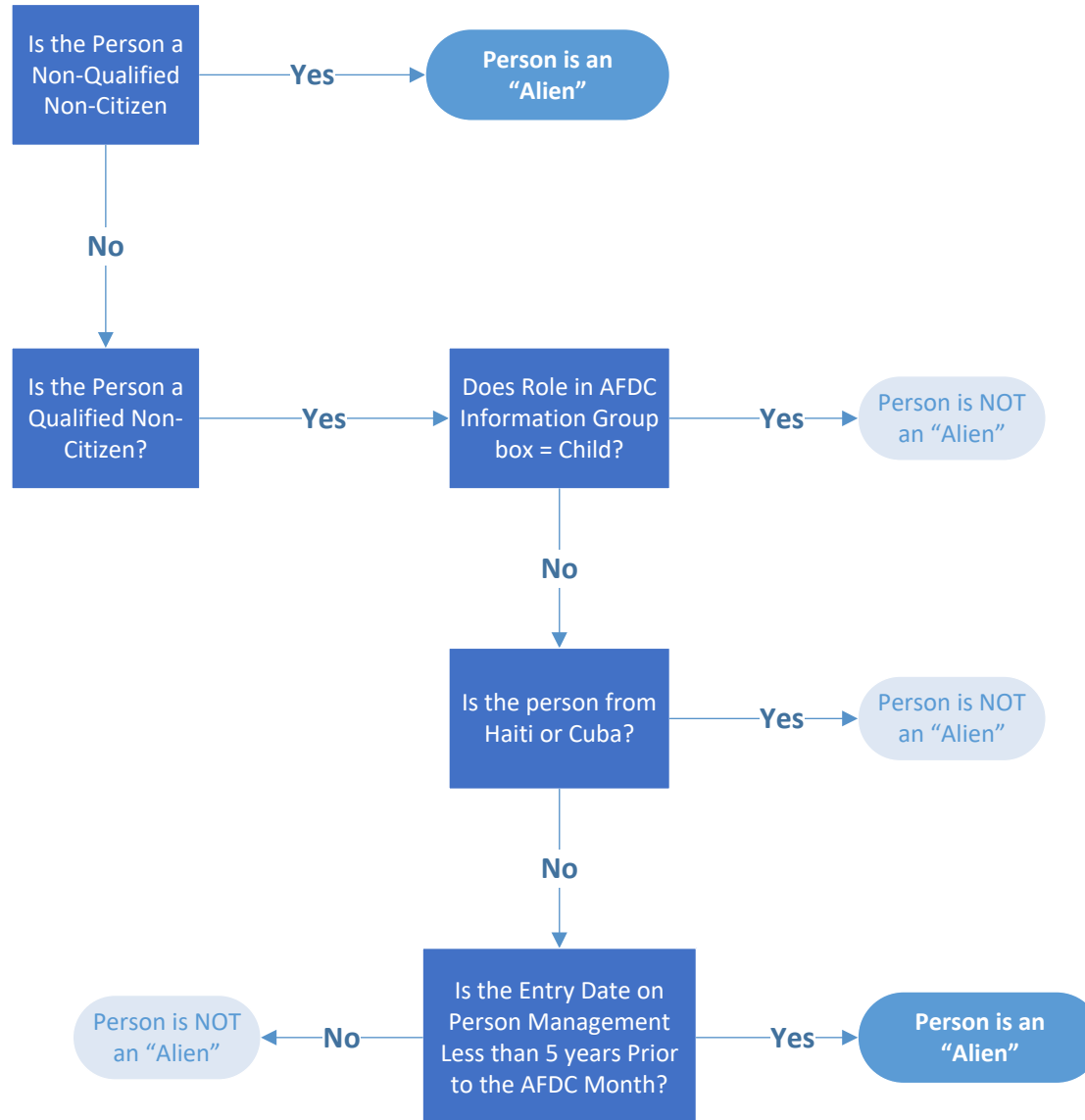
Is the person a Grandparent?



AFDC Income Calculations

Definitions

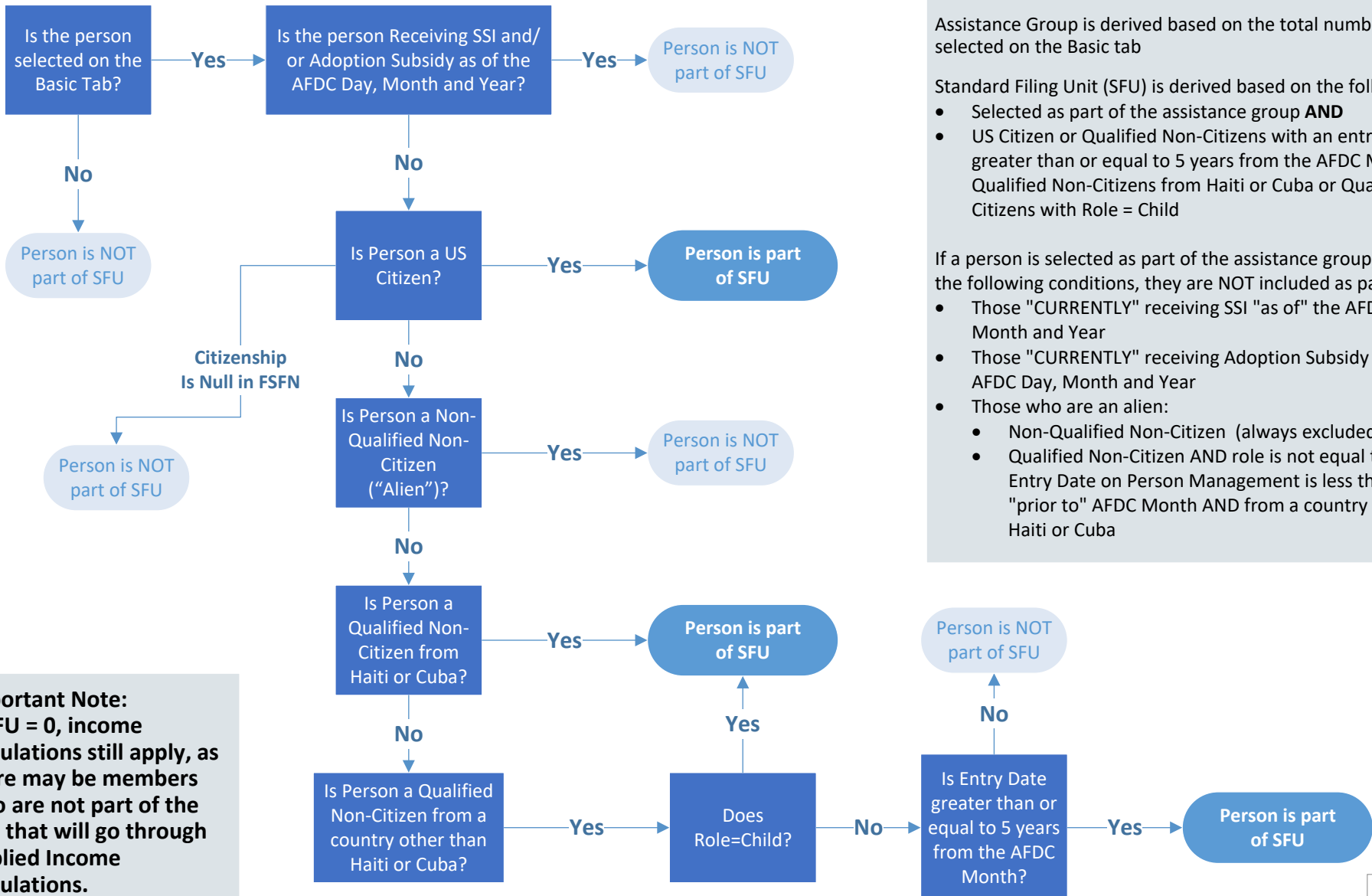
Is the person an "Alien"?



AFDC Income Calculations

Definitions

Is the person part of the Standard Filing Unit (SFU)?



Assistance Group is derived based on the total number of persons selected on the Basic tab

Standard Filing Unit (SFU) is derived based on the following:

- Selected as part of the assistance group **AND**
- US Citizen or Qualified Non-Citizens with an entry date greater than or equal to 5 years from the AFDC Month or Qualified Non-Citizens from Haiti or Cuba or Qualified Non-Citizens with Role = Child

If a person is selected as part of the assistance group, but meet the following conditions, they are NOT included as part of SFU:

- Those "CURRENTLY" receiving SSI "as of" the AFDC Day, Month and Year
- Those "CURRENTLY" receiving Adoption Subsidy "as of" the AFDC Day, Month and Year
- Those who are an alien:
 - Non-Qualified Non-Citizen (always excluded)
 - Qualified Non-Citizen AND role is not equal to child AND Entry Date on Person Management is less than 5 years "prior to" AFDC Month AND from a country other than Haiti or Cuba

Important Note: If SFU = 0, income calculations still apply, as there may be members who are not part of the SFU that will go through Applied Income calculations.

AFDC Income Calculations

Definitions

Is the person a Full Time Student?

FULL TIME STUDENT IS DEFINED AS:

Anyone with Current Grade Level as:

- Kindergarten – Twelfth*
- Special Education*
- Non-graded*
- Some College
- College Degree
- Post Graduate Degree
- Post Graduate Work
- Vocational/Technical
- Associate Degree

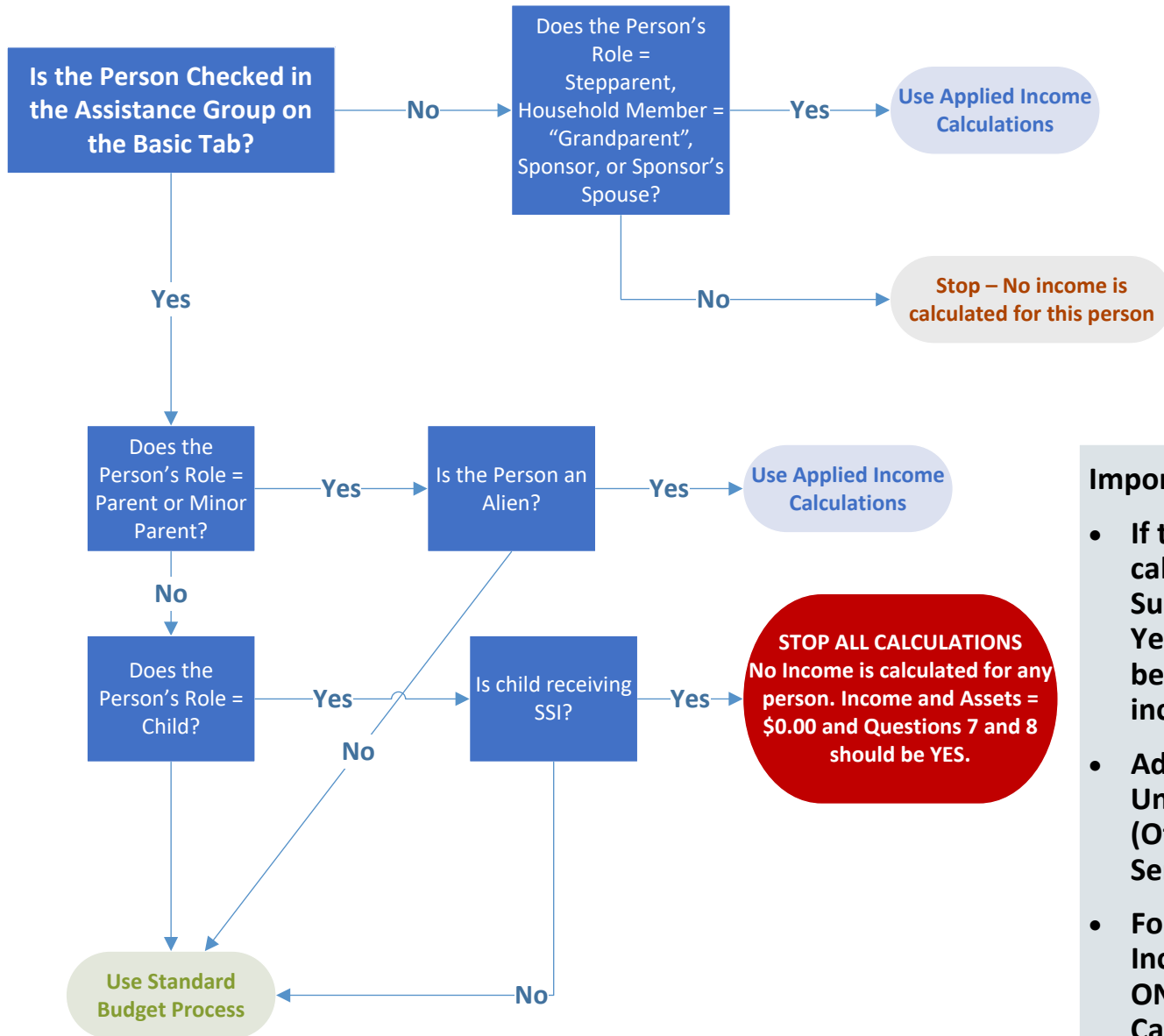
AND their Education Record effective as of AFDC date has at least 9 hours documented for that educational program.

*If Kindergarten – Twelfth, Special Education or Non-graded, they do not have to meet the hours requirement to be considered full time.

*If there are multiple Education Records, then the hours must be added on each record.

AFDC Income Calculations

Determine Income Calculation Method



Important Notes:

- If the person whose Income is being calculated is receiving SSI or Adoption Subsidy as of the AFDC Day, Month and Year (including if SSI/Adoption Subsidy begins ON the AFDC Date), neither their income nor their assets are counted.
- Adoption Subsidy can be EITHER Unearned Income = Adoption Subsidy (Other State) OR a Service where the Service Category = Adoption.
- For Assets and Unearned Income, the Income amount is included in calculations ONLY IF the "Use in Eligibility Calculations" flag is checked.

AFDC Income Calculations

Standard Monthly Income Conversion

$$\text{Annually} = \text{Gross Income} \div 12$$

$$\text{Every 6 Months} = \text{Gross Income} \div 6$$

$$\text{Quarterly} = \text{Gross Income} \div 3$$

$$\text{Twice Monthly} = \text{Gross Income} \times 2$$

$$\text{Bi-Weekly} = \text{Gross Income} \times 2.15$$

$$\text{Weekly} = \text{Gross Income} \times 4.3$$

$$\text{Hourly} = \left[\text{Gross Income} \times \text{Hours per Week} \times 30.416 \right] \div 7$$

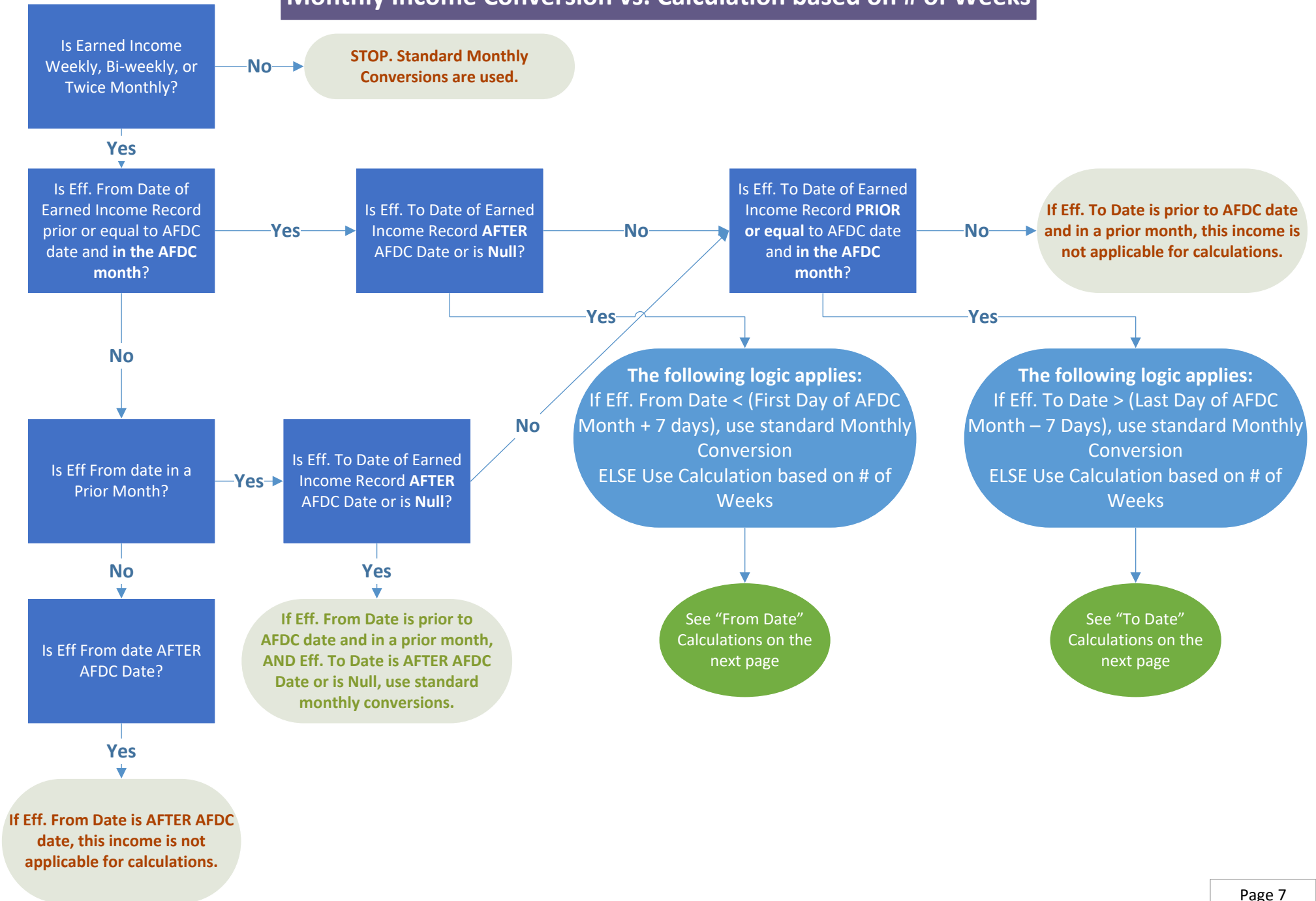
***Important Note:**
Income must meet the following criteria:

The Eff. From Date must be before or equal to the AFDC Date AND

The Eff. To Date must be one of the following: equal to, Null, after the AFDC Date, or prior to AFDC Date but within the AFDC month.

AFDC Income Calculations

Monthly Income Conversion vs. Calculation based on # of Weeks



Monthly Income Conversion vs. Calculation based on # of Weeks

From Date Calculations

Using a calendar, identify the Eff. From Date and count it as 1
 Count the number of times you can add 7 to the Eff. From Date on the calendar until:
 a) the number is \leq last day of the month
 b) the number is \leq Eff. To Date
 The Effective From Date, which counted as one, plus the number of times you were able to add 7, determines the number of weeks paid.
 Weekly amount x Number of paid weeks = Income for the AFDC Month.

Using a calendar, identify the Eff. From Date and count it as 1
 Count the number of times you can add 14 to the Eff. From Date on the calendar until:
 a) the number is \leq last day of the month
 b) the number is \leq Eff. To Date
 The Effective From Date, which counted as one, plus the number of times you were able to add 14, determines the number of weeks paid.
 Bi-weekly amount x Number of paid weeks = Income for the AFDC Month.

If Eff. From Date is the end of month, and there is no end date, only 1 payment counts for the AFDC month
 All other scenarios use monthly conversion

To Date Calculations

Using a calendar, identify the Eff. To Date and count it as 1
 Count the number of times you can subtract 7 from the Eff. To Date on the calendar until:
 a) the number is \geq first day of the month
 b) the number is \geq Eff. From Date
 The Effective To Date, which counted as one, plus the number of times you were able to subtract 7, determines the number of weeks paid.
 Weekly amount x Number of paid weeks = Income for the AFDC Month.

Using a calendar, identify the Eff. To Date and count it as 1
 Count the number of times you can subtract 14 from the Eff. To Date on the calendar until:
 a) the number is \geq first day of the month
 b) the number is \geq Eff. From Date
 The Effective To Date, which counted as one, plus the number of times you were able to subtract 14, determines the number of weeks paid.
 Bi-weekly amount x Number of paid weeks = Income for the AFDC Month.

If Eff. From Date is prior to Eff. To Date, and Eff. To Date is the 1st to 14th of the month, only 1 payment counts
 If Eff. From = Eff. To, only 1 payment counts
 All other scenarios use monthly conversion

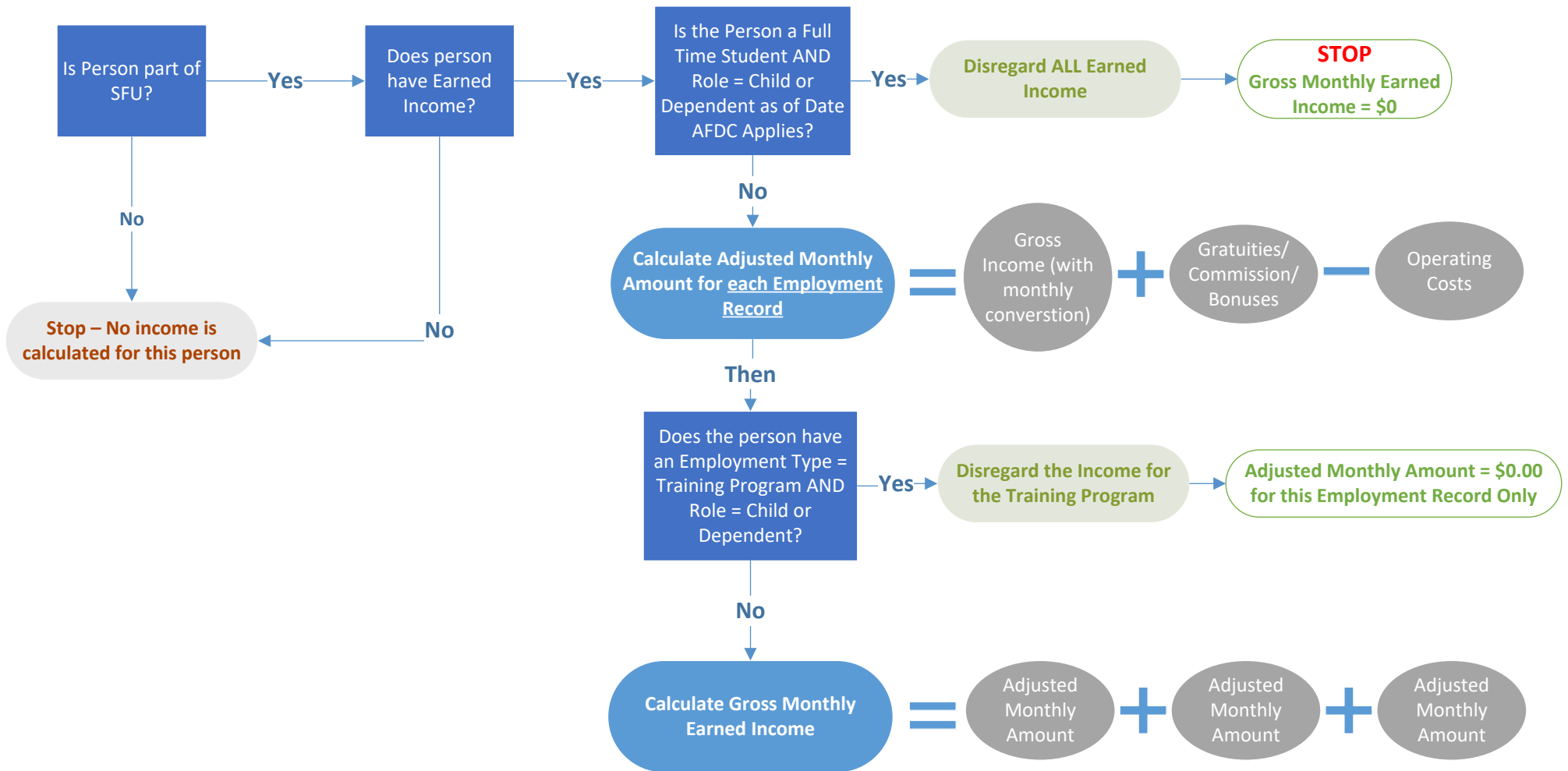
If the Income is Weekly

If the Income is Bi-weekly

If the Income is Twice Monthly

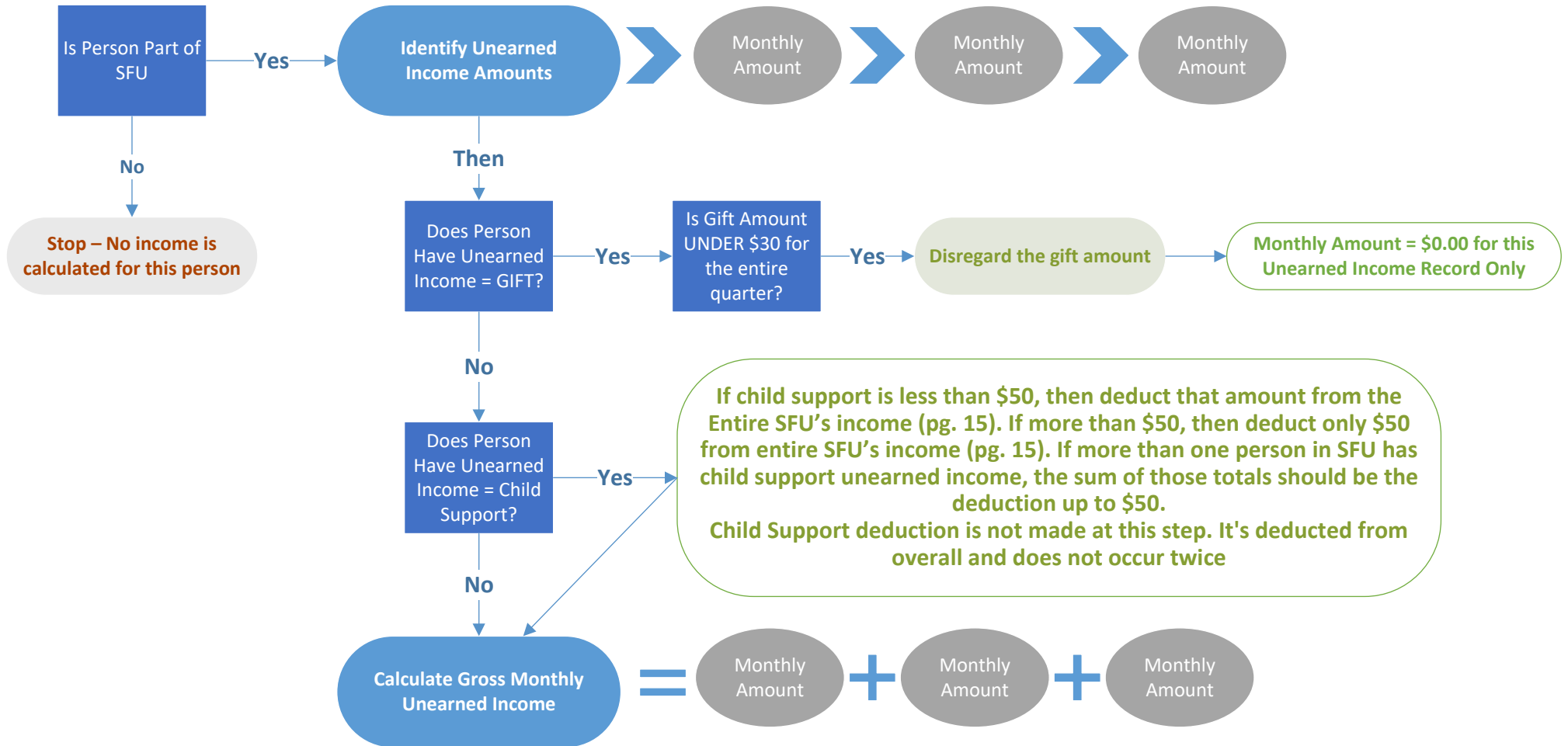
AFDC Income Calculations

Step 1 of Budget Process for EARNED Income (185% Comparison)



AFDC Income Calculations

Step 1 of Budget Process for UNEARNED Income (185% Comparison)



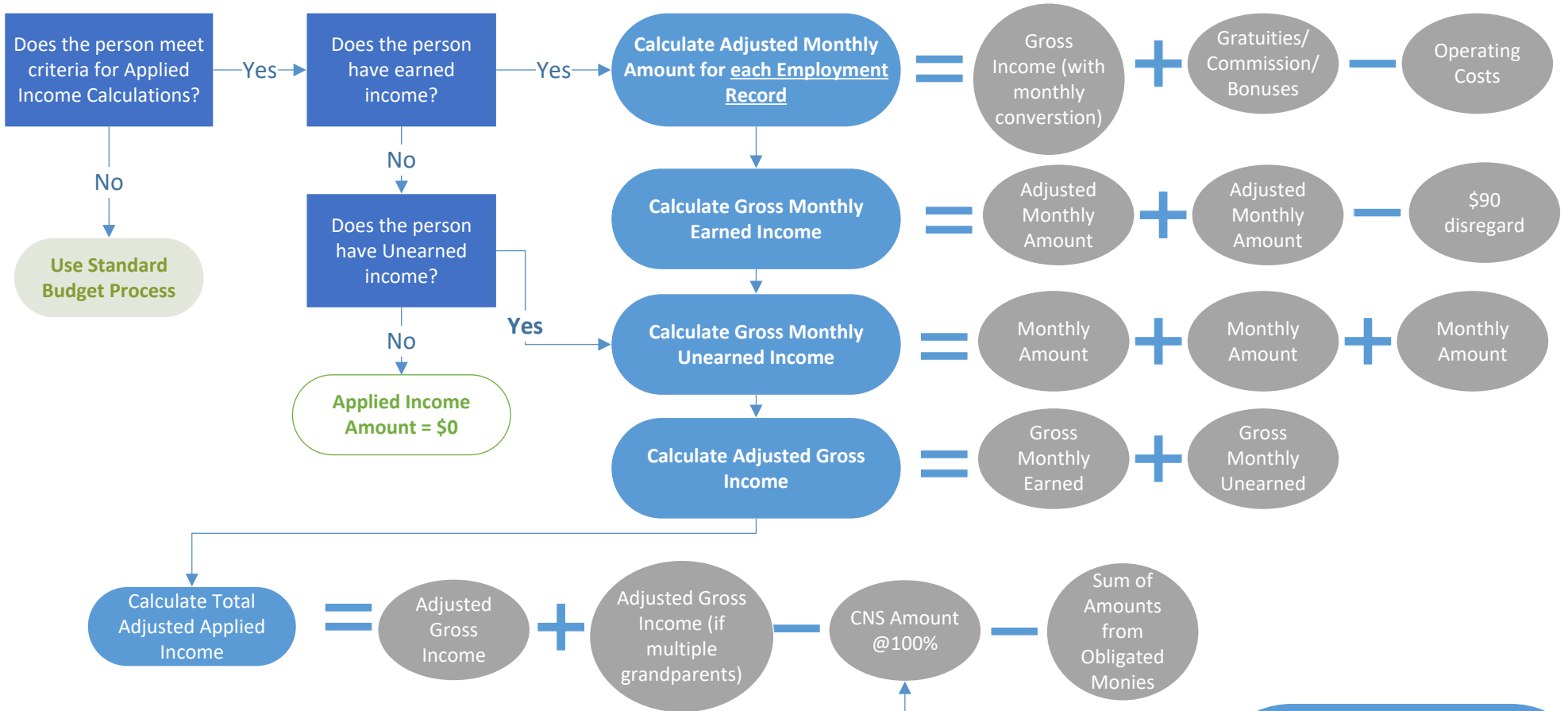
***Important Note:**
 Unearned Income Value = Gift and Unearned Income Value = Family Gift should be treated the same. If more than one gift record, the sum of all gift amounts should be used.

Standard Quarters are used based on the quarter in which the AFDC Date falls: Jan-March, April-June, July-Sept, Oct-Dec.

AFDC Income Calculations

Applied Income Calculations

Applied Income for Grandparent



***Important Note:**

If there is more than one grandparent, when calculating Applied Income, add the Adjusted Gross Income for ALL grandparents, then subtract out the CNS Amount.

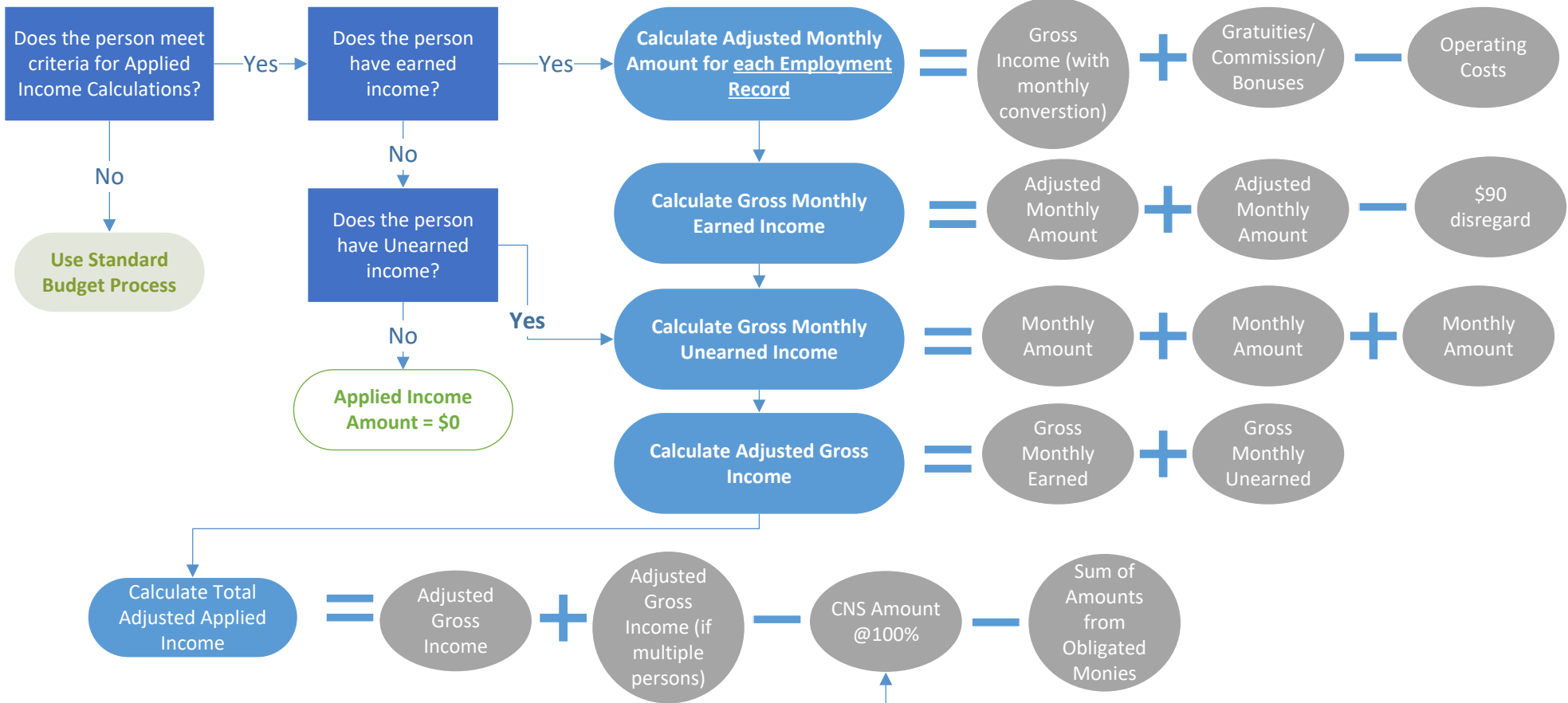
Count all Grandparents plus the number documented on the Obligated Monies page to get the CNS Family Size. If a Grandparent's income is excluded due to SSI/Adoption, they are also excluded from the CNS size.

CNS Size	1	2	3	4	5	6	7	8	9	10
100% CNS	\$645	\$864	\$1082	\$1300	\$1519	\$1737	\$1955	\$2174	\$2392	\$2610

AFDC Income Calculations

Applied Income Calculations

Applied Income for Stepparent



***Important Note:**
 If there is more than one stepparent, when calculating Applied Income, add the Adjusted Gross Income for ALL stepparents, then subtract out the CNS Amount.

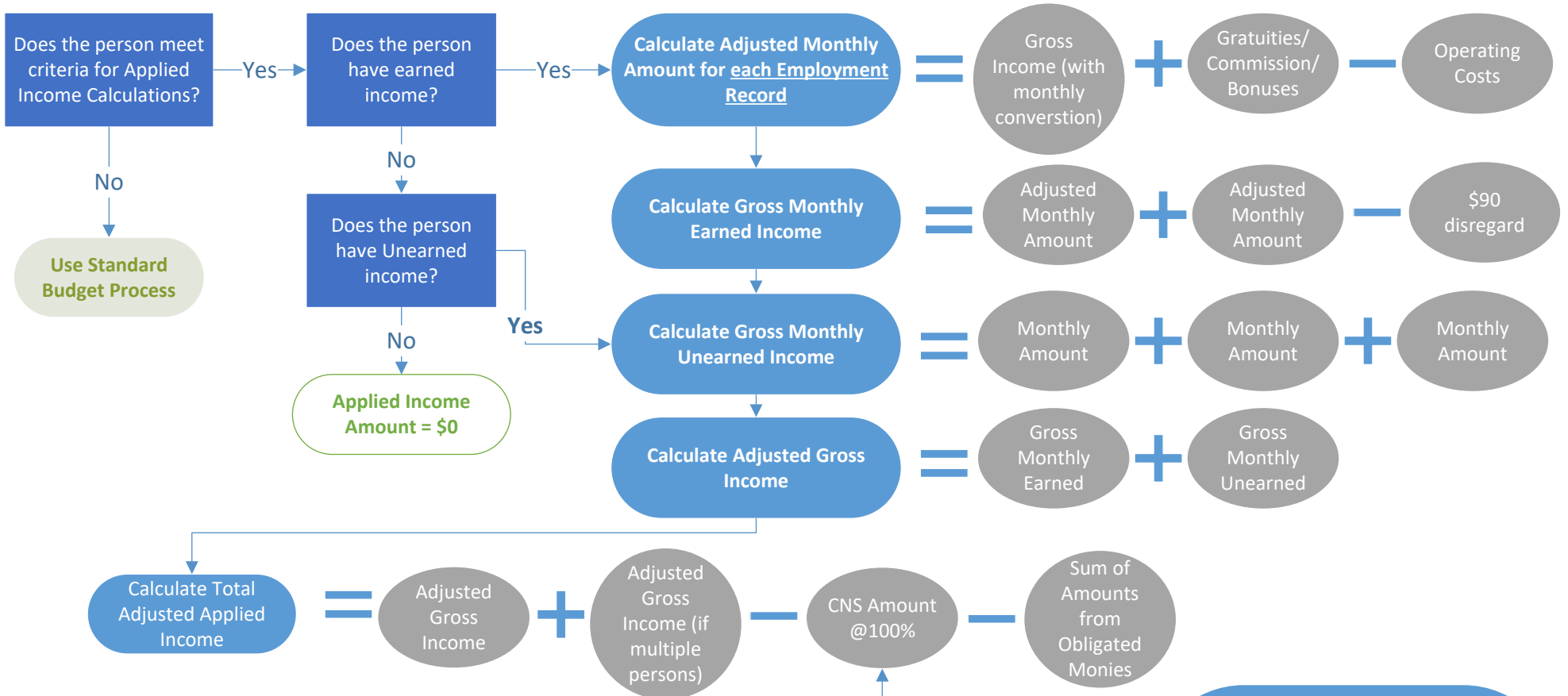
Count all Stepparents plus the number documented on the Obligated Monies page to get the CNS Family Size. If a Stepparent's income is excluded due to SSI/Adoption, they are also excluded from the CNS size.

CNS Size	1	2	3	4	5	6	7	8	9	10
100% CNS	\$645	\$864	\$1082	\$1300	\$1519	\$1737	\$1955	\$2174	\$2392	\$2610

AFDC Income Calculations

Applied Income Calculations

Applied Income for Alien Parent



***Important Note:**
 If there is more than one alien parent, when calculating Applied Income, add the Adjusted Gross Income for ALL alien parents, then subtract out the CNS Amount.

*****If a Minor Parent is also an Alien, this income calculation applies to the Minor Parent.

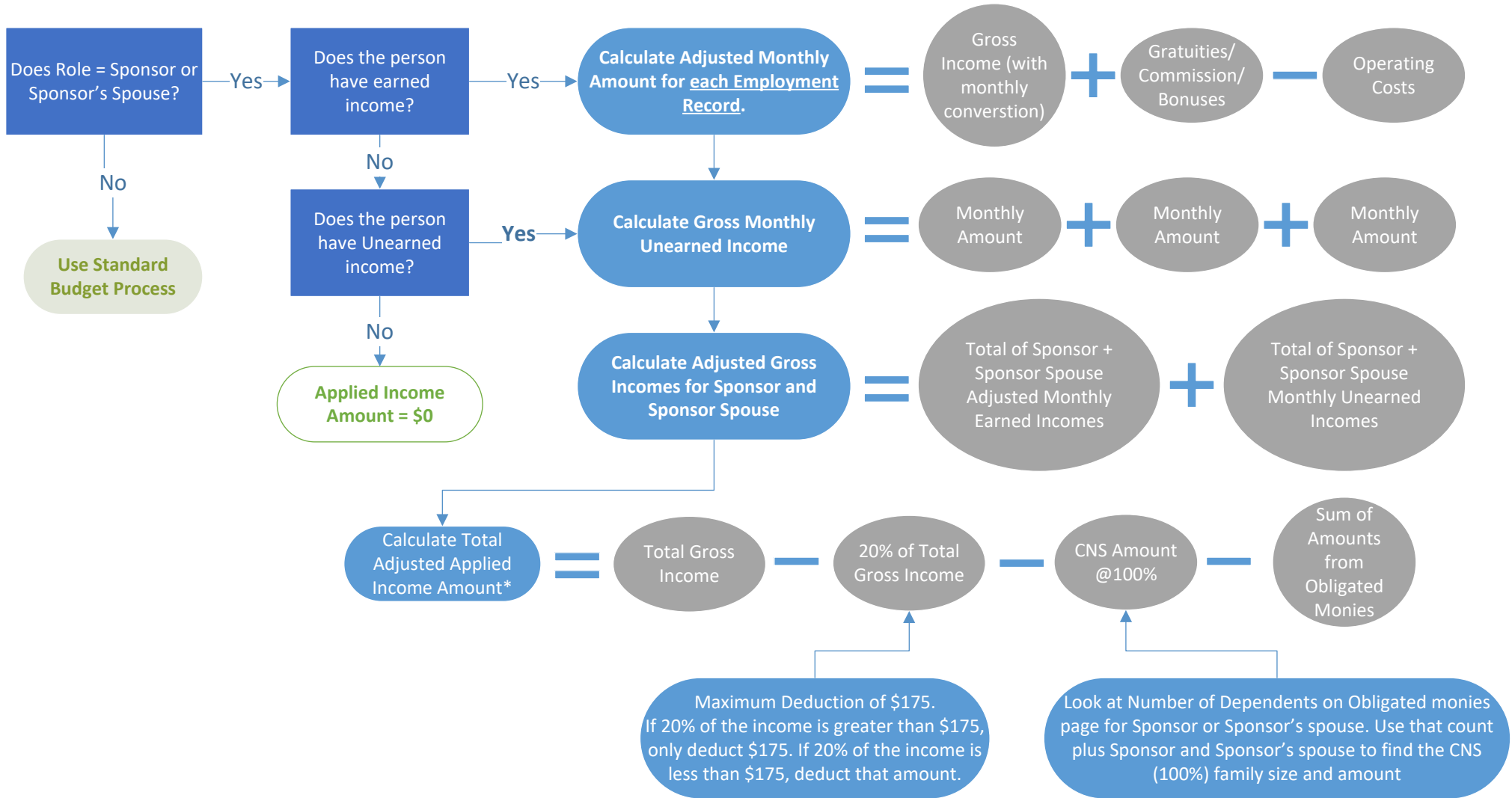
Count all Alien Parents plus the number documented on the Obligated Monies page to get the CNS Family Size. If an Alien Parent's income is excluded due to SSI/Adoption, they are also excluded from the CNS size.

CNS Size	1	2	3	4	5	6	7	8	9	10
100% CNS	\$645	\$864	\$1082	\$1300	\$1519	\$1737	\$1955	\$2174	\$2392	\$2610

AFDC Income Calculations

Applied Income Calculations

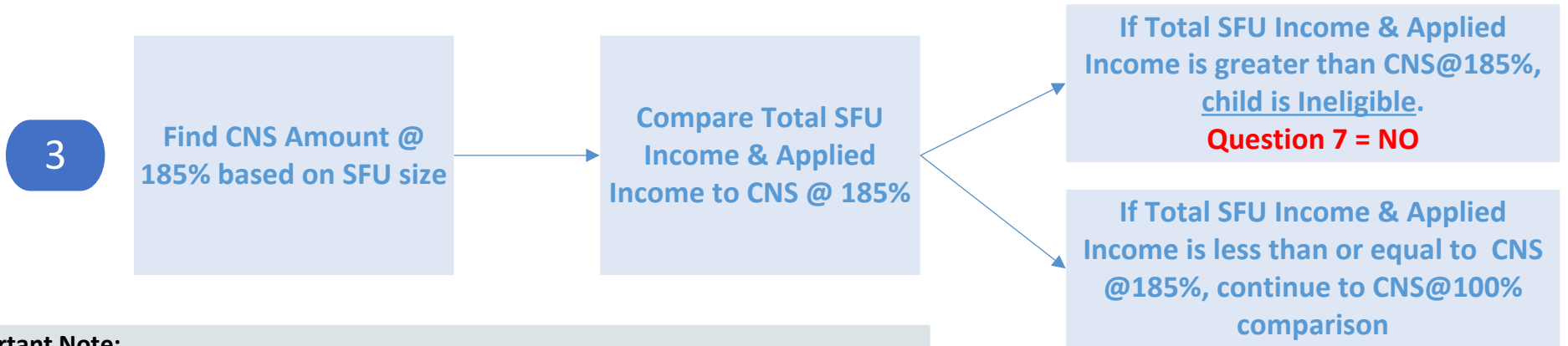
Applied Income for Sponsor / Sponsor's Spouse



CNS Size	1	2	3	4	5	6	7	8	9	10
100% CNS	\$645	\$864	\$1082	\$1300	\$1519	\$1737	\$1955	\$2174	\$2392	\$2610

AFDC Income Calculations

Step 1 - 185% Comparison

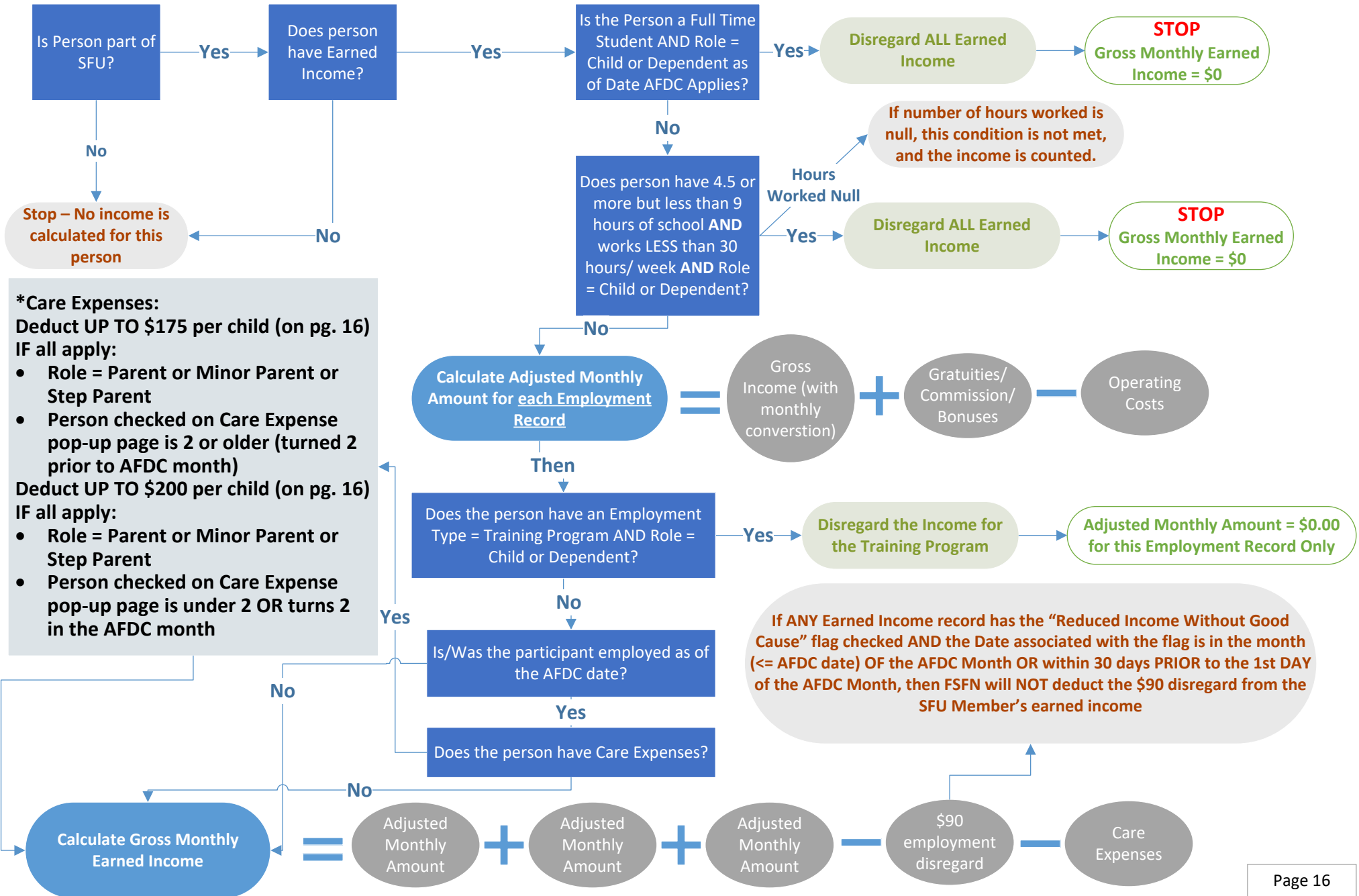


***Important Note:**
If the SFU is greater than 10, for each SFU size over 10, for 100% CNS, \$219 should be added; for 185% CNS, \$404 should be added.

SFU Size	1	2	3	4	5	6	7	8	9	10
185% CNS	\$1194	\$1598	\$2002	\$2405	\$2809	\$3213	\$3617	\$4021	\$4425	\$4829
100% CNS	\$645	\$864	\$1082	\$1300	\$1519	\$1737	\$1955	\$2174	\$2392	\$2610

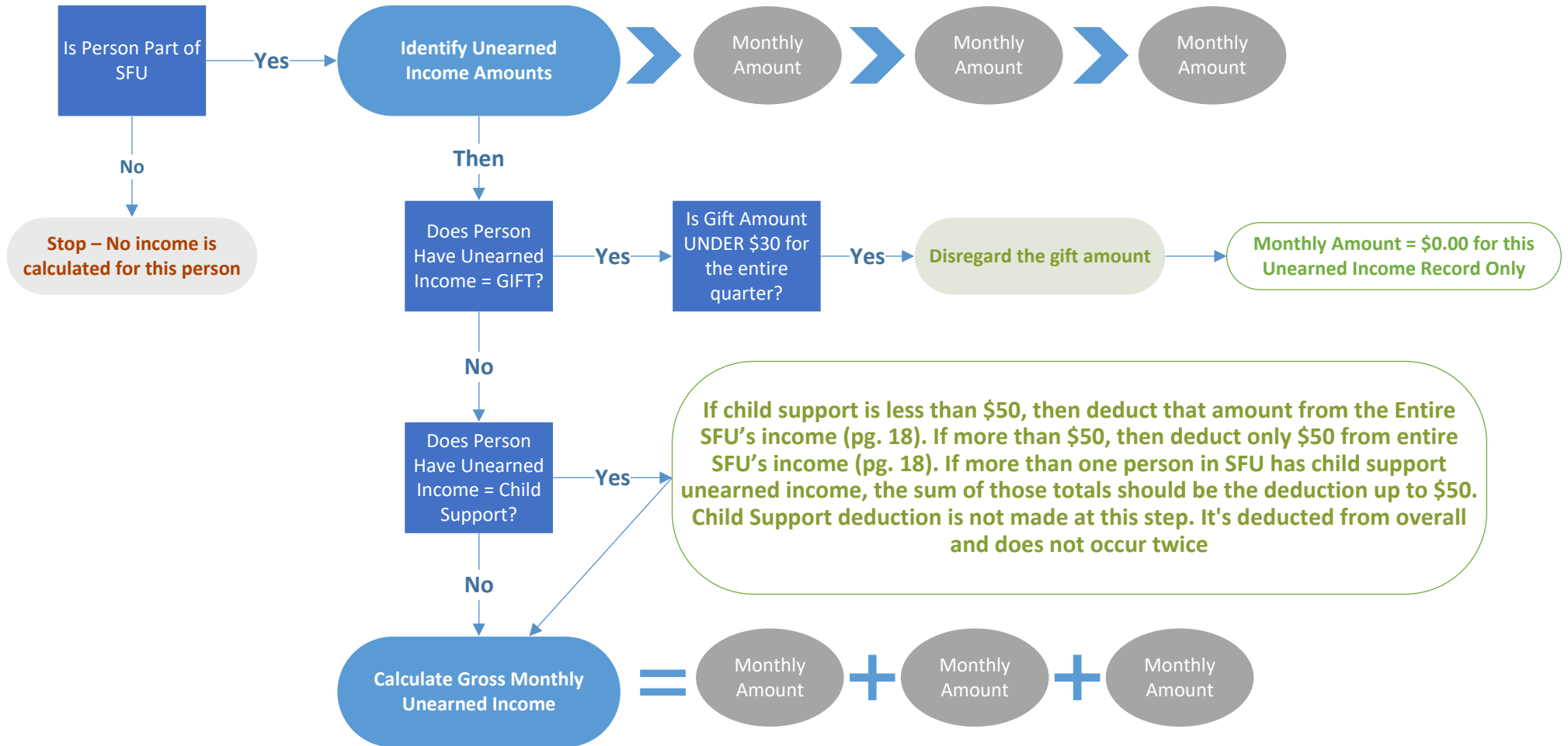
AFDC Income Calculations

Step 2 of Budget Process for EARNED Income (100% Comparison)



AFDC Income Calculations

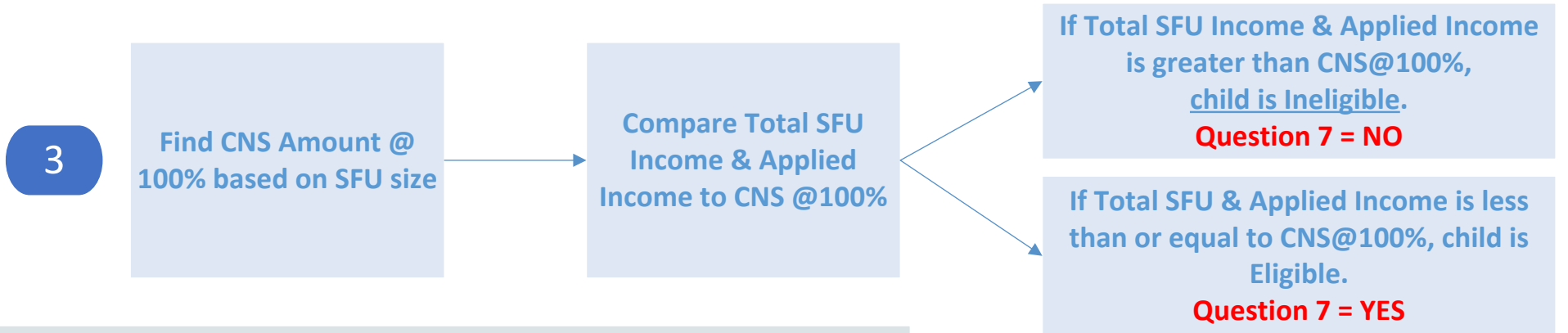
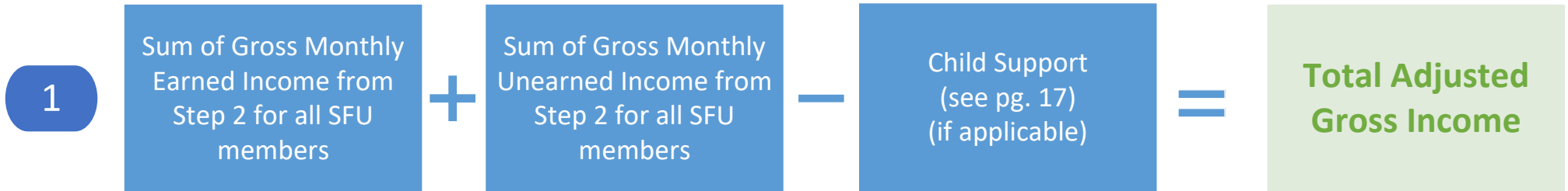
Step 2 of Budget Process for UNEARNED Income (100% Comparison)



***Important Note:**
 Unearned Income Value = Gift and Unearned Income Value = Family Gift should be treated the same. If more than one gift record, the sum of all gift amounts should be used.

AFDC Income Calculations

Step 2 - 100% Comparison

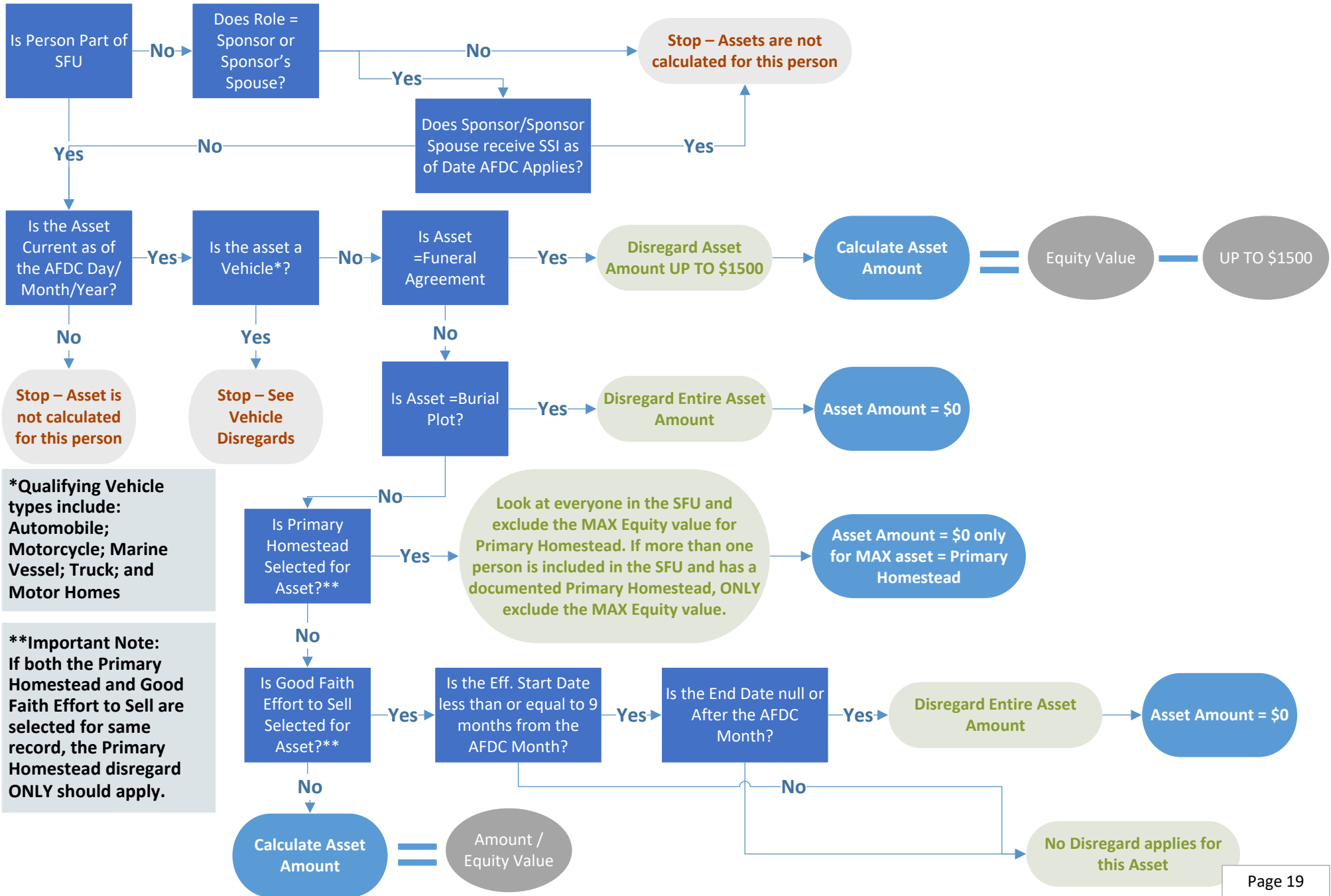


***Important Note:**
If the SFU is greater than 10, for each SFU size over 10, for 100% CNS, \$219 should be added; for 185% CNS, \$404 should be added.

SFU Size	1	2	3	4	5	6	7	8	9	10
185% CNS	\$1194	\$1598	\$2002	\$2405	\$2809	\$3213	\$3617	\$4021	\$4425	\$4829
100% CNS	\$645	\$864	\$1082	\$1300	\$1519	\$1737	\$1955	\$2174	\$2392	\$2610

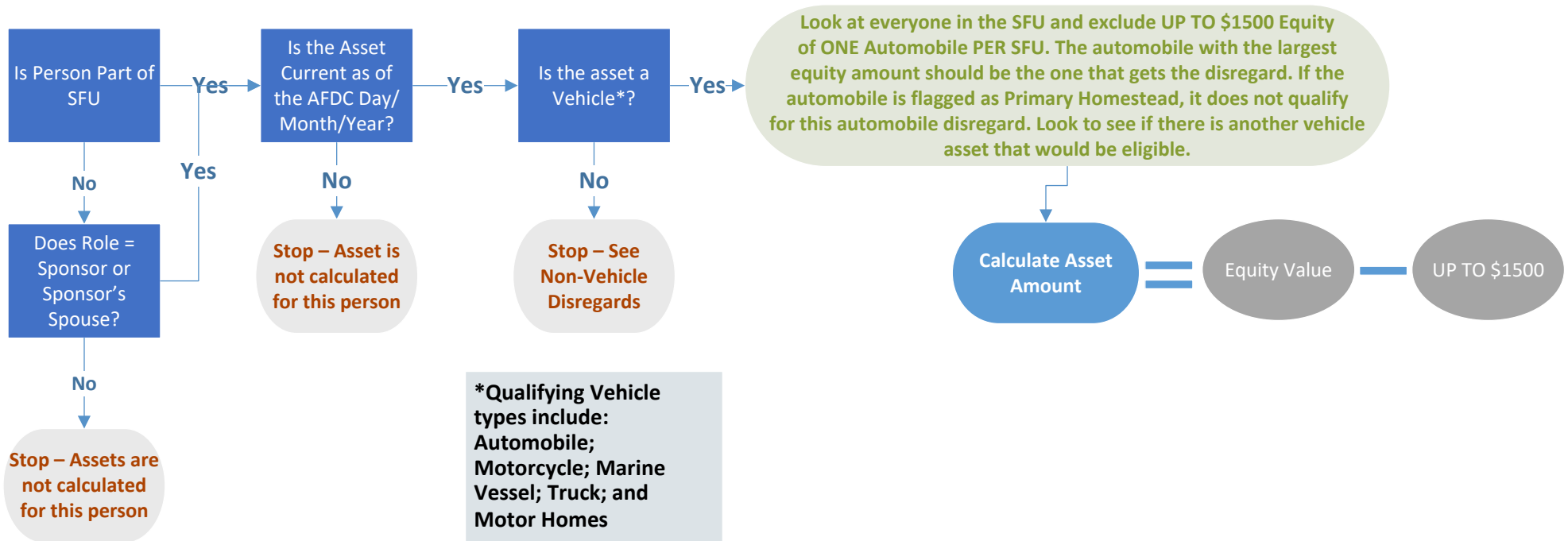
AFDC Asset Determination

Non-vehicle Type Assets



AFDC Asset Determination

Vehicle Type Assets



AFDC Asset Determination

Asset Totals and Question 8 Answer

