

# OTHER PARENT HOME ASSESSMENT (OPHA) CASE NOTE TYPE

Updated November 8, 2013

**Explanation:** Current FSFN functionality for home studies is associated with a provider. Parents cannot be providers for their own children. This change provides a location for an Other Parent Home Assessment to be recorded.

**Benefit:**

- Allows documentation of an OPHA by using a new Case Note type

**Who is impacted:**

- Child Protective Investigators
- Case Managers (when changing child's location to the other parent's household)

**Policy / Decision surrounding practice:**

1. The approved form for the OPHA documents statutory requirements for assessment of the other parent's home. These include:
  - Demographics (Contact/Identifying Information, Worker Contact Information, Other Household Members, Non-resident Children, Placements)
  - Background Screening (including Presumption of Detriment Explanation, if applicable)
  - Assessment — to assess the parent's ability and willingness to care for his/her child(ren)
  - Financial Security, Resources and Child Care Arrangements
  - Attestation and Acknowledgement
  - Approval/Denial
2. Complete a DCF child abuse history check and criminal background screening, including fingerprints, of the other parent and all adult household members.
3. Enter a Case Note type of "Other Parent Home Assessment" documenting that the OPHA has been completed, and attach the form using the "Upload Image" hyperlink.

**Training:** <http://centervideo.forest.usf.edu/UnifiedHomeStudy/unified.html>

**Resources:** OPHA Guidance PowerPoint and OPHA Form:

<http://centerforchildwelfare.fmhi.usf.edu/HorizontalTab/DCFPolicyMemo.shtml>

**CONTACT INFO:** If you have a question, submit it to the Center for Child Welfare's FAQ tab:

<http://centerforchildwelfare.fmhi.usf.edu/FAQs/AskaFAQ.shtml>