



EARLY CHILDHOOD SCHOOL READINESS PROGRAMS

EFFECTIVE SEPTEMBER 2, 2014

A parent may not transfer School Readiness Program (SRP) services to another provider until the parent has submitted documentation from the current provider stating that the parent has satisfactorily fulfilled the copayment obligation.

The parent fee should be collected within thirty (30) days of the service provided. If the provider fails to notify the parent/guardian of the outstanding balance within thirty (30) days of the service being provided, the provider must submit documentation authorizing the transfer to another provider and the parent/guardian may establish a repayment schedule for the remaining balance.

The parent will provide a Transfer Form to the current SRP provider for verification prior to transfer.

Any questions regarding the provider transfer procedures please contact:

School Readiness Administrative Office
5701 E. Hillsborough Avenue, Suite 2301 Tampa FL 33610
813-744-8941 ext. 280

