

NAME OF FACILITY/HOME:

# FIRE DRILL

Conduct fire drills, at various times when children are in care. A minimum of one fire drill annually must occur while children are napping/sleeping and one fire drill must be conducted using alternate evacuation route. Annually, at least one fire drill will be conducted while licensing staff are present.

DATE (MM/DD/YY)
TIME OF DAY
NUMBER OF <b>ADULT</b> PARTICIPANTS
NUMBER OF <b>CHILD</b> PARTICIPANTS
TIME TO CLEAR BUILDING
ROUTE UTILIZED/ALTERNATE ROUTE
DATE FIRE EXTINGUISHER CHECKED
COMMENTS
INITIALS OF OWNER/DIRECTOR

[illegible]

## EMERGENCY PREPAREDNESS

Conduct drills of the emergency preparedness and evacuation plan for situations such as inclement weather (tornadoes) or a necessary lock down of the facility due to an outside threat. Annually you must practice each drill outlined in your emergency preparedness plan at least once.

DATE (MM/DD/YY)
TIME OF DAY
NUMBER OF <b>ADULT</b> PARTICIPANTS
NUMBER OF <b>CHILD</b> PARTICIPANTS
SITUATION / EVENT PRACTICED
TIME TAKEN TO COMPLETE
COMMENTS
INITIALS OF OWNER/DIRECTOR

[illegible]