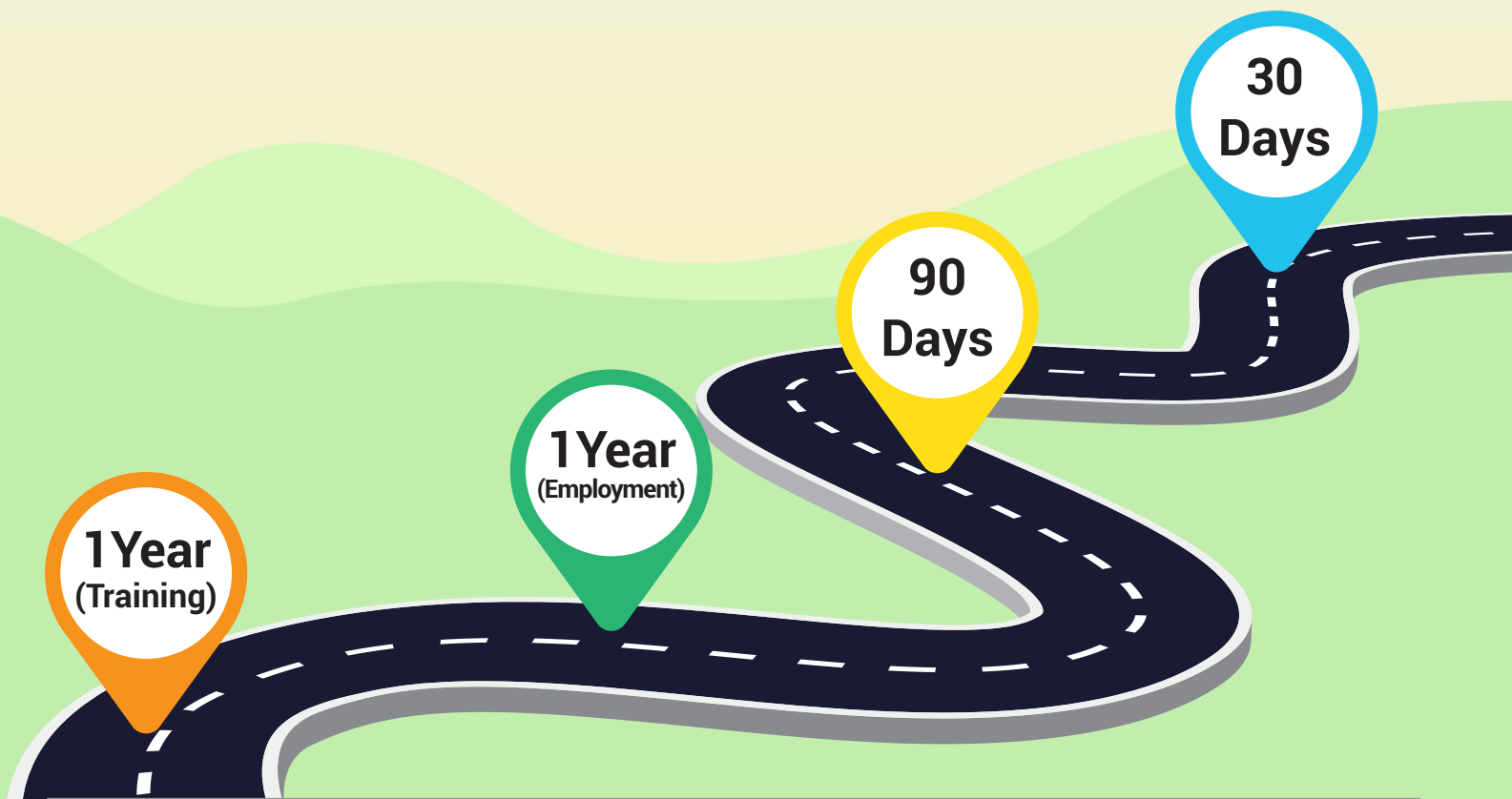


Roadmap to Completing Child Care Facility Training Requirements

Welcome! Use this training roadmap as a guide to completing child care training requirements.



Helpful Resources to Keep You on the Right Track

DCF Child Care Training Requirements:
www.myflfamilies.com/childcaretraining

Training & Registry Login:
childcare-training.myflfamilies.com

- Register for courses, exams, and set your career goals!

Contact Us:
Child Care Training Information Center: 1-888-352-2842

Name: _____

Employment Start Date: _____

WITHIN FIRST 30 DAYS OF EMPLOYMENT:

My 30 day deadline: _____

Fire Extinguisher Training: You must complete training in the use and operation of a fire extinguisher. DCF's Child Care Personnel Orientation Course (5 hours) provides general information on this topic that may be used to supplement a facility specific training offered by the child care provider.

Safe Sleep/Shaken Baby Syndrome Training: If you work in a facility that offers care to infants, you must have training regarding guidance on safe sleep practices and preventing shaken baby syndrome.

- DCF Health, Safety and Nutrition (8 hours)
- OR
- DCF Safe Sleep Practices for Child Care (1 hour)
- OR
- Early Learning Florida's Safe Sleep Practices (1 hour)

WITHIN FIRST 90 DAYS OF EMPLOYMENT:

My 90 day deadline: _____

You must begin training within the first 90 days of employment in the child care industry by:

- starting a Part I or Part II course (40-hour required training),
- taking a child care competency exam, or
- earning an educational exemption

WITHIN 1 YEAR OF EMPLOYMENT:

My 1 year (employment) deadline: _____

Early Literacy: Complete 5 hours of literacy training through one of the following:

- Early Literacy for Children Birth to Three (5 hours) online course
- Emergent Literacy for Voluntary Pre-Kindergarten Instructors (5 hours) online course
- One of the department's approved literacy training courses
- One college level early literacy course (for credit or non-credit) if taken within the last five years

1 YEAR AFTER STARTING TRAINING

My 1 year (training) deadline: _____

All the 40-hour required training must be completed one year from the date your training began. You must pass competency exams for the 40 hours of training or receive an educational exemption.

PART I (30 hours)

- Child Care Facility Rules and Regulations (6 hours)
- Health Safety and Nutrition (8 hours)
- Identifying and Reporting Child Abuse and Neglect (4 hours)
- Child Growth and Development (6 hours)
- Behavioral Observation and Screening (6 hours)

PART II (10 HOURS)

- Understanding Developmentally Appropriate Practices (5 hours)

AND one (1) of the following:

- o Infant and Toddler Appropriate Practices (5 hours)
- o Preschool Appropriate Practices (5 hours)
- o School-Age Appropriate Practices (5 hours)

OR

- Special Needs Appropriate Practices (10 hours)

ADDITIONAL TRAINING TIMEFRAMES

Prior to Caring for Children: You are required to be educated on your facility's exposure plan regarding standard precautions for children before beginning to work and annually thereafter.

Prior to Providing Medication or Transportation: You are required to complete mandatory training before providing transportation or administering medication to children.

Annual In-Service Training, July 1 – June 30: You are required to complete a minimum of 10 hours or 1.0 Continuing Education Unit (CEU) of in service during the state's fiscal year, July 1 and ending June 30.

For more information, visit our website at www.myflfamilies.com/childcaretraining

